

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

JANUARY 19, 2021

Meeting Called to Order

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2020 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Don Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Erik Anderson, Mayor
Bruce Padula, Borough Attorney
Maureen L. Muttie, Borough Clerk
Kerry Quinn, Deputy Borough Clerk
Christopher Cherbini, Borough Administrator

Absent: None

Salute to Flag

Led by Mayor Erik Anderson

Approval of Minutes – December 21, 2020 and January 4, 2021

Councilman DeSalvo motioned to approve the minutes, seconded by Councilman Sena and approved by the following vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

Consent Agenda

At the request of Councilwoman DerAsadourian, resolutions 2021-025 and 2021-026 is pulled from the Consent Agenda. Councilwoman DerAsadourian explained she would like some time to obtain more information regarding these resolutions.

Councilman Eddy motioned to approve the Consent Agenda seconded by Councilwoman Eulner, and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

**RESOLUTION 2021-023 - ADOPTING THE MONMOUTH COUNTY
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Borough of Shrewsbury, NJ, has experienced natural hazards that result in public safety hazards and damages to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks; and

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Office of Emergency Management and Mitigation Planning Committee; and

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property; and

WHEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, the contracted vendor assisting with the planning process. Links were links also posted on the Emergency Management and Division of Planning websites so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law; and

NOW, THEREFORE BE IT RESOLVED by the Borough of Shrewsbury:

1. The Monmouth County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on June 23, 2020 by the Monmouth County Office of Emergency Management to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency and subsequently approved by both agencies on August 27, 2020, be and is hereby adopted as an official plan of the County or Monmouth; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Borough of Shrewsbury departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Borough of Shrewsbury and this resolution shall not be interpreted so an to mandate any such appropriation.

4. The Borough of Shrewsbury Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agree upon by all stakeholders.

BE IT FURTHER RESOLVED that the Municipal Clerk forward a certified true copy of this resolution to the Monmouth County Office of Emergency Management Coordinator.

**RESOLUTION 2021-024 - APPROVING A CONTRACT WITH MONMOUTH COUNTY
SPCA ANIMAL CONTROL SERVICES**

WHEREAS, the Borough of Shrewsbury is in need of Animal Control Services; and

WHEREAS, Monmouth County SPCA has given a proposal for a contract for the year 2021; and

WHEREAS, the 2021 budget will provide the funds for such a service.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Shrewsbury hereby approve a contract with the Monmouth County SPCA for Animal Control Services at an annual cost of \$5,100.00 said sum to be prorated on a monthly basis of \$425.00, in substantially the same form attached hereto and subject to review by the Borough Attorney.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk sign the attached agreement which specifies the terms of the contract.

**RESOLUTION 2021-027 - RESOLUTION APPROVING PARTICIPATION WITH THE
STATE OF NEW JERSEY IN SAFE AND SECURE COMMUNITIES PROGRAM
ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE
OF THE ATTORNEY GENERAL**

WHEREAS, the Borough of Shrewsbury wishes to apply for funding of \$13,983.00 with a match of \$140,598.72 for a project total cost of \$154,581.72 under the Safe and Secure Communities Program (**Grant # P-21-1344**) from 08-01-2020 through 07-31-2021; and

WHEREAS, the Borough of Shrewsbury has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Shrewsbury, for the purpose described in the application.

THEREFORE, BE IT RESOLVED by the Borough of Shrewsbury Mayor and Council that

- 1) As a matter of public policy, the Borough of Shrewsbury wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Department of Law and Public Safety, Office of the Attorney General, shall be responsible for the receipt and review of the applications for said funds.
- 4) The Department of Law and Public Safety, Office of the Attorney General, shall initiate allocations to each applicant as authorized.

RESOLUTION 2021-028 - CONFIRMING APPOINTMENTS OF OFFICIALS AND EMPLOYEES FOR 2021

BE IT RESOLVED that the appointments made by the Mayor are hereby confirmed (listed below) and the following officials are appointed for a term specified by Municipal Ordinance, unless otherwise specified or provided for by statute:

Stormwater Management Coordinator	David Cranmer, P.E.
Zoning Officer	David A. Cranmer, P.E.
COAH Municipal Housing Administrator	Christopher Cherbini
Code Enforcement Officer	Kathryn Kwaak

RESOLUTION 2021-029 - APPOINTING ANDREW BAYER, ESQ. OF PASHMAN STEIN WALDER HAYDEN AS COAH COUNSEL

WHEREAS, the Borough has a need for the services of COAH Counsel; and

WHEREAS, funds are available for this purpose; and

WHEREAS, this appointment is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 and is being made pursuant to the non-fair and open process of N.J.S.A. 19:44A-20.5 and -20.7.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough Shrewsbury that Andrew Bayer, Esq. of Pashman Stein Walder Hayden is hereby appointed as COAH Counsel for the year 2021; and.

BE IT FURTHER RESOLVED, the attached professional services agreement is hereby approved, and the Mayor is directed to sign the agreement on behalf of the Borough; and

BE IT FURTHER RESOLVED a copy of this Resolution shall be published in the Borough's designated newspaper as required by law within ten (10) days of its passage.

RESOLUTION 2021-030 - REGARDING THE RETIREMENT OF MARINO LUONGO

WHEREAS, Marino Luongo is retiring from the Department of Public Works on January 31, 2021 after over twenty-nine (29) years of service; and

WHEREAS, Marino Luongo and the Borough of Shrewsbury wish to set forth terms of Mr. Luongo's retirement.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Shrewsbury that Marino Luongo is entitled to be paid for unused sick days at the current rate. He will therefore be paid the sum of \$ 5,064.25, as a lump sum payment for the 17.5 unused sick days; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Shrewsbury that Marino Luongo is entitled to be paid for unused vacation days at the current rate. He will therefore be paid the sum of \$ 3,183.25, as a lump sum payment for the 11 unused vacation days. His total lump sum payment of \$8,247.50 will be paid on the February 15, 2021 paycheck; and

BE IT RESOLVED that Marino Luongo will receive full medical and dental benefits, as provided to all full-time employees with at least twenty-five (25) years of service, paid by the Borough of Shrewsbury; and

BE IT RESOLVED that Marino Luongo will receive an \$18,000 term life insurance policy as provided by the Borough of Shrewsbury; and

BE IT RESOLVED that the Clerk shall forward a certified copy of this resolution to the DPW Manager and the Chief Financial Officer.

**RESOLUTION 2021-031 - APPROVING THE BILL LIST FOR JANUARY 19, 2021 AND
AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$2,171,147.42 for the period ending January 19, 2021; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

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Ordinances

Ordinance No. 2021-1078 was removed from agenda and will be placed on future agenda.

Discussion and Action

Application to Pomeroy Foundation – National Register Signage Grant Program

Ms. Muttie, Borough Clerk, informed Council correspondence was received from Don Burden, Shrewsbury Historian, requesting permission to apply for funding for a plaque through the Pomeroy Foundation. Mr. Burden indicated this National Register marker will most likely be placed at the southwest corner of Broad Street and Sycamore. Council concurred with this request.

Monmouth County Regional Health Commission – Update

The following individuals from the Monmouth County Regional

David Henry, Health Officer

Leonard Giles, President, MCRHC

Paul Roman, Vice President, MCRHC

Stephen Gallagher, Chief Financial Officer, MCRHC

Dominick Astino, Senior REHS, MCRHC

Reports of Council

Councilwoman DerAsadourian

- Councilwoman DerAsadourian reported there will be a Virtual Community Alliance Meeting on January 26th. This meeting will provide parents and members of the community an opportunity to discuss some of the challenges they have recently faced and present thoughts and ideas on how to face these challenges during this pandemic.
- Councilwoman DerAsadourian is planning on having a meeting with residents from the White Street neighborhood to obtain input on the redesigning of White Street and what suggestions or concerns they may have especially as it relates to Safe Routes to School.
- Councilwoman DerAsadourian is exploring holding a rabies clinic sometime soon possibly at the Firehouse. Providing this service to our residents is important, but at the same time there are challenges given the circumstances with Covid-19 and keeping within the guidelines of Covid-19 protocols. Councilwoman DerAsadourian will continue to work on the feasibility of a rabies clinic.

Councilman DeSalvo

- Councilman DeSalvo had no report.

Councilman Eddy

- Councilman Eddy reported DPW completed the Christmas tree/brush pickup for January. Brush pickup is finished until April.

Councilwoman Doran Eulner

- The Shade Tree Commission met on January 9th and both Bill Gerth and Douglas Keiper have accepted their reappointment to the Shade Tree Commission. Bill Gerth will remain as chairperson.

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- The Shrewsbury Community Garden met on January 11th and there are some plots still available. On behalf of the Committee, Councilwoman Eulner thanked Kerry Quinn for organizing and accepting applications and payments on behalf of the Community Garden.
- Councilwoman Eulner is looking forward to her new role as liaison to the Environmental Commission. Once the Commission meets, she hopes to align the Environmental Commission with the Shade Tree Commission on some common projects for the benefit of the town.

Councilman Gilmartin

- For the month of December 2020, the Shrewsbury Fire Department had a total of 17 calls. Three were general alarms and eight were mutual aid - one to Oceanport and seven to Eatontown.
- Last week the Fire Department held its annual awards. Joe Jackson was awarded 2020 Top 5 Responder and Shrewsbury 2020 Firefighter of the Year. Top Responder awards were given out as well to John Merris, Jr., Jerzy Chojnacki, Joe Jackson, Brent MacConnell, and Peter Meyer. John Merris was given his Ex-Chiefs Award for his service.
- For the month of December 2020, the Shrewsbury First Aid Squad had a total of 32 calls. Over 60% of the calls continue to occur during daytime hours. Nineteen patients were transported to Riverview Medical Center, three patients were transported to Monmouth Medical Center and one patient was transported to Jersey Shore University Medical Center.
- Shrewsbury Recreation is continuing flag football as weather permits. Two River Little League asked participating towns to wait until February 1st before initiating registration.
- Councilman Gilmartin attended the Shrewsbury Borough School Board Reorganization Meeting (virtually) on January 7th. He congratulated the elected Board of Education members: Heather Gourley-Thompson, Rebecca Montgomery, Christopher Jannuzzi. Councilman Gilmartin sent special congratulations to Donald Sweeney who was elected by the Board to serve as President and Jessica Groom as Vice President. Councilman Gilmartin commented on the previous President, Pam Hemel, who served admirably during perhaps the most challenging year our school has endured for quite some time.

Councilman Sena

- Councilman Sena reported the Finance Committee held budget meetings with the Police Department. Shrewsbury Hose Company, Shrewsbury First Aid and DPW will be scheduled soon. coming up. A budget workshop meeting will be scheduled soon.

Mayor's Report

Mayor Anderson reported Dave Cranmer, Borough Engineer, as taken documentation from the DOT regarding crashes and is analyzing what were the causes of those accidents. Whether it was driver inattention or road geometry. Mr. Cranmer is comparing the applicable federal highway standards to ascertain whether accidents which occur on Highway 35 are greater than they should be based on the road and the speed. He is also doing a review of the Eaton's provided documentation regarding the road diet. He's comparing the road diet against the DOT guidance to ascertain whether the road guidance is workable and if it is, what aspects are and if it's not, what aspects are not. Mayor Anderson explained this is a continuing evaluation to ultimately provide the Council with potential road calming activities on Broad Street.

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Mr. Cranmer is working on it and he is expecting hopefully by the next meeting to have more information to provide to us.

Administrator's Report

Mr. Cherbini commented he has been here for two weeks and is getting a lot of things started and he hopes to have more to report in the future. He is still getting his feet wet and getting to know everybody. Mr. Cherbini encourages everyone to reach out to him if they need anything.

Clerk's Report

Ms. Muttie had no report.

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

Shelly Canonico, 201 Beechwood Drive - Ms. Canonico expressed her feelings on how the two boards were unified and the board members were not in her opinion, adequately notified that this discussion was taking place. Ms. Canonico asked why the board members were not notified that a discussion was taking place that involves them. Mayor Anderson explained the Chairwoman for both boards, the Secretary for both boards, the Attorneys for both boards and the Engineer for both boards were contacted. There have been discussions regarding the Land Use Board, and this was noticed to the public. Mayor Anderson commented there was no duplicitous attempt to sneak one pass the goal. Mayor Anderson further explained that his understanding was they all felt that this was in line with other communities in the area. Last year the Planning Board had only two meetings. Under the law if unifying two boards, it must be done under the Planning Board.

Close the Floor to the Public

With no one else from the public wishing to speak, the floor was closed to the public.

Adjourn

Meeting adjourned at 8:07 on a motion made by Councilman Sena, seconded by Councilwoman Eulner with ayes by all Councilmembers present.

Attest: _____



Maureen L. Muttie, Municipal Clerk

Approve: _____



Erik Anderson, Mayor