

**Meeting Called to Order**

The public meeting convened at 6:00pm.

**Presiding Officer's Statement**

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 2, 2025, by the Deputy Municipal Clerk.

**Salute to Flag**

Presentation of Colors by the Boy Scouts and Salute to Flag by Girl Scouts

**Roll Call**

Present: Councilwoman Deidre DerAsadourian  
Councilman Daniel Levy  
Councilman Jim Daly  
Councilman Donald Eddy

Also Present: Mayor Kim Doran Eulner  
Salvatore Alfieri, Jr, Esq., Borough Attorney  
Kayla Wharton, Borough Deputy Clerk  
Christopher Cherbini, Borough Administrator

Absent: Councilman Jason Sena

**Oath of Office Administered to Councilman Daniel Levy**

Monmouth County Commissioner Erik Anderson administered the Oath of Office to Councilman Daniel Levy.

**Oath of Office Administered to Councilman Donald Eddy**

Monmouth County Commissioner Erik Anderson administered the Oath of Office to Councilman Donald Eddy.

**Oath of Office Administered to Mayor Kim Doran Eulner**

Monmouth County Commissioner Erik Anderson administered the Oath of Office to Mayor Kim Doran Eulner.

Shrewsbury Hose Company #1 Oath of Offices

**Oath of Office Administered to Fire Chief Brent MacConnell**

Borough of Shrewsbury Mayor Eulner administered the Oath of Office to Fire Chief Brent MacConnell.

**Oath of Office Administered to Assistant Fire Chief Chris Petrillo**

John Merris Sr. administered the Oath of Office to Assistant Fire Chief Chris Petrillo.

**Resignation of Councilman Brendan Gilmartin:**

Mayor Eulner read resignation letter from Councilman Brendan Gilmartin who has moved out of town and can no longer serve on the Borough Council, Council Members & Mayor Eulner Thanked Mr. Gilmartin for all this time & dedication to the Borough of Shrewsbury and he will be greatly missed.



**Mayor's State of the Borough Address:**

Good Evening Monmouth County Sheriff Shaun Golden, Clerk Christine Hanlon, County Commissioner and former Shrewsbury Mayor Erik Anderson, and in absentia Commissioner Director Tom Arnone who called me today sending his regrets for being unable to attend. Assemblywoman Luanne Peterpaul and Assemblywoman Margie Donlon Mayor burden Shrewsbury Borough Council Members, Borough Staff, Police, Fire & First Aid, Scouts, Family & Friends. I'm two for two for inclement weather on the evening of our Borough Reorg Meeting last year, torrential rain and high winds, this year a bit of snow but in light of this seeing so many faces here this evening makes me very happy so thank you for braving the elements to be here. I am honored to have been officially elected as the Shrewsbury Boro Mayor by the residents this past November. Having served as your mayor for 2024 has been one of the most rewarding experiences of my life. As you're all aware, I am a proud lifelong resident of this beautiful town and being the Mayor has exceeded my expectations. I am happy to report that the borough has, for the 6th year in a row, decreased the Tax Rate. Our 10 year road paving plan is winding down this year. Our 2024 Road Program resulted in 3 roads plus our municipal complex parking lot being repaved. We also received a \$240,000 grant to pave and improve two additional roads this year. We received a \$350,000 LEAP Grant to complete the emergency communication shared service with Monmouth County which has resulted in continued stellar emergency services with no changes in services provided by moving to from borough dispatch to County Dispatch. Remember to call 9-1-1 for emergencies and 732-741-2500 for non-emergencies. Dispatch is just one example of shared services the borough uses in order to save the taxpayers money. We purchased a new Front-End Wheel Loader to help with the brush and leaf pick-up allowing our DPW to be more efficient and by the way it's always wonderful to hear and read of the many compliments given to our DPW and all of our borough employees. Our Boro Logo was rebranded along with our website and bi-annual Newsletter the first one which was mailed in October 2024. Boro Resident Corinne Karl is the Graphic Designer who spearheaded this project for us. Keep an eye out for new logo gear to be made available to residents and fans of Shrewsbury Borough later this year. We hosted a mobile DMV Van two times with more to come this year. These items are just a few examples of programs that help make the lives of our residents a bit easier. On a more fun note, we kicked off our First Annual Summer Concert Series the brainchild of Former Councilman Brendan Gilmartin and we are working to expand this program this summer. Stay tuned for details! We also were lucky to host our First Annual Arts & Artists event in September in our Borough Hall Courtyard and we have over 20 in-town artists exhibit...with more to participate in our Second Annual Event this coming Sept. As Mayor, I hosted two events with local authors Alisyn Camerota and Jay Cespedes, each of whom wrote their memoirs we are preparing to host another author event this spring with Don Yates. Regarding his time with the peace corps Superintendent MacConnell and I organized several Bike or Walk to school days and I happily read to First Graders, Met with 4th Graders and attended many school based events. My continued focus is to build up our Boro Pride and Enthusiasm and am happy to report that I love when our students see me and say hey, that's the Mayor I know her! I happily met with various residents at Thornbrooke & Enclave and we will continue to host two separate council meetings during the year within each of those communities. On social media I spotlighted our active military and hope to spotlight our borough-based veterans and also form a Business Alliance. Our borough Centennial is being held on Saturday May 16, 2026" along with our Country's 250th Anniversary events which last throughout 2026. County Commissioner Director Arnone and County Clerk Hanlon provided us with an overview of Count celebrations at a recent Council Meeting. We were happy to celebrate the retirement of Chief Turner and Sergeant Rumola and are looking forward to our new hires who will start in the near future. We are indebted to our Volunteer First Aid and Fire Company members who continually give up their own time with family and friends to help all of us as well as our neighboring towns. We welcome new members so don't be shy! And to finish my comments, I welcome each and every member of this community to contact me directly with any issues or comments and suggestions. Let's work together to make our town as wonderful as it can be and don't ever forget to be "Shrewsbury proud".



**Organization of Mayor and Borough Council**

Councilman Daly moved to approve *Resolution 2025-001 Election of Council President for 2025 – Councilman Donald Eddy*, seconded by Councilman Levy and approved by the following roll call vote:

Ayes: Daly, DerAsadourian, Levy  
Nays: None  
Abstain: None

**RESOLUTION TO ELECT A COUNCIL PRESIDENT FOR 2025**

**WHEREAS**, pursuant to N.J.S.A. 40A:60-3(b) provides that at its annual meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

1. Preside at all its meetings when the Mayor does not preside.
2. Have the right to debate and vote on all questions before the Council.
3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is unable to perform the duties of the office.

**WHEREAS**, the President of the Council shall hold office for one year and until the next annual meeting; if the President of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the President of the Council.

**NOW, THEREFORE BE IT RESOLVED** by the members of the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that Donald Eddy is hereby elected Council President for the year 2025 or until the next annual meeting.

Councilman Daly moved to approve *Resolution 2025-002 Resolution Confirming Council Committees and Liaisons* seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: Daly, DerAsadourian, Levy, Eddy  
Nays: None  
Abstain: None

**RESOLUTION CONFIRMING COUNCIL COMMITTEES AND LIAISONS**

**WHEREAS**, N.J.S.A. 40A-60, provides that the affairs of the Borough government shall be managed, controlled and governed by the Mayor and Council; and

**WHEREAS**, N.J.S.A. 40A:60-3e, authorizes that Mayor and Council to establish for its members such Committees of the Council as will assist it for the ensuing year at its annual meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that the Council responsibilities for 2025 are as follows:

**Councilmember DerAsadourian**

*Council Committee Chair for Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)*

*Council Committee Member for Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations*

*Council Committee Member Human Services – Fire Department, EMS, and Fire Prevention*

*Liaison to Safe Routes to School*

*Liaison to Red Bank Regional Board of Education*

**Councilmember Eddy**

*Council Committee Chair for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space*

*Council Committee Chair for Human Services – Fire Department, EMS, and Fire Prevention*

*Council Committee Member Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations*

*Council Committee Member Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)*

*Member of Local Emergency Planning Committee*

**Councilmember Levy**

*Council Committee Chair for Justice Committee – Police, Municipal Court, Alliance*

*Council Committee Member for Justice Committee – Police, Municipal Court, Alliance*

*Council Committee Member for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space*

*Liaison to Environmental Commission*

**Councilmember Sena**

*Council Committee Chair for Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations*

*Council Committee Member for Justice Committee – Police, Municipal Court, Alliance*

*Council Committee Member for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)*

*Liaison to Memorial Day*

**Councilmember Daly**

*Council Committee Chair for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)*

*Council Committee Commissioner for Justice Committee – Police, Municipal Court, Alliance*

*Council Committee Member for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space*

*Council Committee Member for Human Services – Fire Department, EMS, and Fire Prevention*

*Liaison to Shrewsbury Board of Education*

*Member of Planning Board*

*Liaison to Recreation*

**BE IT FUTHER RESOLVED** that the Mayor and each Councilmember shall coordinate and supervise all matters and affairs hereinafter assigned to them and recommend and report to the governing body and seeks its approval when such approval is required by law or shall be required for appropriate action therein.



**Consent Agenda**

Councilman Daly motioned to approve the Consent Agenda Resolutions 2025-003-2025-024, seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: Daly, DerAsadourian, Eddy, Levy  
Nays: None  
Abstain: None

**BOROUGH OF SHREWSBURY**

**RESOLUTION 2025-003**

**COUNTY OF MONMOUTH**

**RESOLUTION DESIGNATING MEETINGS OF THE BOROUGH COUNCIL FOR THE YEAR 2025 ANNUAL NOTICE**

**WHEREAS N.J.S.A. 10:4-18** provides for “ANNUAL NOTICE” which means at least once each year, within seven (7) days following the annual organization or reorganization meeting of a public body, every public body shall adopt, post and distribute a schedule of its regular meetings for the coming year. The schedule must contain the date, time and location of the meeting. In addition, it shall be mailed, telephoned, telegraphed or hand delivered to at least two (2) newspapers which newspapers shall be designated by the public body to receive such notices.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Shrewsbury, County of Monmouth, and State of New Jersey, that Regular and/or Workshop Meetings of the Borough Council will be held at 7:00pm during the year 2025, at the Shrewsbury Borough Municipal Building, 419 Sycamore Avenue, Shrewsbury, NJ 07702 on the following dates:

Regular Meetings shall be held on the following dates:

Tuesday, January 14	Tuesday, July 8
Tuesday, February 11	Tuesday, August 5
Tuesday, March 11	Tuesday, September 9
Tuesday, April 8	Tuesday, October 7
Tuesday, May 13	Monday, November 10
Monday, June 9	Tuesday, December 9

*Reorganization Meeting of the Borough Council for the year 2026 will be held on Tuesday, January 6, 2026.*

Formal action will be taken at all Regular Meetings. Public comments will be permitted at designated periods during all meetings with a time limit of three (3) minutes. Executive Sessions, which are closed to the public, may be held to discuss matters authorized for closed sessions under N.J.S.A. 10:4-12. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. Regular, Workshop or Special Meetings may be adjourned, rescheduled or held on different dates providing such are duly noticed as provided by law.

The Municipal Clerk shall post this “Annual Notice” on the official bulletin board in the Municipal Building, transmit it to the Asbury Park Press and Two River Times, and file this notice in the Office of the Municipal Clerk of Shrewsbury Borough, all in accordance with the “Open Public Meetings Law.”



**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-004**

**RESOLUTION CONFIRMING APPOINTMENTS OF OFFICIALS AND EMPLOYEES FOR 2025**

**BE IT RESOLVED** that the appointments made by the Mayor are hereby confirmed (listed below) and the following officials are appointed for a term specified by Municipal Ordinance, unless otherwise specified or provided for by statute:

<i>Stormwater Management Coordinator</i>	<i>David A. Cranmer, P.E.</i>
<i>Zoning Officer</i>	<i>David A. Cranmer, P.E.</i>
<i>COAH Municipal Housing Administrator</i>	<i>Christopher Cherbini</i>
<i>Municipal Prosecutor</i>	<i>James Butler, Esq.</i>
<i>Alternate Prosecutor</i>	<i>Sean Kean, Esq.</i>
<i>Municipal Public Defender</i>	<i>Stanley Werse, Esq.</i>
<i>Alternate Public Defender</i>	<i>Thomas Catley, Esq.</i>
<i>Code Enforcement Officer</i>	<i>David Leschot</i>

**BOROUGH OF SHREWSBURY  
005**

**RESOLUTION 2025-**

**COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING ARMEN MCOMBER, ESQ. OF MCOMBER MCOMBER & LUBER, P.C.  
AS SPECIAL CONFLICTS COUNSEL**

**WHEREAS**, the Borough has a need for the services of Special Conflicts Counsel; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, this appointment is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 and is being made pursuant to the non-fair and open process of N.J.S.A. 19:44A-20.5 and -20.7.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough Shrewsbury that Armen McOmber, Esq. of McOmber McOmber & Lubner, P.C. is hereby appointed as Special Conflicts Counsel for the year 2025; and.



**BE IT FURTHER RESOLVED**, the attached professional services agreement is hereby approved, and the Mayor is directed to sign the agreement on behalf of the Borough; and

**BE IT FURTHER RESOLVED** a copy of this Resolution shall be published in the Borough's designated newspaper as required by law within ten (10) days of its passage.

BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH

**RESOLUTION 2025-006**

**OFFICIAL NEWSPAPERS FOR ALL MUNICIPAL NOTICES AND ADVERTISING**

**WHEREAS**, N.J.S.A. 40:53-2 requires that all ordinances or other public notices which any municipality, except cities, may be required by any law to publish, where the manner of publication is not otherwise specifically provided for, shall be published in at least one office newspaper published and circulating in the municipality; and

**WHEREAS**, N.J.S.A. 40:52-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

**WHEREAS**, "Official Newspapers" as defined by N.J.S.A. 10:4 means paid, published and circulated in the municipality, and if there be no such newspaper, then in at least one published in the county in which the municipality is located and said newspaper is circulated; and

**WHEREAS**, P.L. 1975 c.231 provides that a public body may provide electronic notice of any meeting of the public body through the internet and defines "Electronic Notice" as advance notice available to the public via electronic transmission of at least forty-eight (48) hours, giving the time, date, location and, to the extent known, the agenda of any Regular, Special or Rescheduled Meeting, which notice shall accurately state whether formal action may or may not be taken at such meeting; and

**WHEREAS**, Nothing in P.L. 1975 c.231 shall be construed as affecting or superseding the adequate notice requirements that are imposed by the "Open Public Meetings Act" and no electronic notice issued pursuant to this act shall be deemed to substitute for, or be considered in lieu of, such adequate notice.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the Asbury Park Press, the Two River Times and The Star Ledger be designated as the official newspapers for the advertising of ordinances and other public notices, which the municipality may be required by any law to publish, for the year ending December 31, 2025.

BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH

**RESOLUTION 2025-007**

**RESOLUTION DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER FOR EQUAL EMPLOYMENT OPORTUNITY  
CONTRACT REQUIREMENTS**

**WHEREAS**, N.J.A.C. 17:27-1.1 regulates equal employment opportunity in the performance of contracts funded by the state; and

**WHEREAS**, N.J.A.C. 17:27-3.2 requires that a public agency annually designate a public agency compliance officer who shall be responsible for ensuring the agency's compliance with the regulations.



**NOW THEREFORE BE IT RESOLVED** that Christopher J. Cherbini, Borough Administrator, is hereby designated as the Public Agency Compliance Officer for Equal Employment Opportunity pursuant to this action.

**BE IT FURTHER RESOLVED** that the Municipal Clerk forwards a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contract Compliance & Equal Opportunity Office.

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-008**

**RESOLUTION APPOINTING MEL-JIF REPRESENTATIVES**

**WHEREAS**, the Borough of Shrewsbury is a member of the Monmouth Municipal Joint Insurance Fund; and

**WHEREAS**, a member municipality appoints a Fund Commissioner and an Alternate Fund Commissioner for the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

**WHEREAS**, the Borough must appoint a Fund Commissioner and an Alternate Fund Commissioner to represent the Borough and to vote at meetings of the Funds.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Shrewsbury that Christopher Cherbini, serve as Fund Commissioner and that Kerry Quinn, serve as Alternate Fund Commissioner.

**BE IT FURTHER RESOLVED** that the Municipal Clerk forwards a certified copy of this resolution to the Monmouth Municipal Joint Insurance Fund, to the Administrator and to the Insurance Chairman.

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-009**

**RESOLUTION APPOINTING REPRESENTATIVE TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT PROGRAM**

**WHEREAS**, the Borough of Shrewsbury wishes to participate in the Community Development Program; and

**WHEREAS**, it is in the best interest of the Borough to appoint a Representative and an Alternate from the Borough of Shrewsbury in order to participate in, and be recognized by the Community Development Program; and

**WHEREAS**, it has been decided by the Mayor and Council that Christopher Cherbini, shall be appointed as Representative and that David Cranmer, shall be appointed as Alternate Representative to the Community Development Program from January 1, 2025 through December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury, that Christopher Cherbini be appointed as the Community Development Representative and David Cranmer be appointed as Alternate for the year 2025.



**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-010**

**RESOLUTION APPROVING RISK MANAGEMENT CONSULTANT'S AGREEMENT**

THIS AGREEMENT entered into this 1st day of January 2025, between the Borough of Shrewsbury and Brown & Brown Metro, LLC (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the Borough of Shrewsbury professional risk management consulting services as required in the bylaws of the Monmouth County Municipal Joint Insurance Fund and;

WHEREAS, the GOVERNING BODY desires these professional services pursuant to the resolution adopted by the governing body of the GOVERNING BODY at a meeting held on January 6<sup>th</sup>, 2025 and;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

- a) Assist the GOVERNING BODY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
- b) Assist the GOVERNING BODY in understanding the various coverages available from the Monmouth County Municipal Joint Insurance Fund.
- c) Review with the GOVERNING BODY any additional coverages that the CONSULTANT feels should be carried but are not available from the FUND and subject to the GOVERNING BODY's authorization, place such coverages outside the FUND.
- d) Assist the GOVERNING BODY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.
- e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the GOVERNING BODY.
- f) Review the GOVERNING BODY's assessment as prepared by the FUND and assist the GOVERNING BODY in the preparation of its annual insurance budget.
- g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) municipal safety committee meeting per annum to promote the safety objectives and goals of the GOVERNING BODY and the FUND.
- h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.
- i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- a) The GOVERNING BODY authorizes the FUND to pay its CONSULTANT compensation for services rendered, an amount equal to five point four five percent (5.45%) of the GOVERNING BODY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the GOVERNING BODY's assessment.



b) For any insurance coverages authorized by the GOVERNING BODY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT's fees outlined in 2 (a) above shall be prorated to date of termination.

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11 5(1)(a)(i).

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-011**

**RESOLUTION ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR OF 2025, PRIOR TO THE ADOPTION OF THE ANNUAL MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-19**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2025 budget, temporary appropriations should be made for the purpose in amounts required in the manner and time therein provided, and

**WHEREAS**, the total appropriations in the 2024 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are \$8,933,860.00; and

**WHEREAS**, twenty-six and twenty-five hundredths percent (26.25%) of the total appropriations in the 2024 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are the sums of \$2,345,157.00; and

**WHEREAS**, the attached complete list of temporary appropriations for the 2025 fiscal year totals \$2,575,000; and

**WHEREAS**, the attached list of temporary appropriations for the 2025 fiscal year, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund, totaling \$2,345,000 are within the above listed twenty-six and twenty-five hundredths percent (26.25%) limitations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the attached list of temporary appropriations be made for the 2025 fiscal year.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer.

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-012**

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE YEAR 2025**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that the following be designated as official depositories of Borough Funds for the year 2024:



Bank of America  
Chase Bank  
Valley National Bank  
Ocean First Bank  
Provident Bank  
State of New Jersey Cash Management Fund  
Manasquan Bank

**BE IT FURTHER RESOLVED** that the Borough Clerk, Chief Financial Officer, Mayor and/or Borough Administrator are authorized to sign checks on accounts as required (any two of three signatures); the Municipal Court Judge or Court Administrator is authorized to sign checks on the Court Accounts; the Local Assistance Board Director and Chief Financial Officer are authorized to sign checks on the Public Assistance Accounts.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer.

BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH

**RESOLUTION 2025-013**

**RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2025**

**BE IT RESOLVED**, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

Payroll  
Insurance Premiums  
County Taxes  
School Taxes  
Utilities  
Interfund Settlements  
Lease Agreements Payments  
Debt Service Payments  
Council Approved Contracts  
Petty Cash Reimbursement  
Developers' Escrow Refunds  
Release of Monies Approved by Resolution  
Tax Sale Redemptions  
Refunds Due Created by Tax Overpayments  
Credit Card Payments

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Chief Financial Officer.

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-014**

**RESOLUTION ESTABLISHING A GRACE PERIOD AND INTEREST RATES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that a ten day grace period be allowed on the payment of taxes due quarterly on the first days of February, May, August and November, after which times all taxes amounting up to \$1,500.00 shall be subject to interest at the rate of eight (8%) percent per annum, and all taxes amounting to more than \$1,500.00 shall be subject to interest at the rate of eighteen (18%) per annum; and

**BE IT RESOLVED** if the tenth day falls on a holiday or weekend the grace period shall be extended to the next business day.

**BE IT FURTHER RESOLVED** that an additional penalty of six (6%) percent will be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Tax Collector.

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-015**

**RESOLUTION AUTHORIZING DEPOSIT OF IDLE FUNDS OF THE BOROUGH IN ANY ONE OF THE DESIGNATED DEPOSITORIES**

**BE IT RESOLVED**, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to deposit the idle funds of the Borough in any one of the depositories designated by the Borough Council.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer, be and is hereby authorized to further invest in any depository designated by the State of New Jersey, Department of Banking, to act as a depository for public funds, if it appears that such depository is paying a higher rate of interest.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer be and is hereby authorized to invest in Certificate of Deposits, Direct Obligations of the United States Government or Securities of the State of New Jersey.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer.



BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL

Reorganization Meeting – January 6, 2025

**BOROUGH OF SHREWSBURY**

**RESOLUTION 2025- 016**

**COUNTY OF MONMOUTH**

**RESOLUTION ACCEPTING THE CASH MANAGEMENT PLAN**

**OF THE BOROUGH OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**WHEREAS**, The Chief Financial Officer of the Borough of Shrewsbury has submitted a Cash Management Plan, a copy of which is attached hereto and made part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey that the attached Cash Management Plan of the Borough of Shrewsbury be accepted and filed.

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025- 017**

**RESOLUTION AUTHORIZING THE CANCELATION OF SMALL BALANCES**

**WHEREAS**, the Tax Collector is permitted to authorize any cancelation of small balances in accordance with N.J.S.A. 40A:5-17.1, which may be deemed unfeasible to collect or refund; and

**WHEREAS** small balances should be considered balances and credits of less than \$5.00 (FIVE DOLLARS) except where total levied taxes or sewer fees per quarter are less than or equal to said amount during the calendar year.

**NOW THEREFOR, BE IT RESOLVED** by the Borough Council hereby authorizes the Tax Collector to cancel 2024 small balances and credits

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-018**

**RESOLUTION AUTHORIZING ELECTRONIC SALE OF MUNICIPAL LIENS**

**WHEREAS**, the governing body of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

**WHEREAS**, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2024, in a manner prescribed by N.J.S.A. 54-5-19, and as amended by Chapter 99, Public Laws of 1997.

**WHEREAS**, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the municipality of Shrewsbury Borough wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey law, and as stated above, on a date decided by the Tax Collector prior to December 31, 2025.

BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH

RESOLUTION 2025-019

**RESOLUTION AUTHORIZING THE EXECUTION OF “FAIR AND OPEN” PROFESSIONAL SERVICES CONTRACTS WITH THE  
BOROUGH OF SHREWSBURY FOR VARIOUS PROFESSIONAL SERVICES**

**WHEREAS**, there exists a need for professional services to be provided to the Borough of Shrewsbury, County of Monmouth, New Jersey (the “Borough”) for the year January 1, 2025 through December 31, 2025; and

**WHEREAS**, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications and said requests for Professional Services were received by the Purchasing Agent no later than 11:00 am on December 5, 2024; and

**WHEREAS**, the Borough has reviewed all proposals received and has determined that the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provisions of said services for the year 2025; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the appointment for Professional Services.

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Borough of Shrewsbury approves the following professional service appointments and contracts for the year 2025:

- |                     |   |
|---------------------|---|
| 1. Borough Attorney | Bruce Padula, Esq.<br>Cleary Giacobbe Alfieri Jacobs, LLC |
| Labor Attorney      | Bruce Padula, Esq.<br>Cleary Giacobbe Alfieri Jacobs, LLC |
| Tax Appeal Attorney | Cleary Giacobbe Alfieri Jacobs, LLC                       |
| Borough Engineer    | David Cranmer<br>Cranmer Engineering                      |
| Borough Planner     | David Cranmer<br>Cranmer Engineering                      |
| Borough Auditor     | Holman, Frenia, Allison, P.C.                             |



Bond Counsel	John Draikiwicz Gibbons P.C.
IT Services	Intron Technologies
COAH Counsel	Andrew Beyer Esq. Pashman Stein Walder Hayden
Conflict Engineer	Leon S. Avakian, Inc Engineers

2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
3. These appointments are made without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized profession licensed and regulated by law.
4. A copy of this resolution certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date of adoption.

**BE IT FURTHER RESOLVED** that the Professionals are directed to prepare a written contract to be executed with the Borough and that a copy of the Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Clerk of the Borough.

BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH

RESOLUTION 2025-020

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS  
PURSUANT TO N.J.S.A. 40A:11-12a**

**WHEREAS**, the Borough of Shrewsbury, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Borough of Shrewsbury has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough of Shrewsbury intends to enter into contracts with the below Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Shrewsbury authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the governing body of the Borough of Shrewsbury pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**Referenced State Contract Vendors**

Commodity/ Service	Vendor	State Contract #
Building Supplies		

	Lowes Home Improvements	28- FLEET- 22885
	Home Depot	18-FLEET- 00234
	Grainger	19-FLEET- 00677
Generator Maintenance		
	Modern Group Power	09 222GNR
Vehicle Maintenance		
	Freehold Ford	19-FLEET-00918
	Multiple Vendors (Tires)	20- FLEET-00949
	Trius (Plow Parts)	21-FLEET-01453
	Hoffman Equipment (Heavy Equipment Parts)	T2187
Fuel		
	J. Swanton (Diesel )	19-FOOD-01102
	J. Swanton (Gasoline)	19-FLEET-00975
Office Supplies		
	WB Mason	T0052

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-021**

**A RESOLUTION CONFIRMING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND  
COMMITTEES OF THE BOROUGH**

**BE IT RESOLVED BY THE** Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made with the advice and consent of the Borough Council:

**LAND USE BOARD  
NAME**

		<b>TERM/YRS</b>	<b>EXPIRES</b>
Class I Mayor	Mayor	C/W OFFICE	12/31/25
Class II Member	Christopher Cherbini	1	12/31/25
Class III Council	James Daly	1	12/31/25
Class IV Member	Judy Martinelly	4	12/31/28
Alt Member #2	Jenna Ciongoli	2	12/31/26

**Environmental Commission  
NAME**

	<b>TERM/YRS</b>	<b>EXPIRES</b>
Jay Eaton	3	12/31/27
Ginny Cracker Koehler	3	12/31/27
Council Member Levy	1	12/31/25

**Two River Water Reclamation Authority**



BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL

Reorganization Meeting – January 6, 2025

NAME	TERM/YRS	EXPIRES
Phil Carnes	5	1/31/2029
Berry Berdahl	5	1/31/2030

**Recreation Commission**

NAME	TERM/YRS	EXPIRES
Jeff Hemschoot	3	12/31/27
Kathleen Lange	3	12/31/27
Chris Avella	3	12/31/27
Rachel Farnsworth	3	12/31/27
Michael Caporale	3	12/31/27
Council Member Daly	1	12/31/25

**Community Garden Commission**

NAME	TERM/YRS	EXPIRES
Stuart Minis	3	12/31/27
Pam MacNeill	3	12/31/27
Mayor	1	12/31/25

**Community Alliance**

NAME	TERM/YRS	EXPIRES
Jenna Ciongoli	3	12/31/27
Jen Eklof	3	12/31/27
Heather Gourley-Thompson	3	12/31/27

**Local Emergency Planning Committee**

NAME		TERM/YRS	EXPIRES
Coordinator	Jerzy Chojnacki	3	12/31/2025
Mayor	Mayor	1	12/31/2025
Council Member	Don Eddy	1	12/31/2025
Deputy Coord.	William Kelleher	1	12/31/2025
Deputy Coord.	Matthew Hall	1	12/31/2025
Deputy Coord.	Mark Bradley	1	12/31/2025
Damage Assess. Res.	Kayla Wharton	1	12/31/2025
Industry Coord.	Dave Cranmer	1	12/31/2025
EMS Coord.	Kayla Wharton	1	12/31/2025
Evacuation Coord.	Mark Bradley	1	12/31/2025
Fire & Rescue	Brent MacConnell	1	12/31/2025
Law Enforcement	Adam Cerminaro	1	12/31/2025
Alert & Warning	Adam Cerminaro	1	12/31/2025

BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL

Reorganization Meeting – January 6, 2025

Hazmat Coord.	Jerzy Chojnacki	1	12/31/2025
Public Health	Monmouth County Health Dept	1	12/31/2025
Public Works	Matthew Hall	1	12/31/2025
Radiological	Jerzy Chojnacki	1	12/31/2025
Boro School Emerg.	Brent MacConnell	1	12/31/2025
Resource Mgmt.	Christopher Cherbini	1	12/31/2025
Shelter	Christopher Petrillo	1	12/31/2025

**BOROUGH OF SHREWSBURY**  
**COUNTY OF MONMOUTH**

**RESOLUTION 2025-022**

**RESOLUTION AUTHORIZING PARTICIPATION IN THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM**

WHEREAS, the Borough of Shrewsbury, pursuant to N.J.S.A. 40A:11-10 and N.J.S.A. 40A:11-11, may by resolution and without advertising for bids, purchase any goods or services under the Sourcewell Co-Operative Purchasing Program for any county contracts entered into on behalf of the participating agencies; and

WHEREAS, the Borough of Shrewsbury has the need on a timely basis to purchase goods or services utilizing Sourcewell Co-Operative contracts; and

WHEREAS, the Borough of Shrewsbury intends to enter into contracts with Sourcewell Co-Operative Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Sourcewell Co-Operative contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Shrewsbury authorizes the Borough Administrator to purchase certain goods or services from those approved Sourcewell Co-Operative Contract Vendors, pursuant to all conditions of the individual Sourcewell Co-Operative contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Shrewsbury pursuant to N.J.A.C. 5:30-5.4, the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Shrewsbury and the Sourcewell Co-Operative Contract Vendors shall be from January 1, 2025 to December 31, 2025

**BOROUGH OF SHREWSBURY**  
**COUNTY OF MONMOUTH**

**RESOLUTION 2025-023**

**RESOLUTION AUTHORIZING THE EXECUTION OF "FAIR AND OPEN" PROFESSIONAL SERVICES CONTRACTS WITH THE  
BOROUGH OF SHREWSBURY FOR AFFORDABLE HOUSING ADMINISTRATIVE AGENT**



**WHEREAS**, there exists a need for professional services to be provided to the Borough of Shrewsbury, County of Monmouth, New Jersey (the “Borough”) for the year January 1, 2025 through December 31, 2025; and

**WHEREAS**, the Borough has, through the fair and open process, publicly advertised for a Request for Affordable Housing Administrative Agent and said requests for Professional Services were received by the Purchasing Agent no later than 11:00 am on December 10, 2024; and

**WHEREAS**, the Borough has reviewed all proposals received and has determined that the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provisions of said services for the year 2025; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the appointment for Professional Services.

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Borough of Shrewsbury approves the following professional service appointments and contracts for the year 2025:

1. Affordable Housing Administrative Agent      Trevor Taylor  
CME Associates
2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
3. These appointments are made without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized profession licensed and regulated by law.
4. A copy of this resolution certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date of adoption.

**BE IT FURTHER RESOLVED** that the Professionals are directed to prepare a written contract to be executed with the Borough and that a copy of the Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Clerk of the Borough.

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-024**

**RESOLUTION APPOINTING OFFICER IN CHARGE OF THE SHREWSBURY POLICE DEPARTMENT**

WHEREAS, in accordance with Borough Code, the head of the Police Department of the Borough of Shrewsbury is the Chief of Police; and

WHEREAS, the responsibilities and duties of the Chief of Police are delineated in N.J.S.A. 40A:14-118 as well as Borough Code; and

WHEREAS, Robert Turner has served as Chief of Police of the Borough of Shrewsbury Police Department; and

WHEREAS, Robert Turner has submitted his retirement as Chief of Police of the Borough of Shrewsbury Police Department, effective January 1, 2025

WHEREAS, the governing body of the Borough of Shrewsbury has determined that Lt. Adam Cerminaro is qualified to serve as Officer in Charge of the Borough of Shrewsbury Police Department and will be able to perform the duties of Chief of Police, effective January 1, 2025, during the promotional process for a new Chief of Police.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury, that Lt. Adam Cerminaro is hereby designated Officer in Charge of the Borough of Shrewsbury Police Department, beginning January 1, 2025, wherein he shall be responsible for performing all of the duties of Chief of Police as set forth in N.J.S.A. 40A:14-118, Borough Code, as well as any and all other Rules and Regulations pertaining to that position.



BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL

Reorganization Meeting – January 6, 2025

**Public Portion:** *Remarks of the Citizens for the Good of the Borough*

Brookdale Community College Assistant to College President wished all council members & mayor a successful year.

Close the Meeting to the Public  
Seeing no one wishing to speak, the floor was closed to the public.

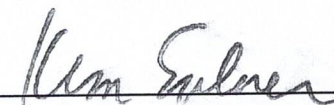
**Adjourn**

Councilman Eddy motioned to adjourn the meeting at 6:28pm, seconded by Councilman Levy with ayes by all Councilmembers present.

Attest: \_\_\_\_\_

  
Kayla Wharton  
Deputy Municipal Clerk

Approve: \_\_\_\_\_

  
Kim Eulner  
Mayor