

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

May 14, 2024

Meeting Called to Order

Mayor Eulner called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 3, 2024, by the Deputy Municipal Clerk.

Roll Call

Present: Councilman Jim Daly
Councilman Donald Eddy
Councilman Brendan Gilmartin
Councilman Daniel Levy

Also, Present: Kim Doran Eulner, Mayor
Salvatore Alfieri, Jr., Esq., Borough Attorney
Christopher Cherbini, Borough Administrator
Kerry Quinn, Municipal Clerk

Absent: Councilwoman Deidre DerAsadourian
Councilman Jason Sena

Salute to Flag

Lead by Mayor Eulner

May 14, 2024

Proclamation:

Mayor Eulner thanked Municipal Clerk, Kerry Quinn and Deputy Municipal Clerk Kayla Wharton for all that they do and presented them with a proclamation honoring Municipal Clerk Week

*55th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK
May 5 - 11, 2024*

Whereas, *The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

Whereas, *The Office of the Professional Municipal Clerk is the oldest among public servants, and*

Whereas, *The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

Whereas, *Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

Whereas, *The Professional Municipal Clerk serves as the information center on functions of local government and community.*

Whereas, *Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

Whereas, *It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

Now, Therefore, I, *Kim Eulner, Mayor of the Borough of Shrewsbury and on behalf of the Borough of Shrewsbury Council do recognize the week of May 5 through 11, 2024, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Kerry Quinn and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

May 14, 2024

Mayor Eulner honored Urgent Care Month and Presented a Proclamation to thank them for all that they do for the Borough over the past 30 years.

Urgent Care Awareness Month Sheds Light on the Essential Nature of Urgent Care in Our Healthcare System

Whereas, May is Urgent Care Awareness Month, a time to highlight the vital role Urgent Care centers play in providing convenient, efficient, and high-quality medical care for urgent, but not emergency, situations. Urgent Care centers bridge the gap between primary care and emergency care, offering a crucial resource for individuals in need of immediate attention.

Whereas, It is estimated that Urgent Care centers prevent around 24.5 million emergency room visits annually, which not only reduces the burden on emergency rooms but also saves patients and the healthcare system valuable time and money. This data emphasizes the importance of Urgent Care centers having the capacity to keep non-emergent patients out of the emergency room and shines a light on Urgent Care as an essential part of the healthcare system, especially for those who need immediate medical attention but don't require emergency services.

Whereas, Urgent Care centers are typically open on weekends and holidays when primary care offices may be closed. Urgent Care centers also offer extended hours, making it easier for patients to seek medical attention after work or school hours. The ability to receive immediate medical care without scheduling an appointment is another key advantage of Urgent Care.

Whereas, The specialized practice of Urgent Care medicine makes it an essential part of the healthcare system, as Urgent Care providers are trained to diagnose and treat a wide range of acute medical conditions, including cuts, sprains, fractures, infections, and respiratory illnesses. They are trained to handle a variety of medical emergencies and quickly assess the severity of a patient's condition and provide the appropriate level of care.

Whereas, Patients love Urgent Care because it provides exceptional and unparalleled healthcare experiences. They receive personalized attention and are typically seen by a healthcare provider within 30 minutes of arrival.

Whereas, "Urgent Care Awareness Month recognizes just how important Urgent Care is, and we want to keep sharing that message so everybody knows what a great option we are when they need healthcare". "When you or someone in your family has a non-life threatening injury or illness, or one of many other medical needs, Urgent Care will be here for you."

Now, Therefore, I, Kim Eulner, Mayor of the Borough of Shrewsbury and on behalf of the Borough of Shrewsbury Council do recognize the Month of May, as Urgent Care Awareness Month and further extend appreciation to the IMA of Shrewsbury for the vital services they provide to our community today and over their 30 years in business within the Borough.

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Councilman Eddy honored the Department of Public Works for all that they do for the Borough and presented them with a Proclamation honoring National Public Works Week.

National Public Works Week Proclamation May 19–25, 2024

“Advancing Quality of Life For All”

WHEREAS, *public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Borough of Shrewsbury and,*

WHEREAS, *these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,*

WHEREAS, *it is in the public interest for the citizens, civic leaders, and children in Borough of Shrewsbury to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,*

WHEREAS, *the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/ Canadian Public Works Association be it now,*

NOW THEREFORE *I, Kim Eulner, Mayor of the Borough of Shrewsbury and on behalf of the Borough of Shrewsbury Council , do hereby designate the week May 19–25, 2024, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.*

Councilman Gilmartin honored the First Aid for all of the hard work that they do for the Borough, and presented a Proclamation for National EMS Week

Emergency Medical Services Week May 19 – 25, 2024

WHEREAS, *emergency medical services is a vital public service; and*

WHEREAS, *the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and*

WHEREAS, *access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and*

WHEREAS, *emergency medical services is an important member of the healthcare community; and*

WHEREAS, *the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and*

WHEREAS, *the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and*

WHEREAS, *it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.*

NOW THEREFORE, *I, Kim Eulner, Mayor of the Borough of Shrewsbury and on behalf of the Borough of Shrewsbury Borough Council, in recognition of this event, do hereby proclaim the week of May 19 – 25, 2024 as **EMERGENCY MEDICAL SERVICES WEEK** in the Borough of Shrewsbury with the theme “**Honoring our Past. Forging Our Future**”.*

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Councilman Levy honored the Police Department for all of the hard work that they do for the Borough, and presented a Proclamation for National Police Week.

National Police Week 2024

To honor the service and sacrifice of those law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Borough of Shrewsbury Police Department;

WHEREAS, since the first recorded death in 1786, there are currently 24,067 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty, including 16 members of the Borough of Shrewsbury Police Department;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

WHEREAS, 282 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 118 officers killed in 2023 and 164 officers killed in previous years;

WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 36th Candlelight Vigil, on the evening of May 13, 2024;

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 10th-16th;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

THEREFORE, BE IT RESOLVED , Kim Eulner, Mayor of the Borough of Shrewsbury and on behalf of the Borough of Shrewsbury Council will observe May 10-16, 2024, as National Police Week in Borough of Shrewsbury, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

**BOROUGH OF SHREWSBURY
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Approval of Minutes**

May 14, 2024

Councilman Eddy motioned to approve the March 12, 2024 Minutes seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: Daly, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

Councilman Levy motioned to approve the April 9, 2024 Minutes seconded by Councilman Daly, and approved by the following roll call vote:

Ayes: Daly, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

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May 14, 2024

Ordinances:

ORDINANCE 2024-1114, SECOND READING/ PUBLIC HEARING: AN ORDINANCE AMENDING CHAPTER 45 "SALARIES AND COMPENSATION" TO ESTABLISH SECTION 45-4 "SALARY RANGERS FOR ALL NONALIGNED POSITIONS" WITHIN THE BOROUGH OF SHREWSBURY

Mayor Eulner opened the floor to the public, seeing no one the floor was closed.

Motion to Adopt Ordinance 2024-1114

Councilman Eddy motioned to Adopt Ordinance 2024-1114 seconded by Councilman Daly, and approved by the following roll call vote:

Ayes: Daly, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

BOROUGH OF SHREWSBURY, COUNTY OF MONMOUTH

ORDINANCE NO. 2024-1114

AN ORDINANCE AMENDING CHAPTER 45 "SALARIES AND COMPENSATION" TO ESTABLISH SECTION 45-4 "SALARY RANGES FOR ALL NONALIGNED POSITIONS" WITHIN THE BOROUGH CODE OF THE BOROUGH OF SHREWSBURY

WHEREAS, the governing body determined that it is critical to the Borough and its residents, and important for good and efficient government, that the Borough establish clear salary ranges for all nonaligned employment positions within the Borough.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Borough of Shrewsbury as follows:

SECTION ONE. There is hereby created §45-4 entitled "Salary Ranges for All Nonaligned Positions" within Chapter 45 of the Borough Code of the Borough of Shrewsbury which shall read as follows:

§45-4 Salary Ranges for All Nonaligned Positions

The annual base salary and wage ranges of all nonaligned officers and employees of the Borough of Shrewsbury are as follows:

PART 1 – FULL-TIME EMPLOYEES

	Low	High
<i>DEPARTMENT OF ADMINISTRATION</i>		
<i>Division of Administration</i>		
Borough Administrator	\$15,000	\$155,000
Borough Clerk/ Registrar	\$40,000	\$80,000
Deputy Borough Clerk/ Deputy Registrar	\$34,000	\$50,000
Accounts Payable/Asst.to CFO	\$34,000	\$60,000

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<i>Division of Finance</i>		
Chief Financial Officer		N/A
Tax Collector		N/A
Deputy Tax Collector/Payroll Clerk	\$36,000	\$65,000
Tax Assessor - PT	\$15,000	\$30,000
Qualified Purchasing Agent	\$6000	\$15000
MUNICIPAL COURT		
Court Administrator	\$40,000	\$85,000
Judge	\$16,000	\$34,000
Prosecutor	\$10,000	\$20,000
COMMUNITY DEVELOPMENT		
<i>Division of Construction</i>		
Construction Official - PT	\$9000	\$31,000
Fire Sub-Code Official - PT	\$9000	\$20,000
Building Sub-Code Official - PT	\$9000	\$20,000
Electrical Sub-Code Official - PT	\$9000	\$20,000
Plumbing Sub-Code Official - PT	\$9000	\$20,000
<i>Division of Land Use</i>		
Land Use Administrator	\$44,000	\$54,000
Zoning Officer	\$15,000	\$25,000
<i>Fire Prevention</i>		
Fire Marshall – PT	\$9000	\$25,000

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PART II – PER HOUR PART TIME**

May 14, 2024

ADMINISTRATION/ENFORCEMENT/BUILDING/COURT/CONSTRUCTION/CROSSING GUARD		
	Low	High
Technical Assistant Construction	\$20hr	\$25hr
Code Enforcement Officer	\$20hr	\$25hr
Janitor	\$16hr	\$20hr
Administrative Assistant	\$18hr	\$23hr
Crossing Guard	\$25hr	\$35hr
Camp Director	\$3000	\$7000
Recreation Director	\$20	\$25
Camp Counselor	\$9hr	\$16

SECTION TWO. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance, which shall otherwise remain in full force and effect.

SECTION THREE. REPEALER. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

SECTION FOUR. EFFECTIVE DATE. This Ordinance shall take effect after final passage as provided by law.

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ORDINANCE NO. 2024- 1115, FIRST READING/ INTRODUCTION: AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF SHREWSBURY IN THE COUNTY OF MONMOUTH AMENDING CHAPTER 186, "RENTAL PROPERTY", AND ESTABLISHING SECTION 186-17, ENTITLED "LEAD-BASED PAINT HAZARD INSPECTION REQUIREMENTS FOR RENTAL DWELLINGS", OF THE BOROUGH CODE OF THE BOROUGH SHREWSBURY

Motion to Introduce Ordinance 2024-1115

Councilman Eddy motioned to Introduce Ordinance 2024-1115 seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: Daly, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

BOROUGH OF SHREWSBURY, COUNTY OF MONMOUTH

ORDINANCE NO. 2024- 1115

AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF SHREWSBURY IN THE COUNTY OF MONMOUTH AMENDING CHAPTER 186, "RENTAL PROPERTY", AND ESTABLISHING SECTION 186-17, ENTITLED "LEAD-BASED PAINT HAZARD INSPECTION REQUIREMENTS FOR RENTAL DWELLINGS", OF THE BOROUGH CODE OF THE BOROUGH SHREWSBURY

WHEREAS, pursuant to P.L. 2021, c.182, all municipalities are required to inspect every single-family, two-family, and multiple rental dwelling located within the municipality on a recurring basis and at tenant turnover for lead-based paint hazards; and,

WHEREAS, the Borough Council determined that it is in the best interest of the Borough and its residents to amend the Borough Code to require inspection of lead-based paint in certain residential rental dwellings to conform to state law.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Shrewsbury, in the County of Monmouth, in the State of New Jersey, as follows:

SECTION ONE.

§ 186-17 Lead-Based Paint Hazard Inspection Requirements for Rental Dwellings.

§ 186-17.1 Definitions.

COMMON INTEREST COMMUNITY

A real estate development or neighborhood in which the property is burdened by servitudes requiring property owners to contribute to maintenance of commonly held property or to pay dues or assessments to an owners' association that provides services or facilities to the community.

DUST WIPE SAMPLING

A sample collected by wiping a representative surface and tested in accordance with a method approved by the United States Department of Housing and Urban Development.

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LEAD INSPECTOR**

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A person certified by the Department of Community Affairs to perform lead inspection and risk assessment work pursuant to N.J.A.C. 5:17-1.1 et seq. This includes the ability to perform dust wipe sampling.

LEAD-BASED PAINT HAZARD

Any condition that causes exposure to lead from lead-contaminated dust or lead-contaminated paint that is deteriorated or present in surfaces that would result in adverse human health effects.

LEAD-FREE CERTIFICATION

A certification which confirms that a lead-based paint inspection was performed and that no lead-based paint exists in the dwelling unit or that all lead-based paint hazards have been fully abated.

LEAD-SAFE CERTIFICATION

A certification which confirms that a lead-based paint inspection was performed and no lead-based paint hazards were found. This certification is valid for two years from the date of issuance.

TENANT TURNOVER

The time at which all existing occupants vacate a dwelling unit and all new tenants move into the dwelling unit.

VISUAL ASSESSMENT

A visual examination for deteriorated paint or visible surface dust, debris, or residue.

VISUAL ASSESSOR

A person that is certified to perform a visual assessment.

§ 186-17.2 Lead-based paint inspection.

- A. A lead inspector for the Borough of Shrewsbury shall inspect every single-family, two-family, and multiple rental dwelling located within the Borough of Shrewsbury for lead-based paint hazards through visual assessment and dust wipe sampling in accordance with N.J.S.A. 52:27D-437.16 et seq., as may be amended from time to time.
- B. Supervise and direct all maintenance and repair employees employed by the Borough. In accordance with N.J.S.A. 52:27D-437.16(c), a dwelling unit in a single-family, two-family, or multiple rental dwelling shall not be subject to inspection and evaluation for the presence of lead-based paint hazards if the unit:
 - a. Has been certified to be free of lead-based paint;
 - b. Was constructed during or after 1978;
 - c. Is in a multiple dwelling that has been registered with the Department of Community Affairs as a multiple dwelling for at least ten (10) years, either under the current or previous owner, and has no outstanding lead violations for the most recent cyclical inspection on the multiple dwelling under the Hotel and Multiple Dwelling Law, N.J.S.A. 55:13A-1 et seq.
 - d. Is a single-family or two-family season rental dwelling which is rented for less than six months duration each year by tenants that do not have consecutive lease renewals; or
 - e. Has a valid lead-safe certification.
- C. If lead-based paint hazards are identified, then the owner of the dwelling shall remediate the hazards through abatement or lead-based paint hazard control mechanisms in accordance with N.J.S.A. 52:27D-437.16(d). Upon the remediation of the lead-based paint hazard, the Borough's lead inspector or visual assessor, as may be

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- applicable, or the owner's private lead inspector, shall conduct an additional inspection of the unit to certify that the hazard no longer exists.
- D. Provide all mechanical services required by any department, office or agency of the Borough. If no lead-based paint hazards are identified, then the Borough's lead inspector or the owner's private lead inspector shall certify the dwelling as lead safe on a form prescribed by the Department of Community Affairs, which shall be valid for two years.
 - E. In accordance with N.J.S.A. 52:27D-437.16(e), property owners shall:
 - a. Provide evidence of a valid lead-safe certification and the most recent tenant turnover to the Borough at the time of the cyclical inspection.
 - b. Provide evidence of a valid lead-safe certification to new tenants of the property at the time of tenant turnover and shall affix a copy of such certification as an exhibit to the tenant's or tenants' lease.
 - c. Maintain a record of the lead-safe certification which shall include the name or names of the unit's tenant or tenants if the inspection was conducted during a period of tenancy.
 - F. The fees for a lead-based paint inspection shall be as follows:
 - a. The fee for a visual assessment and dust wipe sampling inspection performed by the Borough's lead inspector shall be \$300 for a dwelling unit that has one bedroom. There shall be an additional fee of \$30 for each additional bedroom in the dwelling unit.
 - b. The fee for a visual assessment inspection performed by the Borough's lead inspector or visual assessor shall be \$150 per dwelling unit.
 - c. The fee for the filing of a lead-safe certification or lead-free certification shall be \$25.
 - d. In a common interest community, any inspection fee charged shall be the responsibility of the unit owner and not the homeowners' association, unless the association is the owner of the unit.
 - e. In accordance with N.J.S.A. 52:27D-437.16(h), an additional fee of \$20 per dwelling unit inspected by the Borough's lead inspector or the owner's private lead inspector shall be assessed for the purposes of the Lead Hazard Control Assistance Act (N.J.S.A. 52:27D-437.1 et seq.) unless the unit owner demonstrates that the Department of Community Affairs has already assessed an additional inspection fee of \$20. The fees collected pursuant to this subsection shall be deposited into the Lead Hazard Control Assistance Fund.

§ 186-17.3 Violations and Penalties.

In accordance with N.J.S.A. 52:27D-437.19, the penalties for a violation of this Section shall be as follows:

- A. If a property owner has failed to conduct the required inspection or initiate any remediation efforts, the owner shall be given 30 days to cure the violation.
- B. If the property owner has not cured the violation after 30 days, the property owner shall be subject to a penalty not to exceed \$1,000 per week until the required inspection has been conducted or remediation efforts have been initiated.

SECTION II. REPEALER. All Ordinances or parts of Ordinances inconsistent herewith are repealed to the extent of such inconsistency. The Borough Clerk is authorized to renumber and/or re-codify any sections affected by such repeal to the extent consistent with this Ordinance.

SECTION III. SEVERABILITY. If any word, phrase, clause, section or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional such word, phrase, clause, section or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE. This Ordinance shall take effect upon publication thereof after final passage according to law and approval by the State of New Jersey.

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MAYOR & COUNCIL**

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Resolutions:

Resolution 2024-0512024-062, 2024- 063, 2024- 064

Councilman Gilmartin motioned to approve Resolutions 2024-062, 2024- 063, 2024- 064, seconded by Councilman Levy and approved by the following roll call vote:

Ayes: Daly, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

RESOLUTION 2024-062 RESOLUTION DETERMINING THAT THE BOROUGH'S BUDGET SHALL BE READ BY TITLE ONLY

WHEREAS, The Borough Council of the Borough of Shrewsbury previously introduced and approved for advertisement the Borough's 2024 budget on April 9th, 2024, and

WHEREAS, the budget, as introduced, was advertised in the Asbury Park Press on April 14th, 2024, giving notice that a public hearing would be held on the budget pursuant to State statute on May 14th, 2024 at 7:00 p.m., and

WHEREAS, at least one week prior to the date of hearing, a complete copy of the approved budget, as advertised, was posted upon the Borough's website and the public bulletin board in the Borough's Municipal Building and copies were made available to all persons requesting the same during said week, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, County of Monmouth, that the budget, as advertised, shall be read by title only.

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RESOLUTION 2024-064 RESOLUTION ASSUMING THE RESPONSIBILITY OF CONDUCTING THE ANNUAL BUDGET EXAMINATION, NORMALLY GRANTED TO THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES

WHEREAS, N.J.S.A. 40A: 4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound financial condition to assume responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Island Heights has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2013 budget year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Island Heights that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the Council has found the budget has met the following requirements:

The with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- Payment of interest and debt redemption charges.
- Deferred charges and statutory expenditures.
- Cash deficit of the preceding year.
- Reserve for uncollected taxes.
- Other reserves and non-disbursement items.
- Any inclusions of amounts required for school purposes.

That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A: 4-45.2 and appropriations for exceptions to limits on appropriations found at 40A: 4-45.3 et seq. are fully met. (Complies with the "CAP" law.)

That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

That pursuant to the Local Budget Law:

- All estimates of revenue are reasonable, accurate, and correctly stated.
- Items of appropriation are properly set forth in itemization, form, arrangement, and content.
- The budget will permit the exercise of the controller function within the municipality.
- The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A: 4-5 shall not prevent such certification.

That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Councilman Eddy motioned to approve the Consent Agenda seconded by Councilman Daly and approved by the following roll call vote:

Ayes: Daly, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

RESOLUTION 2024-065 RESOLUTION TO HIRE SUMMER CAMP DIRECTOR FOR THE 2024 SUMMER RECREATION PROGRAM

WHEREAS, the Borough of Shrewsbury Recreation Committee will sponsor a summer day camp program; and

WHEREAS, the program will be held at the Sickles Park from Monday, June 24th through Friday, July 19st, 2024 (closed on July 4th for the Holiday), from 9:00am to 12:00pm.; and

WHEREAS, the recommendation of the Borough Administrator is to hire the Karen Fordham as the Camp Director.

<u>Title</u>	<u>Name</u>	<u>Salary</u>
<i>Summer Camp Director</i>	Karen Fordham	\$3,750.00 (Total Salary)

NOW BE IT RESOLVED by the Mayor and the Council of the Borough of Shrewsbury that the salary set above for the summer Recreation Camp Director for the year 2024 be approved.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer and the Recreation Committee.

RESOLUTION 2024-066 RESOLUTION AUTHORIZING THE RENEWAL OF DELTA DENTAL INSURANCE

WHEREAS, the Municipal Clerk, is hereby authorized to renew the Dental Insurance through Delta Dental for a two (2) year term from July 1st, 2024 through June 30th, 2026 with a rate of \$75, 160.08 for said term, and;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, County of Monmouth State of New Jersey, The Delta Dental Insurance Policy will be renewed for a two (2) year term from July 1st, 2024 through June 30th, 2026 with a rate of \$75, 160.08.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer.

RESOLUTION 2024-067 A RESOLUTION HIRING A FULL-TIME LABORER/ASSISTANT MECHANIC FOR THE DEPARTMENT OF PUBLIC WORKS FOR THE BOROUGH OF SHREWSBURY

WHEREAS, the Borough of Shrewsbury has a need for a full-time laborer/assistant mechanic in the Department of Public Works and the DPW Committee has requested to hire Robert Tobin; and

WHEREAS, the DPW Committee has recommended that Robert Tobin receive an annual salary of \$49, 054 and will abide by the job description discussed and approved by Council.

WHEREAS, the Chief Financial Officer has certified that funds are available for same;

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MAYOR & COUNCIL**

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NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Robert Tobin be hired as a full-time Laborer/Assistant Mechanic in the Department of Public Works as of June 1st, 2024.

BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Chief Financial Officer and Borough Administrator.

**RESOLUTION 2024-068 AMENDING RESOLUTION 2024- 028 AUTHORIZING THE BOROUGH OF SHREWSBURY TO
ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2023 OF EMERGENCY MANAGEMENT PERFORMANCE
GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE**

WHEREAS, the Borough of Shrewsbury Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Subgrant Award #FY23-EMPG-EMAA-1344 from the New Jersey Department of Law and Public Safety, Office of the Attorney General. The subgrant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the Borough's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Borough of Shrewsbury will use these funds to enhance your Emergency Management Program and that the funds will be used for Emergency Management purposes; and

WHEREAS, the award period is from October 1, 2023 to September 30, 2024; and

WHEREAS, the subgrant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the Borough of Shrewsbury Office Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury in the County of Monmouth), State of New Jersey:

1. That the Council accepts the award of the FFY23 #2023-11Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.
2. That the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate subgrant award documents.
3. That copies of this resolutions shall be forwarded to the New Jersey State Police, Office of Emergency Management, the City Business Administrator, the Chief Financial Officer and the County Division of Emergency Management and Office of Treasury.

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RESOLUTION 2024-069 RESOLUTION APPOINTING JEANINE JONES AS ASSISTANT TO THE CFO FOR THE BOROUGH OF SHREWSBURY

WHEREAS, the Borough of Shrewsbury has a need for an Assistant to the CFO; and

WHEREAS, the Personnel Committee has recommended that Jeanine Jones be offered Assistant to the CFO and receive an increase of the \$10,000.00 effective May 15, 2024.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer

RESOLUTION 2024-070 A RESOLUTION HIRING A PART TIME SEASONAL DEPARTMENT OF PUBLIC WORKS SUMMER LABORER

WHEREAS, the Public Works Manager, Matt Hall has the need for and has requested the hire of a Part-time Seasonal worker; and

WHEREAS, Matt Hall has recommended hiring Declan Mahoney at a rate of \$20.00 per hour not to exceed 30 hours per week, as recommended by the Public Works Manager; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Declan Mahoney be as a Part-time Seasonal Worker at \$20.00 per hour.

RESOLUTION 2024-071 RESOLUTION APPROVING THE CLOSEOUT FOR ROBERT GRAHAM ATHLETIC PARK AS KNOWN AS SICKLES PARK

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County Park, recreation, conservation, and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the into a Municipal Open Space Program Grant Agreement with the County of Monmouth on that provided \$100,000 for Playground Improvement to the Robert Graham Ath under Application No.22-03 that required certain conditions be met by the Borough of Shrewsbury prior to receipt of the aforesaid funds; and

WHEREAS, the Monmouth County Park System requires a certified copy of a resolution of the governing body determining that the project aforesaid was finally complete and a closing statement of "Final Change Order" adopted by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that all conditions on May 14, 2024 Grant Agreement have been satisfied by the Borough of Shrewsbury and that the project is completed; and

BE IT FURTHER RESOLVED that the Borough of Shrewsbury final payment to the seller MRC Incorporated per letter of the municipal engineer David Cranmer of Cranmer 11/15/2023 and that a payment was made 12/12/2023 under check numbers 37199 and 1864 which are hereby attached and on file with the Municipal Clerk's Office

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RESOLUTION 2024-072 RESOLUTION AUTHORIZING THE EXECUTION OF SHARED SERVICES AGREEMENT FOR THE USE OF MONMOUTH COUNTY'S OPEN PUBLIC RECORDS SYSTEM-RECORDS INFORMATION MANAGEMENT MODULE

WHEREAS, under the New Jersey Uniform Shared Services Consolidation Act, namely C. 40A:65-1, et seq., local units, such as the County of Monmouth and Borough of Shrewsbury, may enter into shared services agreements with each other; and

WHEREAS, the County of Monmouth has entered into an agreement with Sunrise Systems, Inc. ("Sunrise"), whereby the County is licensed to access and use Sunrise's web-based system known as the Open Public Records Search System – Records Information Management ("OPRS-RIM"); and

WHEREAS, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities/boards of education within Monmouth County; and

WHEREAS, the County of Monmouth, has offered to enter into a shared services agreement with Borough of Shrewsbury, for a three (3) year term whereby this municipality/board of education will be authorized as a sublicensee to access and use OPRS-RIM; and

WHEREAS, a copy of the agreement is attached to this resolution; and

WHEREAS, the OPRS-RIM provides for the Inventory Management, Retention Management, and Disposition Management of official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long-term, searched and retrieved electronically.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the Superintendent and Business Administrator be and they are hereby authorized to enter into the proposed OPRS-RIM shared services agreement with the County of Monmouth.

RESOLUTION 2024-073 A RESOLUTION PROVIDING FOR A SALARY INCREASE FOR DEPUTY MUNICIPAL CLERK KAYLA WHARTON

WHEREAS, Kayla Wharton has an increased workload as Deputy Municipal Clerk; and,

WHEREAS, because of these increased responsibilities, it is the recommendation of Personnel Committee, that Deputy Municipal Clerk Kayla Wharton shall receive a salary increase.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Shrewsbury, that Deputy Municipal Clerk Kayla Wharton shall receive a salary increase of \$1,500.00 effective May 15th, 2024

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

RESOLUTION 2024-074 RESOLUTION HIRING J.A. PAINTING AND DECORATIONS TO REPAINT AND REPAIR THE GAZEBO AT MANSON PARK AND THE SHREWSBURY HOSE COMPANY

WHEREAS, the Borough has a need for repair the gazebo at Manson Park and the Shrewsbury Hose Company; and

WHEREAS, the quote is below the bid threshold contained in the Local Public Contracts Law ("LPCL"); and

NOW, THEREFORE, BE IT RESOLVED that the Borough authorizes J.A. Painting And Decorations To Repaint And Repair The Gazebo At Manson Park And The Shrewsbury Hose Company;

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**RESOLUTION 2024-075 A RESOLUTION APPROVING THE BILL LIST FOR MAY 14, 2024, AND AUTHORIZING
PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$2,612,220.72 for the period ending May 14, 2024; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

**RESOLUTION 2024-076 RESOLUTION AUTHORIZING EXECUTION OF DEVELOPER'S AGREEMENT GROUP ONE
AUTOMOTIVE WORLD SUBARU 681 SHREWSBURY AVENUE SHREWSBURY, NEW JERSEY BLOCK 3, LOT 14**

WHEREAS, the Borough of Shrewsbury is duly organized municipal corporation of the State of New Jersey; and

WHEREAS, the Borough of Shrewsbury previously established the Shrewsbury Land Use Board as the entity to review and adjudicate commercial and/or residential Zoning Applications requiring Site Plan relief, Variance relief, and/or other development-related relief; and

WHEREAS, as a result of the above, the Shrewsbury Land Use Board is a duly organized Land Use Board, operating and existing in accordance with the rules and regulations of the State of New Jersey and the Borough of Shrewsbury; and

WHEREAS, agents of Group One Automotive/World Subaru previously submitted a Development Application to the Borough of Shrewsbury; and

WHEREAS, said Application involved the property located at 681 Shrewsbury Avenue, Shrewsbury, New Jersey (more formally identified as Block 3, Lot 14 on the Tax Map of the Borough of Shrewsbury); and

WHEREAS, said Application sought Preliminary and Final Site Plan approval and Bulk Variance approval to effectuate the following:

- Demolition of the existing structures at the site; and
- Construction of a new Automobile Dealership Building, with customary paved driveway and parking area, with new / used vehicle display areas, and a dog run; and

WHEREAS, said Application was conditionally approved by the Land Use Board on or about October 4, 2023; and

WHEREAS, a memorializing Resolution was adopted thereafter; and

WHEREAS, one of the conditions of approval required the Applicant's representatives to execute a Developer's Agreement, if deemed necessary; and

WHEREAS, the Borough Engineer is of the belief that, in the within situation, a Developer's Agreement is necessary and appropriate; and

WHEREAS, the Developer's Agreement will memorialize certain construction-related obligations of the Developer while the construction process is ongoing; and

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WHEREAS, the subject Developer's Agreement will memorialize such obligations relative to items which include, but are not necessarily limited to, the following:

- Permitted days / hours of construction;
- Construction timeframes;
- Site stabilization obligations;
- Traffic disruption / road closing processes;
- Construction-run off issues;
- Construction sequencing;
- Construction site management details;
- Construction violation processes;
- Borough remedies in the event of the Developer's default

WHEREAS, the execution of a Developer's Agreement will help ensure that the construction process proceeds with as minimal disruption to the public as possible; and

WHEREAS, a proposed Developer's Agreement is attached hereto; and

WHEREAS, execution of the mutually acceptable Developer's Agreement will advance the interests of the Borough of Shrewsbury and the residents thereof.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Shrewsbury as follows:

1. That the Mayor, Administrator, Borough Engineer, Borough Attorney, Board Attorney, and Land Use Board Attorney are authorized to negotiate the terms and conditions of the proposed Developer's Agreement.
2. That the terms and conditions of the Developer's Agreement shall be approved by the Borough Attorney and Board Engineer.
3. That unless New Jersey Law provides otherwise, in accordance with New Jersey Municipal Land Use Law, the Borough's professional fees associated with the matter shall be paid and/or deducted from the Developer's Escrow Account;
4. That the Mayor, Administrator, Clerk, and other designated Municipal Officials are hereby authorized to sign any and all documents necessary to effectuate the intentions of the within Resolution – including, but not limited to, the Developer's Agreement which is attached hereto (or a document substantially similar thereto).
5. That the within Resolution shall take effect immediately.

RESOLUTION 2024-077 A RESOLUTION MAKING THE PROVISIONS OF SUBTITLE ONE OF TITLE 39 APPLICABLE TO THE PROPERTY OWNED BY RED BANK REAL ESTATE ASSOCIATES, LLC, LOCATED AT 37, 41 AND 49 NEWMAN SPRINGS ROAD, ALSO KNOWN A BLOCK 10, LOTS 4.01, PURSUANT TO N.J.S.A. 39:5A-1

WHEREAS, Red Bank Real Estate Associates, LLC (the "Owner") has filed written consent in accordance with N.J.S.A. 39:5A-1 with the Borough of Shrewsbury asking that the provisions of Subtitle One of Title 39 of the Revised Statutes of New Jersey be made applicable to the semipublic or private roads, streets, driveways, trails, terraces, bridle paths, parkways, parking areas, or other roadways open to or used by the public, tenants, employees, and the members of such institutions for purposes of vehicular travel by permission of such persons, corporations, or institutions and not as matter of public right; and

WHEREAS, the Owner consented to the Borough's enforcement of Title 39, Subtitle One, of the Statutes of the State of New Jersey, to be recorded with the County Clerk's Office, within Block 10, Lot 4.01 and

WHEREAS, the Borough required said request and consent as a condition of approval and hereby agrees to such consent.

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NOW, THEREFORE, BE IT RESOLVED, that the Borough of Shrewsbury hereby consents, in relation to the Owner and the aforementioned parcel, to the enforcement of Subtitle One of Title 39 of the Statutes of the State of New Jersey upon the semipublic or private roads, streets, driveways, trails, terraces, bridle paths, parkways, parking areas, or other roadways open to or used by the public, tenants, employees, and the members of such institutions for purposes of vehicular travel by permission of such persons, corporations, or institutions and not as matter of public right.

RESOLUTION 2024-078 AUTHORIZATION TO CONDUCT BLOCK PARTY- PATTERSON COURT

BE IT RESOLVED that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for a block party to be held on Patterson Court on Saturday, July 20, 2024 with a rain date of Saturday July 27, 2024 as noted in an email received on April 15, 2024 from resident Joanne Quinn.

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Discussion and Action:

Field Requests- Councilman Gilmartin

Councilman Gilmartin explained that they had a field request love for kids fighting cancer has put on a softball tournament in town. The fields in use include the fields on Paterson Avenue, Sickles Place & Manson Park. Councilman Gilmartin explained each year no issues have happened everything was cleaned up after the event. Councilman Gilmartin recommends we approve the request for the organization to have their event, there were no objections from council.

Reports of Council:

Councilman Daly-

- Shade Tree commission worked with SBS regarding the landscaping layout with the new construction at the School.
- SBS Board of Education meeting for April was cancelled, the next meeting is May 22nd.
- Councilman Daly met with surrounding towns regarding Affordable Housing. This is not a concern at the moment for the Borough as there are not vacant lots that would allow for it.

Councilwomen DerAsadourian-

- No Report

Councilman Eddy-

- Brush collection continues please separate brush leaves and grass
- We continue to have issues with the JCB front loader and is currently down
- Speed signs were installed on White Street, when school is in session the speed limit is 20MPH when school is not in session the speed limit is 25MPH
- Creeks and Storm drains have been monitored and cleaned to ensure proper drainage

Councilman Gilmartin:

Shrewsbury Recreation

- Next Monday, May 20, Shrewsbury First Aid Squad members will provide first aid and CPR training to parents, coaches, and other residents at Borough Hall. The session will start at 7:00 p.m.
- Spring Sports season is underway! Be sure to get out and cheer on our local teams.
- Registration remains open for Summer Camp and will get underway in the coming weeks.

Shrewsbury Fire Department

- **April Call Report:**

SFD responded to 20 calls, with 10 General Alarms. Other urgent calls included:

- 3 Haz-Mat Calls
- 3 Motor Vehicle Accidents

There were no Mutual Aid calls into or out of town.

With meetings, drills, and training, the department volunteered 126.57 hours

Shrewsbury First Aid Squad (Squad 45-21)

- Earlier it was an honor to acknowledge and celebrate our emergency medical responders with a proclamation acknowledging their efforts and Emergency Medical Services Week.
- **April Call Report:**
 - Total Calls: 49
 - 30 patients were transported to Riverview Medical Center; 4 to Monmouth Medical, and 1 to Jersey Shore University Medical Center.

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- Mutual Aid:
 - 3 Mutual Aid calls into Shrewsbury
- Top Responders for the month: Gee Gee Blair (17), Kayla Wharton (13 Calls) 2. Paul Drazen (13 Calls)

Councilman Levy

- Environmental commission is hosted an Earth Day event on 4/21 which was a success and thanked everyone that participated.

-

Councilman Sena:

- No report

Mayor's Report

Mayor Kim Doran Eulner

- Mayor Eulner attended House of Hair ribbon cutting with Councilman Daly
- Monmouth County Clerks Office and Mobile Connections was at the Monmouth County Library in town on 5/8 which was a well attended event, and will be back in 2025.
- Mayor Eulner went to the Chelsea for a residents 101st birthday
- Running and Winning at Monmouth Regional which was a lovely event for young women who are interested in local government.
- Attended the sewing machine display in the historical society and was amazed at the display and encourages everyone to attend the Burdens have done a wonderful job bringing awareness to town about history.

Administrator's Report

- Mr. Cherbini three-year term with Howell township for CFO and Tax Collector has been renewed.
- Councilman Sena mentioned about the 6PM budget meeting scheduled for next month prior to the 7PM council meeting.

Correspondence

- Memorial Day Ceremony will be held on Monday May 27th at

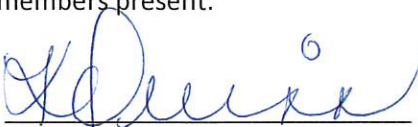
Open to the Public

Various Residents discussed their concerns regarding the islands on Park Avenue.

Close the Floor to the Public

Adjourn

Meeting adjourned at 8:09pm on a motion made by Councilman Levy, seconded by Councilman Daly with ayes by all Councilmembers present.

Attest: 
Kerry Quinn, Municipal Clerk

Approve: 
Kim Doran Eulner, Mayor