

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

July 9, 2024

Meeting Called to Order

Mayor Eulner called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 3, 2024, by the Deputy Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Donald Eddy
Councilman Brendan Gilmartin
Councilman Daniel Levy

Also, Present: Mayor Kim Eulner
Salvatore J. Alfieri, Esq., Borough Attorney
Christopher Cherbini, Borough Administrator
Kerry Quinn, Municipal Clerk

Absent: Councilman Jim Daly
Councilman Jason Sena

Salute to Flag

Lead by Mayor Eulner

Proclamations

Mayor Eulner took a moment to congratulate the newest members of Shrewsbury Boy Scouts Troop 50 to the rank of Eagle Scout.

1. Connor Anderson
2. Nicholas Gandolfo
3. Collin Hogan
4. Lucas McAvoy
5. Ryan C. Sweeney

Presentation

Councilman Eddy explained that the Department of Public Works is in need a building, and that Brendan Murphy from Spiezle Architecture has been hired to provide a rough idea of what the building could be.

Mr. Murphy went on to explain the proposed layout of the new Public Works Building. Members of Council provided their concerns and input regarding the proposed plan.

A copy of the proposed plan is filed with the Municipal Clerk, please contact that office for a copy.

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Resolutions:

Resolution 2024-94

Councilman Gilmartin motioned to approve Resolutions 2024-94, seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

RESOLUTION 2024-094 RESOLUTION TO ACCEPT THE MUNICIPAL AUDIT REPORT FOR 2023

WHEREAS, N.J.S.A. 40A:5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

WHEREAS, The Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the Governing Body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum the sections of the annual audit entitled: Comments and Recommendations; and

WHEREAS, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled: Comments and Recommendations, as evidenced by the group affidavit form of the Governing Body; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

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NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Shrewsbury hereby states that it has complied with the N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

Consent Agenda

Councilman Gilmartin motioned to approve the Consent Agenda seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

RESOLUTION 2024-095 RESOLUTION TO HIRE TEMPORARY STAFF FOR THE 2024 SUMMER RECREATION PROGRAM AND SETTING SALARIES

WHEREAS, the Borough of Shrewsbury Recreation Committee will sponsor a summer day camp program; and

WHEREAS, the program will be held at the Sickles Park from Monday, June 26th through Friday, July 21st, 2024 (closed on July 4th for the Holiday), from 9:00am to 12:00pm. On rainy days, camp will be closed; and

WHEREAS, the recommendation of the Recreation Committee is to hire the following people at the following salaries. Karen Fordham will be the Camp Director.

Title	Name	Salary
Returning Counselors:		
Counselor	Harper Brechman	\$9.75 (Per Hour)
Counselor	Tess Nelson	\$9.75 (Per Hour)
Counselor	Morgan Pomaski	\$9.75(Per Hour)

NOW BE IT RESOLVED by the Mayor and the Council of the Borough of Shrewsbury that the salaries set above for the summer Recreation Counselors for the year 2024 be approved.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officer and the Recreation Committee.

RESOLUTION 2024-096 RESOLUTION APPOINTING KAYLA WHARTON AS INTERIM TACO IN THE CONSTRUCTION OFFICE

WHEREAS, the Borough of Shrewsbury (the "Borough") in need of a TACO in the Construction Department; and

WHEREAS, the Borough recommends Kayla Wharton be appointed as Interim TACO In The Construction Office beginning on July 5th, 2024 for the rate of \$400 per week; and

NOW, THEREFORE, BE IT RESOLVED by the Borough that: Kayla Wharton be appointed as interim TACO

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**RESOLUTION 2024-097 RESOLUTION APPOINTING AVAKIAN ENGINEERING AS SPECIAL CONFLICTS
ENGINEER**

WHEREAS, the Borough has a need for the services of Special Conflicts Engineer; and

WHEREAS, funds are available for this purpose; and

WHEREAS, this appointment is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 and is being made pursuant to the non-fair and open process of N.J.S.A. 19:44A-20.5 and -20.7.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough Shrewsbury that Avakian engineering is hereby appointed as Special Conflicts Engineer for the year 2024; and.

BE IT FURTHER RESOLVED a copy of this Resolution shall be published in the Borough's designated Newspaper as required by law within ten (10) days of its passage.

RESOLUTION 2024-098 A RESOLUTION HIRING AN LEAD INSPECTOR FOR THE BOROUGH OF SHREWSBURY

WHEREAS, the Borough of Shrewsbury has a need for an Lead Inspector per Borough Ordinance 2024-1115 and the Borough Administrator has requested to hire Dominick Astino; and

WHEREAS, the Borough Administrator has recommended that Dominick Astino receive an hourly rate of \$65.00 for inspections; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Dominick Astino be hired as an Lead Inspector effective July 15th, 2024; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Chief Financial Officer.

**RESOLUTION 2024-099 A RESOLUTION APPROVING THE BILL LIST FOR JULY 9, 2024, AND AUTHORIZING
PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$1,583,970.21 for the period ending July 9, 2024; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

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RESOLUTION 2024-100 APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE ROADWAY & SAFETY IMPROVEMENTS TO QUEEN ANNE DRIVE AND SHAWDOWBROOK ROAD

NOW, THEREFORE, BE IT RESOLVED that Council of Shrewsbury Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that Kim Eulner and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2024- Queen Anne Drive And Shawdowbrook Road -00657 to the New Jersey Department of Transportation on behalf of Shrewsbury Borough

BE IT FURTHER RESOLVED that Kim Eulner and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Shrewsbury Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Ordinances:

ORDINANCE NO. 2024- 1116, INTRODUCTION/ FIRST READING : Bond Ordinance Amending Bond Ordinance Number 2023-1107 Finally Adopted By The Borough Council Of The Borough Of Shrewsbury, New Jersey On June 13, 2023

Councilman Gilmartin motioned to introduce Ordinance 2024-1116 seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

ORDINANCE NO. 2024- 1117, INTRODUCTION/ FIRST READING: An Ordinance Amending Chapter 94, Land Use And Development Regulation, Specifically Sections 94-2.3, 94-8.38 & 94-8.39 To Reflect The Amendments To The Stormwater Management Rules At N.J.A.C. 7:8.

Councilman Eddy motioned to introduce Ordinance 2024-1117 seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

ORDINANCE NO. 2024- 1118, INTRODUCTION/ FIRST READING: An Ordinance Of The Council Of The Borough Of Shrewsbury In The County Of Monmouth Amending Chapter 242, "Towing," Of The Shrewsbury Borough Code

Councilman Gilmartin motioned to introduce Ordinance 2024-1118 seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy
Nays: None
Abstain: None

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Reports of Council:

Councilman Daly-

- No Report

Councilwomen DerAsadourian-

- No Report

Councilman Eddy-

- Brush collection continues please separate brush leaves and grass

Councilman Gilmartin:

Council Report – July 9, 2024 – Brendan Gilmartin

A reminder about the Shrewsbury Summer Concert Series!

3 Shows this summer at Manson Park, featuring artists from Shrewsbury!

- **Thursday, July 11: Kul d'Sack**
- **Thursday, July 25: The Well Wish**
- **Thursday, August 8: The Pontiacs**

Food and Ice Cream trucks will be on site.

Be sure to bring your appetites, lawn chairs and blankets!

Report:

Shrewsbury Recreation

- Upcoming events:
 - Spring Sports season is about to close out, and Summer camp will end on July 19.
 - Fall sports season preparation is well underway, with soccer season sign-ups now open.
 - Coach James Young will hold a weekly basketball clinic here at Manson Park beginning July 15 for rising 5th-8th graders, boys and girls.

Shrewsbury Fire Department

- **June Call Report:**
- SFD responded to 33 calls, which is an unusually high number, with 9 General Alarms, along with incidents with wires down following severe weather and multiple mulch fires.
- With meetings, drills, and training, the department volunteered 120.04 hours for the month.
- A reminder to the community. The Hose Company is a volunteer organization, and we need new members. Please consider joining this worthy cause and contact Boro Hall for more information.

Shrewsbury First Aid Squad (Squad 45-21)

- **June Call Report:**
 - Total Calls: 55 (high number)
 - 28 patients were transported to Riverview Medical Center; 7 to Monmouth Medical, and 1 to Jersey Shore University Medical Center.
 - Top Responders for the month: Kayla Wharton, Gary Ruggiero, Paul Drazen, Greg Smith, and Susan Gran

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Councilman Levy**

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- No Report

Councilman Sena:

- Mayor Eulner spoke on behalf of Councilman Sena to let the public know the Centennial date has been announced 5/16/2026

Mayor's Report

Mayor Kim Doran Eulner

- Mayor Eulner, is looking forward to the Concert in the Park and thanked Councilman Gilmartin for bringing this idea to the Council and working hard with Mr. Cherbini to get it scheduled.

Administrator's Report

- Mr. Cherbini thanked Public Works for their hard work in redoing the green gazebo for the Concerts in the Park.

Correspondence

- No Correspondence

Open to the Public

Jay Eaton, 916 Broad Street

Mr. Eaton thanked Mayor and Council for having the architect come in and present for the public to view. Mr. Eaton added that he would caution making the space too small may cause issues down the road. Mr. Eaton also wanted to know if there were any estimated costs for the building, Councilman Eddy stated that at this time there is not. However, the cost for a "pre fab" building was in excess of \$900,000- last year.

Leslie Eaton, 916 Broad Street

Ms. Eaton thanked the Allen House for hosting the reading of the Declaration of Independence. Ms. Eaton also thanked Mayor and Council for hosting the "Concerts in the Park". Ms. Eaton asked if there could be a Borough Wide Notice that could be sent out for the Concerts in the Park, as not many people use Facebook as much as in years past. Councilman Gilmartin agreed, and believes that as they begin they will bring a stronger turnout.

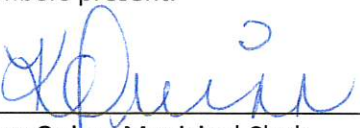
Ms. Eaton added that the "Art in the Park" signup is underway and that everything was running smoothly. Mr. Cherbini stated that the vendors will need to sign a "Hold Harmless Agreement" which he is working on with the Attorney.

Close the Floor to the Public

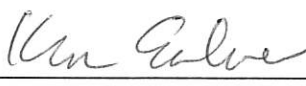
Adjourn

Meeting adjourned at 8:05pm on a motion made by Councilman Gilmartin, seconded by Councilman Eddy with ayes by all Councilmembers present.

Attest:


Kerry Quinn, Municipal Clerk

Approve:


Kim Doran Eulner, Mayor