

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

January 9, 2024

Meeting Called to Order

Councilman President Donald Eddy called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 7, 2023 by the Municipal Clerk.

Roll Call

Present: Councilman Brendan Gilmartin
Councilman Jason Sena
Councilman Jim Daly
Councilman Donald Eddy
Councilwoman Deidre DerAsadourian
Councilman Daniel Levy

Also, Present: Kim Doran Eulner, Mayor
Bruce Padula, Esq., Borough Attorney
Christopher Cherbini, Borough Administrator
Kayla Wharton, Deputy Municipal Clerk

Absent:

Salute to Flag

Led by the Girl Scouts & Colors presented by the Boy Scouts

Mayor Letter of Resignation

Council president has received a letter of Resignation from Mayor Erik Anderson as he has been sworn in as a commissioner for Monmouth County. Mayor Anderson expressed in his letter that it has been an absolute privilege and honor to have had the opportunity to serve his hometown for the last 8 years as a member of Council and Mayor. He is very proud of all the achievements his team has made for our fellow residents during his time. Without doubt, He knows that the council will build on the success and continue to make Shrewsbury the best place to live, raise a family and work. He looks forward to working with the new mayor and council in his new role as Monmouth County Commissioner.

Appointment to Fill Vacancy of Erik Anderson's Borough Mayor Seat

Pursuant to N.J.S.A. 40A:16-11, The Shrewsbury Borough Republican Organization has selected the following three individuals to be considered by the Borough Council to fill the vacancy left in a Republican held seat due to the resignation of Mayor Anderson.

1. Council President Donald Eddy
2. Assemblywomen Kimberly Doran Eulner
3. Councilman Brendan Gilmartin

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Resolution 2024-024

Councilman Sena motioned to appoint Assemblywomen Kimberly Doran Eulner seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena, Daly, Levy
Nays: None
Abstain: None

**RESOLUTION MAKING APPOINTMENT TO FILL VACANCY OF
ERIK ANDERSON'S BOROUGH MAYOR SEAT**

WHEREAS, effective January 4, 2024, Erik Anderson vacated his seat as Mayor of the of the Borough of Shrewsbury ("Shrewsbury"); and

WHEREAS, Erik Anderson is a Republican officeholder, pursuant to N.J.S.A. 40A:16-11, the Republican Organization of Shrewsbury convened and selected three names to submit to the Borough Council for consideration to fill the vacancy; and

WHEREAS, the Republican Organization submitted the names of *Kim Doran Eulner, Brendan Gilmartin, and Donald Eddy* for the Borough Council's consideration, which now must be acted upon by the Borough Council by selecting one of these three names to fill the vacancy of Erik Anderson's term which ends on December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury in the County of Monmouth, State of New Jersey that it hereby selects Kim Doran Eulner to serve on the Borough Council to be sworn immediately to serve the remainder of the term of Erik Anderson.

Oath of Office Administered to Mayor Kimberly Doran Eulner

Monmouth County Commissioner Erik Anderson administered the Oath of Office to Mayor Kimberly Doran Eulner.

Mayor's State of Borough Address

Mayor Eulner Thanked everyone and she is truly blown away and she has a few words that she has prepared. She is overwhelmed by the amount of people that have come out this evening and for all the support she has received. Mayor Eulner acknowledged members in the audience that were present this evening. She Thanked Commissioner Erik Anderson for swearing her in this evening and getting her started in all this years ago. She is very happy to be back in her hometown, she grew up in Shrewsbury and raised her family in Shrewsbury. Ms. Eulner recently served in Trenton for two years where it showed her what it takes to run a state, county & our Borough here in Shrewsbury. She is the 3rd female Mayor in Shrewsbury, and she is very humbled to represent Shrewsbury. Mayor Eulner Thanked her family, friends.

Approval of Minutes

Councilman Eddy motioned to approve the December 12th, 2023, Regular Meeting Minutes seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Sena
Nays: None
Abstain: Levy, Daly

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Consent Agenda

Councilman Sena motioned to approve the Consent Agenda seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena, Eddy, Levy, Daly
Nays: None
Abstain: None

**RESOLUTION AWARDING CONTRACT FOR REAL PROPERTY DATA
COLLECTION AND VERIFICATION SERVICES IN
ACCORDANCE WITH THE ASSESSMENT
DEMONSTRATION PROGRAM**

WHEREAS, the Borough of Shrewsbury advertised for bids for the 2024-2026 Real Property Data Collection and Verification; and

WHEREAS, two (1) bid was received, this was publicly opened and read aloud on January 4, 2023, at 10:00AM as follows:

BIDDER

AMOUNT BID

| | |
|---|-------------|
| 1. Realty Data Systems, LLC, Shrewsbury, NJ | \$40,000.00 |
|---|-------------|

WHEREAS, the Governing Body of the Borough of Shrewsbury, acting on the advice of the Borough Assessor, does hereby make a finding that the lowest bid submitted by Realty Data Systems, LLC, does hereby best serve the interest of the municipality; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Shrewsbury does hereby award a services contract known as '2024-2026 Real Property Data Collection and Verification' to Realty Data Systems, LLC, Shrewsbury, New Jersey, in the amount of \$40,000.00; and

WHEREAS, the CFO has certified that funds are available for this contract; and

BE IT FURTHER RESOLVED that the presiding officer of this body be and is hereby directed to sign for on its behalf the contract in the prescribed form for said procurement and that the Clerk of this body be and is hereby directed to sign and seal said contract with the corporate seal of this body and attest to same.

**A RESOLUTION CONFIRMING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND
COMMITTEES OF THE BOROUGH**

BE IT RESOLVED BY THE Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made with the advice and consent of the Borough Council:

LAND USE BOARD

| NAME | TERM/YRS | EXPIRES |
|------------------------------|-----------------|----------------|
| Alt Member #2 Jenna Ciongoli | 1 | 12/31/24 |
| Alt Member #3 Ryan Howard | 2 | 12/31/25 |
| Alt Member #4 Michael Volpe | 2 | 12/31/25 |

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Community Alliance

| NAME | TERM/YRS | EXPIRES |
|----------------|-----------------|----------------|
| Jen Eklof | 2 | 12/31/25 |
| Jenna Ciongoli | 2 | 12/31/25 |

**A RESOLUTION APPROVING THE BILL LIST FOR JANUARY 9, 2024, AND AUTHORIZING
PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$933,383.98 for the period ending January 9, 2024; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

**RESOLUTION AUTHORIZING THE BOROUGH OF SHREWSBURY TO ACCEPT A SUBGRANT AWARD
OF THE FEDERAL FISCAL YEAR 2023 OF EMERGENCY MANAGEMENT PERFORMANCE GRANT AND
EMERGENCY MANAGEMENT AGENCY ASSISTANCE**

WHEREAS, the Borough of Shrewsbury Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Subgrant Award #FY23-EMPG-EMAA-1344 from the New Jersey Department of Law and Public Safety, Office of the Attorney General. The subgrant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the Borough's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Borough of Shrewsbury will use these funds to enhance your Emergency Management Program and that the funds will be used for Emergency Management purposes; and

WHEREAS, the award period is from July 1, 2023 to June 30, 2024; and

WHEREAS, the subgrant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the Borough of Shrewsbury Office Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury in the County of Monmouth), State of New Jersey:

1. That the Council accepts the award of the FFY23 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.

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2. That the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate subgrant award documents.
3. That copies of this resolutions shall be forwarded to the New Jersey State Police, Office of Emergency Management, the City Business Administrator, the Chief Financial Officer and the County Division of Emergency Management and Office of Treasury.

Discussion and Action:

Colin Munley- Boy Scout Project

Resident & Boy Scout Colin Munley explained to council members that as his Eagle Scout project he would like to install and bicycle repair post located at Sickles Park. Colin explained that he is looking at two different options, one which has a air pump installed as well as tools etc. to fix a broken bicycle. The cheaper model does not include the air pump. Colin explained that he will be working on funding for this project. Council members had an opportunity to ask questions regarding the project and the Borough Engineer Mr. Cranmer expressed interest in helping Colin mount the post in the proper location at Sickles Park. Depending on funding will depend on which model is installed. The project was well liked by everyone and approved for Colin to start working on his Eagle Scouts project. Colin anticipates starting the project in the spring.

Reports of Council:

Councilman Daly-

- He has met with Board of Health for a introduction, It was also discussed regarding the SPCA regarding special events and other opportunities for the residents in the Borough. Board of Education had reorganization meeting the other week with new members next meeting they will have is January 17, 2024, The school construction project they are waiting on another inspection company to sign off on things in terms of the soil, concrete testing etc. The Land Use Board had a meeting next week they have a lot of new members that have come on and they recently found in the code that the Land Use Board is allowed 4 alternate members so this evening one of the resolutions was to approve additional members to the Land Use Board and will help by working with the Board Secretary to make sure all members get the mandatory training that is required. Shade Tree recently planted 8 additional trees on Park Avenue to finish out the rest of the project. Shrewsbury Garden plots are now available, out of town plots become available on February 5th.

Councilwomen DerAsadourian-

- Safe Routes to School is looking for any issues that residents would like to be addressed in this coming year.
- RBR just had a Reorg meeting, and they will be changing their schedule to a rotating drop schedule classes will be 55 minutes.

Councilman Eddy- He has had contact with DPW & OEM regarding the storm that is hitting us this evening. He anticipates we might need to schedule an additional brush pick up depending on what the storm brings. Christmas tree pick up is in the final rounds of pickup. DPW interviews will be starting shortly as Ronnie is retiring February 1, 2024.

Councilman Gilmartin:

Shrewsbury Recreation:

- Winter Basketball is underway.
- Registration is open for spring Baseball and Softball

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Shrewsbury Fire Department

- **December Call Report:**
 - SFD responded to 20 calls, including 8 General Alarms.
 - Mutual Aid:
 - 1 to Eatontown
 - 3 to Oceanport
- With meetings, drills, and training, the department volunteered 192.16 hours.
- For the full year, The department responded to 248 calls

Shrewsbury First Aid Squad (Squad 45-21)

- **December Call Report:**
 - Total Calls: 48
 - 24 patients were transported to Riverview Medical Center; 5 to Monmouth Medical, and 1 to Jersey Shore University Medical Center.
 - 9 Mutual aid calls into Shrewsbury
 - 1 Mutual aid call to Eatontown
- **Top Responders**
 - Paul Drazen (22), Gary Ruggiero (15), Don Eddy & Dave Cranmer (11), Kayla Wharton (9)

Councilman Levy

- Environmental Commission meeting will be tomorrow night 1/10 @7:00PM.

Councilman Sena:

- Budget is being presented to the Administration and Finance committee within the next 30 days to get everything done in the required timeframe.
- Memorial Day kick off meeting in the next week to work on making Memorial Day really great.
- Mr. Sena will be working with the Deputy Clerk to get another meeting set up with the centennial committee.

Mayor's Report

Mayor Kim Doran Eulner

- The county has a 250-year anniversary the same year we have the centennial anniversary, and they will come to present hopefully at the next meeting to help with ideas etc. Mayor Eulner will be releasing her mayor Facebook page in the next day or two to help spread important information.

Administrator's Report

- Mr. Cherbini stated the parts came in for the playground at Sickles Park and he will be working with the insurance company to get it inspected and the playground reopened.
- Regarding the storms we might need to do an emergency pickup of brush etc. depending on the damage done from the storm. DPW and Fire Department will need to track stuff over the next several hours as the governor declared a state of emergency so we can get funding if needed.
- Finance roll over completed surplus was very good this year and the finance committee will be sitting done soon close to 1.3 million in surplus.

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Correspondence

- No Report

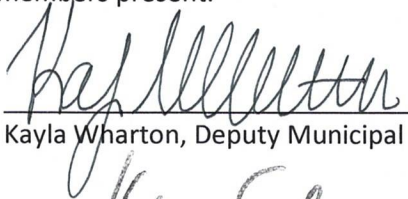
Open to the Public

Close the Floor to the Public

Adjourn

Meeting adjourned at 7:45pm on a motion made by Councilman Sena, seconded by Councilman Daly with ayes by all Councilmembers present.

Attest:



Kayla Wharton, Deputy Municipal Clerk

Approve:



Kim Doran Eulner, Mayor