

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on December 29, 2023, by the Municipal Clerk.

Salute to Flag

Mayor Erik Anderson led the salute to the flag.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Brendan Gilmartin
Councilman Jason Sena
Councilman Jim Daly
Councilman Donald Eddy

Also Present: Mayor Erik Anderson
Salvatore Alfieri, Jr, Esq., Borough Attorney
Kayla Wharton, Borough Deputy Clerk
Christopher Cherbini, Borough Administrator

Absent: Councilman Daniel Levy

Oath of Office Administered to Councilman Brendan Gilmartin

Monmouth County Sheriff Shaun Golden administered the Oath of Office to Councilman Brendan Gilmartin.

Oath of Office Administered to Councilman James Daly

Monmouth County Clerk Christine Hanlon administered the Oath of Office to Councilman James Daly.

Councilman Brendan Gilmartin wanted to Thank everyone for all their support for Jim and him during the most recent election. Brendan Thanked Mayor Anderson and Thanked him for everything he has done for the Borough and will miss him greatly and looks forward to working with him on the County Level.

Councilman Jim Daly wanted to also Thank everyone for all the support during the most recent election and wanted to express Thanks to the Borough Council for welcoming him to the Council at the end of 2023 and he looks forward to working with everyone in 2024. Mr. Daly also wanted to Thank Mayor Anderson for his service, and he will be greatly missed.

Mayor Erik Anderson Thanked everyone for coming out this evening for the 2024 Council Reorganization meeting. It has been truly an honor and privilege to represent the town that he grew up in and has raised his family in. It has truly been amazing to give back to the community which has given him so much and he has made so many great relationships and friendships during this journey. He Thanked all the council members for all the hard work they have put in and the council is the hardest working council, and our town is in a better place because everyone. He Thanked Kayla Deputy Clerk for helping fill in for our Clerk Kerry Quinn and between the both they truly keep everything running smoothly upstairs. Mayor Anderson also wanted to Thank Administrator Chris Cherbini for everything he has done and half of what they

have been able to accomplish would not have been possible without him. Mayor Anderson wanted to Thank the Chief of Police and the entire Police Department they make the community a safe place. Mayor Anderson Thanked First Aid, Fire & DPW among everyone they help make Shrewsbury the place it is today. He will not be far away and he looks forward to working with the new Mayor and he is sure that person will be a great leader for the Borough and he is very excited to represent not only Shrewsbury but all the towns in the Monmouth County as he moves onto the County level as a County Commissioner.

Organization of Mayor and Borough Council

Councilman Sena moved to approve *Resolution 2024-001 Election of Council President for 2024 – Councilman Donald Eddy*, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena, Daly
Nays: None
Abstain: None

RESOLUTION TO ELECT A COUNCIL PRESIDENT FOR 2024

WHEREAS, pursuant to N.J.S.A. 40A:60-3(b) provides that at its annual meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

1. Preside at all its meetings when the Mayor does not preside.
2. Have the right to debate and vote on all questions before the Council.
3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is unable to perform the duties of the office.

WHEREAS, the President of the Council shall hold office for one year and until the next annual meeting; if the President of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the President of the Council.

NOW, THEREFORE BE IT RESOLVED by the members of the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that Donald Eddy is hereby elected Council President for the year 2024 or until the next annual meeting.

Councilman Sena moved to approve *Resolution 2024-002 Resolution Confirming Council Committees and Liaisons* seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena, Eddy, Daly
Nays: None
Abstain: None

RESOLUTION CONFIRMING COUNCIL COMMITTEES AND LIAISONS

WHEREAS, N.J.S.A. 40A-60, provides that the affairs of the Borough government shall be managed, controlled and governed by the Mayor and Council; and

WHEREAS, N.J.S.A. 40A:60-3e, authorizes that Mayor and Council to establish for its members such Committees of the Council as will assist it for the ensuing year at its annual meeting.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the Council responsibilities for 2024 are as follows:

Councilmember DerAsadourian

Council Committee Chair for Justice Committee – Police, Municipal Court, Alliance

Council Committee Member for Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations

Council Committee Member Human Services – Fire Department, EMS, and Fire Prevention

Liaison to Safe Routes to School

Liaison to Red Bank Regional Board of Education

Councilmember Eddy

Council Committee Chair for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space

Council Committee Member Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations

Council Committee Member Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)

Member of Local Emergency Planning Committee

Councilmember Gilmartin

Council Committee Chair for Human Services – Fire Department, EMS, and Fire Prevention

Council Committee Member for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)

Council Committee Member for Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)

Liaison to Recreation

Councilmember Levy

Council Committee Chair for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)

Council Committee Commissioner for Justice Committee – Police, Municipal Court, Alliance

Council Committee Member for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space

Liaison to Environmental Commission

Councilmember Sena

Council Committee Chair for Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations

Council Committee Member for Justice Committee – Police, Municipal Court, Alliance

Council Committee Member for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)

Liaison to Memorial Day

Councilmember Daly

Council Committee Chair for Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)

Council Committee Member for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space

Council Committee Member for Human Services – Fire Department, EMS, and Fire Prevention

Liaison to Shrewsbury Board of Education

Member of Planning Board

BE IT FUTHER RESOLVED that the Mayor and each Councilmember shall coordinate and supervise all matters and affairs hereinafter assigned to them and recommend and report to the governing body and seeks its approval when such approval is required by law or shall be required for appropriate action therein.

Consent Agenda

Councilman Eddy motioned to approve the Consent Agenda, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena, Eddy, Daly

Nays: None

Abstain: None

RESOLUTION DESIGNATING MEETINGS OF THE BOROUGH COUNCIL FOR THE YEAR 2024 ANNUAL NOTICE

WHEREAS N.J.S.A. 10:4-18 provides for “ANNUAL NOTICE” which means at least once each year, within seven (7) days following the annual organization or reorganization meeting of a public body, every public body shall adopt, post and distribute a schedule of its regular meetings for the coming year. The schedule must contain the date, time and location of the meeting. In addition, it shall be mailed, telephoned, telegraphed or hand delivered to at least two (2) newspapers which newspapers shall be designated by the public body to receive such notices.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, and State of New Jersey, that Regular and/or Workshop Meetings of the Borough Council will be held at 7:00pm during the year 2024, at the Shrewsbury Borough Municipal Building, 419 Sycamore Avenue, Shrewsbury, NJ 07702 on the following dates:

Regular Meetings shall be held on the following dates:

Tuesday, January 9
Tuesday, February 13
Tuesday, March 12
Tuesday, April 9
Tuesday, May 14
Tuesday, June 11

Tuesday, July 9
Tuesday, August 13
Tuesday, September 10
Tuesday, October 8
Tuesday, November 12
Tuesday, December 10

Reorganization Meeting of the Borough Council for the year 2025 will be held on Tuesday, January 7, 2025.

Formal action will be taken at all Regular Meetings. Public comments will be permitted at designated periods during all meetings with a time limit of three (3) minutes. Executive Sessions, which are closed to the public, may be held to discuss matters authorized for closed sessions under N.J.S.A. 10:4-12. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. Regular, Workshop or Special Meetings may be adjourned, rescheduled or held on different dates providing such are duly noticed as provided by law.

The Municipal Clerk shall post this “Annual Notice” on the official bulletin board in the Municipal Building, transmit it to the Asbury Park Press and Two River Times, and file this notice in the Office of the Municipal Clerk of Shrewsbury Borough, all in accordance with the “Open Public Meetings Law.”

RESOLUTION CONFIRMING APPOINTMENTS OF OFFICIALS AND EMPLOYEES FOR 2024

BE IT RESOLVED that the appointments made by the Mayor are hereby confirmed (listed below) and the following officials are appointed for a term specified by Municipal Ordinance, unless otherwise specified or provided for by statute:

<i>Stormwater Management Coordinator</i>	<i>David A. Cranmer, P.E.</i>
<i>Zoning Officer</i>	<i>David A. Cranmer, P.E.</i>
<i>COAH Municipal Housing Administrator</i>	<i>Christopher Cherbini</i>
<i>Municipal Prosecutor</i>	<i>James Butler, Esq.</i>
<i>Alternate Prosecutor</i>	<i>Sean Kean, Esq.</i>
<i>Municipal Public Defender</i>	<i>James A. McCue, Esq.</i>
<i>Alternate Public Defender</i>	<i>Albert Rescinio, Esq.</i>
<i>Code Enforcement Officer</i>	<i>David Leschot</i>

**RESOLUTION APPOINTING ARMEN MCOMBER, ESQ. OF MCOMBER MCOMBER & LUBER, P.C. AS
SPECIAL CONFLICTS COUNSEL**

WHEREAS, the Borough has a need for the services of Special Conflicts Counsel; and

WHEREAS, funds are available for this purpose; and

WHEREAS, this appointment is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 and is being made pursuant to the non-fair and open process of N.J.S.A. 19:44A-20.5 and -20.7.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough Shrewsbury that Armen McOmber, Esq. of McOmber McOmber & Luber, P.C. is hereby appointed as Special Conflicts Counsel for the year 2024; and.

BE IT FURTHER RESOLVED, the attached professional services agreement is hereby approved, and the Mayor is directed to sign the agreement on behalf of the Borough; and

BE IT FURTHER RESOLVED a copy of this Resolution shall be published in the Borough’s designated newspaper as required by law within ten (10) days of its passage.

OFFICIAL NEWSPAPERS FOR ALL MUNICIPAL NOTICES AND ADVERTISING

WHEREAS, N.J.S.A. 40:53-2 requires that all ordinances or other public notices which any municipality, except cities, may be required by any law to publish, where the manner of publication is not otherwise specifically provided for, shall be published in at least one office newspaper published and circulating in the municipality; and

WHEREAS, N.J.S.A. 40:52-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

WHEREAS, “Official Newspapers” as defined by N.J.S.A. 10:4 means paid, published and circulated in the municipality, and if there be no such newspaper, then in at least one published in the county in which the municipality is located and said newspaper is circulated; and

WHEREAS, P.L. 1975 c.231 provides that a public body may provide electronic notice of any meeting of the public body through the internet and defines “Electronic Notice” as advance notice available to the public via electronic transmission of at least forty-eight (48) hours, giving the time, date, location and, to the extent known, the agenda of any Regular, Special or Rescheduled Meeting, which notice shall accurately state whether formal action may or may not be taken at such meeting; and

WHEREAS, Nothing in P.L. 1975 c.231 shall be construed as affecting or superseding the adequate notice requirements that are imposed by the “Open Public Meetings Act” and no electronic notice issued pursuant to this act shall be deemed to substitute for, or be considered in lieu of, such adequate notice.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the Asbury Park Press, the Two River Times and The Star Ledger be designated as the official newspapers for the advertising of ordinances and other public notices, which the municipality may be required by any law to publish, for the year ending December 31, 2024.

RESOLUTION DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER FOR EQUAL EMPLOYMENT OPPORTUNITY CONTRACT REQUIREMENTS

WHEREAS, N.J.A.C. 17:27-1.1 regulates equal employment opportunity in the performance of contracts funded by the state; and

WHEREAS, N.J.A.C. 17:27-3.2 requires that a public agency annually designate a public agency compliance officer who shall be responsible for ensuring the agency’s compliance with the regulations.

NOW THEREFORE BE IT RESOLVED that Christopher J. Cherbini, Borough Administrator, is hereby designated as the Public Agency Compliance Officer for Equal Employment Opportunity pursuant to this action.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contract Compliance & Equal Opportunity Office.

RESOLUTION APPOINTING MEL-JIF REPRESENTATIVES

WHEREAS, the Borough of Shrewsbury is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, a member municipality appoints a Fund Commissioner and an Alternate Fund Commissioner for the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the Borough must appoint a Fund Commissioner and an Alternate Fund Commissioner to represent the Borough and to vote at meetings of the Funds.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Shrewsbury that Christopher Cherbini, serve as Fund Commissioner and that Kerry Quinn, serve as Alternate Fund Commissioner.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified copy of this resolution to the Monmouth Municipal Joint Insurance Fund, to the Administrator and to the Insurance Chairman.

RESOLUTION APPOINTING REPRESENTATIVE TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT PROGRAM

WHEREAS, the Borough of Shrewsbury wishes to participate in the Community Development Program; and

WHEREAS, it is in the best interest of the Borough to appoint a Representative and an Alternate from the Borough of Shrewsbury in order to participate in, and be recognized by the Community Development Program; and

WHEREAS, it has been decided by the Mayor and Council that Christopher Cherbini, shall be appointed as Representative and that David Cranmer, shall be appointed as Alternate Representative to the Community Development Program from January 1, 2024 through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that Christopher Cherbini be appointed as the Community Development Representative and David Cranmer be appointed as Alternate for the year 2024.

RESOLUTION APPROVING RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2024, between the Borough of Shrewsbury and Brown & Brown Metro, LLC (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the Borough of Shrewsbury professional risk management consulting services as required in the bylaws of the Monmouth County Municipal Joint Insurance Fund and;

WHEREAS, the GOVERNING BODY desires these professional services pursuant to the resolution adopted by the governing body of the GOVERNING BODY at a meeting held on January 3rd, 2024 and;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

- a) Assist the GOVERNING BODY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
- b) Assist the GOVERNING BODY in understanding the various coverages available from the Monmouth County Municipal Joint Insurance Fund.
- c) Review with the GOVERNING BODY any additional coverages that the CONSULTANT feels should be carried but are not available from the FUND and subject to the GOVERNING BODY's authorization, place such coverages outside the FUND.
- d) Assist the GOVERNING BODY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.
- e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the GOVERNING BODY.
- f) Review the GOVERNING BODY's assessment as prepared by the FUND and assist the GOVERNING BODY in the preparation of its annual insurance budget.
- g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) municipal safety committee meeting per annum to promote the safety objectives and goals of the GOVERNING BODY and the FUND.
- h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.
- i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

a) The GOVERNING BODY authorizes the FUND to pay its CONSULTANT compensation for services rendered, an amount equal to five point four five percent (5.45%) of the GOVERNING

BODY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the GOVERNING BODY's assessment.

b) For any insurance coverages authorized by the GOVERNING BODY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT's fees outlined in 2 (a) above shall be prorated to date of termination.

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11 5(1)(a)(i).

RESOLUTION ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR OF 2024, PRIOR TO THE ADOPTION OF THE ANNUAL MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-19

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose in amounts required in the manner and time therein provided, and

WHEREAS, the total appropriations in the 2023 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are \$8,686,306.03; and

WHEREAS, twenty-six and twenty-five hundredths percent (26.25%) of the total appropriations in the 2023 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are the sums of \$2,280,155.23; and

WHEREAS, the attached complete list of temporary appropriations for the 2024 fiscal year totals \$2,214,000; and

WHEREAS, the attached list of temporary appropriations for the 2024 fiscal year, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund, totaling \$2,164,000 are within the above listed twenty-six and twenty-five hundredths percent (26.25%) limitations;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the attached list of temporary appropriations be made for the 2024 fiscal year.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE YEAR 2024

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the following be designated as official depositories of Borough Funds for the year 2024:

Bank of America
Chase Bank
Valley National Bank
Lakeland Bank
Ocean First Bank
State of New Jersey Cash Management Fund
Manasquan Bank

BE IT FURTHER RESOLVED that the Borough Clerk, Chief Financial Officer, Mayor and/or Borough Administrator are authorized to sign checks on accounts as required (any two of three signatures); the Municipal Court Judge or Court Administrator is authorized to sign checks on the Court Accounts; the Local Assistance Board Director and Chief Financial Officer are authorized to sign checks on the Public Assistance Accounts.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2024

BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

Payroll
Insurance Premiums
County Taxes
School Taxes
Utilities
Interfund Settlements
Lease Agreements Payments
Debt Service Payments
Council Approved Contracts
Petty Cash Reimbursement
Developers' Escrow Refunds
Release of Monies Approved by Resolution
Tax Sale Redemptions
Refunds Due Created by Tax Overpayments
Credit Card Payments

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer.

RESOLUTION ESTABLISHING A GRACE PERIOD AND INTEREST RATES

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that a ten day grace period be allowed on the payment of taxes due quarterly on the first days of February, May, August and November, after which times all taxes amounting up to \$1,500.00 shall be subject to interest at the rate of eight (8%) percent per annum, and all taxes amounting to more than \$1,500.00 shall be subject to interest at the rate of eighteen (18%) per annum; and

BE IT RESOLVED if the tenth day falls on a holiday or weekend the grace period shall be extended to the next business day.

BE IT FURTHER RESOLVED that an additional penalty of six (6%) percent will be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Tax Collector.

RESOLUTION AUTHORIZING DEPOSIT OF IDLE FUNDS OF THE BOROUGH IN ANY ONE OF THE DESIGNATED DEPOSITORIES

BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to deposit the idle funds of the Borough in any one of the depositories designated by the Borough Council.

BE IT FURTHER RESOLVED, that the Chief Financial Officer, be and is hereby authorized to further invest in any depository designated by the State of New Jersey, Department of Banking, to act as a depository for public funds, if it appears that such depository is paying a higher rate of interest.

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby authorized to invest in Certificate of Deposits, Direct Obligations of the United States Government or Securities of the State of New Jersey.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

**RESOLUTION ACCEPTING THE CASH MANAGEMENT PLAN
OF THE BOROUGH OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

WHEREAS, The Chief Financial Officer of the Borough of Shrewsbury has submitted a Cash Management Plan, a copy of which is attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey that the attached Cash Management Plan of the Borough of Shrewsbury be accepted and filed.

RESOLUTION AUTHORIZING THE CANCELATION OF SMALL BALANCES

WHEREAS, the Tax Collector is permitted to authorize any cancelation of small balances in accordance with N.J.S.A. 40A:5-17.1, which may be deemed unfeasible to collect or refund; and

WHEREAS small balances should be considered balances and credits of less than \$5.00 (FIVE DOLLARS) except where total levied taxes or sewer fees per quarter are less than or equal to said amount during the calendar year.

NOW THEREFOR, BE IT RESOLVED by the Borough Council hereby authorizes the Tax Collector to cancel 2023 small balances and credits

RESOLUTION AUTHORIZING ELECTRONIC SALE OF MUNICIPAL LIENS

WHEREAS, the governing body of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2023, in a manner prescribed by N.J.S.A. 54-5-19, and as amended by Chapter 99, Public Laws of 1997.

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the municipality of Shrewsbury Borough wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey law, and as stated above, on a date decided by the Tax Collector prior to December 31, 2024.

RESOLUTION AUTHORIZING THE EXECUTION OF “FAIR AND OPEN” PROFESSIONAL SERVICES CONTRACTS WITH THE BOROUGH OF SHREWSBURY FOR VARIOUS PROFESSIONAL SERVICES

WHEREAS, there exists a need for professional services to be provided to the Borough of Shrewsbury, County of Monmouth, New Jersey (the “Borough”) for the year January 1, 2024 through December 31, 2024; and

WHEREAS, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications and said requests for Professional Services were received by the Purchasing Agent no later than 11:00 am on December 5, 2023; and

WHEREAS, the Borough has reviewed all proposals received and has determined that the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provisions of said services for the year 2024; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the appointment for Professional Services.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Borough of Shrewsbury approves the following professional service appointments and contracts for the year 2024:

1. Borough Attorney Bruce Padula, Esq.
 Cleary Giacobbe Alfieri Jacobs, LLC

Labor Attorney	Bruce Padula, Esq. Cleary Giacobbe Alfieri Jacobs, LLC
Tax Appeal Attorney	Cleary Giacobbe Alfieri Jacobs, LLC
Borough Engineer	David Cranmer Cranmer Engineering
Borough Planner	David Cranmer Cranmer Engineering
Borough Auditor	Holman, Frenia, Allison, P.C.: Not to Exceed \$39,000.
Bond Counsel	John Draikiwicz Gibbons P.C.
IT Services	Intron Technologies
COAH Counsel	Andrew Beyer Esq. Pashman Stein Walder Hayden

2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
3. These appointments are made without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized profession licensed and regulated by law.
4. A copy of this resolution certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that the Professionals are directed to prepare a written contract to be executed with the Borough and that a copy of the Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Clerk of the Borough.

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Shrewsbury, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Shrewsbury has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Shrewsbury intends to enter into contracts with the below Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Shrewsbury authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Shrewsbury pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Referenced State Contract Vendors

Commodity/ Service	Vendor	State Contract #
Building Supplies		
	Lowes Home Improvements	28- FLEET- 22885
	Home Depot	18-FLEET- 00234
	Grainger	19-FLEET- 00677
Generator Maintenance		
	Modern Group Power	09 222GNR
Vehicle Maintenance		
	Freehold Ford	19-FLEET-00918
	Multiple Vendors (Tires)	20- FLEET-00949
	Trius (Plow Parts)	21-FLEET-01453
	Hoffman Equipment (Heavy Equipment Parts)	T2187
Fuel		
	J. Swanton (Diesel)	19-FOOD-01102
	J. Swanton (Gasoline)	19-FLEET-00975
Office Supplies		
	WB Mason	T0052

A RESOLUTION CONFIRMING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND COMMITTEES OF THE BOROUGH

BE IT RESOLVED BY THE Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made with the advice and consent of the Borough Council:

LAND USE BOARD

NAME		TERM/YRS	EXPIRES
Class I Mayor	Mayor	C/W OFFICE	12/31/24
Class II Member	Christopher Cherbini	1	12/31/24
Class III Council	James Daly	1	12/31/24
Class IV Member	Chris McAvoy	4	12/31/27
Class IV Member	Cathy Lloyd	4	12/31/27
Class IV Member	Phil Carnes	4	12/31/27
Alt Member #1	Grant Carroll	2	12/31/24
Alt Member #2	Kevin Murphy	2	12/31/25

Environmental Commission

NAME	TERM/YRS	EXPIRES
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Gordon Mearns	3	12/31/26
Kristina Latimer	3	12/31/26
Alt. Member #1 Cathy Lloyd	2	12/31/25
Alt. Member #2 Kevin Murphy	2	12/31/25
Council Member Levy	1	12/31/24

Recreation Commission

NAME	TERM/YRS	EXPIRES
Ryan Lillis	3	12/31/26
Christopher Soria	3	12/31/26
Misty Matulewicz	3	12/31/26
Matthew Horn	3	12/31/26
Council Member Gilmartin	1	12/31/24

Shade Tree Commission

NAME	TERM/YRS	EXPIRES
Mary Russell	5	12/31/28
Patrick Slattery	5	12/31/28
Alt. Member #1 Gordon Mearns	2	12/31/25
Alt. Member #2 Jason McCullough	2	12/31/25

Community Garden Commission

NAME	TERM/YRS	EXPIRES
Marc Cleary	3	12/31/26
Thomas Menapace	3	12/31/26
Judith Reuter	3	12/31/26
Betsy Wattley	3	12/31/26
Fred Preissler	3	12/31/26
Mayor	1	12/31/24

Community Alliance

NAME	TERM/YRS	EXPIRES
Devon Morton	3	12/31/26
Melissa Anderson	3	12/31/26
Kate Gamberg	3	12/31/26
Veronica Allora	3	12/31/26
Paul Eulner	3	12/31/26
Tara Zusack	3	12/31/26
KC O'Brien	3	12/31/26
Sibioan Lillis	3	12/31/26
Mara Galligan	3	12/31/26

Local Emergency Planning Committee

NAME		TERM/YRS	EXPIRES
Coordinator	Jerzy Chojnacki	3	12/31/2024
Mayor	Mayor	1	12/31/2024
Council Member	Don Eddy	1	12/31/2024
Deputy Coord.	William Kelleher	1	12/31/2024
Deputy Coord.	DPW Mgr.	1	12/31/2024
Deputy Coord.	Mark Bradley	1	12/31/2024
Damage Assess. Res.	Kayla Wharton	1	12/31/2024
Industry Coord.	Dave Cranmer	1	12/31/2024
EMS Coord.	Paul Drazen	1	12/31/2024
Evacuation Coord.	Mark Bradley	1	12/31/2024
Fire & Rescue	John Merris	1	12/31/2024
Law Enforcement	Robert Turner	1	12/31/2024
Alert & Warning	Robert Turner	1	12/31/2024
Hazmat Coord.	Jerzy Chojnacki	1	12/31/2024
Public Health	Monmouth County Health Dept	1	12/31/2024
Public Works	DPW Mgr.	1	12/31/2024
Radiological	Jerzy Chojnacki	1	12/31/2024
Boro School Emerg.	Brent MacConnell	1	12/31/2024
Resource Mgmt.	Christopher Cherbini	1	12/31/2024
Shelter	Christopher Petrillo	1	12/31/2024

RESOLUTION AUTHORIZING PARTICIPATION IN THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Borough of Shrewsbury, pursuant to N.J.S.A. 40A:11-10 and N.J.S.A. 40A:11-11, may by resolution and without advertising for bids, purchase any goods or services under the Sourcewell Co-Operative Purchasing Program for any county contracts entered into on behalf of the participating agencies; and

WHEREAS, the Borough of Shrewsbury has the need on a timely basis to purchase goods or services utilizing Sourcewell Co-Operative contracts; and

WHEREAS, the Borough of Shrewsbury intends to enter into contracts with Sourcewell Co-Operative Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Sourcewell Co-Operative contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Shrewsbury authorizes the Borough Administrator to purchase certain goods or services from those approved Sourcewell Co-Operative Contract Vendors, pursuant to all conditions of the individual Sourcewell Co-Operative contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Shrewsbury pursuant to N.J.A.C. 5:30-5.4, the certification of available funds, shall either certify the full maximum amount against the budget at the

time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Shrewsbury and the Sourcewell Co-Operative Contract Vendors shall be from January 1, 2024 to December 31, 2024

**RESOLUTION REAPPOINTING JUDGE JAMES E. BERUBE, JR. AS MUNICIPAL JUDGE OF THE
BOROUGH OF SHREWSBURY**

WHEREAS, N.J.S.A. 2B:12-1 provides that each municipality in this State shall establish a municipal court; and

WHEREAS, pursuant to that statute, Section 17-1 of the Code of the Borough of Shrewsbury establishes a municipal court for the Borough; and

WHEREAS, N.J.S.A. 2B:12-4 and Borough Code Section 17-1 provides that the Municipal Judge shall be appointed by the Mayor, with the advice and consent of the Council, for a term of three years from the date of appointment and until a successor is appointed and qualified; and

WHEREAS, the term of the Hon. James E. Berube, Jr., J.M.C., who currently serves as the Municipal Judge for the Municipal Court of Shrewsbury, expired on December 31, 2023; and

WHEREAS, the Mayor has reappointed Judge Berube for another three-year term; and

WHEREAS, the Council wishes to confirm the reappointment of Judge Berube.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury, that the nomination of James E. Berube, Jr. to be reappointed as the Municipal Court Judge for the Borough of Shrewsbury is hereby confirmed; and

BE IT FURTHER RESOLVED that Judge James E. Berube, Jr. shall serve a three-year term as Municipal Court Judge of the Borough of Shrewsbury from January 1, 2024, through December 31, 2026, and shall be compensated pursuant to the Borough's applicable salary ordinance.

Public Portion

Mayor Anderson opened the floor to the public.

Close the Meeting to the Public


Seeing no one wishing to speak, the floor was closed to the public.

All Council members wanted to express a sincere THANK YOU to Mayor Anderson and he will be greatly missed by all.

Adjourn

Councilman Gilmartin motioned to adjourn the meeting at 7:17pm, seconded by Councilman Eddy with ayes by all Councilmembers present.

Attest:



Kayla Wharton
Deputy Municipal Clerk

Approve:



Erik Anderson
Mayor