

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

May 9 , 2023

Meeting Called to Order

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on May 5, 2023 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Don Eddy
Councilman Brendan Gilmartin
Councilman Daniel Levy
Councilman Jason Sena

Also, Present: Erik Anderson, Mayor
Bruce Padula, Attorney
Christopher Cherbini, Borough Administrator
Kerry Quinn, RMC Municipal Clerk

Absent: None

Salute to Flag

Led by Mayor Erik Anderson

Prior to the business portion of the meeting, Mayor Anderson wanted to take a moment to thank Thornbrooke for hosting Mayor and Council and the residents of Shrewsbury Borough. In addition, Mayor Anderson thanked all of the Department Heads of the Borough that were able to attend the meeting as well.

Consent Agenda

Councilman Sena requested 2023-77 be pulled from the consent agenda. Councilwoman Woehner motioned to approve the Consent Agenda, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy, Sena and Woehner
Nays: None
Abstain: None

RESOLUTION 2023-074 RESOLUTION SUPPLEMENTING THE MINUTES OF SEVERAL MEETINGS OF THE GOVERNING BODY TO INCLUDE THE PREVIOUSLY-ADOPTED MOTION TO ENTER EXECUTIVE SESSION.

WHEREAS, as specified below, the governing body entered executive session pursuant to duly-adopted resolutions on five (5) occasions in 2022; and

WHEREAS, although the Borough adopted an appropriate resolution at each meeting pursuant to N.J.S.A. 10:4-13, it is advisable to amend the minutes to reflect adoption of those appropriate resolutions.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the minutes of the meetings outlined below shall be amended to include the associated resolutions to enter closed executive session.

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Meeting Date	Executive Session Resolution
January 18, 2022	
February 22, 2022	
April 4, 2022	
August 15, 2022	
October 17, 2022	

RESOLUTION 2023-075 AUTHORIZATION TO CONDUCT BLOCK PARTY- PATTERSON COURT

BE IT RESOLVED that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for a block party to be held on Patterson Court on Saturday, July 15, 2023 with a rain date of Saturday July 22, 2023 as noted in an email received on April 26, 2023 from resident Joanne Quinn.

RESOLUTION 2023-076 RESOLUTION AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE THE FY2023-2026 AGREEMENT WITH MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT

WHEREAS, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, it is necessary to establish a legal basis for the County and its people to benefit from this program; and

WHEREAS, an Agreement has been proposed under which the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1; and

WHEREAS, it is in the best interest of the Borough of Shrewsbury to enter into such an agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Borough of Shrewsbury, that the agreement entitled "AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND CERTAIN MUNICIPALITIES LOCATED HEREIN FOR THE ESTABLISHMENT OF A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES", a copy of which is attached hereto, be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

BE IT FURTHER ORDAINED that this resolution shall take effect immediately upon its enactment.

RESOLUTION 2023-078 RESOLUTION MONITRONICS INTERNATIONAL, INC. TO SUPPLY FIRE SECURITY FOR DEPARTMENT OF PUBLIC WORKS, 90 WHITE ROAD

WHEREAS, the Borough has a need for Monitronics International, Inc.. for Fire Security; and

WHEREAS, the quote is below the quote threshold contained in the Local Public Contracts Law ("LPCL"); and

NOW, THEREFORE, BE IT RESOLVED that the Borough authorizes the service of fire security by Monitronics International, INC. for 90 White Road.

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RESOLUTION 2023-079 AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS OVER THE BOROUGH OF SHREWSBURY PURCHASING POLICY THRESHOLD IN THE TOTAL AMOUNT OF \$7,324.00

WHEREAS, the Borough of Shrewsbury is in need of software for vehicle maintenance JPRO/Noregon Systems, LLC ; and
WHEREAS, the Chief Financial Officer has certified funds in the amount of \$7,324.00 for the JPRO/Noregon Systems, LLC; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the purchase of JPRO/Noregon Systems, LLC for a total expenditure of \$7,324.00 is hereby approved, subject to the issuance of the appropriate purchase orders to Noregon Systems, LLC 7823 National Service Rd, Greensboro, NC 27409.

RESOLUTION 2023-080 RESOLUTION APPROVING THE BILL LIST FOR MAY 9, 2023 AND AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$1,235,371.32 for the period ending May 9, 2023; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

RESOLUTION 2023-077

Councilman Sena requested 2023-77 be pulled from the consent agenda, in order to thank Mr. Cherbini for all of the hard work and dedication he has brought to his role as Borough Administrator. Mayor and Council agreed with Councilman Senas kind words, and all look forward to continue working with Mr. Cherbini.

Councilman Sena motioned to approve the Resolution 2023-77, seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy, Sena and Woehnker
Nays: None
Abstain: None

RESOLUTION 2023-077 RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT WITH CHRISTOPHER CHERBINI TO SERVE AS BOROUGH ADMINISTRATOR

WHEREAS, the Borough would like to renew the contract of the Borough Administrator; and

WHEREAS, pursuant to N.J.S.A. 40A:9-137, appointment to the office of municipal administrator shall be made by the mayor with the advice and consent of the governing body; and

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WHEREAS, the governing body wishes to re-appoint Mr. Cherbini as Borough Administrator.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Shrewsbury hereby appoint Christopher Cherbini as Borough Administrator pursuant to N.J.S.A. 40A:9-137 and approves the employment agreement, attached hereto and incorporated herein by reference, between the Borough and Mr. Cherbini; and

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to execute the employment agreement on behalf of the Borough.

Prior to opening the floor to the public, Mayor Anderson introduced the Department Heads that were in attendance at the meeting, in the event that residents may have questions for them.

Open to the Public

Megan Thomas, Court Administrator introduced herself, and stated that she has been with the Borough for 7 years, and in her field for over 20 years. Ms. Thomas, gave a brief overview of the duties of Court Administrator. Ms. Thomas also stated that she is on call 24/7 for the police department and that court is held twice a month. Mayor Anderson stated that the Borough is very lucky to have Ms. Thomas as well as Judge Berube who are both local, and have been with the Borough for a number of years. Mayor Anderson asked Ms. Thomas her opinion of the cases and whether they are residents or non residents. Ms. Thomas stated that the majority of cases are in fact non-residents and that having RT. 35 and Shrewsbury Avenue are major throughfares and that the police department handles a lot of situations that go to the court. Ms. Thomas stated that for a small court, it is in fact a busy court.

John Gillooly, Tax Assessor gave a brief overview of the duties of Tax Assessor. Which includes the reassessment of the Borough annually, per a the Monmouth County program and not through the Borough. Mr. Gillooly went on to explain that your assessment is based on real estate appraisal. That meaning that any property within the Borough is assessed for market value, or how much said property would sell for.

Mr. Gillooly explained that if you feel as though your assessment is incorrect, to please reach out to him via email or during office hours. If there is a further issue then there is an appeals process.

Mayor Anderson went on to further clarify that in the past a property in the Borough may not be inspected and therefore have the same assessment for x number of years, and then when the property is inspected there is the potential for an increase in the assessment based on the current market value of the home. Within the Borough 20% of the properties are inspected , while 100% of the properties are reassessed.

Mayor Anderson requested that Mr. Gillooly explain the tax rate, Mr. Gillooly explained that it is roughly a division problem with the following factors 1. County Budget 2. School Budget 3. Municipal Budget

Leslie Eaton, 916 Broad Street

Ms. Eaton asked about how often the percentage of the town is assessed, and how is it rotated throughout the town. Mr. Gillooly explained that 20% of the town is inspected. However, every year the town is reassessed.

Ms. Eaton asked what happens if you do not allow the inspector into your home, in person or virtually. How is the property properly assessed? Mr. Gillooly stated that the State Tax Court allows for the inspector to estimate what is in the house, and allows for the inspector to estimate at its highest possible value. When this happens to a property, and the homeowner calls Mr. Gillooly he will review the property see whether or not the property was inspected or if it was an estimate, and then can clear up any discrepancies.

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Elizabeth Sweeney, Fire Marshal of the Borough. Ms. Sweeney has worked for the Borough for almost 20 years as a part-time employee. Per the NJ Uniform Fire Code, Ms. Sweeney handles all the fire prevention inspections throughout the Borough of Shrewsbury.

Robert Turner, Chief of Police. Chief Turner has been with the Borough for 24 years, and 6 years as Chief. Chief Turner stated that with the local highways in town it can keep the Police Department busy, but that there is nothing more important to the force than being a part of the community. Chief Turner informed the community that the Police Department started "Coffee with the Cops" that was held last month at the Brandywine Senior Care Facility, and that they are looking forward to holding more events.

Mayor Anderson took a moment to recognize the Police Department for all of their hard work and commitment to keeping the Borough of Shrewsbury safe.

Chief Turner thanked Mayor Anderson, and stated that as long as we work together as a community hopefully the Borough will remain as safe as it is.

Ron Neis, Manager of the Department of Public Works. Mr. Neis is in charge of maintaining all of the Borough Properties. This includes but is not limited to the park maintenance, brush, leaves, fields, creeks, and trails. Mr. Neis has been with the Borough for over 28 years.

Mayor Anderson stated that Public Works is the "behind the scenes" team, whether it be for the Tree Lighting or Summer Camp, they are always there to help with the setup and breaking down of these events.

Kerry Quinn, Municipal Clerk stated that the Townwide Yard Sale would be held May 13th, and that there is no fee but to please register with the Clerk's Office.

Leslie Eaton, 913 Broad Street

Ms. Eaton would like the Borough to work harder with getting the word out on all of the events that the Borough does. Councilman Sena stated that we are doing the Community Newsletter again, as it is a process but that it is in the works


Close the Floor to the Public

With no one else from the public wishing to speak, the floor was closed to the public.


Adjourn

Meeting adjourned at 8: 45 AM on a motion made by Councilman Sena, seconded by Councilman Gilmartin with ayes by all Councilmembers present.

Attest:


Kerry Quinn, RMC, Municipal Clerk

Approve:


Erik Anderson, Mayor