

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

July 11, 2023

Meeting Called to Order

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 7, 2023 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Don Eddy
Councilman Brendan Gilmartin
Councilman Daniel Levy
Councilwoman Jaclyn Woehner

Also, Present: Erik Anderson, Mayor
Mitchell Jacobs, Attorney
Christopher Cherbini, Borough Administrator
Kayla Wharton

Absent: Councilman Jason Sena

Salute to Flag

Led by Mayor Erik Anderson

Approval of Minutes- April 18th, 2023

Councilman Eddy motioned to approve the April 18th, Regular Meeting Minutes seconded by Councilwoman DerAsadourian, and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, and Woehner
Nays: None
Abstain: Gilmartin, Levy

Consent Agenda:

Councilwoman DerAsadourian requested 2023-103 be pulled from the consent agenda. Councilman Eddy motioned to approve the Consent Agenda, seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy, and Woehner
Nays: None
Abstain: None

**A RESOLUTION TRANSFERRING POLICE DISPATCHER TO FULL TIME CODE ENFORCEMENT/
ZONING OFFICER IN THE BOROUGH OF SHREWSBURY 2023-102**

WHEREAS, the Personnel Committee has recommended that David Leschot will receive an annual salary of \$55,000 per year; and

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WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that David Leschot be hired as Full Time Code Enforcement/ Zoning Officer, effective July 15th, 2023.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer

RESOLUTION APPROVING VOLUNTEER FOR THE SHREWSBURY HOSE COMPANY #1 2023-104

WHEREAS, the Shrewsbury Hose Company #1 has requested that the Mayor and Council approve the following to be approved by the New Jersey State Firemen's Association:

Adam Pyndus Shrewsbury Hose Company #1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, County of Monmouth and State of New Jersey, that the above-mentioned volunteer (s) have been approved.

RESOLUTION IN RECOGNITION OF OVERDOSE AWARENESS DAY AUGUST 31st, 2023 2024-105

WHEREAS, addiction is a chronic disease, characterized by compulsive or difficult to control drug use despite harmful consequences; and

WHEREAS, addiction is seen by both the Centers for Disease Control and the World Health Organization as a fast growing epidemic that can all too easily lead to overdose and death; and

WHEREAS, in 2020, over 93,000 individuals died from drug overdoses in the United States; and

WHEEAS, New Jersey alone, 3,006 people died from drug overdoses in 2018; and

WHEREAS, as of March 31st, 2023 Monmouth County alone has lost 50 persons due to overdose; and

WHEREAS, for every drug overdose that results in death, there are many more nonfatal overdoses, each taking an emotional and economic toll on the individual, their family, and the community at large; and

WHEREAS, addiction can fuel feelings of shame, guilt, embarrassment, depression, and hopelessness, causing individuals to resist seeking treatment and support; and

WHEREAS, Overdose Awareness Day is a global event held on August 31st of each year that aims to raise awareness of drug overdoses, reduce the stigma of a drug-related death, and to acknowledge the grief felt by families and friends remembering those who have died or had a permanent injury as a result of a drug overdose; and

WHEREAS, to further the goals of Overdose Awareness Day, all flags throughout the State should be flown at half-staff for the day's duration; and

WHEREAS, Overdose Awareness Day in New Jersey sends a strong message to former or current substance users, namely that they are valued, and that overdose death is preventable.

NOW, THEREFORE, BE IT RESOLVED by Mayor and Council of the Borough of Shrewsbury and State of New Jersey:

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1. August 31st of each year shall be designated as “Overdose Awareness Day” in the Borough of Shrewsbury to raise awareness of overdose and reduce the stigma of a drug-related death.
2. The Governor is respectfully requested to order flags be flown at half-staff and to issue a proclamation calling upon public Officials and the citizens of this State to observe “Overdose Awareness Day” with appropriate activities and programs each year.
3. This resolution shall take effect immediately.

**AMENDING RESOLUTION SETTING THE SALARY SCHEDULES OF CERTAIN OFFICERS AND EMPLOYEES FOR THE YEAR
2023 2023-106**

WHEREAS, the Borough of Shrewsbury has certain employees named herein not covered by collective bargaining agreements; and

WHEREAS, these employees need to be compensated for the performance of their duties; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that the employees listed herein be paid according to this schedule.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer.

PART I –PART TIME NON CONTRACTURAL

BUILDING DEPARTMENT- <i>Division of Construction</i>		
Assistant to the Construction Official	Kathryn Kwaak	\$24.88
Electrical Sub-Code Official - PT	Robert McLoughlin	\$14,500.00
Plumbing Sub-Code Official - PT	James Ammaturo	\$14,500.00

**AUTHORIZATION TO CONDUCT THE FOUNDATION FOR SHREWSBURY EDUCATION’S ANNUAL 5K
INCLUDING ROAD CLOSURES FOR THE EVENT AND TO HANG BANNER OVER PATTERSON AVENUE
2023-107**

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WHEREAS the Shrewsbury Education Foundation has requested permission to hang a banner over Patterson Avenue, and

WHEREAS the Shrewsbury Education Foundation has requested permission to close the following streets, during the hours of 8:00am through 10:30am

Patterson Avenue and connecting streets between Hwy 35 and Trafford Street

Trafford Street

Francis Street between Henry Street and Trafford Street

Spruce Drive

Birch Drive

Samara Drive

Obre Place

Quaker Way

BE IT RESOLVED that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for the Foundation for Shrewsbury Education's Annual Shrewsbury 5K to be held on Sunday, October 15, 2023, from 8:00am until approximately 10:30am.

BE IT FURTHER RESOLVED, that the Mayor and the Council does hereby approve a banner to be hung over Patterson Avenue from October 1, 2023 through October 17, 2023.

**RESOLUTION INSTALLATION OF C.O. DETECTOR AND CALIBRATION KIT FOR HOSE COMPANY #1
2023-108/**

WHEREAS, the Hose Company #1 is in need of a new Carbon Dioxide detector along with calibration kit, and;

WHEREAS, the borough has received a quote of \$3,774.63 from Continental Fire and Safety which is under the quote threshold, and;

WHEREAS, The Chief Financial Officer has certified the funds.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, County of Monmouth allow the Borough Administrator or Municipal Clerk to proceed with this project.

RESOLUTION TO REPAIR DOORS AND DOOR FRAMES FOR HOSE COMPANY #1 2023-109

WHEREAS, the Hose Company #1 is in need of repairs to the doors and door frames, and;

WHEREAS, the Borough has received a quote of \$5,000.00 from Tedder Construction, INC. which is under the quote threshold, and;

WHEREAS, The Chief Financial Officer has certified the funds.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, County of Monmouth allow the Borough Administrator or Municipal Clerk to proceed with this project.

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**RESOLUTION HIRE COMPLETE SECURITY SYSTEMS, INC. FOR THE MUNICIPAL BUILDING ALERT
SYSTEM 2023-110**

WHEREAS, the Municipal Building is in need of a new a new alert system, and;

WHEREAS, the Borough has received a quote of \$2,426.70 from Complete Security Systems, INC. which is under the quote threshold, and;

WHEREAS, The Chief Financial Officer has certified the funds.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, County of Monmouth allow the Borough Administrator or Municipal Clerk to proceed with this project.

A RESOLUTION APPOINTING KAYLA WHARTON AS DEPUTY MUNICIPAL CLERK 2023-111

WHEREAS, it is the recommendation of Personnel Committee, that there is a need for a Deputy Municipal Clerk, and that Kayla Wharton should be appointed to that position, and;

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Shrewsbury, that Kayla Wharton be named the Deputy Municipal Clerk effective July 11, 2023.

**A RESOLUTION APPROVING THE BILL LIST FOR JULY 11, 2023 AND AUTHORIZING PAYMENT OF BILLS 2023-
112**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$948, 679.34 for the period ending July 11, 2023; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE ROADWAY & SAFETY
IMPROVEMENTS TO GARDEN ROAD AND BEECHWOOD DRIVE PROJECT 2023-113**

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NOW, THEREFORE, BE IT RESOLVED that Council of Shrewsbury Borough formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that Erik Anderson and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Garden Road and Beechwood Drive Road-00657 to the New Jersey Department of Transportation on behalf of Shrewsbury Borough

BE IT FURTHER RESOLVED that Erik Anderson and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of Shrewsbury Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

A RESOLUTION COMMEMORATES THE 250TH ANNIVERSARY OF THE ESTABLISHMENT OF THE UNITED STATES AS AN INDEPENDENT NATION 2023-114

WHEREAS, 2026 marks the 250th anniversary of the founding of the United States of America; and

WHEREAS, to observe this momentous occasion, the U.S. Semiquincentennial Commission, established by Congress (P.L. 114-196) in 2016, and its supporting non-profit America250, will plan and commemorate on a national level the celebration of our nation's semiquincentennial; and

WHEREAS, New Jersey played a significant role during the American Revolution when it saw more battles and skirmishes than any other state and was truly the Crossroads of the American Revolution; and

WHEREAS, Governor Philip Murphy and the New Jersey State Legislature in 2018 authorized the creation of a program to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the founding of the United States, New Jersey's pivotal role in the American Revolution, and the contributions of its diverse peoples to the nation's past, present, and future; and

WHEREAS, the New Jersey Historical Commission, under the leadership of Secretary of State Tahesha Way, with its non-profit partner Crossroads of the American Revolution established Revolution NJ to advance the role that history plays in public discourse, community engagement, education, tourism, and scholarship in New Jersey; and

WHEREAS, Revolution NJ will engage New Jerseyans in all 21 counties and 564 municipalities through its officially recognized programs, initiatives, and events; and

WHEREAS, Monmouth County also has a rich history integral to the independence effort, including the critical Battle of Monmouth; and

WHEREAS, Monmouth County Board of County Commissioners has established by way of resolution, Monmouth County's Committee that will commemorate our nation's semiquincentennial, highlighting Monmouth County's role in the fight for independence, and will coordinate events and activities throughout Monmouth County, working with public and private entities; and

WHEREAS, it is fitting and desirable that we commemorate the beginning of our great nation and the role New Jersey and Monmouth County have played over the past 250 years, as well as its present and future role as part of the United States, with particular focus on the individuals, ideas, and events that shaped our Country, State, County and Borough of Shrewsbury; and

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WHEREAS, preserving, studying, celebrating and enjoying our history strengthens our communities by way of building bonds amongst our residents, engages our youth in the education about our nation and its founding principles, improves our economies by promoting our unique history and attracting visitors to our community.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Shrewsbury hereby endorses Revolution NJ and its mission to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey.

IT IS FURTHER RESOLVED that:

1. The Mayor and Council of the Borough of Shrewsbury commemorates the 250th anniversary of the establishment of the United States as an independent Nation.
2. The Mayor and Council of the Borough of Shrewsbury authorizes the appointment of a committee to develop a plan for this commemoration that will coordinate with the federal, state and county celebration committees and will promote the maximum involvement of our residents, neighborhoods, businesses, schools, historical and civic organizations, and institutions in the commemorations.
3. The Mayor and Council of the Borough of Shrewsbury further urges all its residents to reflect upon the significance of this event and the role that our State, County and Borough of Shrewsbury and its people have played in the history and development of our Nation and to participate in this important commemoration, endeavoring to include the stories of all those whose lives are part of history, and understanding that the revolution continues today as we uphold the ideals articulated in our founding documents.

AMENDING RESOLUTION DESIGNATING 2023 BOROUGH HOLIDAYS 2023-115

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that the following holidays for the year 2023 shall be observed by the Borough of Shrewsbury, in accordance with the Personnel Policy:

New Year's Day	Monday	January 2, 2023 (in lieu)
Martin Luther King, Jr. Day	Monday	January 16, 2023
Presidents' Day	Monday	February 20, 2023
Good Friday	Friday	April 7, 2023
Memorial Day	Monday	May 29, 2023
Independence Day	Tuesday	July 4, 2023
Labor Day	Monday	September 4, 2023
<i>September 11th</i>	<i>Monday</i>	<i>September 11, 2023</i>
Columbus Day	Monday	October 9, 2023
Veterans' Day	Friday	November 10, 2023 (in lieu)
Thanksgiving Day	Thursday	November 23, 2023
(Day After)	Friday	November 24, 2023
Christmas Day	Monday	December 25, 2023

Resolution 2023-103 Councilwomen DerAsadourian requested to be pulled from consent agenda as she thought Horizon gave us a better quote for Dental Insurance. Mr. Cherbini explained that it is the exact same price as the quote got lost with our insurance broker it was received late and we have no time for the two (2) unions to review the quotes. Ms. DerAsadourian believes Horizon dental is cheaper and it is better or equal to the plan we have with Delta so why is our

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broker saying Delta? Councilman Eddy asked why did Brown & Brown back us up so late on this? Mr. Cherbini said the letter went to the wrong insurance broker. Mayor Anderson asked what the difference is between the two (2) price wise? Councilwomen said 2% difference. Councilman Eddy said it seems like we really do not have a choice right now due to timing. Mr. Cherbini explained that we do not have an insurance broker any more to offer advice as that service was dropped two (2) years ago. Mr. Cherbini explained that July 1 is when the renewal starts. Mr. Cherbini explained he did not get a quote from delta dental until June 6, 2023.

Resolution 2023-103:

Councilman Gilmartin made a motion to approve resolution 2023-103 seconded by Councilwomen DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Gilmartin, Levy, and Woehnker
Nays: None
Abstain: None

Ordinances:

ORDINANCE 2023-1108, INTRODUCTION/FIRST READING: An ordinance providing funding for Fire Department equipment inclusive of digital sign for the Borough of Shrewsbury and appropriating \$26,000 for sure purpose.

Councilwomen DerAsadourian thinks its important to bring up some comments she has as her comments have nothing to do with no supporting the fire company. However, she has a lot of concerns over the digital sign regarding the placement of the sign and some of her concerns are when you look at Highway 35, we do not have control over the distances etc. and the lanes on the road are narrow and no shoulders and in some areas no grass buffer. Her concern is one the leading causes of accidents is distracted drivers, and it scares her as someone could be distracted by the digital sign. Ms. DerAsadourian feels it might be safer to have the digital sign located in a different area of the Borough.

Mayor Anderson opened the floor for public comment.

No comments from the public.

Mayor Anderson closed the floor to the public.

Motion to Adopt Ordinance 2023-1108

Councilman Gilmartin motioned to Adopt Ordinance 2023-1108 seconded by Councilman Eddy, and approved by the following roll call vote:

Ayes: Eddy, Gilmartin, Levy, Woehnker
Nays: DerAsadourian
Abstain: None

ORDINANCE 2023-1109, SECOND READING/PUBLIC HEARING: An ordinance providing funding for information technology equipment for the Borough of Shrewsbury and appropriating \$32,000 for sure purpose.

Councilman Gilmartin asked if he could just be refreshed on what this is being used for? Mr. Cherbini said that it will be used for different things however it is going to be used for the recording equipment in the court room and a wide format scanner which will allow us to get rid of some large plans.

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Mayor Anderson opened the floor for public comment.

No comments from the public.

Mayor Anderson closed the floor to the public.

Motion to Adopt Ordinance 2023-1109

Councilman Eddy motioned to Adopt Ordinance 2023-1109 seconded by Councilwomen Woehner, and approved by the following roll call vote:

Ayes: Eddy, DerAsadourian, Gilmartin, Levy, Woehner
Nays: None
Abstain: None

ORDINANCE 2023-1110, SECOND READING/PUBLIC COMMENT: Bond Ordinance providing an appropriation of \$95,000 for various building improvements for and by the Borough of Shrewsbury in the county of Monmouth, New Jersey and, authorizing the issuance of \$90,250 Bonds or notes of the Borough for financing part of the appropriation.

This is for all the buildings in the town that the Borough is responsible for. We have lots of buildings in the town that we are responsible for DPW, Fire, EMS, Municipal Building. One of the updates will include a new locker room for police officers to be able to store proper equipment. We also have two (2) air conditioning units in the building that currently need to be replaced. We only borrow the money that we need.

Mayor Anderson opened the floor for public comment.

No comments from the public.

Mayor Anderson closed the floor to the public.

Motion to Adopt Ordinance 2023-1110

Councilwomen Woehner motioned to adopt Ordinance 2023-1109 seconded by Councilman Eddy, and approved by the following roll call vote:

Ayes: Eddy, DerAsadourian, Gilmartin, Levy, Sena, Woehner
Nays: None
Abstain: None

Discussion and Action

Mayor Anderson explained that recently Monmouth County declared September 11 a designated holiday to remember that day and the lives that were lost. Mayor Anderson explained that he has talked to the council members offline and he believes that Shrewsbury Borough should declare September 11th a holiday so everyone can reflect on that day. Mayor Anderson requests a resolution for the Borough to be closed on September 11 in honor of those tragic events that happened that day. Councilmen Eddy said that if the holiday falls on a weekday the Borough will be closed that day unless the holiday falls on a weekend.

Councilman Gilmartin requests a resolution be presented to have September 11, be honored as a Borough Holiday. Seconded by Councilmen Levy.

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Ayes: Eddy, DerAsadourian, Gilmartin, Levy, Sena, Woehner
Nays: None
Abstain: None

Councilman Gilmartin explained that they had a field request love for kids fighting cancer has put on a softball tournament in town. The fields in use include the fields on Paterson Avenue, Sickles Place & Manson Park. Councilman Gilmartin explained each year no issues have happened everything was cleaned up after the event. Councilman Gilmartin recommends we approve the request for the organization to have their event on August 5, 2023, which is before the soccer season. They also added a rain date of August 12, 2023.

Reports of Council

Councilwoman DerAsadourian:

-RBR meeting July 12 at 7:00 PM

Councilman Eddy:

-Road projects got feedback from the NJDOT for Thomas, and we should have approval also for Park & Crest this week. They plan to present the award at the council meeting in August. We put in a grant application for Garden Road & Beechwood Drive.

-OEM meeting a few weeks ago to discuss what's been going on in PD, EMS and Fire and coming up with a radio plan for the Borough with the old radios that were used for local dispatch.

Councilman Gilmartin:

-Recreation Soccer registration is open until 7/15 and the recreation committee is discussing how long they want to have the late registration open for.

Shrewsbury Fire Department

- **February Call Report:**
 - SFD responded to 24 calls, including 12 General Alarms.
 - Mutual Aid:
 - 1 to Oceanport
 - 1 to Eatontown
 - 1 to Colts Neck
- With meetings, drills, and training, the department volunteered 183.4 hours.

Shrewsbury First Aid Squad (Squad 45-21)

- **June Call Report:**
 - Total Calls: 47
 - 20 patients were transported to Riverview Medical Center; 4 to Monmouth Medical, and 2 to Jersey Shore University Medical Center.
- **Mutual Aid Calls:**
 - 3 Mutual Aid calls into Shrewsbury

Councilman Levy:

- No Report

Councilman Sena:

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-Met with former Mayor Burden, Victoria & Mr. Cherbini regarding the centennial celebration which will happen in 2026. He plans to meet again soon and add some more members to the group to help coming up with ideas for the celebration.

- Mr. Cherbini has been working on the newsletter and should be published soon.

Councilwoman Woehner:

-Shrewsbury Board of Education will host a meeting on July 19th at 7:00 PM.

Mayor's Report

Mayor Erik Anderson

-July 4th reading of the declaration of Independence at the Allen House which was a great event with members of the community.

Administrator's Report

-Radios for the police department have been ordered and are waiting for a date for delivery. Fire radios are being purchased by the Sheriff's office. The playground equipment for Sickles Park has been ordered. Hopefully delivery will be 4-6 weeks from now.

- Mr. Cherbini spoke to someone from NJDOT and spoke about Route 35 & Sycamore and possibly see if we can have them do a study of the traffic light.

Correspondence - None

Open to the Public

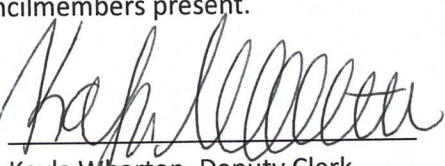
Close the Floor to the Public

With no one else from the public wishing to speak, the floor was closed to the public.

Adjourn

Meeting adjourned at 7:48pm on a motion made by Councilman Sena, seconded by Councilman Gilmartin with ayes by all Councilmembers present.

Attest:


Kayla Wharton, Deputy Clerk

Approve:


Erik Anderson, Mayor

