

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 13, 2022 by the Municipal Clerk.

Salute to Flag

Mayor Erik Anderson led the salute to the flag.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Brendan Gilmartin
Councilman Jason Sena
Councilwoman Woehnker

Also Present: Mayor Erik Anderson
Mitchell Jacobs, Esq., Borough Attorney
Kerry Quinn, Borough Clerk
Christopher Cherbini, Borough Administrator

Absent: Councilman Donald Eddy
Councilman Daniel Levy

Oath of Office Administered to Mayor Erik Anderson

Director Thomas Arnone administered the Oath of Office to Mayor Anderson.

Oath of Office Administered to Councilwoman DerAsadourian

Assemblywoman Kimberly Doran- Eulner administered the Oath of Office to Councilwoman DerAsadourian.

Oath of Office Administered to Councilman Jason Sena

Sheriff Shaun Golden administered the Oath of Office to Councilman Sena.

Oath of Office Administered to Councilwoman Jaclyn Woehnker

Assemblywoman Kimberly Doran- Eulner administered the Oath of Office to Jaclyn Woehnker.

MAYORS MESSAGE, PENDING

Organization of Mayor and Borough Council

Councilman Sena moved to approve *Resolution 2023-001 Election of Council President for 2023 – Councilman Brendan Gilmartin*, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena and Woehnker
Nays: None
Abstain: None

RESOLUTION 2023-001 RESOLUTION TO ELECT A COUNCIL PRESIDENT FOR 2023

WHEREAS, pursuant to N.J.S.A. 40A:60-3(b) provides that at its annual meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

1. Preside at all its meetings when the Mayor does not preside.
2. Have the right to debate and vote on all questions before the Council.
3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is unable to perform the duties of the office.

WHEREAS, the President of the Council shall hold office for one year and until the next annual meeting; if the President of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the President of the Council.

NOW, THEREFORE BE IT RESOLVED by the members of the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that Councilman Brendan Gilmartin is hereby elected Council President for the year 2023 or until the next annual meeting.

Resolution 2023-002 Resolution Confirming Council Committees And Liaisons

Councilwoman Woehner moved to approve seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena and Woehner
Nays: None
Abstain: None

RESOLUTION 2023-002 RESOLUTION CONFIRMING COUNCIL COMMITTEES AND LIAISONS

WHEREAS, N.J.S.A. 40A-60, provides that the affairs of the Borough government shall be managed, controlled and governed by the Mayor and Council; and

WHEREAS, N.J.S.A. 40A:60-3e, authorizes that Mayor and Council to establish for its members such Committees of the Council as will assist it for the ensuring year at its annual meeting.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the Council responsibilities for 2023 are as follows:

Councilmember DerAsadourian

Council Committee Chair for Justice Committee – Police, Municipal Court, Alliance

Council Committee Member for Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations

Council Committee Member Human Services – Fire Department, EMS, and Fire Prevention

Liaison to Safe Routes to School

Liaison to Red Bank Regional Board of Education

Councilmember Eddy

Council Committee Chair for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space

Council Committee Member Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations

Council Committee Member Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)

Member of Local Emergency Planning Committee

Councilmember Gilmartin

Council Committee Chair for Human Services – Fire Department, EMS, and Fire Prevention

Council Committee Member for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)

Council Committee Member for Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)

Liaison to Recreation

Councilmember Levy

Council Committee Chair for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)

Council Committee Commissioner for Justice Committee – Police, Municipal Court, Alliance

Council Committee Member for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space

Liaison to Environmental Commission

Member of Planning Board

Councilmember Sena

Council Committee Chair for Administration/Finance – Borough Administration, Borough Finance, Borough Attorney, Personnel, Shared Services, and Labor Negotiations

Council Committee Member for Justice Committee – Police, Municipal Court, Alliance

Council Committee Member for Law and Ordinance- Ordinance and Code Enforcement (Zoning and Construction)

Liaison to Memorial Day

Councilmember Woehner

Council Committee Chair for Special Services - Monmouth County Health Department, SPCA and Insurance (Property Liability Health)

Council Committee Member for Public Works- Buildings and Grounds, Shade Tree, Recycling Environmental. Engineering, Open Space

Council Committee Member for Human Services – Fire Department, EMS, and Fire Prevention

Liaison to Shrewsbury Board of Education

BE IT FUTHER RESOLVED that the Mayor and each Councilmember shall coordinate and supervise all matters and affairs hereinafter assigned to them and recommend and report to the governing body and seeks its approval when such approval is required by law or shall be required for appropriate action therein.

Consent Agenda

Councilman Sena motioned to approve the Consent Agenda, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Sena and Woehner
Nays: None
Abstain: None

**RESOLUTION 2023-003 RESOLUTION DESIGNATING MEETINGS OF THE BOROUGH COUNCIL FOR THE YEAR 2023
ANNUAL NOTICE**

WHEREAS N.J.S.A. 10:4-18 provides for “ANNUAL NOTICE” which means at least once each year, within seven (7) days following the annual organization or reorganization meeting of a public body, every public body shall adopt, post and distribute a schedule of its regular meetings for the coming year. The schedule must contain the date, time and location of the meeting. In addition, it shall be mailed, telephoned, telegraphed or hand delivered to at least two (2) newspapers which newspapers shall be designated by the public body to receive such notices.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, and State of New Jersey, that Regular and/or Workshop Meetings of the Borough Council will be held at 7:00pm during the year 2023, at the Shrewsbury Borough Municipal Building, 419 Sycamore Avenue, Shrewsbury, NJ 07702 on the following dates:

Regular Meetings shall be held on the following dates:

Tuesday, January 17	Tuesday, July 11
Tuesday, February 14	Tuesday, August 8
Tuesday, March 14	Tuesday, September 12
Tuesday, April 11	Tuesday, October 10
Tuesday, May 9	Tuesday, November 14
Tuesday, June 13	Tuesday, December 12

Reorganization Meeting of the Borough Council for the year 2024 will be held on Tuesday, January 2nd, 2024.

Formal action will be taken at all Regular Meetings. Public comments will be permitted at designated periods during all meetings with a time limit of three (3) minutes. Executive Sessions, which are closed to the public, may be held to discuss matters authorized for closed sessions under N.J.S.A. 10:4-12. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. Regular, Workshop or Special Meetings may be adjourned, rescheduled or held on different dates providing such are duly noticed as provided by law.

The Municipal Clerk shall post this “Annual Notice” on the official bulletin board in the Municipal Building, transmit it to the Asbury Park Press and Two River Times, and file this notice in the Office of the Municipal Clerk of Shrewsbury Borough, all in accordance with the “Open Public Meetings Law.”

RESOLUTION 2023-004 RESOLUTION CONFIRMING APPOINTMENTS OF OFFICIALS AND EMPLOYEES FOR 2023

BE IT RESOLVED that the appointments made by the Mayor are hereby confirmed (listed below) and the following officials are appointed for a term specified by Municipal Ordinance, unless otherwise specified or provided for by statute:

<i>Stormwater Management Coordinator</i>	<i>David Cranmer, P.E.</i>
<i>Zoning Officer</i>	<i>David A. Cranmer, P.E.</i>
<i>COAH Municipal Housing Administrator</i>	<i>Christopher Cherbini</i>
<i>Municipal Prosecutor</i>	<i>James Butler, Esq.</i>
<i>Municipal Public Defender</i>	<i>James A. McCue, Esq.</i>
<i>Code Enforcement Officer</i>	<i>Kathryn Kwaak</i>

RESOLUTION 2023-005 RESOLUTION APPOINTING ARMEN MCOMBER, ESQ. OF MCOMBER MCOMBER & LUBER, P.C. AS SPECIAL CONFLICTS COUNSEL

WHEREAS, the Borough has a need for the services of Special Conflicts Counsel; and

WHEREAS, funds are available for this purpose; and

WHEREAS, this appointment is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 and is being made pursuant to the non-fair and open process of N.J.S.A. 19:44A-20.5 and -20.7.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough Shrewsbury that Armen McOmber, Esq. of McOmber McOmber & Luber, P.C. is hereby appointed as Special Conflicts Counsel for the year 2023; and.

BE IT FURTHER RESOLVED, the attached professional services agreement is hereby approved, and the Mayor is directed to sign the agreement on behalf of the Borough; and

BE IT FURTHER RESOLVED a copy of this Resolution shall be published in the Borough's designated newspaper as required by law within ten (10) days of its passage.

RESOLUTION 2023-006 OFFICIAL NEWSPAPERS FOR ALL MUNICIPAL NOTICES AND ADVERTISING

WHEREAS, N.J.S.A. 40:53-2 requires that all ordinances or other public notices which any municipality, except cities, may be required by any law to publish, where the manner of publication is not otherwise specifically provided for, shall be published in at least one office newspaper published and circulating in the municipality; and

WHEREAS, N.J.S.A. 40:52-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

WHEREAS, "Official Newspapers" as defined by N.J.S.A. 10:4 means paid, published and circulated in the municipality, and if there be no such newspaper, then in at least one published in the county in which the municipality is located and said newspaper is circulated; and

WHEREAS, P.L. 1975 c.231 provides that a public body may provide electronic notice of any meeting of the public body through the internet and defines "Electronic Notice" as advance notice available to the public via electronic transmission of at least forty-eight (48) hours, giving the time, date, location and, to the extent known, the agenda of any Regular, Special or Rescheduled Meeting, which notice shall accurately state whether formal action may or may not be taken at such meeting; and

WHEREAS, Nothing in P.L. 1975 c.231 shall be construed as affecting or superseding the adequate notice requirements that are imposed by the "Open Public Meetings Act" and no electronic notice issued pursuant to this act shall be deemed to substitute for, or be considered in lieu of, such adequate notice.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the Asbury Park Press, the Two River Times and The Star Ledger be designated as the official newspapers for the advertising of ordinances and other public notices, which the municipality may be required by any law to publish, for the year ending December 31, 2023.

RESOLUTION 2023-007 RESOLUTION DESIGNATING THE PUBLIC AGENCY COMPLIANCE OFFICER FOR EQUAL EMPLOYMENT OPORTUNITY CONTRACT REQUIREMENTS

WHEREAS, N.J.A.C. 17:27-1.1 regulates equal employment opportunity in the performance of contracts funded by the state; and

WHEREAS, N.J.A.C. 17:27-3.2 requires that a public agency annually designate a public agency compliance officer who shall be responsible for ensuring the agency's compliance with the regulations.

NOW THEREFORE BE IT RESOLVED that Christopher J. Cherbini, Borough Administrator, is hereby designated as the Public Agency Compliance Officer for Equal Employment Opportunity pursuant to this action.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified copy of this resolution to the New Jersey Department of Treasury, Division of Contract Compliance & Equal Opportunity Office.

RESOLUTION 2023-008 RESOLUTION APPOINTING MEL-JIF REPRESENTATIVES

WHEREAS, the Borough of Shrewsbury is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, a member municipality appoints a Fund Commissioner and an Alternate Fund Commissioner for the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the Borough must appoint a Fund Commissioner and an Alternate Fund Commissioner to represent the Borough and to vote at meetings of the Funds.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Shrewsbury that Christopher Cherbini, serve as Fund Commissioner and that Kerry Quinn, serve as Alternate Fund Commissioner.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified copy of this resolution to the Monmouth Municipal Joint Insurance Fund, to the Administrator and to the Insurance Chairman.

RESOLUTION 2023-009 RESOLUTION APPOINTING REPRESENTATIVE TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT PROGRAM

WHEREAS, the Borough of Shrewsbury wishes to participate in the Community Development Program; and

WHEREAS, it is in the best interest of the Borough to appoint a Representative and an Alternate from the Borough of Shrewsbury in order to participate in, and be recognized by the Community Development Program; and

WHEREAS, it has been decided by the Mayor and Council that Christopher Cherbini, shall be appointed as Representative and that David Cranmer, shall be appointed as Alternate Representative to the Community Development Program from January 1, 2023 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that Christopher Cherbini be appointed as the Community Development Representative and David Cranmer be appointed as Alternate for the year 2023.

**RESOLUTION 2023-010 RESOLUTION REAPPOINTING CLASS II AND CLASS III SPECIAL LAW ENFORCEMENT OFFICER IN
THE DEPARTMENT OF POLICE**

BE IT RESOLVED that the reappointments made by the Mayor and Council are hereby confirmed (listed below):

<i>Class II</i>	<i>Randy Boehler</i>
<i>Class II</i>	<i>Anthony Ianicelli</i>
<i>Class III</i>	<i>Thomas Rose</i>

RESOLUTION 2023-011 RESOLUTION APPROVING RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January 2023, between the Borough of Shrewsbury and Brown & Brown Metro, LLC (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the Borough of Shrewsbury professional risk management consulting services as required in the bylaws of the Monmouth County Municipal Joint Insurance Fund and;

WHEREAS, the GOVERNING BODY desires these professional services pursuant to the resolution adopted by the governing body of the GOVERNING BODY at a meeting held on January 3rd, 2023 and;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

- a) Assist the GOVERNING BODY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
- b) Assist the GOVERNING BODY in understanding the various coverages available from the Monmouth County Municipal Joint Insurance Fund.
- c) Review with the GOVERNING BODY any additional coverages that the CONSULTANT feels should be carried but are not available from the FUND and subject to the GOVERNING BODY's authorization, place such coverages outside the FUND.
- d) Assist the GOVERNING BODY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.
- e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the GOVERNING BODY.
- f) Review the GOVERNING BODY's assessment as prepared by the FUND and assist the GOVERNING BODY in the preparation of its annual insurance budget.
- g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) municipal safety committee meeting per annum to promote the safety objectives and goals of the GOVERNING BODY and the FUND.

h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.

i) Perform any other risk management related services required by the FUND's bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

a) The GOVERNING BODY authorizes the FUND to pay its CONSULTANT compensation for services rendered, an amount equal to five point four five percent (5.45%) of the GOVERNING

BODY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the GOVERNING BODY's assessment.

b) For any insurance coverages authorized by the GOVERNING BODY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT's fees outlined in 2 (a) above shall be prorated to date of termination.

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11 5(1)(a)(i).

RESOLUTION 2023-012 RESOLUTION ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR OF 2023, PRIOR TO THE ADOPTION OF THE ANNUAL MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-19

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose in amounts required in the manner and time therein provided, and

WHEREAS, the total appropriations in the 2022 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are \$8,488,169.00; and

WHEREAS, twenty-six and twenty-five hundredths percent (26.25%) of the total appropriations in the 2022 Current Fund budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund are the sums of \$2,228,144.36; and

WHEREAS, the attached complete list of temporary appropriations for the 2023 fiscal year totals \$2,255,000.00; and

WHEREAS, the attached list of temporary appropriations for the 2023 fiscal year, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund, totaling \$2,227,475.00 are within the above listed twenty-six and twenty-five hundredths percent (26.25%) limitations;

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the attached list of temporary appropriations be made for the 2023 fiscal year.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

RESOLUTION 2023-013 RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE YEAR 2023

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the following be designated as official depositories of Borough Funds for the year 2023:

Bank of America
Chase Bank
Valley National Bank
First Constitution Bank
Lakeland Bank
Ocean First Bank
State of New Jersey Cash Management Fund
Manasquan Bank

BE IT FURTHER RESOLVED that the Borough Clerk, Chief Financial Officer, Mayor and/or Borough Administrator are authorized to sign checks on accounts as required (any two of three signatures); the Municipal Court Judge or Court Administrator is authorized to sign checks on the Court Accounts; the Local Assistance Board Director and Chief Financial Officer are authorized to sign checks on the Public Assistance Accounts.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

RESOLUTION 2023-014 RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2023

BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

Payroll
Insurance Premiums
County Taxes
School Taxes
Utilities
Interfund Settlements
Lease Agreements Payments
Debt Service Payments
Council Approved Contracts
Petty Cash Reimbursement
Developers' Escrow Refunds
Release of Monies Approved by Resolution
Tax Sale Redemptions
Refunds Due Created by Tax Overpayments
Credit Card Payments

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer.

RESOLUTION 2023-015 RESOLUTION ESTABLISHING A GRACE PERIOD AND INTEREST RATES

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that a ten day grace period be allowed on the payment of taxes due quarterly on the first days of February, May, August and November, after which times all taxes amounting up to \$1,500.00 shall be subject to interest at the rate of eight (8%) percent per annum, and all taxes amounting to more than \$1,500.00 shall be subject to interest at the rate of eighteen (18%) per annum; and

BE IT RESOLVED if the tenth day falls on a holiday or weekend the grace period shall be extended to the next business day.

BE IT FURTHER RESOLVED that an additional penalty of six (6%) percent will be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Tax Collector.

RESOLUTION 2023-016 RESOLUTION AUTHORIZING DEPOSIT OF IDLE FUNDS OF THE BOROUGH IN ANY ONE OF THE DESIGNATED DEPOSITORIES

BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to deposit the idle funds of the Borough in any one of the depositories designated by the Borough Council.

BE IT FURTHER RESOLVED, that the Chief Financial Officer, be and is hereby authorized to further invest in any depository designated by the State of New Jersey, Department of Banking, to act as a depository for public funds, if it appears that such depository is paying a higher rate of interest.

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby authorized to invest in Certificate of Deposits, Direct Obligations of the United States Government or Securities of the State of New Jersey.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

RESOLUTION 2023-017 RESOLUTION ACCEPTING THE CASH MANAGEMENT PLAN

OF THE BOROUGH OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

WHEREAS, The Chief Financial Officer of the Borough of Shrewsbury has submitted a Cash Management Plan, a copy of which is attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey that the attached Cash Management Plan of the Borough of Shrewsbury be accepted and filed.

RESOLUTION 2023-018 RESOLUTION AUTHORIZING THE CANCELATION OF SMALL BALANCES

WHEREAS, the Tax Collector is permitted to authorize any cancelation of small balances in accordance with N.J.S.A. 40A:5-17.1, which may be deemed unfeasible to collect or refund; and

WHEREAS small balances should be considered balances and credits of less than \$5.00 (FIVE DOLLARS) except where total levied taxes or sewer fees per quarter are less than or equal to said amount during the calendar year.

NOW THEREFOR, BE IT RESOLVED by the Borough Council hereby authorizes the Tax Collector to cancel 2023 small balances and credits

RESOLUTION 2023-019 RESOLUTION AUTHORIZING ELECTRONIC SALE OF MUNICIPAL LIENS

WHEREAS, the governing body of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2022, in a manner prescribed by N.J.S.A. 54-5-19, and as amended by Chapter 99, Public Laws of 1997.

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process, and

WHEREAS, the municipality of Shrewsbury Borough wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey law, and as stated above, on a date decided by the Tax Collector prior to December 31, 2023.

RESOLUTION 2023-020 RESOLUTION AUTHORIZING THE EXECUTION OF "FAIR AND OPEN" PROFESSIONAL SERVICES CONTRACTS WITH THE BOROUGH OF SHREWSBURY FOR VARIOUS PROFESSIONAL SERVICES

WHEREAS, there exists a need for professional services to be provided to the Borough of Shrewsbury, County of Monmouth, New Jersey (the "Borough") for the year January 1, 2023 through December 31, 2023; and

WHEREAS, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications and said requests for Professional Services were received by the Purchasing Agent no later than 12:00 pm on December 16, 2022; and

WHEREAS, the Borough has reviewed all proposals received and has determined that the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provisions of said services for the year 2023; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the appointment for Professional Services.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Borough of Shrewsbury approves the following professional service appointments and contracts for the year 2023:

1. Borough Attorney Bruce Padula, Esq.
 Cleary Giacobbe Alfieri Jacobs, LLC

 Labor Attorney Bruce Padula, Esq.
 Cleary Giacobbe Alfieri Jacobs, LLC

 Borough Engineer David Cranmer
 Cranmer Engineering

 Borough Planner David Cranmer
 Cranmer Engineering

 Borough Auditor Holman, Frenia, Allison, P.C.: Not to Exceed \$39,000.

 Bond Counsel John Draikiwicz
 Gibbons P.C.

 IT Services Intron Technologies: Not to Exceed \$58,000.

 COAH Counsel Andrew Beyer Esq.
 Pashman Stein Walder Hayden
2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
3. These appointments are made without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized profession licensed and regulated by law.
4. A copy of this resolution certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that the Professionals are directed to prepare a written contract to be executed with the Borough and that a copy of the Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Clerk of the Borough.

RESOLUTION 2023-021 RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the Borough of Shrewsbury, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Shrewsbury has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Shrewsbury intends to enter into contracts with the below Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Shrewsbury authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Shrewsbury pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

Referenced State Contract Vendors

Commodity/ Service	Vendor	State Contract #
Building Supplies		
	Lowes Home Improvements	28- FLEET- 22885
	Home Depot	18-FLEET- 00234
	Grainger	19-FLEET- 00677
Vehicle Maintenance		
	Freehold Ford	19-FLEET-00918
	Multiple Vendors (Tires)	20- FLEET-00949
	Trius (Plow Parts)	21-FLEET-01453
	Hoffman Equipment (Heavy Equipment Parts)	T2187
Fuel		
	J. Swanton (Diesel)	19-FOOD-01102
	J. Swanton (Gasoline)	19-FLEET-00975

RESOLUTION 2023-022 AUTHORIZATION TO EXECUTE A CONTRACT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS FOR THE PURCHASE OF WIRELESS DATA AND VOICE SERVICES AT A COST NOT TO EXCEED \$20,000.00 PER CALENDAR YEAR THROUGH NASPO COOPERATIVE PURCHASING UNDER NASPO VALUEPOINT CONTRACT #MA152-1

WHEREAS, the Borough of Shrewsbury, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and,

WHEREAS, the Borough of Shrewsbury has the need on a timely basis to purchase goods or services utilizing State contracts and Cooperative Purchasing; and,

WHEREAS, the Borough’s Business Administrator recommends that the Borough enter into a contract with Cellco Partnership d/b/a Verizon Wireless through NASPO Cooperative Purchasing under NASPO ValuePoint Contract #MA152-1 at a cost not to exceed \$20,000.00 per calendar year (twenty thousand dollars and zero cents); and,

WHEREAS, the Borough of Shrewsbury agrees with the recommendation of the Borough Administrator and desires to purchase Wireless Data, Voice and Accessories through the NASPO Cooperative Purchasing Program under Contract #MA152-1 at a cost not to exceed \$20,000.00 (twenty thousand dollars and zero cents).

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Shrewsbury concurs with the recommendation of the Borough Administrator to authorize the purchase of Wireless Data, Voice and Accessories through the NASPO Cooperative Purchasing Program under Contract #MA152-1 at a cost not to exceed \$20,000.00 per calendar year (twenty thousand dollars and zero cents); and,

BE IT FURTHER RESOLVED, that the governing body of the Borough of Shrewsbury pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, The Mayor, Municipal Clerk and any other applicable Borough officers or employees are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the terms of this resolution.

RESOLUTION 2023-023 A RESOLUTION CONFIRMING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND COMMITTEES OF THE BOROUGH

BE IT RESOLVED BY THE Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made with the advice and consent of the Borough Council:

LAND USE BOARD

POSITION

NAME		TERM/YRS	EXPIRES
Class I Mayor	Erik Anderson	C/W OFFICE	12/31/23
Class II Member	Christopher Cherbini	1	12/31/23
Class III Council	Daniel Levy	1	12/31/23
Class IV Member	Josh Barnett	4	12/31/26
Class IV Member	Dena Reger	4	12/31/26
Alt Member #2	James Daly	2	12/31/24

RESOLUTION 2023-024 RESOLUTION AUTHORIZING PARTICIPATION IN THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Borough of Shrewsbury, pursuant to N.J.S.A. 40A:11-10 and N.J.S.A. 40A:11-11, may by resolution and without advertising for bids, purchase any goods or services under the Sourcewell Co-Operative Purchasing Program for any county contracts entered into on behalf of the participating agencies; and

WHEREAS, the Borough of Shrewsbury has the need on a timely basis to purchase goods or services utilizing Sourcewell Co-Operative contracts; and

WHEREAS, the Borough of Shrewsbury intends to enter into contracts with Sourcewell Co-Operative Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Sourcewell Co-Operative contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Shrewsbury authorizes the Borough Administrator to purchase certain goods or services from those approved Sourcewell Co-Operative Contract Vendors, pursuant to all conditions of the individual Sourcewell Co-Operative contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Shrewsbury pursuant to N.J.A.C. 5:30-5.4, the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED that the duration of the contracts between the Borough of Shrewsbury and the Sourcewell Co-Operative Contract Vendors shall be from January 1, 2023 to December 31, 2023

Public Portion

Mayor Anderson opened the floor to the public.

Close the Meeting to the Public

Seeing no one wishing to speak, the floor was closed to the public.

Adjourn

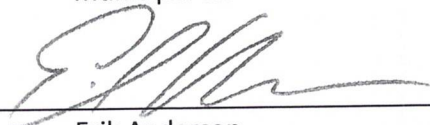
Councilman Sena motioned to adjourn the meeting at 7:23pm, seconded by Councilwoman Woehner with ayes by all Councilmembers present.

Attest:



Kerry Quinn, RMC
Municipal Clerk

Approve:



Erik Anderson
Mayor