

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

February 14, 2023

Meeting Called to Order

Mayor Erik Anderson called the meeting to order at 6:30pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 7, 2023 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Brendan Gilmartin
Councilman Daniel Levy
Councilwoman Jaclyn Woehnker

Also, Present: Erik Anderson, Mayor
Bruce Padula, Esq., Borough Attorney
Christopher Cherbini, Borough Administrator
Kerry Quinn, Municipal Clerk

Absent: Councilman Donald Eddy
Councilman Jason Sena

Salute to Flag

Led by Mayor Erik Anderson

Resolution 2023-032

Councilwoman DerAsadourian motioned to approve the Resolution 2023-032, seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Levy and Woehnker
Nays: None
Abstain: None

RESOLUTION 2023-32 RESOLUTION – CLOSED SESSION

WHEREAS, the Borough Council of the Borough of Shrewsbury must discuss matters which are not appropriate for discussion in a public meeting; and

WHEREAS, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

WHEREAS, the Borough Council intends to discuss matters as follows:

☐ Pursuant to N.J.S.A. 10:4-12b(1), "any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a." of N.J.S.A. 10:4-12, public meetings. The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

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☒ Pursuant to N.J.S.A. 10:4-12b(2), "any matter in which the release of information would impair a right to receive funds from the Government of the United States". The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

☒ Pursuant to N.J.S.A. 10:4-12b(3), "any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

☒ Pursuant to N.J.S.A. 10:4-12b(4), "any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between the Commission and:

☒ Pursuant to N.J.S.A. 10:4-12b(5), "any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

☒ Pursuant to N.J.S.A. 10:4-12b(6), "any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

X Pursuant to N.J.S.A. 10:4-12b(7), "any pending or anticipated litigation or contract negotiation other than in subsection b. (4)" of N.J.S.A. 10:4-12 "in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is: **CONTRACT NEGOTIATIONS**

☒ Pursuant to N.J.S.A. 10:4-12b(8), "any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

☒ Pursuant to N.J.S.A. 10:4-12b(9), "any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

WHEREAS, the length of the Closed Session is estimated to be 30 minutes after which the public meeting of the Borough Council shall reconvene and action may be taken.

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NOW, THEREFORE, BE IT RESOLVED that the Borough Council will recess into Closed Session for only the aforesaid subject(s); and

BE IT FURTHER RESOLVED that the Borough Council hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

Swearing in Patrol Officer- Randy Boehler

Mayor Anderson expressed the sentiment of the Council along with the Police Department in congratulating Randy Boehler as the newest full-time member of our Shrewsbury Borough Police Department. Mayor and Council wished Patrolman Boehler great success in the years to come.

Eagle Scout Presentation- Nick Gandolfo

Mr. Gandolfo would like to build and place "Free Libraries" at the various parks in town. Mr. Gandolfo would be holding a book donation at SBS for the donations.

Mayor and Council approved this request with the caveat that Mr. Gandolfo reaches out to the Department of Public Works and Mr. Cherbini, Borough Administrator for assistance.

Approval of Minutes

Councilwoman Woehner motioned to approve the January 3, 2023 Regular Meeting Minutes seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin and Woehner
Nays: None
Abstain: None

Councilwoman Woehner motioned to approve the January 17, 2023 Regular Meeting Minutes seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: Gilmartin and Woehner
Nays: None
Abstain: None

Ordinances

ORDINANCE 2023-1104, FIRST READING/ INTRODUCTION: Bond Ordinance Providing An Appropriation Of \$300,000 For Improvements To Thomas Avenue For And By The Borough Of Shrewsbury In The County Of Monmouth, New Jersey And, Authorizing The Issuance Of \$101,650 Bonds Or Notes Of The Borough For Financing Part Of The Appropriation.

Motion to Introduce:

Councilwoman DerAsadourian motioned to introduce Ordinance No. 2023-1104, seconded by Councilwoman Woehner and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Levy, and Woehner
Nays: None
Abstain: None

Open the Floor to the Public

Mayor Anderson opened the floor to the public to discuss Ordinance No. 2023-1104.

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Close the Floor to the Public

With no one present to speak, Mayor Anderson closed the floor to the public.

ORDINANCE 2023-1105, FIRST READING/ INTRODUCTION: BOND ORDINANCE AMENDING BOND ORDINANCE NUMBER 2022-1097 FINALLY ADOPTED BY THE BOROUGH COUNCIL OF THE BOROUGH OF SHREWSBURY, NEW JERSEY ON JULY 18, 2022

Motion to Introduce:

Councilwoman Woehner motioned to introduce Ordinance No. 2023-1105, seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Levy, and Woehner
Nays: None
Abstain: None

Open the Floor to the Public

Mayor Anderson opened the floor to the public to discuss Ordinance No. 2023-1105.

Close the Floor to the Public

With no one present to speak, Mayor Anderson closed the floor to the public.

ORDINANCE NO. 2023-1103, SECOND READING/ PUBLIC HEARING: An Ordinance Amending Chapter 45 "Salaries and Compensation" To Establish Section 45-4 "Salary Ranges for All Nonaligned Positions" Within the Borough Code Of The Borough Of Shrewsbury

Open the Floor to the Public

Mayor Anderson opened the floor to the public to discuss Ordinance No. 2023-1105.

Close the Floor to the Public

With no one present to speak, Mayor Anderson closed the floor to the public.

Motion to Adopt:

Councilwoman Woehner motioned to adopt Ordinance No. 2023-1103, seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Levy, and Woehner
Nays: None
Abstain: None

Consent Agenda

Councilman Levy motioned to approve the Consent Agenda seconded by Councilwoman Woehner, and approved by the following roll call vote:

Ayes: DerAsadourian, Gilmartin, Levy, and Woehner
Nays: None
Abstain: None

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RESOLUTION 2023-033 RESOLUTION APPOINTING JAMES BUTLER AS MUNICIPAL PROSECUTOR

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Borough of

Shrewsbury there exists a need to appoint a qualified attorney as Municipal Prosecutor for the Municipal Court; and

WHEREAS, the Police Committee has recommended that James Butler be appointed to fill the position of Prosecutor at a salary of \$14,280 per year; and

WHEREAS, there will be a need to have an Alternate Prosecutor available in Mr. Butler's absence; and

WHEREAS, the Police Committee has recommended Mr. Sean Kean, Esq. to substitute in Mr. Butler's absence to be compensated at a rate of \$300 a session; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury

in the County of Monmouth, State of New Jersey that James Butler, Esq. is hereby appointed as the Municipal Prosecutor for the Borough of Shrewsbury for 2023 and Sean Kean, Esq. is appointed as Alternate Municipal Prosecutor to be compensated pursuant to the Borough's applicable salary resolution.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Borough's Clerk in the Borough's official newspaper.

**RESOLUTION 2023-034 A RESOLUTION HIRING PART TIME/ EMERGENT DEPUTY COURT ADMINISTRATOR FOR THE
BOROUGH OF SHREWSBURY**

WHEREAS, the Borough of Shrewsbury has a need for Part Time/ Emergent Deputy Court Administrator and the Personnel Committee has requested to hire Susan Milnes; and

WHEREAS, the Personnel Committee has recommended that Susan Milnes receive \$100.00 per call out/ backup; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Susan Milnes be hired as Part Time Deputy Court Administrator.

BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Chief Financial Officer

RESOLUTION 2023-035 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Borough of Shrewsbury is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Mayor and Council are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury in the County of Monmouth, as follows:

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(1) The sale of the surplus property shall be conducted through Municibid pursuant to State Contract T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at www.municibid.com and also available from the Mayor and Council of the Borough of Shrewsbury.

(2) The sale will be conducted online and the address of the auction site is www.municibid.com

(3) The sale is being conducted pursuant to Local Finance Notice 2019-15.

(4) A list of the surplus property to be sold is as follows:

- 2 Ultra Power EV185 Truck Batteries
- 1 Bullard Thermal Imager - first generation
- 1 Stan Tech Server Rack
- 1 Code 3 SAE-W3-82 fire engine emergency light bar.
- 9 Streamlight Lightbox Flashlights, chargers, chords - lead battery, non-LED
- 4 Streamlight Survivor Flashlights - personal flashlight, SL 90X
- 6 pairs assorted leather and rubber fire boots.
- 22 Globe turnout jackets - older than 10 years
- 24 Globe
- 4 Knox boxes
- 5 Kenwood Radio Missing Antennas with chargers.
- 1 Kenwood Radio Without Chargers
- 1 Motorola Model IV
- 7 Motorola Model V
- 2 Motorola Model VI with chargers
- 3 Motorola Model VI without chargers
- 1 Motorola Amplified Charger for Model II
- 1 Motorola Minitor II SV
- 1 Motorola Minitor II
- 2003 Ford Excursion

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(5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

RESOLUTION 2023-036 RESOLUTION WARSHAUER GENERATOR, LLC. TO SERVICE THE GENERATOR AT 115 HADDON AVENUE, SHREWSBURY FIRST AID

WHEREAS, the Borough has a need for Warshauer Generator, LLC. for generator maintenance; and

WHEREAS, the quote is below the quote threshold contained in the Local Public Contracts Law ("LPCL"); and

NOW, THEREFORE, BE IT RESOLVED that the Borough authorizes the service of the generator at 115 Haddon Avenue, the Shrewsbury First Aid Building with Warshauer Generator, LLC.

RESOLUTION 2023-037 RESOLUTION ACCEPTING THE PROJECT, ACCEPTANCE OF THE FINAL CHANGE ORDER AND ISSUANCE OF FINAL PAYMENT FOR IMPROVEMENTS TO SILVERBROOK ROAD

WHEREAS, the Borough Council contracted with Earle Asphalt Company, 1800 State Route 34, Wall, NJ, 07718 in the amount of \$299,913.13 for Improvements to Silverbrook Road, awarded under Resolution 2020-118 on October 5, 2020; and,

WHEREAS, the Borough received Change Order #1 through 3 during the course of the completion of the contract, which increased quantities for extra work and supplemental items as well as various related contract reductions; and,

WHEREAS, said change orders resulted in a net contract increase of \$33,992.07, increasing the total contract to \$333,905.20, a 11.30% increase over the original award amount; and,

WHEREAS, the Borough has received a request for final payment application #4 in the amount of \$28,326.39, for its final progress payment which includes the remaining 2% retainage withheld from the contract during the first three (3) payment certificates; and,

WHEREAS, the Borough Administrator and consulting engineer, David Cranmer, Cranmer Engineering, agree with all of the above listed changes of certain quantities of the items in the contract in order to complete the project; and,

WHEREAS, the Borough Administrator and consulting engineer, David Cranmer, Cranmer Engineering, have recommended acceptance of all the above listed change orders which is a contract increase of \$33,992.07, and authorize issuance of the final payment of \$28,326.39.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, hereby accepts the above listed change orders, and authorizes final payment of \$28,326.39.

BE IT FURTHER RESOLVED that the Borough Administrator, Chief Financial Officer, and Qualified Purchasing Agent, and such other officials of the Borough as shall be required are hereby authorized and empowered to perform all acts and execute all documents necessary to accept the project and process the final payment.

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RESOLUTION 2023-038 RESOLUTION APPOINTING VICTORIA CAUFIELD TO THE POSITION OF FULL-TIME COMMUNITY EVENTS AND RECREATION COORDINATOR AND CLERK’S ASSISTANT FOR THE BOROUGH OF SHREWSBURY

WHEREAS, the Borough of Shrewsbury is in need of the services of a Full-Time Recreation Coordinator and Clerk’s Assistant; and,

WHEREAS, the Borough Administrator has reviewed the applications and references of qualified candidates, and recommends the appointment of Victoria Caufield to the position of Full-Time Recreation Coordinator and Clerk’s Assistant.

NOW, THEREFORE, BE IT RESOLVED that the appointment of Victoria Caufield as Full-Time Recreation Coordinator and Clerk’s Assistant in the Borough of Shrewsbury, at the salary of \$41,000 effective February 15th, 2023.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be supplied to Victoria Caufield and the Chief Financial Officer.

RESOLUTION 2023-039 RESOLUTION APPROVING CORINNE KARL DESIGNS TO REBRAND THE BOROUGH SEAL

WHEREAS, the Borough has a need for the services of Corinne Karl; and

WHEREAS, the Mayor and Council authorize this project, not to exceed \$3,500- which are available for this purpose; and

WHEREAS, this appointment is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 and is being made pursuant to the non-fair and open process of N.J.S.A. 19:44A-20.5 and -20.7.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough Shrewsbury that Corinne Karl Designs is hereby appointed as rebranding for the Borough Seal; and.

BE IT FURTHER RESOLVED a copy of this Resolution shall be published in the Borough’s designated newspaper as required by law within ten (10) days of its passage.

RESOLUTION 2023-040 RESOLUTION SETTING THE SALARY SCHEDULES OF CERTAIN OFFICERS AND EMPLOYEES FOR THE YEAR 2023

WHEREAS, the Borough of Shrewsbury has certain employees named herein not covered by collective bargaining agreements; and

WHEREAS, these employees need to be compensated for the performance of their duties; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that the employees listed herein be paid according to this schedule.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief Financial Officer.

PART I – FULL TIME & PART TIME NON CONTRACTURAL

DEPARTMENT OF ADMINISTRATION		
<i>Division of Administration</i>		
Borough Administrator	Christopher Cherbini	Contractual

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Borough Clerk/ Registrar	Kerry Quinn, RMC	\$72,828.00
Deputy Borough Clerk/ Deputy Registrar		
Administrative Assistant	Mary Russell	\$45,631.94
Recreation Coordinator/ Clerk Assistant	Victoria Caufield	\$41,000.00
<i>Division of Finance</i>		
Chief Financial Officer	Shared Service	N/A
Tax Collector	Shared Service	N/A
Deputy Tax Collector/Accounting Clerk	Kyle Butler	\$59,167.12
Tax Assessor - PT	John Gillooly, C.T.A.	\$27,602.02
Qualified Purchasing Agent	Christopher Cherbini	Contractual
MUNICIPAL COURT		
Court Administrator	Megan Thomas, C.M.C.A.	\$77,682.51
BUILDING DEPARTMENT- Division of Construction		
Construction Official - PT	Cary Costa	\$27,846.31
Fire Sub-Code Official - PT	Cary Costa	\$16,922.11
Building Sub-Code Official - PT	Cary Costa	\$12,389.08
Electrical Sub-Code Official - PT	Robert McLoughlin	\$10,404.00
Plumbing Sub-Code Official - PT	James Ammaturo	\$12,434.86
DIVISION OF ENFORCEMENT		
Fire Marshall – PT	Elizabeth Sweeney	\$17,570.28
MUNICIPAL BOARDS		
Land Use Administrator/ Code Enforcement	Kayla Wharton	\$45,500.00

PART II – PER HOUR PART TIME

ADMINISTRATION/ENFORCEMENT/BUILDING/COURT		
Violations Clerk	Barbara McChesney	\$20.28
Building Cleaning	Ensign Bishop	\$17.33
Assistant to the Construction Official	Kathryn Kwaak	\$23.88

PART III – PER DIEM PART TIME

POLICE DEPARTMENT		
Crossing Guard*	Maryann Lloyd	\$50.00
Crossing Guard*	Mark Cressen	\$50.00
Crossing Guard*	Barbara Russell	\$50.00
Per Diem Rate \$50.00 unless assigned to Sycamore Avenue or Highway 35 then Per Diem Rate is \$60.00. If only working one shift (AM or PM) Per Diem Rate will be half - \$25/\$30.		

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RESOLUTION OF PARTICIPATION**

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RESOLUTION 2023-041 A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL

WHEREAS, the Borough of Shrewsbury wishes to apply for funding of \$13,983.00 with a match of \$114,086 for a project total cost of \$128,069 under the Safe and Secure Communities Program (Grant # P-23-1344) from 08-01-2022 through 07-31-2023; and

WHEREAS, the Borough of Shrewsbury has reviewed the accompanying application and has accepted said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Shrewsbury, for the purpose described in the application.

THEREFORE, BE IT RESOLVED by the Borough of Shrewsbury Mayor and Council that

- 1) As a matter of public policy, the Borough of Shrewsbury wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Department of Law and Public Safety, Office of the Attorney General, shall be responsible for the receipt and review of the applications for said funds.
- 4) The Department of Law and Public Safety, Office of the Attorney General, shall initiate allocations to each applicant as authorized.

RESOLUTION 2023-042 RESOLUTION APPROVING THE CONTRACT OF THE CHIEF OF POLICE

WHEREAS, Robert G. Turner was appointed Chief of Police for the Borough of Shrewsbury on December 18, 2017; and

WHEREAS, at that time, the Borough and Chief Turner entered into an employment agreement, which expired on December 31, 2022; and

WHEREAS, the Borough and Chief Turner have agreed to the terms of a new employment agreement.

NOW THEREFORE BE IT RESOLVED, that the governing body of the Borough of Shrewsbury approves the attached employment agreement effective January 1, 2023 through December 13, 2025, incorporated herein by reference, and authorizes the Mayor to execute the agreement on behalf of the Borough.

RESOLUTION 2023-043 RESOLUTION AUTHORIZING THE BOROUGH OF SHREWSBURY TO AWARD A CONTRACT FOR 2023 GROUNDS MAINTENANCE TO D'ONOFRIO & SONS, INC.

WHEREAS, the proposal is below the bid threshold contained in the Local Public Contracts Law ("LPCL"); and

WHEREAS, the base quote was for mowing and brush hogging, with options for fertilization, aeration, and seeding; and

WHEREAS, the Borough of Shrewsbury received several quotes in response to the specifications; and

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WHEREAS, D’Onofrio & Sons, Inc. is the lowest quoter for 2023 grounds maintenance; and

WHEREAS, the Chief Financial Officer certified funds in the amount of \$38,000.00 not to exceed are available to award this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough awards a contract for 2023 grounds maintenance to D’Onofrio & Sons, Inc. for mowing and brush hogging, with a Borough option for additional services for fertilization, aeration, and over seeding; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

BE IT FURTHER RESOLVED that the Borough Attorney is hereby directed to prepare a contract between the Borough and D’Onofrio & Sons, Inc. in accordance with the Quote Specifications, D’Onofrio & Sons, Inc.’s Bid Proposal and this resolution.

RESOLUTION 2023-044 RESOLUTION AWARDING THE OPTIONAL SERVICE, FROM THE 2023 GROUNDS MAINTENANCE PROGRAM TO SYCAMORE LANDSCAPING FOR 2023 SEASON

WHEREAS, the proposal is below the bid threshold contained in the Local Public Contracts Law (“LPCL”); and

WHEREAS, the optional service for fertilization, aeration, and over seeding shall be awarded to Sycamore Landscaping; and

WHEREAS, the Borough of Shrewsbury received several quotes in response to the specifications; and

WHEREAS, the Chief Financial Officer certified funds in the amount of \$18,000 not to exceed are available to award this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough awards a contract for the Optional Services within the 2023 grounds maintenance to Sycamore Landscaping for Aeration, Overseeding, and Fertilization for 2023 season; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

BE IT FURTHER RESOLVED that the Borough Attorney is hereby directed to prepare a contract between the Borough and Sycamore Landscaping. in accordance with the Bid Specifications, Sycamore Landscaping’s Quote, and this resolution.

RESOLUTION 2023-045 A RESOLUTION APPROVING THE BILL LIST FOR FEBRUARY 14, 2023 AND AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$720,453.37 for the period ending February 14, 2023; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

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BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

Discussion and Action:

SRTS- Councilwoman DerAsadourian

Councilwoman DerAsadourian would like to have Mayor and Council approve utilizing Borough Engineer, David Cranmer to improve pedestrian safety not to exceed the amount of \$3,500.00. specifically, Sycamore and RT. 35, Samara Drive and Sycamore Avenue. Mayor Anderson stated that he has been in contact with Monmouth County and would like to utilize their resources prior to using the Boroughs.

Facility Use- Councilman Gilmartin

Little Silver Lacrosse-

Derek Kunkle

Request to Use- Manson Park

Date of Use: March thru May 2023

Description of Event: Lacrosse Games and Practices

Pending all paperwork has been submitted, Councilman Gilmartin recommended approval of this application. There were no objections from Council.

Reports of Council:

Councilwoman DerAsadourian:

- No Report

Councilman Eddy

- No Report

Councilman Gilmartin:

Shrewsbury Recreation:

- Registration is open for Spring Lacrosse.
- The Borough has hired a Part-Time Rec Director.
 - Victoria Caulfield will add the responsibility to her role as Assistant Clerk.

Shrewsbury Fire Department

- **January Call Report:**
 - SFD responded to 21 calls, including 9 General Alarms.
 - Mutual Aid:
 - 1 to Oceanport
 - 1 to Eatontown
- With meetings, drills, and training, the department volunteered 106.35 hours.

Shrewsbury First Aid Squad (Squad 45-21)

- **January Call Report:**
 - Total Calls: 38
 - 17 patients were transported to Riverview Medical Center; 1 to Monmouth Medical, and 6 to Jersey Shore University Medical Center.
- **Mutual Aid Calls:**
 - 0 Mutual Aid calls into Shrewsbury

Councilman Levy

- Shrewsbury Borough School reached out to the Environmental Commission regarding a joint beach cleanup.

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Councilman Sena:

- No Report

Councilwoman Woehner:

- Community Garden signups are open

Mayor's Report

Mayor Erik Anderson

- While in attendance at the Mid Winter Mayor Meeting, there was a general conversation regarding the impact of Health Insurance increase, which is roughly 24% for Municipalities.

Administrator's Report

- Contract for Ground Maintenance was awarded this evening to D'Onofrio Landscaping
- Budget will be presented at the March meeting
- Two (2) Ordinances were introduced for road improvements.

Correspondence

- No Report

Open to the Public

Jay Eaton, 916 Broad Street

-Mr. Eaton would like to thank Councilwoman DerAsadourian for her efforts with Safe Routes to School and Pedestrian Safety.

-Mr. Eaton asked if with the restructuring that Councilwoman DerAsadourian is proposing would there be any signal restructuring? Councilwoman DerAsadourian stated that the conversation needs to begin before any thing of that nature can be suggested.

Close the Floor to the Public

With no one else from the public wishing to speak, the floor was closed to the public.


Adjourn

Meeting adjourned at 7:41pm on a motion made by Councilman Gilmartin, seconded by Councilwoman Woehner with ayes by all Councilmembers present.

Attest:


Kerry Quinn, RMC, Municipal Clerk

Approve:


Erik Anderson, Mayor