

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

Meeting Called to Order

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on May 11, 2021 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Don Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also, Present: Erik Anderson, Mayor
Bruce Padula, Borough Attorney
Christopher Cherbini, Borough Administrator
Kerry Quinn, Municipal Clerk

Absent: Councilman Jeff DeSalvo

Salute to Flag

Led by Mayor Erik Anderson

Presentation

Honoring 9U Shrewsbury Hurricanes Championship Team

Proclamation In Recognition of Shrewsbury CANES Spring USABL Championship

WHEREAS, the Shrewsbury Canes had an impressive season, and made it to the 9U USABL Championship overtaking Jersey Shore Thunder from Little Silver by a whopping 14-1; and

WHEREAS, the Shrewsbury Canes' success on the field is attributed to their camaraderie, teamwork and unity, bringing out the best in each other; and

WHEREAS, Coaches Ryan Lillis, Adam Loucks, Jeff Guzman, Mike Keller, and Jay Bakos instill the importance of good sportsmanship, attitude and respect towards their opponents, umpires and parents; and

WHEREAS, Coaches Lillis, Loucks, Guzman, Keller, and Bakos, and the entire Shrewsbury Canes team consisting of Andrew Maddox, Brayden Keller, Brayden Wheeler, Ethan Welch, Harry Cullinane, Ryan Azenheimer, James Guzman, Logan Bakos, Luca Lepore, Matthew Eulner, Noah Lipp, Ryan Lipp, Owen Lillis, and Ronan Loucks.

NOW, THEREFORE BE IT PROCLAIMED that in recognition of the team's outstanding accomplishments, the Mayor and Council of the Borough of Shrewsbury do hereby congratulate Coaches Lillis, Loucks, Guzman, Keller, and Bakos and the Shrewsbury Canes on winning the 9U Spring USABL Championship and do hereby extend best wishes for this crowning achievement.

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

Approval of Minutes – September 20, 2021

Councilman Gilmartin motioned to approve the minutes, seconded by Councilman Sena, and approved by the following vote:

Ayes: Eulner, Gilmartin, and Sena
Nays: None
Abstain: DerAsadourian and Eddy

Consent Agenda:

Councilman Eddy motioned to approve the Consent Agenda, seconded by Councilwoman Eulner, and approved by the following roll call vote:

Ayes: DerAsadourian, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

RESOLUTION 2021- 143 RESOLUTION AUTHORIZING THE TRANSFER OF \$33,000 FROM THE 2020 APPROPRIATION RESERVES TO THE STORM RECOVERY TRUST FUND, PURSUANT TO N.J.S.A. 40A:4-62.1 AND P.L.2001 C138

WHEREAS, N.J.S. 40A:4-62.1 and P.L. 2001, c.138 permits municipalities to lapse unexpended balances annually for snow removal; and

WHEREAS the Borough has established a dedicated trust fund for the purpose of providing a stable source of funds for the costs of snow removal in years of unusually high snow occurrences; and

WHEREAS, in accordance with N.J.S.A. 40A:4-62.1 and P.L. 2001 c.138, it is necessary for the Borough Council to authorize the transfer of unexpended balances to the Storm Recovery Trust Fund; and,

WHEREAS, the Borough requests to transfer \$33,000 from the following budget line items available in the 2020 Appropriation Reserves Budget.

LINE ITEM	ACCOUNT NUMBER	AMOUNT
Streets & Roads FT Salaries & Wages	0-01-26-290-101	\$2,300.00
Streets & Roads Overtime	0-01-26-290-102	\$1,900.00
Streets & Roads Other Expenses: Signs	0-01-26-290-226	\$1,300.00
OHSA Public Works Other Expenses: Equip & Supplies	0-01-26-292-207	\$1,000.00
Shade Tree Other Expenses: Grounds Maintenance	0-01-26-300-215	\$7,000.00
Buildings & Grounds Salaries & Wages	0-01-26-310-101	\$ 300.00
Contingent Expenses	0-01-35-470-250	\$ 700.00
Utilities & Bulk Purchases: Gasoline	0-01-31-447-250	\$15,000.00

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

Utilities & Bulk Purchases: Gasoline	0-01-31-460-250	\$3,500.00
TOTAL		\$33,000.00

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the transfer of \$33,000 from the 2020 Appropriation Reserves Budget, as listed above, to the Storm Recovery Trust Fund is hereby authorized in accordance with N.J.S.A. 40A:4-62.1 and P.L. 2001, c.138.

RESOLUTION 2021- 144 RESOLUTION AUTHORIZING THE CANCELLATION OF UNEXPENDED CAPITAL IMPROVEMENT APPROPRIATION BALANCES.

WHEREAS, certain General Capital Improvement Appropriation balances remain dedicated to projects that are either not needed or no longer necessary; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be returned to each respective source account or credited to General Capital Fund balance, and unused debt authority, if any, may be cancelled.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the below listed General Capital projects be declared completed and all the listed unexpended balances of the respective funds be cancelled.

LINE ITEM	ACCOUNT NUMBER	IMPROVEMENT APPROPRIATION	DEBT AUTHORITY
Improvements to Patterson Avenue	C-04-00-994-210	\$13,691.46	\$13,691.46
Improvements to Avenue at the Commons	C-04-01-012-210	\$10,849.64	
Improvements to Avenue at the Commons	C-04-01-012-220	\$15,739.86	
Improvements to Public Works	C-04-01-049-000	\$275.00	
TOTAL		\$40,555.96	\$13,691.46

RESOLUTION 2021- 145 RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION – N.J.S.A. 40A:4-87

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough of Shrewsbury has received notice of an award of \$3,815.20 from New Jersey State Police and wishes to amend the 2021 Budget to include this amount as a revenue.

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$3,815.20.

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
with Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:

2021 NJ State Police-

Hazardous Materials Emergency Preparedness Grant \$ 3,815.20

BE IT FURTHER RESOLVED that the like sum of..... \$ 3,815.20

be and the same is hereby appropriated under the caption of:

General Appropriations:

(a) Operations Excluded from CAPS

State and Federal Programs Off-Set by Revenues:

2021 NJ State Police –

Hazardous Materials Emergency Preparedness Grant \$ 3,815.20

BE IT FURTHER RESOLVED that the Finance Officer will electronically file the Budget Amendment Certification Form and resolution to the Director of Local Government Services for approval.

**RESOLUTION 2021-146 RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION – N.J.S.A.
40A:4-87**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough of Shrewsbury has received notice of an award of \$4,998.38 from New Jersey Administrative Office of the Courts and wishes to amend the 2021 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$4,998.38.

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
with Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:

2021 NJ Administrative Office of the Courts-

Municipal Alcohol Education & Rehabilitation Fund \$ 4,998.38

BE IT FURTHER RESOLVED that the like sum of..... \$ 4,998.38

be and the same is hereby appropriated under the caption of:

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

General Appropriations:

(a) Operations Excluded from CAPS

State and Federal Programs Off-Set by Revenues:

2021 NJ Administrative Office of the Courts –

Municipal Alcohol Education & Rehabilitation Fund \$ 4,998.38

BE IT FURTHER RESOLVED that the Finance Officer will electronically file the Budget Amendment Certification Form and resolution to the Director of Local Government Services for approval.

REOSLUTION 2021-147 RESOLUTION AUTHORIZING THE TRANSFER OF \$40,000 FROM THE 2020 APPROPRIATION RESERVES TO THE ACCUMULATED LEAVE TRUST FUND, PURSUANT TO N.J.S.A. 40A:4-62.1 AND P.L.2001 C138
WHEREAS, N.J.S. 40A:4-62.1 and P.L. 2001, c.138 permits municipalities to lapse unexpended balances annually for the payment of accumulated sick and absence time of Borough employees; and

WHEREAS the Borough has established a dedicated trust fund for the purpose of providing a stable source of funds for the costs of this ongoing liability to the Borough; and

WHEREAS, in accordance with N.J.S.A. 40A:4-62.1 and P.L. 2001 c.138, it is necessary for the Borough Council to authorize the transfer of unexpended balances to the Accumulated Leave Trust Fund to maintain a healthy balance in which to fund said liability; and,

WHEREAS, the Borough requests to transfer \$40,000 from the following budget line items available in the 2020 Appropriation Reserves Budget.

LINE ITEM	ACCOUNT NUMBER	AMOUNT
Construction FT Salaries & Wages	0-01-22-195-101	\$15,000.00
Police FT Salaried & Wages	0-01-25-240-101	\$25,000.00
TOTAL		\$40,000.00

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the transfer of \$40,000 from the 2020 Appropriation Reserves Budget, as listed above, to the Storm Recovery Trust Fund is hereby authorized in accordance with N.J.S.A. 40A:4-62.1 and P.L. 2001, c.138.

RESOLUTION 2021-148 AMENDING RESOLUTION 2021-116 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Borough of Shrewsbury is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Mayor and Council are desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury in the County of

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

Monmouth, as follows:

- (1) The sale of the surplus property shall be conducted through Municibid pursuant to State Contract T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with Municibid is available online at www.municibid.com and also available from the Mayor and Council of the Borough of Shrewsbury.
- (2) The sale will be conducted online and the address of the auction site is www.municibid.com
- (3) The sale is being conducted pursuant to Local Finance Notice 2019-15.
- (4) A list of the surplus property to be sold is as follows:

~~2006 Ford Ambulance: 1FDWE 35P06 DB100 76~~—TRANSFERRED TO PUBLIC WORKS

2003 Mason Dump Ford F450 with Plow: 1FDXF47S03ED84151

2003 Freightliner: 1FVHB GAS73 HL761 00

2012 Dodge Charger: 2C3CD XAT2C H1295 43

2003 Ford Excursion: 1FMNU 41L23 EC862 22

2001 Dodge Pickup: 3B7KF 26ZX1 M2624 99

- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

RESOLUTION 2021-149 RESOLUTION AWARDING CONTRACT FOR IMPROVEMENTS TO SICKLES PARK

WHEREAS, the Borough of Shrewsbury advertised for bids for a certain project known as Sickles Park Recreational Improvements; and

WHEREAS, bids were opened and publicly read aloud on September 1, 2021 at 3:00 PM. Four(4) bids were received as follows:

<u>CONTRACTOR</u>	<u>AMOUNT BID</u>
1. Down To Earth Landscaping	\$432,080.00*
2. TC Landscape Construction Group	\$360,935.00*
3. Brennan Bros Contracting	\$384,611.00 *
4. Precise Construction	\$342,815.00*

* Corrected amount

WHEREAS, the Borough Engineer reviewed the bids and has determined that Precise Construction was the lowest responsible bidder, and the bid documents submitted by Precise Construction comply with all requirements after having been reviewed by the Borough Attorney; and

WHEREAS, the Governing Body of the Borough of Shrewsbury acting on the advice of the Borough Engineer does hereby make a finding that the bid submitted by Precise Construction does hereby best serve the interest of the municipality; and

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Shrewsbury hereby recommends that a Contract for the project known as Improvements to Sickles Park in the Borough of Shrewsbury, County of Monmouth be awarded to Precise Construction, Freehold NJ resulting in a contract amount of \$342,815.00; and

BE IT FURTHER RESOLVED that the presiding officer of this body be and is hereby directed to sign for on its behalf the contract in the prescribed form for said construction and that the Clerk of this body be and is hereby directed to sign and seal said contract with the corporate seal of this body and attest to same.

**RESOLUTION 2021-150 A RESOLUTION APPROVING THE BILL LIST FOR SEPTEMBER 20, 2021 AND
AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$741,263.11 for the period ending September 20, 2021; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

Discussion and Action

Facility Use- Councilman Gilmartin

Mastro Montessori Academy, Kristin DeRose

Request to Use: 9/11 Memorial Gazebo

Date of Use: October 23, 2021 12pm- 2pm (October 24 as a rain date; better due to soccer?)

Description of Event: School Event: International Festival

*According to the request, Students between the ages of 2-12 years old come dressed representing their favorite country. The day features a parade and presentation of fun facts *

Issues/Concerns:

*Fall Soccer underway resulting in limited parking. 100 people expected to attend, parking could be limited?

*Form complete. Insurance.

*Brendan to contact Ms. DeRose about pushing the time to later on Saturday (2-4) or on Sunday.

Pending all paperwork has been submitted, Councilman Gilmartin recommended approval of this application. There were no objections from Council.

SYAA, Erina Watts

Request to Use: Sickles Park

Date of Use: September 26, 2021 8:30-11:30am

Description of Event: Tennis Tournament / 24 people; friendly tournament to raise money for SYAA.

SYAA (Shrewsbury Youth Athletic Association) is an all-volunteer, non-profit fundraising organization dedicated to improving the sports and athletic experience of the children of Shrewsbury.

Issues/Concerns:

The time. Ordinance 170-1 states that playgrounds, parks, recreational facilities, and tennis courts shall be open daily for public use from 8:00 a.m. until sunset Monday through Saturday and 9:30 a.m. until sunset on Sunday. Can we push out the even by 1 hour?

To be clear, set up starts at 9:30.

Pending all paperwork has been submitted, Councilman Gilmartin recommended approval of this application. There were no objections from Council.

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

SYAA, Bianca Perdelwitz

A new member of the SYAA trying to obtain a permit to sell concessions at the rec games. The goal is to raise funds to offset some of the costs associated with students partaking in athletics and any sports related costs the rec department might need help with.

There were no objections from Council. Mayor Anderson wanted to make sure everyone at this event will remember remove any trash and to keep the borough parks clean.

Reports of Council

Councilwoman DerAsadourian

-White Street Project will be presented at a Special Meeting on Monday, October 4th.

Councilman DeSalvo

-No Report

Councilman Eddy

-Signs will be posted regarding "Ordinance 2021-1089, No Parking on Heritage Drive" in the coming weeks.
- Old Farm Road and North Park Avenue roadwork will be starting within the week.

Councilwoman Doran Eulner

- No Report

Councilman Gilmartin

Shrewsbury Boro School: The Shrewsbury Board of Education will hold its next Regular Meeting on Thursday, September 30th, 2021 at 7:30 p.m. in the Media Center of the Shrewsbury Borough School.

Shrewsbury Recreation:

- Fall sports season underway (Soccer).
- Fall tennis clinic – 6 weeks began last Tuesday, September 14.
- Preparing registration for late Fall sports – Flag Football and Volleyball.

Shrewsbury Fire Department:

- Recommending approval of the application for Mr. Edward Morton as a new member of Shrewsbury Hose Company No. 1.

Councilman Sena

-Councilman Sena made note that the Improvements to Sickles Park will be paid completely out of Open Space Funds

Mayor's Report

-Mayor Anderson thanked Mr. Cherbini, Department of Public Works and all that had a hand in hosting the Remembrance Ceremony for the two (2) Shrewsbury Residents that lost their lives in the Terrorist Attacks on the World Trade Center.

-Shrewsbury Borough School will be holding their 5k on October 17th

Administrator's Report

-Solid Waste Management Bid will be discussed with DPW Committee and have a recommendation for Mayor and Council soon.

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 20, 2021

- Old Farm Road and North Park Avenue roadwork will be starting within the week. This is the boroughs first time using Lima Charlie Construction.
- Mr. Cherbini will be circulating a potential ordinance to Mayor and Council for their consideration, regarding road opening improvements.

Clerk's Report

- No Report

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

Marjorie Clark, 213 Garden Road

- Mrs. Clark wanted to extend her appreciation in their holding of the 9/11 Tribute
- Mrs. Clark wanted to commend our current garbage company, DeLisa Waste Services on their dedication and hard work.
- Mrs. Clark inquired about early voting in New Jersey, Councilman Sena explained that early voting has begun and that there is more information available on the Boroughs Website.

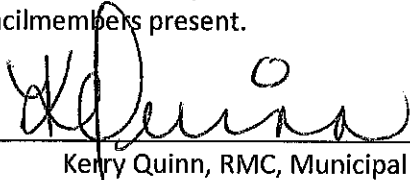
Close the Floor to the Public

With no one else from the public wishing to speak, the floor was closed to the public.

Adjourn

Meeting adjourned at 7:32pm on a motion made by Councilman DeSalvo, seconded by Councilwoman Eulner with ayes by all Councilmembers present.

Attest:



Kerry Quinn, RMC, Municipal Clerk

Approve:



Erik Anderson, Mayor