

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

March 1, 2021

Meeting Called to Order

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2021 by the Municipal Clerk.

Roll Call

Present: Councilman Jeff DeSalvo
Councilman Don Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Mayor Erik Anderson
Bruce Padula, Borough Attorney
Chris Cherbini, Administrator
Kerry Quinn, Deputy Clerk

Absent: Councilwoman Deidre DerAsadourian

Salute to Flag

Led by Mayor Erik Anderson

Approval of Minutes – February 15, 2021

Councilman DeSalvo motioned to approve the minutes, seconded by Councilman Gilmartin, and approved by the following vote:

Ayes: DeSalvo, Eddy, Eulner, and Gilmartin
Nays: None
Abstain: Sena

Proclamation – In Recognition of Joseph J. Sergewich 99th Birthday

WHEREAS, Joseph J. Sergewich will be honored by friends and relatives on the occasion of his 99th birthday on February 28, 2021; and

WHEREAS, he was born in Union Beach, NJ on February 28th, 1922; and

WHEREAS, he served in World War II as an Army Sergeant in both the Philippines and Okinawa and received the Bronze Star Medal as well as many campaign ribbons; and

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WHEREAS, he met and married his wife, Etta in 1945. Their marriage has been blessed with their son, Joseph W and daughter-in-law, Gail, a grandson, Joseph W. Jr. and two great grandchildren, Autumn and Logan; and

WHEREAS, he worked for NJ Bell as a Supervisor Line Foreman until his retirement in 1982; and

WHEREAS, he enjoyed bowling at both Red Bank Recreation and Sycamore Lanes in his younger days as well as gardening, boating, and fishing; and

WHEREAS, he and wife, Etta moved to their first home on Monroe Avenue in Shrewsbury Borough in 1951; and

WHEREAS, during a long and productive lifetime, he has demonstrated in countless ways his dedication to the welfare of others and has earned the respect and affection of people from all walks of life and all ages; and

WHEREAS, he has lived during the most eventful century of this world's history; and in his quiet way has been a force for good and a stabilizing influence on those around him during these turbulent years.

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and Council of the Borough of Shrewsbury, do hereby wish Joseph J. Sergewich a very happy 99th birthday and may he continue to enjoy a life in good health amongst his family and friends who join together on this very special occasion.

Public Hearing - Shrewsbury Borough Cable Franchise Agreement

Mr. Robert Clifton, Comcast Senior Director of Government Affairs explained this hearing was held for the purpose of evaluating the application of Comcast for the renewal of its municipal consent to own, operate, extend, and maintain a cable television and cable communications system in the Borough of Shrewsbury and is held in accordance with N.J.S.A. 48:5A-23, and N.J.A.C. 14:18-11.6, and all other applicable statutory and regulatory provisions.

Mayor Anderson opened the floor to the public for comments. Seeing no one wishing to make a comment Mayor Anderson closed the floor to the public.

Consent Agenda

Councilman Eddy motioned to approve the Consent Agenda seconded by Councilman Sena, and approved by the following roll call vote:

Ayes: DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

**RESOLUTION 2021-046 - AUTHORIZING THE COUNTY OF MONMOUTH
MOSQUITO CONTROL DIVISION TO CONDUCT AERIAL MOSQUITO CONTROL
OPERATIONS WITHIN SHREWSBURY BOROUGH**

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitos within the county; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Shrewsbury is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas designated harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:
 - a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
 - a. such operations will be performed in compliance with applicable Federal and State regulations, and
 - b. the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.

**RESOLUTION 2021- 047 - AUTHORIZING THE BOROUGH OF SHREWSBURY TO
AWARD A CONTRACT FOR 2021 GROUNDS MAINTENANCE
TO D’ONOFRIO & SONS, INC.**

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et. seq. the Borough of Shrewsbury advertised and solicited bids for 2021 grounds maintenance; and

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WHEREAS, the base bid was for mowing and brush hogging, with options for fertilization, aeration, and seeding; and

WHEREAS, the Borough of Shrewsbury received several bids in response to the specifications; and

WHEREAS, D'Onofrio & Sons, Inc. is the lowest responsible bidder for 2021 grounds maintenance; and

WHEREAS, the Chief Financial Officer certified funds in the amount of \$31,320.00 are available to award this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough awards a contract for 2021 grounds maintenance to D'Onofrio & Sons, Inc. for mowing and brush hogging, with a Borough option for additional services for fertilization, aeration, and over seeding; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

BE IT FURTHER RESOLVED that the Borough Attorney is hereby directed to prepare a contract between the Borough and Bay Head Investments, Inc. in accordance with the Bid Specifications, Bay Head Investment, Inc.'s Bid Proposal and this resolution.

**RESOLUTION 2021- 048 - APPROVING THE BILL LIST FOR MARCH 1, 2021
AND AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$1,359,388.68 for the period ending March 1, 2021; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

Discussion and Action

Shrewsbury Hose Company – New Member Scott Larsen – Councilman Gilmartin
Councilman Gilmartin reported Mr. Larsen has completed all the requirements for joining the Shrewsbury Hose Company and will be the newest member and one of the youngest members at the age of 19. Thank you, Mr. Larsen,!

Sickles Park Improvements - Councilwoman Eulner

Councilwoman Eulner explained a previous discussion was held in 2020 and the following are areas noted for updating:

- New signage at the entrance of the park
- Update flagpole, landscaping and the areas surrounding the playgrounds for safety issues
- Improvements to baseball fields, new fabric on the chain link fencing around the fields and updating the batting cages
- Upgrading the gazebo to a larger more user-friendly space

Councilwoman Eulner yielded the floor to Mr. Cranmer, Borough Engineer. Mr. Cranmer explained that he is in the end stages of design for this project. Confirming manufacturers, colors, and size of the new pavilion, which would be replacing the existing gazebo. Council and Mr. Cranmer had in mind that this may be the new site for summer camp as well as other recreation activities.

Mr. Cranmer presented these initial plans for council, and the public to view.

Councilman DeSalvo voiced the following concerns

- Placement and height of the new pavilion - Councilman DeSalvo was curious if the height of the new pavilion would obstruct the view for residents. Mr. Cranmer explained that the peak of the roof would be roughly 17 feet and did not feel that it would be obtrusive to the residents that reside within the neighborhood. The current gazebo is located almost flush with the baseball fields. Mr. Cranmer had centered the pavilion to the entrance of the park to allow for a more cohesive flow for recreation activities.
- Refinishing of the basketball and tennis courts - Councilman DeSalvo wanted to know if the refinishing of the courts would be included. Mr. Cranmer explained that they would not be as they have recently been refinished and it is not required.
- Parking lot - Councilman DeSalvo asked if there would be any improvements to the parking lot, resurfacing or widening. Mr. Cranmer stated that due to DEP regulations the Borough is relatively confined to the current footprint of the parking lot.

Councilman Gilmartin commented that he will bring this plan to recreation for additional input, however most of their requests have already been addressed.

Councilman Eddy asked if this plan included the upgrading/replacing of playground equipment. Mr. Cranmer explained that in his professional opinion he did not feel it necessary.

Mayor Anderson requested the Mr. Cherbini send out a CivicReady message to the residents inviting them to attend the March 15th meeting to give input prior to going out to bid. Mr. Cherbini agreed. Mayor Anderson also made note that this project will be completed with Open Space Funds.

Veteran Friendly Municipality Program – Councilman Sena

Local Public Contracts Law allows municipalities the ability to award contracts to veteran owned businesses, without violating the law. Councilman Sena summarized the potential resolution which is from the New Jersey State Veterans Chamber of Commerce.

- 1) Proactively notify veteran-owned businesses registered with the State of New Jersey (https://www20.state.nj.us/TYTR_SAVI/vendorSearch.jsp) of each public bid opportunity.
- 2) In the procurement of goods and services and construction, in accordance with N.J.S.A. 40A:11-42(d), the Borough shall make a good faith effort to award 6% of the total contract dollars to Veteran Business Enterprises. In achieving this goal, the Borough shall consider the portion of any public contract awarded that may be performed by VOB or SDVOB subcontractor.
- 3) In the Procurement of goods and services and construction, in accordance with N.J.S.A. 40A:11-42(d), for contracts awarded to non-veteran prime vendors, where there are not three qualified veteran bidders, we shall request that 6% of the contract be awarded to qualified veteran subcontractors who are certified in the state of New Jersey in the New Jersey Selective Assistance Vendor Information (NJ SAVI) database.
- 4) In the hiring of employees, the Borough, shall make a good faith effort to achieve the goal of a minimum 5% veteran workforce.
- 5) Hold at least one "Patriot Day" public celebration honoring the service of veterans on Memorial Day, Veterans Day and/or the anniversary of 9-11.
- 6) Public recognition of the service of a resident of the community who has served in the military on an annual basis. (During Memorial Day Festivities).
- 7) Establish (3) Veterans Only Parking Spot in Borough parking lots.

Mayor Anderson asked if any members of Council had any questions, or if they were opposed to this being on the next meeting for further discussion. With no members of council having comments, Mayor Anderson requested that Mr. Cherbini distribute the resolution in full to members of Council and to add it to the upcoming agenda. Councilman Sena suggested having a member of the Veterans Chamber of Commerce attend the next meeting as well in case Council has any questions. Mr. Cherbini agreed and will extend an invitation to them.

Reports of Council

Councilwoman DerAsadourian

- Councilman Eddy presented Councilwoman DerAsadourian's report, which was to remind Council that White Street will be discussed at the next meeting.

Councilman DeSalvo

- Councilman DeSalvo wanted to commend the Police Department and specifically Special II Officer Mowder and Sgt. Marerro.

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Councilman Eddy

- Road programs on Silverbrook, Samara and Birch will start back up this week. Mr. Cranmer stated the paving companies will be starting on Wednesday.
- Councilman Eddy thanked DPW for the great job that they have been doing handling the snow, and hopefully this was the last of it.

Councilwoman Eulner

- The Land Use Board has a meeting on March 3rd.
- Community Garden is holding a meeting Monday March 8th.
- Environmental Commission will hold a meeting on Wednesday March 10th.
- Shade Tree will hold a meeting on Saturday March 13th.

Councilman Gilmartin

- The Shrewsbury Hose Company had 13 calls.
- Chief Gibson notified Councilman Gilmartin that the Hose Company has 4 potential new members.
- First Aid had 38 calls for the month of February. First Aid also received their new Auto Pulses and began training on these devices. Councilman Gilmartin asked Councilman Eddy, who is a member of the First Aid, to explain the devices' purpose. Councilman Eddy explained that these are used to give chest compressions while a patient is being transported to the hospital.
- SBS returned to in-person instruction as of February 9th; the students are in the building 5 days a week. There is a Board of Education meeting on March 18th at 7:30pm.
- Registration for spring recreation for lacrosse, baseball and softball closed as of March 1st. There were 49 signups for lacrosse which is the highest Shrewsbury Recreation has ever had for this program which is a kindergarten through 4th grade clinic.
- Recreation is in discussion to add a spring program of tennis, which was a success in the fall.
- There will be an Easter Egg Hunt this year, March 20th or March 21st, which is generally for children from pre-k through 3rd or 4th grade. More details will be available as the date gets closer.

Councilman Sena

- Draft budget is in hand and if everything stays the same this will be the third year in a row that the taxes, municipal portion, will in fact go down. Councilman Eddy asked when it was anticipated for introduction. Councilman Sena referred to Mr. Cherbini who explained that the Borough was planning on having the budget introduced at the first meeting in April and adopted at the first meeting in May. The budget workshop meeting is tentatively scheduled for 6:00pm prior to the meeting the Borough has public hearing/adoption of the budget.

Mayor Report

- Attended a meeting setup by Senator Gopal to discuss various issues with State Department Heads. Mayor Anderson had the opportunity to speak with the Deputy Commissioner of the NJDOT to further discuss the issues that face the historical district of Shrewsbury on Broad Street/ RT 35.
- NJDOT sent communication to the Borough regarding the extension of the school zone to encompass the Municipal Complex, which would in turn encompass a portion of the historical district.

Administrator's Report

- No Report

Clerk's Report

- No Correspondence

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

Jennifer Scott, 177 Patterson Avenue

- Ms. Scott wanted to further discuss the speeding issue on Patterson Avenue, and the street parking by one of the local businesses that affect the residents in the upper portion of Patterson Avenue. Ms. Scott stressed that the business has increased tremendously from the previous Doctor's office, and the on-street parking as become a hazard for the residents who do not have clear view of their driveways. Ms. Scott also noted that the additional on street parking is causing concern for parents for their children's safe passage to school. Mayor Anderson explained that while no promises can be made, that he would discuss the issue further with Mr. Cranmer. Ms. Scott gave a few suggestions of what could help reduce the speed on upper Patterson. Councilman DeSalvo explained that now that the snow is gone the portable speed sign will be located at the "hot spots" throughout town.

Stu Minis, 35 Thomas Avenue

- Mr. Minis asked if the storm drains were going to be repaired/ replaced prior to completion. Mr. Cranmer stated that the contractor will be onsite this week and that the storm drains will be addressed during this time.
- Mr. Minis inquired if Code Enforcement needs to be notified of areas where issues are. Mr. Cherbini stated that if there is a problem, to please contact Code Enforcement so that it may be addressed more quickly.
- Mr. Minis asked Councilman Sena whether the budget workshop will be in person or virtual, to which Councilman Sena stated that it has not been decided yet. However, the meeting will be noticed in advance.
- Mr. Minis asked if there was a light ordinance within the Borough. There is a business in town that has flashing colored lights on the rear of the building. Mr. Cranmer stated that Code Enforcement has it on their radar and will be going out to check on it this week.

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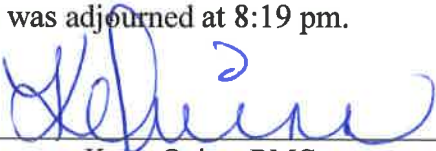
Close the Floor to the Public

With no one else from the public wishing to speak, the floor was closed to the public.

Adjourn

Meeting was adjourned at 8:19 pm.

Attest:



Kerry Quinn, RMC
Deputy Municipal Clerk

Approve:



Erik Anderson
Mayor