

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**February 16, 2021**

**Meeting Called to Order**

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

**Sunshine Statement**

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2021 by the Municipal Clerk.

**Roll Call**

Present: Councilwoman Deidre DerAsadourian  
Councilman Jeff DeSalvo  
Councilman Don Eddy  
Councilwoman Kim Doran Eulner  
Councilman Brendan Gilmartin

Also Present: Mayor Erik Anderson  
Bruce Padula, Borough Attorney  
Christopher Cherbini, Administrator  
Kerry Quinn, Deputy Clerk

Absent: Councilman Jason Sena

**Salute to Flag**

Led by Mayor Erik Anderson

**Approval of Minutes – November 16, 2020 and February 1, 2021**

Councilman Eddy motioned to approve the minutes, seconded by Councilwoman Doran Eulner and approved by the following vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, and Gilmartin  
Nays: None  
Abstain: None

**Consent Agenda**

Councilman DeSalvo motioned to approve the Consent Agenda seconded by Councilman Eddy, and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, and Gilmartin  
Nays: None  
Abstain: None

**February 16, 2021**

**RESOLUTION 2021-039- RESOLUTION APPLYING TO NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY FOR FY20  
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP)  
SUBAWARD IN THE AMOUNT OF \$6,969.46**

**WHEREAS**, the Borough of Shrewsbury desires to apply to the Department of Law and Public Safety Division of State Police for the FY20 Hazardous Materials Emergency Preparedness Subaward for the period 9/30/2020 to 9/30/2021; and

**WHEREAS**, the Mayor and Council of the Borough of Shrewsbury is authorized to accept and is applying for the FY20 Hazardous Materials Emergency Preparedness Subaward in the amount of

\$6,969.46 which will be subdivided into a Training and a Planning portion as described in the application in order to provide funding to improve the implementation of the Office of Emergency Management planning efforts as it relates to hazardous materials accidents/incidents within the Borough of Shrewsbury; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Shrewsbury hereby authorize and does accept said grant application with the Department of Law and Public Safety Division of State Police.

**RESOLUTION 2021-040- RESOLUTION AUTHORIZING THE EXECUTION OF  
SHARED SERVICES AGREEMENT FOR THE USE OF MONMOUTH COUNTY'S  
OPEN PUBLIC RECORDS**

**SYSTEM-RECORDS INFORMATION MANAGEMENT MODULE**

**WHEREAS**, under the New Jersey Uniform Shared Services Consolidation Act, namely C. 40A:65-1, et seq., local units, such as the County of Monmouth and Borough of Shrewsbury, may enter into shared services agreements with each other; and

**WHEREAS**, the County of Monmouth has entered into an agreement with Sunrise Systems, Inc. ("Sunrise"), whereby the County is licensed to access and use Sunrise's web-based system known as the Open Public Records Search System - Records Information Management ("OPRS-RIM"); and

**WHEREAS**, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities/boards of education within Monmouth County; and

**WHEREAS**, the County of Monmouth, has offered to enter into a shared services agreement with Borough of Shrewsbury, whereby this municipality/board of education will be authorized as a sublicensee to access and use OPRS-RIM; and

**WHEREAS**, a copy of the agreement is attached to this resolution; and

**February 16, 2021**

**WHEREAS**, the OPRS-RIM provides for the Inventory Management, Retention Management, and Disposition Management of official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long-term, searched and retrieved electronically.

**RESOLUTION 2021-041 AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES**

**WHEREAS**, the Tax Collector has forwarded to the Borough of Shrewsbury, a list of taxes which are overpaid, and has recommended that the same be refunded; and

**WHEREAS**, in accordance with N.J.S.A. 54:4-68, there are provisions for the Borough of Shrewsbury to make adjustments with respect to overpaid taxes.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that the following taxes are hereby refunded based upon the recommendations of the Tax Collector:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME</b>	<b>YEAR</b>	<b>AMOUNT</b>
58	2	Fazio, Stephen 43 North Park Avenue Shrewsbury, NJ 07702	2021	\$2,430.85

**RESOLUTION 2021-042- A RESOLUTION AMENDING RESOLUTION 2021-030  
REGARDING THE RETIREMENT OF MARINO LUONGO**

**WHEREAS**, Marino Luongo is retiring from the Department of Public Works on January 31, 2021 after over twenty-nine (29) years of service; and

**WHEREAS**, Marino Luongo and the Borough of Shrewsbury wish to set forth terms of Mr. Luongo's retirement.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Shrewsbury that Marino Luongo is entitled to be paid for unused sick days at the current rate. He will therefore be paid the sum of \$ 9,115.65, as a lump sum payment for the 31.5 unused sick days; and

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Shrewsbury that Marino Luongo is entitled to be paid for unused vacation days at the current rate. He will therefore be paid the sum of \$ 3,183.25, as a lump sum payment for the 11 unused vacation days. His total lump sum payment of \$12,298.90 will be paid on the February 16, 2021 paycheck; and

**BE IT RESOLVED** that Marino Luongo will receive full medical and dental benefits, as provided to all full-time employees with at least twenty-five (25) years of service, paid by the Borough of Shrewsbury; and

**BE IT RESOLVED** that Marino Luongo will receive an \$18,000 term life insurance policy as provided by the Borough of Shrewsbury; and

**February 16, 2021**

**BE IT RESOLVED** that the Clerk shall forward a certified copy of this resolution to the DPW Manager and the Chief Financial Officer.

**RESOLUTION 2021-043- PERSON-TO- PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE, LICENSE NUMBER 1345-32-001-008**

**WHEREAS**, an application has been filed for a person-to-person transfer of Plenary Retail Consumption License 1345-32-001-008, held as an inactive pocket license by John M. McDonnell, Chapter 7 Trustee in Bankruptcy for Wine Utopia, LLC; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed, and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Shrewsbury does hereby approve, effective 02/16/2021, the transfer of the aforesaid Plenary Retail Consumption License to FRIT Leasing & Development Services, Inc., and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to FRIT Leasing & Development Services, Inc., effective 02/16/2021."

**February 16, 2021**

**RESOLUTION 2021-044- RESOLUTION APPROVING A SUCCESSOR  
COLLECTIVE NEGOTIATIONS AGREEMENT BETWEEN THE BOROUGH AND  
THE OFFICE AND PROFESSIONALEMPLOYEES INTERNATIONAL UNION,  
LOCAL 32**

**WHEREAS**, the Borough and Local 32 were parties to a collective negotiations agreement which expired on December 31, 2019; and

**WHEREAS**, the parties agreed to terms of a successor collective negotiations agreement for the term January 1, 2020 through December 31, 2021, which were incorporated into a memorandum of agreement; and

**WHEREAS**, the Borough wishes to approve the terms contained in the memorandum of agreement and the form of the collective negotiations agreement, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council approves the memorandum of agreement and form of successor collective negotiations agreement between it and Local 32, for the term January 1, 2020 through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the Borough Council authorizes and directs the Council President to sign the Agreement on behalf of the Borough.

**RESOLUTION 2021- 045- A RESOLUTION APPROVING THE BILL LIST FOR  
FEBRUARY 16, 2021 AND AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$74,297.10 for the period ending February 16, 2021; and

**WHEREAS**, the Borough Council has reviewed the aforementioned claims.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be given to the Chief Financial Officer.

Reports of Council

**Councilwoman DerAsadourian**

-Community Alliance is working on a socially distanced event hopefully for the first weekend of March. Councilwoman DerAsadourian stated that there will be more information in the coming weeks, and to check the Boroughs website.

- SRTS will be meeting regarding White Street, and there will be a letter going out to residents for an open forum to discuss options.

**Councilman DeSalvo:**

-Red Bank Regional are in session Monday- Friday until 12pm.

-Councilman DeSalvo added that construction at Red Bank Regional is almost completed and is likely to be under budget. Considering the improvements were done through a referendum, the remaining funds will be allocated to other capital projects at Red Bank Regional.

-RBR Budget meeting will be April 28<sup>th</sup>,2021

**Councilman Eddy:**

- DPW is currently interviewing for a replacement to Mr. Luongo who recently retired, this employee will also be an assist mechanic.

-2021 Grounds Maintenance contract is out to bid, if anyone is interested please contact Borough Hall to pick up.

-Winter is not over yet, DPW has been working very hard getting the streets cleared of snow. Councilman Eddy is working closely with Mr. Cherbini, Borough Administrator And Ron Neis, DPW Manager to ensure the roads within the borough are cleared, and that the men are taking the appropriate measures to ensure their safety. Councilman Eddy also wanted to extend a Thank you to the DPW staff for all of their hard work regarding the snow.

**Councilwoman Doran Eulner:**

-The new Land Use Board will had their first meeting on Wednesday 2/3/2021, which went well.

-Shade Tree held a virtual meeting on Saturday February 13,2021. They are looking to have pruning sessions and lectures in the future, as they successfully held last year.

**Councilman Gilmartin:**

- January report from Hose Company13 calls.

-Councilman Gilmartin wanted to congratulate the newest member of the First Aid Squad, Oliver Fetter.

- SBS Board of Education meeting will be virtual this evening, 2/16/21

-Recreation signups for spring lacrosse, baseball, and softball are open. This will be for all age groups. Circumstances permitting.

**Councilman Sena: Presented by Councilman Eddy**

- Will have a draft budget by the end of the week. The expectation is to keep the increase under the 2% cap, which will be based on the assessment, the municipal portion of the budget should not affect the residents.
- Councilman Sena will also be introducing a resolution, with consent of council at a future meeting to establish a set aside to veteran owned businesses.

**Mayor Report**

- Mayor Anderson, concurred with Councilman Eddy, on the great job that DPW has been doing regarding all of the storms.
- Mayor Anderson sat in on the Land Use meeting, other than a few technical difficulties at the beginning of the meeting, other than that it went smoothly.

**Administrator's Report**

- Mr. Cherbini, thanked DPW for all of the work they have been doing, hopefully the weather will let up next week for everyone. Mr. Cherbini added that he will continue to update residents via CivicReady and Facebook.

**Clerk's Report**

- No Correspondence

**Open the Floor to the Public**

Mayor Anderson opened the floor to the public.

**Jay Eaton, 916 Broad Street**

- Mr. Eaton wanted to thank Mr. Cherbini, for setting up a meeting to go over the proposals for Broad Street/ RT. 35. The meeting is set for March 8<sup>th</sup>, and Mr. Eaton is looking forward to it.

**Stu Minis, 35 Thomas Avenue**

- Mr. Minis agreed that DPW has been doing a very good job regarding snow removal. However, he has noticed issues with businesses and some residents not clearing their sidewalks. Mayor Anderson informed Mr. Minis that Code Enforcement has been out everyday writing warnings and giving some of our elderly residents a chance to rectify the issues before sending summons. To which Councilman DeSalvo added that the Boys Scouts we contacted to help clear the walkways of some of the elderly residents, and to inform Mr. Cherbini or Code Enforcement if there is an area that Mr. Minis notices is not being cleared promptly.
- Mr. Minis inquired for more information regarding the resolutions that were passed on this evening's agenda. Mayor Anderson briefing described what the resolutions were for Mr. Minis, who requested that Mayor and Council give a brief description of the resolutions prior to approving them. Mayor Anderson said that he will discuss with Mr. Cherbini about putting the complete agenda packet on the website.
- Mr. Minis noted that the November 16<sup>th</sup> minutes were approved this evening, three months after the fact, is there a reason for this delay. Mayor Anderson stated that the borough hall staff has been working on other activities that were a priority. Now that Mr. Cherbini is here, we have been able to catchup.
- Mr. Minis asked Councilman DeSalvo what referendum he was referencing. Councilman DeSalvo explained that it was from the ballot in 2019 and was simply giving an update.

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**Close the Floor to the Public**

With no one else from the public wishing to speak, the floor was closed to the public.

**Adjourn**

Meeting was adjourned at 7:25 pm.

**Attest:**



Kerry Quinn, RMC  
Deputy Municipal Clerk

**Approve:**



Erik Anderson  
Mayor