

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

April 5, 2021

Meeting Called to Order

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2021 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Don Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Mayor Erik Anderson
Bruce Padula, Borough Attorney
Chris Cherbini, Administrator
Kerry Quinn, Municipal Clerk

Salute to Flag

Led by Mayor Erik Anderson

Approval of Minutes – March 15, 2021-

Councilman Sena requested that the March 15, 2021 minutes be carried to the next Council Meeting.

Proclamation – In Recognition of Charles Racioppo 100th Birthday

WHEREAS Charles Racioppo will be honored by friends and relatives on the occasion of his 100th birthday on April 5th, 2021; and

WHEREAS, he was born in the Bronx, New York on April 5th, 1921; and

WHEREAS, he was drafted September 1st, 1942 and became a radio repairman installing radios in fighter planes and lead Army tanks. Later, he was promoted to Corporal and was part of the Normandy Invasion.

WHEREAS, throughout his sixty-year marriage to his wife, Nancy, they had three children, Genevieve, Nancy, and Charlie. His family has since been blessed with seven grandchildren; and

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WHEREAS, he and his wife lived in Eastchester, NY and then moved to Brewster, NY to be closer to family. In 2019 he moved to Little Silver, then Shrewsbury to live with his daughter, Nancy, and her husband; and

WHEREAS, being a family man, he likes to keep in touch with family and relatives and actively stays involved in the lives of all seven of his grandchildren; and

WHEREAS Charles now spends his time with his family telling his stories, and watching Wheel of Fortune every night. A favorite hobby of his is cooking and he spends time finding new recipes and cooking tips to share with his family; and

WHEREAS, during his century long life he was, and continues to be, an honorable and strong man who continues to amaze with his wit and humor.

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and Council of the Borough of Shrewsbury, do hereby wish Charles Racioppo a very happy 100th birthday and may he continue to enjoy a life in good health amongst his family and friends who come together on this very special occasion.

Consent Agenda

Councilman Sena motioned to approve the Consent Agenda seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

RESOLUTION 2021-059 RESOLUTION ACCEPTING LENGTH OF SERVICE AWARD PROGRAM LIST OF ACTIVE VOLUNTEER MEMBERS FOR 2020

WHEREAS, pursuant to Ordinance No. 814 (Length of Service Awards Program), adopted August 13, 2003 in the Borough of Shrewsbury, the Emergency Service Organization (Shrewsbury Hose Co. #1 and Shrewsbury First Aid Squad) is to certify a list of active volunteer members who are eligible to participate in the plan to the Plan Administrator; and

WHEREAS, the Plan Administrator is to forward said certified list to the Mayor and Council for approval; and

WHEREAS, in accordance with the aforementioned citation, the Emergency Service Organization has certified a list of eligible members to the Plan Administrator, a copy of which is attached hereto and made a part hereof.

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NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, that the Mayor and Council of the Borough of Shrewsbury grant approval of the attached list of active volunteer members of the Shrewsbury Hose Co. #1 and Shrewsbury First Aid Squad for eligibility in the Length of Service Awards Program.

RESOLUTION 2021-060 AUTHORIZING THE CERTIFIED MUNICIPAL FINANCE OFFICER TO CANCEL BOROUGH CHECKS, OUTSTANDING FOR A PERIOD IN EXCESS OF SIX MONTHS, TO SURPLUS OR SUCH OTHER ACCOUNT AS DEEMED APPROPRIATE

WHEREAS, the Finance Officer has informed the Borough Council of the need for formal approval of the process for the cancellation of outstanding checks; and,

WHEREAS, all the situations that may arise for which checks may be left outstanding, for periods in excess of six months, are as follows;

Check #	Amount	Check #	Amount	Check #	Amount
32358	\$31.24	32547	\$1,650.00	33281	\$14.60
33331	\$14.60	33407	\$100.00	1075	\$129.50
2098	\$750.00	47950	\$187.99	49701	\$13.48
2642	\$100.00	47955	\$178.09	49710	\$1.97
2932	\$78.09	48213	\$7.58	49840	\$683.63
47948	\$355.92	49363	\$1.73	49841	\$116.41
47949	\$689.88	49534	\$15.08		

WHEREAS, the Finance Officer has the appropriate professional knowledge to determine where the proceeds from such cancelled checks should be placed.

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, that the Finance Officer is hereby authorized to cancel checks, written against the Borough and outstanding for a period in excess of six (6) months, to Surplus or such other account as deemed appropriate.

RESOLUTION 2021- 061 RESOLUTION APPROVING AN AGREEMENT WITH VCS SOFTWARE FOR EMPLOYEE ATTENDANCE TRACKING

WHEREAS, the Borough of Shrewsbury is in need of employee schedules and including time and attendance tracking

WHEREAS, VCS Software has given a proposal for a contract for the year 2021; and

WHEREAS, the 2021 budget will provide the funds for such a service.

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NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Shrewsbury hereby approve An agreement with VCS Software at an annual cost of \$2,103.75, in substantially the same form attached hereto and subject to review by the Borough Attorney.

BE IT FURTHER RESOLVED that the Administrator will sign the attached agreement which specifies the terms of the contract.

**RESOLUTION 2021-062 A RESOLUTION TO UTILIZE THE THREE-YEAR
AVEARGE METHOD IN COMPUTING CERTAIN REVENUES IN THE 2021
MUNICIPAL BUDGET**

WHEREAS, State of NJ P.L. 2020, Chapter 74, Section 1 amends N.J.S.A 40A:4-26 to state that “when a public health emergency pursuant to the “Emergency Health Powers Act,” P.L.2005, c.222 (C.26:13-1 et seq.), or a state of emergency, pursuant to P.L.1942, c.251 (C.App.A:9-33 et seq.), or both, has been declared by the Governor in response to COVID-19, the Director of the Division of Local Government Services may promulgate general guidance modifying the standard for anticipated revenues when the amount realized in cash from the same source during the next preceding fiscal year experienced reductions due to COVID-19.”; and.,

WHEREAS, the Director of the Division of Local Government Services has issued guidance allowing for the use of a three-year average of prior year revenue realized for miscellaneous revenues anticipated in the 2021 budget; and,

WHEREAS, the need to use the three-year average method to compute certain anticipated revenues in the 2021 Budget Year is beneficial to the Borough, as well as necessary; and,

WHEREAS, the selected anticipated revenues, and the three-year average amounts are as follows:

Miscellaneous Revenue Anticipated	Average Revenue Realized – Prior 3 Years (Maximum Allowable in 2021 Budget)
LICENSES-OTHER	36,253.33
FEES AND PERMITS-	90,785.67
MUN CT FINES AND COSTS	135,141.92
INTEREST & COSTS ON TAXES	34,995.75
UNIFORM CON CODE FEES	221,146.67

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, NJ that it approves the utilization of the three-year average method in computing certain anticipated revenues in the Borough’s 2021 Municipal Budget;

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BE IT FURTHER RESOLVED that a certified copy of this resolution is to be forwarded to the Director of the Division of Local Government Services.

**RESOLUTION 2021-063 A RESOLUTION HIRING A FILL-IN DISPATCHER IN THE
DEPARTMENT OF POLICE**

WHEREAS, the Chief of Police has the need for and has requested the hire of a Fill-In Dispatcher; and

WHEREAS, Chief Turner has interviewed and recommended the hiring of at a rate of \$15.00 per hour during training and upon completion of training, \$18.00 per hour to cover shifts, as recommended by the Police Department; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Amanda Basso be hired as a Fill-In Dispatcher at a rate of \$15.00 per hour during training and \$18.00 per hour upon completion of training, and working individually, effective April 5, 2021.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

**RESOLUTION 2021- 064 A RESOLUTION APPROVING THE BILL LIST FOR
APRIL 5, 2021 AND AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$1,329,487.47 for the period ending April 5, 2021; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

Ordinances –Second Reading/ Public Hearing

ORDINANCE NO. 2021-1079 – SECOND READING/ PUBLIC HEARING: An Ordinance to Exceed the Calendar Year 2021 Municipal Budget Appropriation Limits and to Establish a Cap Bank

Mayor Anderson opened the floor to the public.

With no one else wishing to speak, Mayor Anderson closed the floor to the public.

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Motion to Adopt

Councilman Sena motioned to adopt Ordinance No. 2021-1079, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin, Sena
Nays: None
Abstain: None

Discussion and Action

Facilities Use Applications- Councilman Gilmartin

Little Silver Lacrosse

Phillip Pepe

Request to Use Manson Park

Date of Use: 3/22/2021 M,T,W-4pm-6pm, Thurs 4pm-8pm, Sunday 12pm-2pm

Description of the Event: Recreation Lacrosse Practice

All proper paperwork has been submitted. There were no objections from the Council.

Mid Monmouth Basketball

Nick Klafter

Request to Use Manson Park Basketball Courts

Date of Use: 4/7/21-8/18/21 3:45-4:45

Description of Event: Basketball Practice

All proper paperwork has been submitted. There were no objections from the Council.

First Aid Application for Membership, DeSalvo- Councilman Gilmartin

Councilman Gilmartin would like to have Mr. DeSalvo approved for the First Aid Squad, pending background check.. There were no objections from the Council.

Noise Ordinance Waiver, SBS Movie Night- Councilman Eddy

Councilman Eddy along with Amanda Ngo from the Shrewsbury Borough School PTA wanted to give notice of the upcoming "Drive- In" Movie Night for the PTA, the event will be 5/14/21 from 8pm- 12pm with a rain date of 5/15/21. Ms. Ngo along with the PTA will be notifying residents. There were no objections from the Council.

Presentations

White Street – Dave Cranmer, Borough Engineer

-Councilwoman DerAsadourian along with Safe Routes to School are working in part with the Borough Engineer, Mr. Cranmer to improve White Street for all parties involved. Councilwoman DerAsadourian reiterated that there are limitation on what can be improved according to NJDOT, but that the Borough would like recommendations from the residents.

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David Cranmer, Borough Engineer explained we are in the scoping phase of the capital improvement project to improve traffic and pedestrian safety to White Street. He added that there will be a dramatic impact to the residents of White Street and surrounding streets and are looking at ideas from the community on how to slow the traffic and present ideas on possible changes to the current infrastructure.

Mr. Cranmer as well as Councils goal is to improve safety, while this area is very unique with it being a vital corridor for school which has a large amount of children biking, walking, as well as a large volume of cars and that the top of the street is a business district.

Mr. Cranmer has read the preliminary questions that had been submitted and wanted to thank everyone for their input and concerns.

Mr. Cranmer shares his screen showing a concept plan for White Street.

Amanda Ngo, 118 Borden Street

-Ms. Ngo wanted to confirm that in the preliminary sketches there is a potential to remove on-street parking on White Street up to Parker Place, which Mr. Cranmer confirmed the preliminarily that was a potential option.

-Ms. Ngo also inquired if bike lanes would be added to White Street, Mr. Cranmer stated that bike lanes would not be feasible due to the width of the road.

-Ms. Ngo also suggested perhaps having an additional pickup of brush and leaves on White Street, to avoid children having to go into the street unnecessarily. Councilman Eddy explained that a schedule will be put into effect shortly, and that residents will not be allowed to simply put brush out as far in advance as they have previously.

-Ms. Ngo requested that there be a crosswalk at Borden Street, Mr. Cranmer explained that there will be new crosswalks at all the intersections.

Jay and Leslie Eaton, 916 Broad Street

-Ms. Eaton was curious if there are going to be crosswalks added to Broad Street. Mr. Cranmer explained that there will not be any changes to Broad Street, considering Broad Street is not within the Boroughs jurisdiction.

Pat Richmond, 103 Garden Road

-Mr. Richmond wanted to know why speed is not considered an issue on White Street. Mr. Cranmer explained that through studies done by the police department the speed is on average 27MPH. therefore causing the issue to be more of a volume problem, rather than a speed problem.

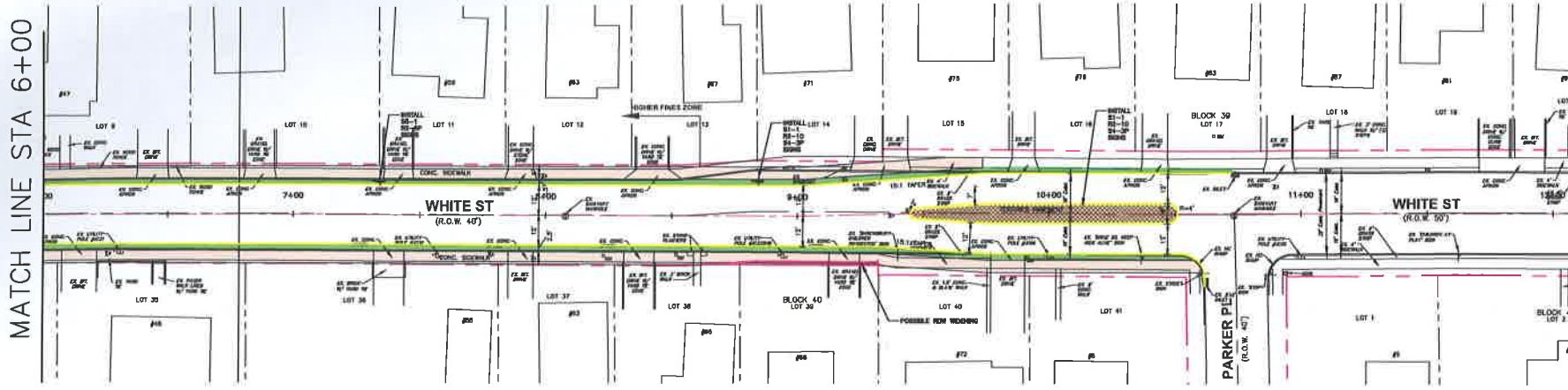
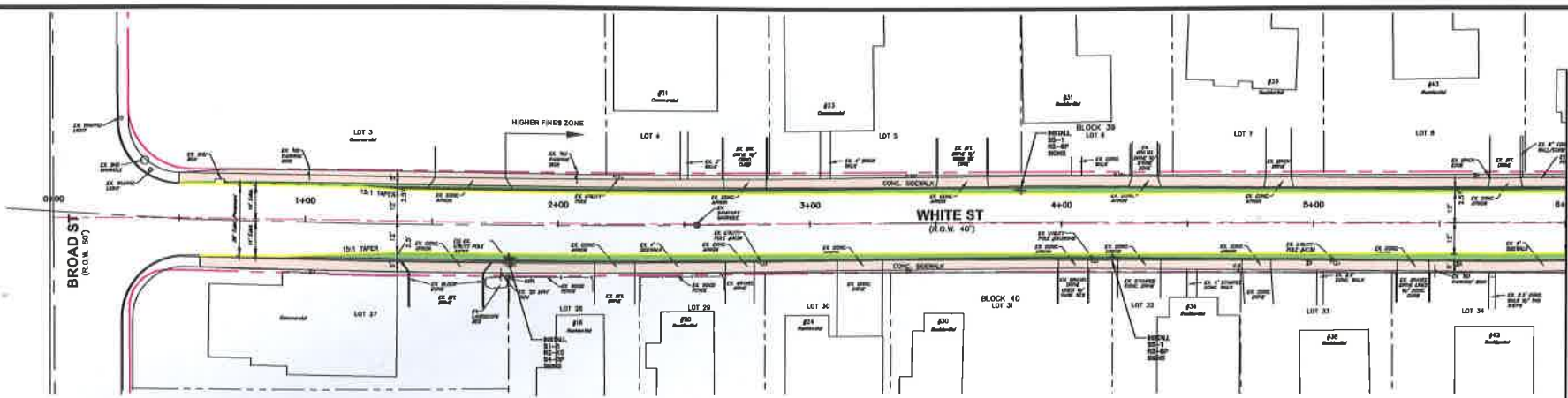
Mayor Anderson thanked everyone that has been involved in the White Street Presentation, and that if there are any additional questions or comments to please send them to the Clerk, Kerry Quinn or any member of Council.

Reports of Council

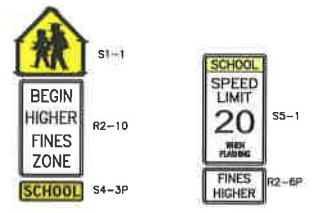
Councilwoman DerAsadourian

-Safe Routes to School will be holding a Bike Safety event with the Police Department, once this is scheduled Councilwoman DerAsadourian will let everyone know.

MATCH LINE STA 6+00



24' WIDE SECTION
BOARD 1" = 1"

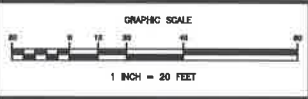


SIGNS
SCALE

C-1
C-1

NO. 1	DATE	REVISION

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DAVID A. CRANMER, PE
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 STATE OF NEW JERSEY LICENSE No. 419226

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CONCEPT PLAN
IMPROVEMENTS TO WHITE STREET
 STA. 0+00 TO STA. 12+00
 BOROUGH OF SHIREWSBURY MONMOUTH COUNTY NEW JERSEY

PROJECT NO.	1345-003-020	DATE OF CONCEPT PLAN	FEBRUARY, 2021
DESIGNED BY	OK	CHECKED BY	DAC
SCALE	1" = 20'	DATE	FEBRUARY, 2021
PROJECT NO.	C-1	SHEET NO.	1 of 1

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Councilman DeSalvo

- RBR will be virtual this week, and will be changing which days are the virtual days. Board of Education Meeting will be on 4/7/21
- Councilman DeSalvo wanted to thank all of the members of the Police Department for all of their hard work.

Councilman Eddy

- DPW finally began the process of winterizing their vehicles, hopefully the weather will be on their side. DPW has also begun the Spring setup for fields, brush and other items. Councilman Eddy wanted to thank DPW for their help with the Easter Egg Hunt as well as the Rabies Clinic.

Councilwoman Eulner

- Environmental Commission meeting is 4/14/21 where they will discuss a potential Environmental Day
- Land Use meeting is 4/7/21
- Shade Tree Commission meeting is 4/10/21
- Community Garden Meeting is 4/12/21

Councilman Gilmartin

- First Aid Squad has 33 total calls during the month of March
- Hose Company #1 report for March is still pending
- SBS Board of Education, enrollment for kindergarten has increased to 60 children, which is high for the district.
- Recreation has Spring sports underway.

Councilman Sena

- The Budget Workshop took place this evening at the slides will be posted on the Borough Website for anyone that was unable to attend.

Mayor Report

- Mayor Anderson thanked Senator Gopal for organizing the program to vaccinate elderly Shrewsbury residents.
- Mayor Anderson spoke with the Governor about schooling issues. As well as inconsistencies regarding schools fully reopening. Mayor Anderson also will be planning to invite Governor Murphy to see the school to understand that additional funding from the state is needed.

Administrator's Report

- Thanked everyone for attending the Budget Workshop

Clerk's Report

- No Correspondence

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

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Steven Goodwyn, 42 Marc Court

-Mr. Goodwyn has concerns regarding the dance class being held at the Presbyterian Church. The noise level during this classes is deteriorating the quality of life for the residents that it affects. Mayor Anderson as well as Mr. Cherbini stated that they will contact Mr. Goodwyn to look into this further, along with the assistance of Mr. Cranmer.

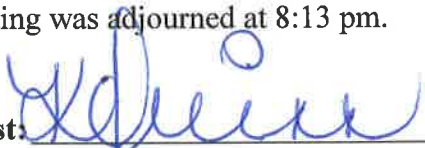
Close the Floor to the Public

With no one else from the public wishing to speak, the floor was closed to the public.

Adjourn

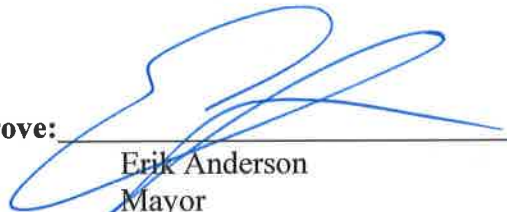
Meeting was adjourned at 8:13 pm.

Attest:



Kerry Quinn, RMC
Municipal Clerk

Approve:



Erik Anderson
Mayor