

BOROUGH COUNCIL, BOROUGH OF SHREWSBURY
REGULAR MEETING AGENDA
September 9, 2025

1. Called to Order
2. Sunshine Statement:
The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2025, by the Deputy Municipal Clerk.
3. Roll Call
4. Salute to the Flag
5. Certificate of Achievement- Lemonade Wars
6. Certificate of Achievement- Hose Company #1
7. Proclamation- Hunger Awareness Month
8. Approval of Minutes
9. Consent Agenda:
Resolution 2025-131 Authorization To Conduct Block Party- Henry Street
Resolution 2025-132 Resolution Appointing A Representative To The Two Rivers Water Reclamation Authority
Resolution 2025-133 Resolution To Issue Veteran Exemption Refund
Resolution 2025-134 Resolution Requesting Approval Of Item Of Revenue And Appropriation – N.J.S.A. 40a:4-87
Resolution 2025-135 Resolution Requesting Approval Of Item Of Revenue And Appropriation – N.J.S.A. 40a:4-87
Resolution 2025- 136 Authorization To Conduct The Foundation For Shrewsbury Education’s Annual 5k Including Road Closures For The Event And To Hang Banner Over Patterson Avenue
Resolution 2025-137 Resolution Approving The Hiring Of A Full Time Police Officer In The Police Department
Resolution 2025-138 A Resolution Hiring A Part Time Records Clerk In Police Department
Resolution 2025-139 Resolution For Renewal Of Membership In The Monmouth Municipal Joint Insurance Fund
Resolution 2025-140 A Resolution Approving The Bill List For September 9, 2025 And Authorizing Payment Of Bills
10. Ordinances
Ordinance -2025-1136 First Reading/ Introduction: **AN ORDINANCE AMENDING Chapter 88, Section 3, FEES ESTABLISHED, OF THE SHREWSBURY BOROUGH CODE**
11. Reports of Council:
Councilman James Daly
Law and Ordinance, Shrewsbury Board of Education, Recreation Committee
Councilwoman DerAsadourian:
Special Services, Shrewsbury Community Alliance, Safe Routes to School, RBR BOE
Councilman Eddy:
Public Works/Building Ground, Human Services, Local Emergency Planning Committee

Councilman Levy:

Justice Committee

Councilwoman Morton:

Administration and Finance, Environmental Commission, Memorial Day

Councilman McAvoy:

Human Resources, Land Use Board

12. Mayor's Report:

Mayor Eulner

13. Administrator's Report:

Mark Regan – Borough Administrator

14. Correspondence:

Kerry Quinn – Municipal Clerk

15. Open to the Public

16. Adjourn

AUTHORIZATION TO CONDUCT BLOCK PARTY- HENRY STREET

BE IT RESOLVED that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for a block party to be held on Henry Street on Saturday October 25, 2025 2pm-8pm in an email received on September 2, 2025 from resident Laura Justice.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on September 9, 2025.

Date

Kerry Quinn, RMC
Municipal Clerk

**RESOLUTION APPOINTING A REPRESENTATIVE TO THE
TWO RIVERS WATER RECLAMATION AUTHORITY**

WHEREAS, the Two Rivers Water Reclamation authority provides sewer services to various towns within the area; and

WHEREAS, the Borough of Shrewsbury is within the service area of the Two Rivers Water Reclamation Authority; and

WHEREAS, as a 'member municipality', the Borough of Shrewsbury does choose two of its residents to sit on the Board of Commissioners of the Authority, for a term of five (5) years each; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that Jason McCullough is hereby appointed as a Commissioner of the Two Rivers Water Reclamation Authority for the term beginning September 1, 2025 and ending January 31st, 2030.

BE IT FURTHER RESOLVED, that the Clerk forward a certified copy of this Resolution to the Two Rivers Water Reclamation Authority.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on September 9, 2025.

Date

Kerry Quinn, RMC
Municipal Clerk

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2025-133

Resolution to Issue Veteran Exemption Refund

WHEREAS, the following property owners were granted a Totally Disabled Veteran Exemption, or a Widow of a Totally Disabled Veteran Exemption and should be tax exempt; and,

WHEREAS, The Borough Council of the Borough of Shrewsbury desires to cancel taxes assessed against this property in accordance with N.J.S.A. 54:4-3.32.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, the County of Monmouth, that the Borough Treasurer be and hereby is authorized to draw a check to the following list of in the amount stated, and that the Tax Collector is authorized to cancel taxes as stated herein, and charged with the duty of seeing that said refunds are paid to said persons.

PROPERTY OWNER	Year	Block	Lot	Exempt Date	Amount to Cancel	Amount to Refund
HORN, MATTHEW & LAUREN	2025	50	8	01/11/2025	\$21,601.31	\$4,173.70
KAISER, ERIC A	2025	41	3	06/25/2025	\$2,864.58	\$327.72

COUNCIL	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, hereby certify this to be a true copy of the action of the Mayor and Borough Council, at its meeting held September 9, 2025. WITNESS my hand this _____ day of August 2024.

Kerry Martinez

**RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE
AND APPROPRIATION -- N.J.S.A. 40A:4-87**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough of Shrewsbury has received notice of an award of \$10,000.00 from New Jersey Division of Law & Safety for its EMMA Grant and wishes to amend the 2025 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$10,000.00.

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
with Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:

2025 NJ Division of Law & Safety-
EMMA Grant

\$ 10,000.00

BE IT FURTHER RESOLVED that the like sum of.....

\$ 10,000.00

be and the same is hereby appropriated under the caption of:

General Appropriations:

(a) Operations Excluded from CAPS

State and Federal Programs Off-Set by Revenues:

2025 NJ Division of Law & Safety –
EMMA Grant

\$ 10,000.00

BE IT FURTHER RESOLVED that the Finance Officer will electronically file the Budget Amendment Certification Form and resolution to the Director of Local Government Services for approval.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on September 9, 2025.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. McAvoy						
Ms. Levy						
Ms. Morton						
Mr. Daly						

**RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE
AND APPROPRIATION – N.J.S.A. 40A:4-87**

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Borough of Shrewsbury has received notice of an award of \$10,137.33 from New Jersey Division of Law & Safety for its FY2023 Hazardous Materials Education Preparedness Grant and wishes to amend the 2025 Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 in the sum of \$10,137.33.

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Items of General Revenue Anticipated
with Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:

NJ Division of Law & Safety-

Hazardous Materials Education Preparedness Grant

– FY 2023

\$ 10,137.33

BE IT FURTHER RESOLVED that the like sum of.....

\$ 10,137.33

be and the same is hereby appropriated under the caption of:

General Appropriations:

(a) Operations Excluded from CAPS

State and Federal Programs Off-Set by Revenues:

NJ Division of Law & Safety –

Hazardous Materials Education Preparedness

– FY 2023

\$ 10,137.33

BE IT FURTHER RESOLVED that the Finance Officer will electronically file the Budget Amendment Certification Form and resolution to the Director of Local Government Services for approval.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on September XX, 2025.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. McAvoy						
Ms. Morton						
Mr. Levy						
Ms. Daly						

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2025-136

**AUTHORIZATION TO CONDUCT THE FOUNDATION FOR SHREWSBURY EDUCATION'S
ANNUAL 5K INCLUDING ROAD CLOSURES FOR THE EVENT AND TO HANG BANNER
OVER PATTERSON AVENUE**

WHEREAS the Shrewsbury Education Foundation has requested permission to hang a banner over Patterson Avenue, and

WHEREAS the Shrewsbury Education Foundation has requested permission to close the following streets, during the hours of 8:00am through 10:30am

Patterson Avenue and connecting streets between Hwy 35 and Trafford Street
Trafford Street
Francis Street between Henry Street and Trafford Street
Spruce Drive
Birch Drive
Samara Drive
Obre Place
Quaker Way

BE IT RESOLVED that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for the Foundation for Shrewsbury Education's Annual Shrewsbury 5K to be held on Sunday, October 19, 2025, from 8:00am until approximately 10:30am.

BE IT FURTHER RESOLVED, that the Mayor and the Council does hereby approve a banner to be hung over Patterson Avenue from October 1, 2025 through October 25, 2025.

I, Kerry Quinn Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on September 9, 2025.

Date

Kerry Quinn, RMC
Municipal Clerk

RESOLUTION APPROVING THE HIRING OF A FULL TIME POLICE OFFICER IN THE POLICE
DEPARTMENT

WHEREAS, the Chief of Police has the need for and has requested the hire of a Full-Time Police Officer; and

WHEREAS, the Police Committee has approved the request to hire Nicholas Page with a start date of September 15th, 2025; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury approved to hire a Full-Time Police Officer;

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on September 9, 2025.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Levy						
Mr. McAvoy						
Ms. Morton						

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2025-138

**A RESOLUTION HIRING A PART TIME RECORDS CLERK IN POLICE
DEPARTMENT**

WHEREAS, it has become necessary to hire a Part- Time Records Clerk In Police Department ;
and

WHEREAS, the Chief of Police recommends that Tina Hughes be hired on an hourly basis not to
exceed 25 hours per week for the position of Part-Time Records Clerk In Police Department at
the hourly rate of \$22.00 per hour; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of
Shrewsbury that Tina Hughes be approved to the salary and position stated above.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial
Officer.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing
to be a true copy of a resolution adopted by the Shrewsbury Borough Council on September 9,
2025

Date

Kerry Quinn, RMC
Municipal Clerk

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE MONMOUTH MUNICIPAL
JOINT INSURANCE FUND**

WHEREAS, Shrewsbury is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2025 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. Shrewsbury agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on September 5, 2025.

Date

Kerry Quinn, RMC
Municipal Clerk