

**BOROUGH COUNCIL, BOROUGH OF SHREWSBURY**  
**REGULAR MEETING AGENDA**  
**October 7, 2025**

**Executive Session to begin at 6:30pm**

**Regular Meeting to begin at 7:00pm**

1. Called to Order
2. Sunshine Statement:  
The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2025, by the Deputy Municipal Clerk.
3. Roll Call
4. Resolution  
Resolution 2025-148 Resolution – Closed Session
5. Salute to the Flag
6. Resolution  
Resolution 2025-149 Resolution Making Appointment To Fill Vacancy Of Deidre Derasadourian Borough Council Seat
7. Swearing in Councilman
8. Police Swearing in  
Captain Tracy Polk  
Lieutenant Jessica Boyd  
Sergeant Angel Marerro  
Sergeant Tyler Fox  
Patrolman Nicholas Page
9. Life Saving Award  
CPR Save
10. Proclamation- Hunger Awareness Month  
Mercy Center
11. Approval of Minutes  
July 8<sup>th</sup>, 2025- Regular Meeting  
August 27<sup>th</sup>, 2025- Special Meeting  
September 9<sup>th</sup>, 2025- Regular Meeting  
October 1<sup>st</sup>, 2025- Special Meeting
12. Consent Agenda:  
Resolution 2025-150 Authorizing Troop 50 To Conduct Annual Flag Retirement Ceremony On Gopher Field And Waiving Fire Permit Fee  
  
Resolution 2025-151 Resolution Authorizing A Refund Of Recreational Program Late Fee  
  
Resolution 2025-152 Resolution To Issue Veteran Exemption Refund

Resolution 2025-153 Resolution Establishing A 20% Registration Fee Discount For Children Of Active Volunteer Fire And Ems Members

Resolution 2025-154 A Resolution Of Shrewsbury Borough Adopting The Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026

Resolution 2025-155 Resolution Applying To New Jersey Department Of Law And Public Safety For Fy24

Hazardous Materials Emergency Preparedness (HMEP) Subaward #2024-08 In The Amount Of \$7,382.02

Resolution 2025-156 Resolution Authorizing A Refund Of Certified Copy Of Vital Statistics Record

Resolution 2025-157 Resolution Updated, Adopting And/Or Amending The Borough's Employee Handbook And Personnel Policies And Procedures Consistent With The Recommendations Of The Municipal Excess Liability And Monmouth County Joint Insurance Funds

Resolution 2025-158 Resolution Authorizing A Temporary Access Agreement With The Owner Of 20 Corn Lane For The Purpose Of Permitting The Borough To Enter Upon The Property To Perform Certain Work Related To Proper Drainage Impacting The Public Right Of Way

Resolution 2025-160 Approving the Bills List for October 7<sup>th</sup>, 2025

13. Ordinances

Ordinance -2025-1136 Second Reading/ Adoption An Ordinance Amending Chapter 88, Section 3, Fees Established, Of The Shrewsbury Borough Code

Ordinance 2025-1137 First Reading/ Introduction: An Ordinance Creating Chapter 203 Of The Borough Code Entitled "Privately-Owned Salt Storage"

2025-1138 First Read/ Introduction: An Ordinance Supplementing Chapter 246 "Trees, Shrubbery, And Landscaping" Of The Borough Code With Section 246-8 Entitled "Tree Removal And Replacement"

14. Discussion and Action

**Councilman Daly- NJ Film Submission Update/Discussion**

15. Reports of Council:

**Councilman James Daly**

Law and Ordinance, Shrewsbury Board of Education, Recreation Committee

**Councilman Eddy:**

Public Works/Building Ground, Human Services, Local Emergency Planning Committee

**Councilman Levy:**

Justice Committee

**Councilwoman Morton:**

Administration and Finance, Environmental Commission, Memorial Day

**Councilman McAvoy:**

Human Resources, Land Use Board

16. Mayor's Report:

Mayor Eulner

17. Administrator's Report:

Mark Regan – Borough Administrator

18. Correspondence:

Kerry Quinn – Municipal Clerk

19. Open to the Public

20. Adjourn

**RESOLUTION – CLOSED SESSION**

**WHEREAS**, the Borough Council of the Borough of Shrewsbury must discuss matters which are not appropriate for discussion in a public meeting; and

**WHEREAS**, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

**WHEREAS**, the Borough Council intends to discuss matters as follows:

Pursuant to N.J.S.A. 10:4-12b(1), “any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a.” of N.J.S.A. 10:4-12, public meetings. The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(2), “any matter in which the release of information would impair a right to receive funds from the Government of the United States”. The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(3), “any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(4), “any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between the Commission and:

Pursuant to N.J.S.A. 10:4-12b(5), “any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(6), “any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

- x Pursuant to N.J.S.A. 10:4-12b(7), “any pending or anticipated litigation or contract negotiation other than in subsection b. (4)” of N.J.S.A. 10:4-12 “in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(8), “any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(9), “any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

**WHEREAS**, the length of the Closed Session is estimated to be 30 minutes after which the public meeting of the Borough Council shall reconvene and action may be taken.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council will recess into Closed Session for only the aforesaid subject(s); and

**BE IT FURTHER RESOLVED** that the Borough Council hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-149**

**RESOLUTION MAKING APPOINTMENT TO FILL VACANCY OF  
DEIDRE DERASADOURIAN BOROUGH COUNCIL SEAT**

**WHEREAS**, effective October 7, 2025, Deidre Derasadourian, vacated her seat as a member of the Borough Council of the Borough of Shrewsbury ("Shrewsbury"); and

**WHEREAS, DEIDRE DERASADOURIAN** is a Republican officeholder, pursuant to N.J.S.A. 40A:16-11, the Republican Organization of Shrewsbury convened and selected three names to submit to the Borough Council for consideration to fill the vacancy; and

**WHEREAS**, the Republican Organization submitted the names of *Maura Galligan, Christopher Martinetti, and Nina Sena* for the Borough Council's consideration, which now must be acted upon by the Borough Council by selecting one of these three names to fill the vacancy of Deidre Derasadourian's term which ends on December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Shrewsbury in the County of Monmouth, State of New Jersey that it hereby selects XXXXXXXX To Serve On The Borough Council To Be Sworn Immediately To Serve The Remainder Of The Term Of Deidre Derasadourian.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-150**

**AUTHORIZING TROOP 50 TO CONDUCT  
ANNUAL FLAG RETIREMENT CEREMONY ON GOPHER FIELD  
AND WAIVING FIRE PERMIT FEE**

**BE IT RESOLVED** that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for Troop 50 to conduct the Annual Flag Retirement Ceremony on Gopher Field at Borough Hall to be held on Thursday October 9, 2025 from 7:00pm to 9:00pm; and

**BE IT FURTHER RESOLVED**, that the Mayor and the Council does hereby waive the Fire Permit Fee.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

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Date

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Kerry Quinn, RMC  
Municipal Clerk

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-149**

**RESOLUTION MAKING APPOINTMENT TO FILL VACANCY OF  
DEIDRE DERASADOURIAN BOROUGH COUNCIL SEAT**

**WHEREAS**, effective October 7, 2025, Deidre Derasadourian, vacated her seat as a member of the Borough Council of the Borough of Shrewsbury ("Shrewsbury"); and

**WHEREAS, DEIDRE DERASADOURIAN** is a Republican officeholder, pursuant to N.J.S.A. 40A:16-11, the Republican Organization of Shrewsbury convened and selected three names to submit to the Borough Council for consideration to fill the vacancy; and

**WHEREAS**, the Republican Organization submitted the names of *Maura Galligan, Christopher Martinetti, and Nina Sena* for the Borough Council's consideration, which now must be acted upon by the Borough Council by selecting one of these three names to fill the vacancy of Deidre Derasadourian's term which ends on December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Shrewsbury in the County of Monmouth, State of New Jersey that it hereby selects Christopher Martinetti To Serve On The Borough Council To Be Sworn Immediately To Serve The Remainder Of The Term Of Deidre Derasadourian.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk



**RESOLUTION AUTHORIZING A REFUND OF RECREATIONAL PROGRAM LATE  
FEE**

**WHEREAS**, the following individual(s) have requested a refund for the recreation program late fee.

**Child - Logan Clinton (Jamie Clinton) Soccer Grade K \$50.00**

**Child - Flynn Lillis (Siobhan Lillis) Soccer Grade 5 \$50.00**

**Child - Owen Lillis (Siobhan Lillis) Soccer Grade 5 \$50.00**

**NOW, THEREFORE BE IT RESOLVE:** The above individuals are hereby refunded for the recreation program late fees.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-152**

**Resolution to Issue Veteran Exemption Refund**

**WHEREAS**, the following property owners were granted a Totally Disabled Veteran Exemption, or a Widow of a Totally Disabled Veteran Exemption and should be tax exempt; and,

**WHEREAS**, The Borough Council of the Borough of Shrewsbury desires to cancel taxes assessed against this property in accordance with N.J.S.A. 54:4-3.32.

**NOW THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Shrewsbury, the County of Monmouth, that the Borough Treasurer be and hereby is authorized to draw a check to the following list of in the amount stated, and that the Tax Collector is authorized to cancel taxes as stated herein, and charged with the duty of seeing that said refunds are paid to said persons.

PROPERTY OWNER	Year	Block	Lot	Exempt Date	Amount to Cancel	Amount to Refund
STILES, DENNIS & KELLEY	2025	48	10	09/10/2025	\$ 5,057.99	\$911.02

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						

A RESOLUTION OF SHREWSBURY BOROUGH ADOPTING THE MONMOUTH COUNTY MULTI-JURISDICTIONAL HAZARD  
MITIGATION PLAN 2026

**WHEREAS** Mayor and Council recognizes the threat that natural hazards pose to people and property within the Borough of Shrewsbury; and

**WHEREAS** the County of Monmouth has prepared a multi-hazard mitigation plan, hereby known as Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026, in accordance with federal and state laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and New Jersey P.L. 2023, CHAPTER 313 approved January 16, 2024.

**WHEREAS** the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026, identifies current and future natural hazard risks, and assesses the vulnerability of facilities, infrastructure, and populations, and defines mitigation goals and actions to reduce or eliminate long term risk to people and property in (local government) from the impacts of future natural hazards and disasters; and

WHEREAS adoption by Mayor and Council demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026.

**NOW THEREFORE, BE IT RESOLVED BY THE Borough of Shrewsbury, NJ THAT:**

Section 1. In accordance with (local rule for adopting resolutions), the Mayor and Council adopts the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026. While content related to the Borough of Shrewsbury may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Borough of Shrewsbury to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-155**

**RESOLUTION APPLYING TO NEW JERSEY  
DEPARTMENT OF LAW AND PUBLIC SAFETY FOR FY24  
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) SUBAWARD #2024-08  
IN THE AMOUNT OF \$7,382.02**

**WHEREAS**, the Borough of Shrewsbury desires to apply to the Department of Law and Public Safety Division of State Police for the FY24 Hazardous Materials Emergency Preparedness Subaward for the period 10/1/2024 to 09/30/2025; and

**WHEREAS**, the Mayor and Council of the Borough of Shrewsbury is authorized to accept and is applying for the FY24 Hazardous Materials Emergency Preparedness Subaward in the amount of \$7,382.02 which will be subdivided into a Training and a Planning portion as described in the application in order to provide funding to improve the implementation of the Office of Emergency Management planning efforts as it relates to hazardous materials accidents/incidents within the Borough of Shrewsbury; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Shrewsbury hereby authorize and does accept said grant funds from with the Department of Law and Public Safety Division of State Police.

I, Kerry Quinn Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

**RESOLUTION AUTHORIZING A REFUND OF CERTIFIED COPY OF VITAL  
STATISTICS RECORD**

**WHEREAS**, the Maxine Thomas submitted a request for a Certified Copy of their Marriage License, and the ceremony did not take place within the Borough of Shrewsbury; and

**NOW, THEREFORE BE IT RESOLVE**, The Borough of Shrewsbury will authorize a refund in the amount of \$10- for Maxine Thomas.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						

**RESOLUTION UPDATED, ADOPTING AND/OR AMENDING THE BOROUGH'S  
EMPLOYEE HANDBOOK AND PERSONNEL POLICIES AND PROCEDURES  
CONSISTENT WITH THE RECOMMENDATIONS OF THE MUNICIPAL EXCESS  
LIABILITY AND MONMOUTH COUNTY JOINT INSURANCE FUNDS**

WHEREAS, the Borough wishes to update, adopt and/or amend various employment policies consistent with the recommendations of the Municipal Excess Liability and Monmouth County Joint Insurance Funds.

NOW THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached Employee Handbook and Personnel Policies and Procedures Manual, incorporated herein by reference as if set forth at length herein, are hereby adopted in the Borough, effective immediately; and

BE IT FURTHER RESOLVED, that the Administrator shall ensure that all employees are notified of the adoption and/or amendment of these policies.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						

**RESOLUTION AUTHORIZING A TEMPORARY ACCESS AGREEMENT WITH THE OWNER OF  
20 CORN LANE FOR THE PURPOSE OF PERMITTING THE BOROUGH TO ENTER UPON THE  
PROPERTY TO PERFORM CERTAIN WORK RELATED TO PROPER DRAINAGE IMPACTING  
THE PUBLIC RIGHT OF WAY**

WHEREAS, the Borough of Shrewsbury (“Borough”) requires temporary access over a portion of private property located at 20 Corn Lane, designated as Block \_\_\_\_, Lot \_\_\_\_ on the Tax Map of the Borough of Shrewsbury (the “Property”), for the purpose of conducting and completing certain work related to drainage issues impacting public rights of way; and

WHEREAS, the owner of the Property has agreed to grant the Borough temporary access to the Property for the limited purpose of performing said work; and

WHEREAS, the Borough and the Owner have negotiated the terms of a Temporary Access Agreement setting forth the rights and obligations of each party; and

WHEREAS, the governing body finds it to be in the best interest of the Borough to approve the Temporary Access Agreement and authorize execution of the same.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, as follows:

- 1. The Temporary Access Agreement between the Borough of Shrewsbury and property owner of 20 Corn Lane (Block \_\_\_\_, Lot \_\_\_\_), is hereby approved;
- 2. The Mayor and Borough Clerk are hereby authorized to execute the Temporary Access Agreement on behalf of the Borough, subject to approval as to form by the Borough Attorney; and
- 3. A copy of this Resolution, together with the executed Temporary Access Agreement, shall be kept on file in the Office of the Borough Clerk and made available for public inspection.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on October 7, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						