

**BOROUGH COUNCIL, BOROUGH OF SHREWSBURY**  
**REGULAR MEETING AGENDA**  
**August 5, 2025**

**Executive Session to begin at 6:30pm**

**Regular Meeting to begin at 7:00pm**

1. Called to Order
2. Sunshine Statement:  
The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2025, by the Deputy Municipal Clerk.
3. Roll Call
4. Resolution  
Resolution 2025-121 Resolution – Closed Session
5. Salute to the Flag
6. Approval of Minutes
7. Certificate of Achievement- Hose Company #1
8. Consent Agenda:  
Resolution 2025-122 Resolution Authorizing A Refund Of Recreational Program Late Fee  
Resolution 2025-123 Resolution Updating Resolution 2025-115 Resolution Setting The Salary Schedules Of Certain Officers And Employees For The Year 2025  
Resolution 2025-124 Resolution Appointing Human Resources Coordinator  
Resolution 2025-125 Resolution Authorization To Conduct Block Party- Winding Brook Way And Blades Run Drive  
Resolution 2025-126 Resolution Approving The Updated Contract Of The Chief Of Police  
Resolution 2025-127 Resolution Authorizing A Refund Of Recreational Program Late Fee  
Resolution 2025-128 A Resolution Approving The Bill List For August 5, 2025 And Authorizing Payment Of Bills
9. Ordinances  
Ordinance -2025-1135 Second Reading/ Adoption  
AN ORDINANCE SUPPLEMENTING CHAPTER 170, "PARKS AND RECREATION FACILITIES" OF THE BOROUGH'S REVISED GENERAL ORDINANCES WITH SECTION 170-5, "PARK AND FACILITY USAGE"
10. Reports of Council:  
**Councilman James Daly**  
Law and Ordinance, Shrewsbury Board of Education, Recreation Committee  
**Councilwoman DerAsadourian:**  
Special Services, Shrewsbury Community Alliance, Safe Routes to School, RBR BOE  
**Councilman Eddy:**  
Public Works/Building Ground, Human Services, Local Emergency Planning Committee  
**Councilman Levy:**  
Justice Committee  
**Councilwoman Morton:**  
Administration and Finance, Environmental Commission, Memorial Day  
**Councilman McAvoy:**  
Human Resources, Land Use Board

11. Mayor's Report:  
Mayor Eulner
12. Administrator's Report:  
Mark Regan – Borough Administrator
13. Correspondence:  
Kerry Quinn – Municipal Clerk
14. Open to the Public
15. Adjourn

**RESOLUTION – CLOSED SESSION**

**WHEREAS**, the Borough Council of the Borough of Shrewsbury must discuss matters which are not appropriate for discussion in a public meeting; and

**WHEREAS**, these subjects are within the exceptions to the Open Public Meetings Act and are permitted to be discussed in Closed Session pursuant to N.J.S.A. 10:4-12b; and

**WHEREAS**, the Borough Council intends to discuss matters as follows:

- ☐ Pursuant to N.J.S.A. 10:4-12b(1), “any matter which, by provision of federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of subsection a.” of N.J.S.A. 10:4-12, public meetings. The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(2), “any matter in which the release of information would impair a right to receive funds from the Government of the United States”. The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(3), “any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- X Pursuant to N.J.S.A. 10:4-12b(4), “any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.” The collective bargaining contract(s) discussed are between the Commission and: NEGOTIATIONS
- X Pursuant to N.J.S.A. 10:4-12b(5), “any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matter were disclosed.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(6), “any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

Pursuant to N.J.S.A. 10:4-12b(7), “any pending or anticipated litigation or contract negotiation other than in subsection b. (4)” of N.J.S.A. 10:4-12 “in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

- ☐ Pursuant to N.J.S.A. 10:4-12b(8), “any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or discipline of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:
- ☐ Pursuant to N.J.S.A. 10:4-12b(9), “any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act or omission for which the responding party bears responsibility.” The nature of the matter, described as specifically as possible without undermining the need for confidentiality, is:

**WHEREAS**, the length of the Closed Session is estimated to be **30 minutes** after which the public meeting of the Borough Council shall reconvene and action will be taken.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council will recess into Closed Session for only the aforesaid subject(s); and

**BE IT FURTHER RESOLVED** that the Borough Council hereby declares that its discussion of the aforesaid subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure in accordance with the Open Public Meetings Act.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on August 8, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Levy						
Mr. McAvoy						
Ms. Morton						

**RESOLUTION AUTHORIZING A REFUND OF RECREATIONAL PROGRAM LATE  
FEE**

**WHEREAS**, the following individuals have requested a refund for recreation program late fees as they were charged in error.

**Chris Tomasiello Girls Soccer Grade 7-8 \$50.00**

**Heather O'Hara Micro Soccer 2<sup>nd</sup> Grade \$50.00**

**NOW, THEREFORE BE IT RESOLVE:** The above individuals are hereby refunded for the recreation program late fees.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on August 5, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-123**

**RESOLUTION UPDATING RESOLUTION 2025-115 RESOLUTION SETTING THE SALARY SCHEDULES  
OF CERTAIN OFFICERS AND EMPLOYEES FOR THE YEAR 2025**

**WHEREAS**, the Borough of Shrewsbury has certain employees named herein not covered by collective bargaining agreements; and

**WHEREAS**, these employees need to be compensated for the performance of their duties; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury, that the employees listed herein be paid according to this schedule.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Chief Financial Officer.

**PART I – FULL TIME & PART TIME NON CONTRACTURAL**

<b>DEPARTMENT OF ADMINISTRATION</b>		
<i>Division of Administration</i>		
Borough Clerk/ Registrar	Kerry Quinn, RMC, CMR	\$76,514.00
Deputy Borough Clerk	Kayla Wharton	\$1500.00
<i>Division of Finance</i>		
Chief Financial Officer	Shared Service	N/A
Assistant CFO/ Accounts Payable	Jeannine Jones	\$56,650.00
Tax Collector	Shared Service	N/A
Deputy Tax Collector/Accounting Clerk	Kyle Butler, CTC	\$64,661.00
Tax Assessor - PT	John Gillooly, CTA	\$28,431.00
<b>MUNICIPAL COURT</b>		
Court Administrator	Megan Thomas, CMCA.	\$86,663.00
<b>BUILDING DEPARTMENT</b>		
<i>Division of Construction</i>		
Construction Official - PT	Cary Costa	\$29,255.00
Fire Sub-Code Official - PT	Cary Costa	\$17,778.00
Building Sub-Code Official - PT	Cary Costa	\$13,016.00
Electrical Sub-Code Official - PT	Robert McLoughlin	\$15,234.00
Plumbing Sub-Code Official - PT	James Ammaturo	\$15,234.00
<b>DIVISION OF ENFORCEMENT</b>		
Fire Marshall – PT	Elizabeth Sweeney	\$18,460.00
Code Enforcement Officer	David Leschot	\$57,783.00

<b>MUNICIPAL BOARDS</b>		
Land Use Administrator	Kayla Wharton	\$49,348.00
<b>POLICE</b>		
Records Clerk	Jessica Diehl	\$71,505.00

**PART II – PER HOUR PART TIME**

<b>ADMINISTRATION/ENFORCEMENT/BUILDING COURT</b>		
Violations Clerk	Barbara McChesney	\$21.31
Assistant to the Construction Official	Maggie Harris	\$25.00
Part- Time Administrative Assistant		

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on August 5, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

**RESOLUTION APPOINTING HUMAN RESOURCES COORDINATOR**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury, that Jeannine Jones be and is hereby appointed as Human Resources Coordinator with a weekly stipend of \$400.00 effective August 1<sup>st</sup>, 2025 through December 31<sup>st</sup>, 2025.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on August 5, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						



**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2025-125**

**AUTHORIZATION TO CONDUCT BLOCK PARTY- WINDING BROOK WAY AND  
BLADES RUN DRIVE**

**BE IT RESOLVED** that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for a block party to be held on Winding Brook Way And Blades Run Drive on Saturday, September 6, 2025 as noted in an email received on July 31, 2025 from resident Allison Matejczyk.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on August 5, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						

**RESOLUTION APPROVING THE UPDATED CONTRACT OF THE CHIEF OF  
POLICE**

**WHEREAS**, Adam Cerminaro was appointed Chief of Police for the Borough of Shrewsbury on January 1, 2025; and

**WHEREAS**, at that time, the Borough and Chief Cerminaro entered into an employment agreement, which expired on December 31, 2027; and

**WHEREAS**, the Borough and Chief Cerminaro have agreed to the terms of a new employment agreement.

**NOW THEREFORE BE IT RESOLVED**, that the governing body of the Borough of Shrewsbury approves the attached employment agreement effective January 1, 2025 through December 13, 2027, incorporated herein by reference, and authorizes the Mayor to execute the agreement on behalf of the Borough.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on August 5, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

**RESOLUTION AUTHORIZING A REFUND OF RECREATIONAL PROGRAM LATE  
FEE**

**WHEREAS**, the following individual has requested a refund for the recreation program late fee due to a processing delay error on My Recreation.

**Emily Papa Girls Soccer Grade 5-6 \$50.00**

**NOW, THEREFORE BE IT RESOLVE:** The above individuals are hereby refunded for the recreation program late fees.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on August 5, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Levy						
Mr. Daly						
Mr. McAvoy						
Ms. Morton						