

BOROUGH COUNCIL, BOROUGH OF SHREWSBURY
REGULAR MEETING AGENDA
March 12, 2024

1. Called to Order
2. Sunshine Statement:
The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 3rd , 2024, by the Deputy Municipal Clerk.
3. Roll Call
4. Salute to the Flag
5. Proclamation: Shrewsbury Girls Basketball
6. Approval of Minutes
7. Ordinances:
ORDINANCE 2024-1112, SECOND READING/ PUBLIC HEARING: An Ordinance of The Council of The Borough Of Shrewsbury In The County Of Monmouth Amending and Supplementing Chapter 5, Article X, Department of Public Works, Of The Shrewsbury Borough Code.

ORDINANCE 2024-1113, FIRST READING/ INTRODUCTION: CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)
8. Consent Agenda:
Resolution 2024-041 Confirming The Re-Appointment Of KerryMarie Quinn To The Positions Of Municipal Clerk And Local Registrar
Resolution 2024- 042 Resolution Approving The Appointment Of The Department Of Public Works Manager
Resolution 2024-043 A Resolution Promoting Mechanic For The Department Of Public Works For The Borough Of Shrewsbury
Resolution 2024-044 Resolution Providing For Appropriation Transfers In The 2023 Municipal Budget, Pursuant To N.J.S.A. 40a:4-58
Resolution 2024-045 Resolution Awarding The Fertilization Program To Strong Roots Turf Management LLC
Resolution 2024-046 Resolution Awarding The Grounds Maintenance Program To On-Site Landscape Management
Resolution 2024-047 Authorize To Purchase A Chevrolet Trailblazer For Police Department
Resolution 2024-048 Resolution Approving the Refinishing of the Athletic Fields within the Borough
Resolution 2024-049 A Resolution Approving the Bill List for March 12, 2024, and Authorizing Payment of Bills.
Resolution 2024-050 Resolution Approving The An Agreement With Browns Heating, Cooling & Plumbing For Heating And Cooling Maintenance Services For The Hose Company #1 ,Shrewsbury First Aid Buildings, Borough Hall, And Department Of Public Works
9. Discussion and Action
Recreation- Councilman Gilmartin

10. Reports of Council

Councilman James Daly

Special Services, Shrewsbury Board of Education, Land Use Board

Councilwoman DerAsadourian:

Justice Committee, Shrewsbury Community Alliance, Safe Routes to School, RBR BOE

Councilman Eddy:

Public Works/Building Ground, Local Emergency Planning
Committee

Councilman Gilmartin:

Human Services, Recreation Committee

Councilman Levy:

Law and Ordinance, Environmental Commission

Councilman Sena:

Administration and Finance, Memorial Day

11. Mayor's Report

Mayor Kim Doran Eulner

12. Administrator's Report

Christopher Cherbini – Borough Administrator

13. Correspondence

Kerry Quinn, Municipal Clerk

14. Open to the Public

15. Adjourn

**CONFIRMING THE RE-APPOINTMENT OF KERRYMARIE QUINN TO THE POSITIONS OF
MUNICIPAL CLERK AND LOCAL REGISTRAR**

WHEREAS, pursuant to N.J.S.A. 40A:9-133a., in every municipality there shall be a Municipal Clerk appointed for a three-year term by the governing body of the municipality; and

WHEREAS, pursuant to N.J.S.A. 26:8-11c., the governing body of each registration district shall also appoint a Local Registrar; and

WHEREAS, pursuant to N.J.S.A. 26:8-13, if the Local Registrar is the Municipal Clerk, the term of office as Local Registrar shall be concurrent with the term of Office of Municipal Clerk; and

WHEREAS, there exists a need for the re-appointment of a Municipal Clerk and a Local Registrar for the Borough of Shrewsbury, County of Monmouth, State of New Jersey, as mandated by the statutory law described herein, for the purpose of providing the Borough with the duties, tasks and services prescribed at N.J.S.A. 40A:9-133e(1)-(7) and 26:8-25.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that KerryMarie Quinn be and is hereby re-appointed Municipal Clerk and Local Registrar of the Borough of Shrewsbury for three-year concurrent terms commencing on March 16, 2024.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**RESOLUTION APPROVING THE APPOINTMENT OF THE
DEPARTMENT OF PUBLIC WORKS MANAGER**

WHEREAS, Matt Hall was appointed Interim Public Works Manager for the Borough of Shrewsbury on February 13, 2024; and

WHEREAS, Resolution 2024-029 appointing Matt Hall shall stay in effect until an employment contract has been agreed upon; and

NOW THEREFORE BE IT RESOLVED, that the governing body of the Borough of Shrewsbury approves the appointment of Matt Hall to Pubic Works Manager.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

A RESOLUTION PROMOTING ASSISTANT MECHANIC TO MECHANIC FOR THE DEPARTMENT OF PUBLIC WORKS FOR THE BOROUGH OF SHREWSBURY

WHEREAS, the Borough of Shrewsbury has a need for a mechanic in the Department of Public Works and the DPW Committee has requested to promote Robert Cromer; and

WHEREAS, the DPW Committee has recommended that Robert Cromer receive an annual salary of \$66, 765/ Step 4 per the current Union Contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Robert Cromer be promoted as mechanic in the Department of Public Works as of March 12, 2024.

BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Chief Financial Officer

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

RESOLUTION PROVIDING FOR APPROPRIATION TRANSFERS IN THE 2023 MUNICIPAL BUDGET, PURSUANT TO N.J.S.A. 40A:4-58

WHEREAS, N.J.S.A. 40A:4-58 provides that transfers may be made between appropriations during the last two (2) months of the fiscal year and the first three (3) months of the subsequent fiscal year; and,

WHEREAS, the Borough Council of the Borough of Shrewsbury has determined that such transfer is prudent and necessary

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, (by not less than two-thirds of all the members thereof affirmatively concurring) the transfers in the amounts and totals listed on the attached sheet be in the 2023 Municipal Budget.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**RESOLUTION AWARDING THE FERTILIZATION PROGRAM TO STRONG ROOTS
TURF MANAGEMENT LLC**

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et. seq. the Borough of Shrewsbury advertised and solicited quotes for Fertilization Program; and

WHEREAS, the fertilization, aeration, and over seeding program shall be awarded to Strong Roots Turf Management LLC; and

WHEREAS, the Borough of Shrewsbury received several quotes in response to the specifications; and

WHEREAS, the Chief Financial Officer certified funds in the amount of \$17, 418.00 are available to award this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough awards a contract for the Fertilization Program 2024 season; and

BE IT FURTHER RESOLVED that the Mayor, or the Municipal Clerk, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**RESOLUTION AWARDING THE GROUNDS MAINTENANCE PROGRAM TO ON-SITE
LANDSCAPE MANAGEMENT**

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et. seq. the Borough of Shrewsbury advertised and solicited bids for 2024 grounds maintenance with an optional extension; and

WHEREAS, the base bid was for mowing and brush hogging; and

WHEREAS, the Borough of Shrewsbury received several quotes in response to the specifications; and

WHEREAS, On-Site Landscape Management is the lowest responsible bidder for 2024 grounds maintenance; and

WHEREAS, the Chief Financial Officer certified funds in the amount of \$34, 987.00 are available to award this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough awards the contract for the 2024 grounds maintenance to On-Site Landscape Management for mowing and brush hogging; and

BE IT FURTHER RESOLVED that the Mayor, or the Municipal Clerk, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-047

AUTHORIZE TO PURCHASE A CHEVROLET TRAILBLAZER FOR POLICE DEPARTMENT

WHEREAS, there is a need to purchase (1) detective vehicle for the Shrewsbury Borough Police Department;

WHEREAS, two complete price quotes were received in accordance with N.J.S.A. 40A:11-6.1 of the Local Public Contract Law; and

WHEREAS, , the Borough of Shrewsbury has a need to purchase, on a timely basis, an detective vehicle, specifically (1) new Chevrolet and

WHEREAS, the lowest cost proposal for a Chevrolet Trailblazer is provided by Circle Chevrolet of Shrewsbury.

WHEREAS the maximum amount of the purchase is \$31,471.20 per vehicle for a total of \$31,471.20 and funds that will be acquired through a 4-year finance agreement not to exceed 2.9% a year.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

1. The Borough Council directs Chief Financial Officer and/or the Borough Administrator is hereby authorized to enter into an agreement with Circle Chevrolet of Shrewsbury to purchase one (1) new 2024 Chevrolet Trailblazer

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**A RESOLUTION TO ENTER INTO A CONTRACT FOR THE RESURFACING OF THE ATHLETIC
FIELDS WITHIN THE BOROUGH**

WHEREAS, there exists a need for resurfacing of the infields, located at The Robert Graham Athletic Field, Manson Park, and John Parker Park ;

WHEREAS, the Town received quotes from multiple companies, the Borough wishes to retain the services of Georgia Golf Construction, INC located at 1441 Route 50, Woodbine, NJ 08270, to perform such resurfacing services; and

WHEREAS, The Borough shall be subject to a cost of no more than \$ 17,950.00, and as described in the quote; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, 40A:11-3, et seq.) allows for such a contract to be awarded without public advertising for bids and quotes, as below the applicable bid and quote threshold upon a resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough approve the quote from Georgia Golf to Resurface the athletic fields within the Borough; and

BE IT FURTHER RESOLVED that the Mayor, or the Municipal Clerk, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

_____ Date

_____ Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**1BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-049

**A RESOLUTION APPROVING THE BILL LIST FOR MARCH 12, 2024, AND AUTHORIZING
PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$TBD for the period ending March 12, 2024; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify that the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting on March 12, 2024.

Date

Kerry Quinn
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

RESOLUTION APPROVING THE AN AGREEMENT WITH BROWNS HEATING, COOLING & PLUMBING FOR HEATING AND COOLING MAINTENANCE SERVICES FOR THE HOSE COMPANY #1 ,SHREWSBURY FIRST AID BUILDINGS, BOROUGH HALL, AND DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Borough has a need for Browns Heating, Cooling & Plumbing for Heating And Cooling Maintenance And Monitoring Services For The Hose Company #1 ,Shrewsbury First Aid Buildings, Borough Hall, And Department Of Public Works; And

WHEREAS, the proposal is below the bid threshold contained in the Local Public Contracts Law (“LPCL”); and

WHEREAS, the Borough obtained a quote From Browns Heating, Cooling & Plumbing for such services beginning April 1, 2024. This agreement will be for the Heating and Cooling Maintenance at the following location;

*419 Sycamore Avenue
90 White Road
782 Broad Street- Shrewsbury Hose Company #1
115 Haddon Avenue- Shrewsbury First Aid Squad*

NOW, THEREFORE, BE IT RESOLVED that the Borough approves an agreement with Browns Heating, Cooling & Plumbing for Heating and Cooling Maintenance services consistent with its proposal dated April 1, 2024.

BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Chief Financial Officer

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on March 12, 2024.

Date

Kerry Quinn, RMC
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						