

BOROUGH COUNCIL, BOROUGH OF SHREWSBURY
REGULAR MEETING AGENDA
February 13, 2024

1. Called to Order
2. Sunshine Statement:
The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on February 9, 2024, by the Deputy Municipal Clerk.
3. Roll Call
4. Salute to the Flag
5. Life Saving Award Presentation- Shrewsbury Police & Shrewsbury First Aid
6. Eagle Scout Presentation & Rebranding of Borough Seal- Ryan Dasilva & Corinne Karl
7. Approval of Minutes- January 2nd, 2024- Reorganization, January 9th, 2024- Regular Meeting Minutes
8. Ordinances:
ORDINANCE 2024-1112, FIRST READING/ INTRODUCTION: An Ordinance of The Council Of The Borough Of Shrewsbury In The County Of Monmouth Amending and Supplementing Chapter 5, Article X, Department of Public Works, Of The Shrewsbury Borough Code.
9. Resolution:
Resolution 2024-029 Resolution Appointing Interim Department of Public Works Manager
Resolution 2024-030 Resolution Authorizing the Purchase of a Detective Vehicle for The Police Department
10. Consent Agenda:
Resolution 2024-031 A Resolution Regarding the Retirement of Ronald Neis
Resolution 2024-032 A Resolution Authorizing the Return of Escrow Funds
Resolution 2024-033 A Resolution Authorizing the Return of Escrow Funds
Resolution 2024-034 A Resolution Applying to New Jersey Department of Law and Public Safety for FY 23 Hazardous Materials Emergency Preparedness
Resolution 2024-035 A Resolution Approving Volunteer for The Shrewsbury Hose Company #1
Resolution 2024-036 A Resolution Authorizing the Borough of Shrewsbury to Extend Contract for 2023 Grounds Maintenance to D'Onofrio & Sons, Inc.
Resolution 2024-037 A Resolution Awarding the Optional Service From the 2023 Grounds Maintenance Program to Sycamore Landscaping for 2024 season
Resolution 2024-038 A Resolution Approving the Bill List for February 13, 2024, and Authorizing Payment of Bills.
Resolution 2024-039 A Resolution Authorizing Modern Group Power Systems to Service the Generators Owned by the Borough of Shrewsbury
Resolution 2024-040 Resolution Authorizing the Amendment of a Non-Fair and Open Contract For LSRP, Licensed Site Remediation Professionals.
11. Discussion and Action:
Field Request- Councilman Gilmartin
DPW Director Retirement Acknowledgement

12. Reports of Council

Councilman James Daly

Special Services, Shrewsbury Board of Education, Land Use Board

Councilwoman DerAsadourian:

Justice Committee, Shrewsbury Community Alliance, Safe Routes to School, RBR BOE

Councilman Eddy:

Public Works/Building Ground, Local Emergency Planning
Committee

Councilman Gilmartin:

Human Services, Recreation Committee

Councilman Levy:

Law and Ordinance, Environmental Commission

Councilman Sena:

Administration and Finance, Memorial Day

13. Mayor's Report

Mayor Kim Doran Eulner

14. Administrator's Report

Christopher Cherbini – Borough Administrator
January Council Reorganization Meeting

15. Correspondence

Kayla Wharton – Deputy Municipal Clerk

16. Open to the Public

17. Adjourn

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-029

**RESOLUTION APPOINTING MATTHEW HALL AS INTERIM DEPARTMENT OF
PUBLIC WORKS MANAGER**

WHEREAS, the Borough of Shrewsbury (the “Borough”) is a governmental entity in the State of New Jersey that follows the provisions of N.J.S.A. 40A:11-1 et seq., also known as the Local Public Contracts Law; and

WHEREAS, the Borough recommends Matthew Hall be appointed as Interim Department of Public Works Manager beginning on February 2, 2024 for the rate of \$1,000 per month; and

NOW, THEREFORE, BE IT RESOLVED by the Borough that:

1. Pursuant to N.J.S.A. 40A:11-9a, Matthew Hall be and hereby is appointed as Interim Department of Public Works Manager and

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**AUTHORIZE TO PURCHASE OF ONE BUICK ENCORE FOR POLICE
DEPARTMENT**

WHEREAS, there is a need to purchase (1) detective vehicle for the Shrewsbury Borough Police Department;

WHEREAS, two complete price quotes were received in accordance with N.J.S.A. 40A:11-6.1 of the Local Public Contract Law; and

WHEREAS, , the Borough of Shrewsbury has a need to purchase, on a timely basis, an detective vehicle, specifically (1) new Buick Encore and

WHEREAS, the lowest cost proposal for a Buick provided by Jim Curley Buick of Keyport

WHEREAS, the maximum amount of the purchase is \$28,000 per vehicle for a total of \$28,000 and funds that will be acquired through a 3 year finance agreement not to exceed .9% a year.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

1. The Borough Council directs Chief Financial Officer and/or the Borough Administrator is hereby authorized to enter into an agreement with Jim Curley Buick to purchase one (1) new 2023 Buick Encore.

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

A RESOLUTION REGARDING THE RETIREMENT OF RONALD NEIS

WHEREAS, Ronald Neis is retiring from the Borough’s Department of Public Works on February 1, 2024 after twenty nine (29) + years of service; and

WHEREAS, Ronald Neis and the Borough of Shrewsbury wish to set forth terms of Mr. Neis’s retirement.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Shrewsbury that Ronald Neis is entitled to be paid for unused sick time at the current rate. He will therefore be paid the sum of \$15,000.00, as a lump sum payment for the unused sick days, and \$4,629.12 for unused vacation days; and

BE IT RESOLVED that the Clerk shall forward a certified copy of this resolution to the Chief Financial Officer.

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

RESOLUTION AUTHORIZING THE RETURN OF UNUSED LAND USE BOARD HEARING ESCROW FUNDS

PROPERTY OWNER: VIO VEMS
PROPERTY LOCATION: 180 Shrewsbury Plaza
ESCROW ACCT: E-12-2-255

WHEREAS, the above-named applicant previously posted, pursuant to the provision of the Municipal Land Use Law and Borough Ordinances Land Use Board hearing escrow funds for professional services to ensure proper review of application; and,

WHEREAS, said professional services for application review have been completed; and,

WHEREAS, the Chief Financial Officer has received correspondence from the Borough Engineer recommending the return of the unused application escrow funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

1. That the Chief Financial Officer be and is hereby authorized to effectuate the return of the unused application review escrow funds to the applicant in the amount of \$235.00, and subsequently closing escrow account E-12-2-255.
2. A certified copy of this resolution shall be provided by the Borough Clerk to each of the following:
 - a.) Borough Engineer
 - b.) Chief Financial Officer
 - c.) Land Use Administrative Agent
 - d.) Property Owner

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

_____ Date

_____ Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION AUTHORIZING THE RETURN OF UNUSED POOL INSPECTION
REVIEW ESCROW FUNDS**

PROPERTY OWNER: Frank & Toni Lee Massa
PROPERTY LOCATION: BLOCK 69, LOT 4
21 Dorchester Way
ESCROW ACCT: E-12-1-125 & E-12-2-95

WHEREAS, the above-named applicant previously posted, pursuant to the provision of the Municipal Land Use Law and Borough Ordinances, pool inspection review escrow funds for professional services to insure proper review of installations; and,

WHEREAS, said professional services for pool inspection review have been completed; and,

WHEREAS, the Chief Financial Officer has received correspondence from the Borough Engineer recommending the return of the unused pool inspection escrow funds.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, as follows:

1. That the Chief Financial Officer be and is hereby authorized to effectuate the return of the unused pool inspection review escrow funds to the property owner in the amount of \$750, and subsequently closing escrow account E-12-1-125, and \$95.00, and subsequently closing escrow account E-12-2-223.
2. A certified copy of this resolution shall be provided by the Borough Clerk to each of the following:
 - a.) Borough Engineer
 - b.) Chief Financial Officer
 - c.) Land Use Administrative Agent
 - d.) Property Owner

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION APPLYING TO NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY FOR FY23
HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) SUBAWARD #2023-24
IN THE AMOUNT OF \$13,250.02**

WHEREAS, the Borough of Shrewsbury desires to apply to the Department of Law and Public Safety Division of State Police for the FY23 Hazardous Materials Emergency Preparedness Subaward for the period 9/30/2023 to 9/30/2024; and

WHEREAS, the Mayor and Council of the Borough of Shrewsbury is authorized to accept and is applying for the FY23 Hazardous Materials Emergency Preparedness Subaward in the amount of \$13,250.02 which will be subdivided into a Training and a Planning portion as described in the application in order to provide funding to improve the implementation of the Office of Emergency Management planning efforts as it relates to hazardous materials accidents/incidents within the Borough of Shrewsbury; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Shrewsbury hereby authorize and does accept said grant application with the Department of Law and Public Safety Division of State Police.

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-035

RESOLUTION APPROVING VOLUNTEER FOR THE SHREWSBURY HOSE COMPANY #1

WHEREAS, the Shrewsbury Hose Company #1 has requested that the Mayor and Council approve the following to be approved by the New Jersey State Firemen’s Association:

Nicholas Gandolfo Shrewsbury Hose Company #1

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, County of Monmouth and State of New Jersey, that the above-mentioned volunteer (s) have been approved.

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION AUTHORIZING THE BOROUGH OF SHREWSBURY TO EXTEND CONTRACT
FOR 2023 GROUNDS MAINTENANCE TO D'ONOFRIO & SONS, INC.**

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et. seq. the Borough of Shrewsbury advertised and solicited bids for 2023 grounds maintenance with an optional extension; and

WHEREAS, the base bid was for mowing and brush hogging, with options for fertilization, aeration, and seeding; and

WHEREAS, the Borough of Shrewsbury received several bids in response to the specifications; and

WHEREAS, D'Onofrio & Sons, Inc. is the lowest responsible bidder for 2023 grounds maintenance; and

WHEREAS, the Chief Financial Officer certified funds in the amount of \$38,000.00 are available to award this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough awards an extension for the 2023 grounds maintenance to D'Onofrio & Sons, Inc. for mowing and brush hogging; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION AWARDING THE OPTIONAL SERVICE, FROM THE 2023 GROUNDS
MAINTENANCE PROGRAM TO SYCAMORE LANDSCAPING FOR 2024 SEASON**

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et. seq. the Borough of Shrewsbury advertised and solicited bids, and quotes for 2023 grounds maintenance; and

WHEREAS, the optional service for fertilization, aeration, and over seeding shall be awarded to Sycamore Landscaping; and

WHEREAS, the Borough of Shrewsbury received several bids and quotes in response to the specifications; and

WHEREAS, the Chief Financial Officer certified funds in the amount of \$18,000.00 are available to award this contract; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, New Jersey that the Borough awards a contract for the Optional Services within the 2021 grounds maintenance to Sycamore Landscaping for Aeration, Overseeding, and Fertilization for 2024 season; and

BE IT FURTHER RESOLVED that the Mayor, or his designee, is hereby authorized and directed to sign such contracts and take any such ministerial actions as are necessary to effectuate the provisions of this resolution; and

BE IT FURTHER RESOLVED that the Borough Attorney is hereby directed to prepare a contract between the Borough and Sycamore Landscaping. in accordance with the Bid Specifications, Sycamore Landscaping's Quote, and this resolution.

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**A RESOLUTION APPROVING THE BILL LIST FOR FEBRUARY 13, 2024, AND AUTHORIZING
PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$TBDfor the period ending February 13, 2024; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify that the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

RESOLUTION 2024-039

**RESOLUTION AUTHORIZING MODERN GROUP POWER SYSTEMS. TO SERVICE
THE GENERATORS OWNED BY THE BOROUGH OF SHREWSBURY**

WHEREAS, the Borough has a need for Modern Group Power Systems. for generator maintenance; and

WHEREAS, the quote is below the quote threshold contained in the Local Public Contracts Law (“LPCL”); and

NOW, THEREFORE, BE IT RESOLVED that the Borough authorizes the service of the generators for a coverage period from January 1, 2024 – December 30, 2024, for a total amount of \$4,293.00 at the following locations:

Department of Public Works, 90 White Road
Borough Hall, 419 Sycamore Avenue
Shrewsbury Hose Company, 783 Broad Street
Shrewsbury First Aid, 115 Haddon Avenue

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on February 13, 2024.

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

RESOLUTION AUTHORIZING THE AMENDEMENT OF A NON-FAIR AND OPEN CONTRACT FOR LSRP, LICENSED SITE REMEDIATION PROFESSIONALS

WHEREAS, the Borough of Shrewsbury has a need to acquire LSRP, Licensed Site Remediation Professionals as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is for 1 year(s); and

WHEREAS, First Environmental Company has submitted a proposal March 13, 2023 indicating they will provide the Site Investigation and Remediation for the Borough; and

WHEREAS, First Environmental Company has completed and submitted a Business Entity Disclosure Certification which certifies that First Environmental Company has not made any reportable contributions to a political or candidate committee in the Borough of Shrewsbury in the previous one year, and that the contract will prohibit the First Environmental Company from making any reportable contributions through the term of the contract, and

WHEREAS, the CFO has certified that funds are available N.J.A.C. 5:30-5.4.

NOW THEREFORE, BE IT RESOLVED that the Borough of Shrewsbury authorizes the Borough Administrator to execute a contract on behalf of the Borough with First Environmental Company, as described herein, not to exceed \$9,500.00; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution.

I, Kayla Wharton, Deputy Municipal Clerk of the Borough of Shrewsbury, do hereby certify that the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting on February 13, 2024

Date

Kayla Wharton
Deputy Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						