

**BOROUGH COUNCIL, BOROUGH OF SHREWSBURY**  
**REGULAR MEETING AGENDA**  
**April 9, 2024**

1. Called to Order
2. Sunshine Statement:  
The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 3rd , 2024, by the Deputy Municipal Clerk.
3. Roll Call
4. Salute to the Flag
5. Proclamation: Arbor Day
6. Life Saving Award Presentation- Shrewsbury Police & Shrewsbury First Aid
7. Approval of Minutes
8. Ordinances:  
*ORDINANCE 2024-1113, SECOND READING/ PUBLIC HEARING: CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)*  
*ORDINANCE NO. 2024-1114, FIRST READING/ INTRODUCTION : AN ORDINANCE AMENDING CHAPTER 45 "SALARIES AND COMPENSATION" TO ESTABLISH SECTION 45-4 "SALARY RANGES FOR ALL NONALIGNED POSITIONS" WITHIN THE BOROUGH CODE OF THE BOROUGH OF SHREWSBURY*
9. Resolution:  
Resolution 2024-051 Approval Of Funds To Research 942 Broad Street B:30 L:16 "R1A Zone" Not To Exceed \$10,000
10. Consent Agenda:  
Resolution 2024-052 Resolution To Enter Into A Shared Services Agreement For The Position Of Chief Financial Officer And Tax Collector With The Township Of Howell  
Resolution 2024-053 Resolution Amending The 2024 Temporary Budget Appropriations, Pursuant To N.J.S.A. 40A:4-20, Prior To The Adoption Of The 2024 Municipal Budget  
Resolution 2024-054 Resolution Certifying Compliance With The United States Equal Opportunity Commission's "Enforcement Guidance ON THE Considerations OF Arrest AND Conviction Records IN Employment Decisions Under Title Vii OF THE Civil Rights Act OF 1964".  
Resolution 2024-055 Resolution To Introduce The 2024 Municipal Budget  
Resolution 2024-056 A Resolution Approving Participation With The State Of New Jersey In Safe And Secure Communities Program Administered By The Department Of Law And Public Safety, Office Of The Attorney General  
Resolution 2024-057 Resolution Amending The Approval The Agreement With Browns Heating, Cooling & Plumbing For Heating And Cooling Maintenance Services For The Hose Company #1, Shrewsbury First Aid Buildings, And Department Of Public Works  
Resolution 2024-058 Resolution Approving The An Agreement With Automated Building Controls For Heating And Cooling Maintenance Services Borough Hall

Resolution 2024-059 Resolution Applying For The Local Efficiency Achievement Program Or "Leap"  
Implementation Grant

Resolution 2024-060 A Resolution Approving The Bill List For March 12, 2024, And Authorizing Payment Of Bills.

11. Discussion and Action

Recreation- Councilman Gilmartin

12. Reports of Council

**Councilman James Daly**

Special Services, Shrewsbury Board of Education, Land Use Board

**Councilwoman DerAsadourian:**

Justice Committee, Shrewsbury Community Alliance, Safe Routes to School, RBR BOE

**Councilman Eddy:**

Public Works/Building Ground, Local Emergency Planning Committee

**Councilman Gilmartin:**

Human Services, Recreation Committee

**Councilman Levy:**

Law and Ordinance, Environmental Commission

**Councilman Sena:**

Administration and Finance, Memorial Day

13. Mayor's Report

Mayor Kim Doran Eulner

14. Administrator's Report

Christopher Cherbini – Borough Administrator

15. Correspondence

Kerry Quinn, Municipal Clerk

16. Open to the Public

17. Adjourn

**RESOLUTION APPROVING FUNDS TO RESEARCH 942 BROAD STREET B:30 L:16 "R1A ZONE" NOT TO EXCEED \$10,000**

**WHEREAS**, the Borough would like to research a parcel within the Borough located at 942 Broad Street B:30 L:16 "R1A ZONE"; and

**WHEREAS**, funds are available for this purpose; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough Shrewsbury will allow that up to \$10,000 be used to further research the parcel located at 942 Broad Street out of the Open Space Account; and.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

<b>Council Member</b>	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
<b>Mr. Daly</b>						
<b>Ms. DerAsadourian</b>						
<b>Mr. Eddy</b>						
<b>Mr. Gilmartin</b>						
<b>Mr. Levy</b>						
<b>Mr. Sena</b>						

**RESOLUTION TO ENTER INTO A SHARED SERVICES AGREEMENT FOR THE POSITION OF CHIEF FINANCIAL OFFICER AND TAX COLLECTOR WITH THE TOWNSHIP OF HOWELL**

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), including N.J.S.A. 40A:65-4.1 to -7, authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any shared service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

**WHEREAS**, Shrewsbury has identified an area where working together with the Township of Howell through shared services will result in a benefit to the Borough; and

**WHEREAS**, N.J.S.A. 40A:9-140.10 requires each municipality to have a Chief Financial Officer but same may be provided by an agreement with another municipality; and

**WHEREAS**, Shrewsbury desires to contract with Howell for the furnishing of services of Chief Financial Officer and Tax Collector; and

**WHEREAS**, Howell has agreed to furnish to Shrewsbury the services of its Chief Financial Officer and Tax Collector pursuant to N.J.S.A. 40A:65-1 et seq.;

**WHEREAS**, in the spirit of inter-municipal cooperation, and in furtherance of the principles underlying the Act, Howell and Shrewsbury (collectively "the Parties") have negotiated an Agreement for the provision of the Chief Financial Officer and Tax Collector services for their respective jurisdictions; and

**WHEREAS**, Shrewsbury has complied with the procedural requirements for shared services agreements between pilot municipalities, pursuant to N.J.S.A. 40A:65-1 et seq., including the holding of a public hearing regarding such shared services agreement.

**NOW THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Shrewsbury that the Borough's participation in the shared services agreement with the Township of Howell for Chief Financial Officer and Tax Collector, a copy of which is attached, is approved; and

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are authorized and directed to execute the shared services agreement in substantially the form attached hereto and incorporated herein by reference; and

**BE IT FURTHER RESOLVED** that a copy of the shared services agreement will be available pursuant to N.J.S.A. 40A:65-5, at the offices of the Borough Clerk for public inspection.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

<b>Council Member</b>	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
<b>Mr. Daly</b>						
<b>Ms. DerAsadourian</b>						
<b>Mr. Eddy</b>						
<b>Mr. Gilmartin</b>						
<b>Mr. Levy</b>						
<b>Mr. Sena</b>						

**RESOLUTION AMENDING THE 2024 TEMPORARY BUDGET APPROPRIATIONS,  
PURSUANT TO N.J.S.A. 40A:4-20, PRIOR TO THE ADOPTION OF THE 2024 MUNICIPAL  
BUDGET**

**WHEREAS**, an emergent condition has arisen with respect to increase in temporary appropriations and no adequate provision has been made in the 2024 temporary appropriations for the aforesaid purpose; and,

**WHEREAS**, N.J.S.A. 40A:4-20 provides for the creation of a temporary emergency appropriation for the purpose mentioned above; and.

**WHEREAS**, the total Current Fund emergency temporary resolutions adopted in the year 2024 pursuant to the provisions of Chapter 96, P.L. 1051 (N.J.S.A. 40A:4-20) including this resolution total \$2,323,000.00

**WHEREAS**, the total temporary Current Fund appropriations adopted in the year 2022 including this resolution total \$4,537,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, (by not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made to the 2024 temporary budget per the attached list.
2. That said temporary appropriation will be provided for in the 2024 Municipal Budget
3. A certified copy of this resolution be forwarded to the Chief Financial Officer.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						

**BOROUGH OF SHREWSBURY  
COUNTY OF MONMOUTH**

**RESOLUTION 2024-054**

**RESOLUTION CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Considerations of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964".**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Borough Council of the Borough of Shrewsbury, Monmouth County, New Jersey, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9th, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**RESOLUTION TO INTRODUCE THE 2024 MUNICIPAL BUDGET**

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024:

General Appropriations for:

Appropriations within "CAPS"  
Municipal Purposes \$ 8,183,024.52

Appropriations excluded from "CAPS":  
Municipal Purposes \$ 1,691,583.33

Reserve for Uncollected Taxes \$ 182,272.15

Total General Appropriations \$ 10,056,880.00

Less: Anticipated Revenues other than current property tax \$ 1,950,035.00

Difference: Amount to be raised by Taxes for Support of Municipal Budget as follows:

Local tax for Municipal Purposes including Reserve for Uncollected Taxes \$ 8,106,845.00

**BE IT ALSO RESOLVED**, that said Budget be published in the Asbury Park Press & Two River Times in the issue of April 13, 2024; and

**BE IT FURTHER RESOLVED**, that the Governing Body of the Borough of Shrewsbury does hereby approve the following as the Budget for the year 2024.

**BE IT FINALLY RESOLVED** that a Hearing on the Budget and Tax Resolution will be held at Shrewsbury Borough Hall on May 14th, at 6:00 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry M. Quinn, RMC, CMC  
Municipal Clerk

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						
Mr. Daly						

**NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM  
RESOLUTION OF PARTICIPATION**

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN  
SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DEPARTMENT  
OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL**

**WHEREAS**, the Borough of Shrewsbury wishes to apply for funding of \$19,486.00 with a match of \$178,480.00 for a project total cost of \$197,906.00 under the Safe and Secure Communities Program (**Grant # P-24-1344**) from 08-01-2023 through 07-31-2024; and

**WHEREAS**, the Borough of Shrewsbury has reviewed the accompanying application and has accepted said request; and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety and the Borough of Shrewsbury, for the purpose described in the application.

**THEREFORE, BE IT RESOLVED** by the Borough of Shrewsbury Mayor and Council that

- 1) As a matter of public policy, the Borough of Shrewsbury wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Department of Law and Public Safety, Office of the Attorney General, shall be responsible for the receipt and review of the applications for said funds.
- 4) The Department of Law and Public Safety, Office of the Attorney General, shall initiate allocations to each applicant as authorized.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

<b>Council Member</b>	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
<b>Ms. DerAsadourian</b>						
<b>Mr. Eddy</b>						
<b>Mr. Gilmartin</b>						
<b>Mr. Levy</b>						
<b>Mr. Sena</b>						
<b>Mr. Daly</b>						



**RESOLUTION AMENDING THE APPROVAL OF THE AGREEMENT WITH BROWNS HEATING,  
COOLING & PLUMBING FOR HEATING AND COOLING MAINTENANCE SERVICES FOR THE  
HOSE COMPANY #1, SHREWSBURY FIRST AID BUILDINGS, BOROUGH HALL, AND  
DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the Browns Heating, Cooling and Plumbing can not allow for the maintenance of the Municipal Building; And

**WHEREAS**, the proposal is below the bid threshold contained in the Local Public Contracts Law (“LPCL”); and

**WHEREAS**, the Borough obtained a quote From Browns Heating, Cooling & Plumbing for such services beginning April 1, 2024. This amended agreement will be for the Heating and Cooling Maintenance at the following location;

*90 White Road  
782 Broad Street- Shrewsbury Hose Company #1  
115 Haddon Avenue- Shrewsbury First Aid Squad*

**NOW, THEREFORE, BE IT RESOLVED** that the Borough approves an agreement with Browns Heating, Cooling & Plumbing for Heating and Cooling Maintenance services consistent with its proposal dated April 1, 2024.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be given to the Chief Financial Officer

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

<b>Council Member</b>	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
<b>Mr. Daly</b>						
<b>Ms. DerAsadourian</b>						
<b>Mr. Eddy</b>						
<b>Mr. Gilmartin</b>						
<b>Mr. Levy</b>						
<b>Mr. Sena</b>						

**RESOLUTION APPROVING THE AGREEMENT WITH AUTOMATED BUILDING CONTROL  
FOR HEATING AND COOLING MAINTENANCE SERVICES FOR THE BOROUGH HALL**

**WHEREAS**, the Borough has a need for Automated Building Control For Heating And Cooling Maintenance Services For The Borough Hall; And

**WHEREAS**, the proposal is below the bid threshold contained in the Local Public Contracts Law (“LPCL”); and

**WHEREAS**, the Borough obtained a quote From Automated Building Control for such services beginning April 1, 2024. This agreement will be for the Heating and Cooling Maintenance at the following location;

*419 Sycamore Avenue*

**NOW, THEREFORE, BE IT RESOLVED** that the Borough approves an agreement with Automated Building Control for Heating and Cooling Maintenance services consistent with its proposal dated April 1, 2024.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be given to the Chief Financial Officer

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

<b>Council Member</b>	<b>Moved</b>	<b>Seconded</b>	<b>Ayes</b>	<b>Nays</b>	<b>Absent</b>	<b>Abstain</b>
<b>Mr. Daly</b>						
<b>Ms. DerAsadourian</b>						
<b>Mr. Eddy</b>						
<b>Mr. Gilmartin</b>						
<b>Mr. Levy</b>						
<b>Mr. Sena</b>						

**RESOLUTION APPLYING FOR THE LOCAL EFFICIENCY ACHIEVEMENT PROGRAM OR  
“LEAP” IMPLEMENTATION GRANT**

**WHEREAS**, the State of New Jersey has appropriated \$7.5 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development, and implementation of new shared and regional services; and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

**WHEREAS**, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

**WHEREAS**, the Borough of Shrewsbury to enter into a shared services agreement, but face certain expenses associated with implementation that present a burden to the local units; and

**WHEREAS**, the purpose of this shared services agreement is to supply Emergency Dispatch Service which will benefit the residents of both participating local units; and

**WHEREAS**, the Borough of Shrewsbury has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

**NOW, THEREFORE, BE IT RESOLVED** by the Shrewsbury Borough Council, that the Shrewsbury Borough will apply for a LEAP Implementation Grant in the amount of \$352,995 to support implementation of this shared service on behalf of itself, and on behalf of County of Monmouth and if awarded and upon execution of said Agreement, the Shrewsbury Borough does accept the Terms and Conditions specified in the Agreement in connection to this grant award.

I, Kerry Quinn, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Shrewsbury Borough Council on April 9, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kerry Quinn, RMC  
Municipal Clerk

Council Member	Moved	Seconded	Ayes	Nays	Absent	Abstain
Mr. Daly						
Ms. DerAsadourian						
Mr. Eddy						
Mr. Gilmartin						
Mr. Levy						
Mr. Sena						