

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

MAY 18, 2020

(Meeting was held via teleconferencing)

Meeting Called to Order

Mayor Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Presiding Officer's Statement

The Annual Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2020 by the Municipal Clerk. In addition to the Annual Notice, notice of this video/teleconference meeting has been provided by notifying the Asbury Park Press and the Two River Times, by placing notice on the bulletin board and filing same with the Borough Clerk on May 15, 2020.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Don Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Mayor Erik Anderson
Bruce Padula, Borough Attorney
Maureen L. Muttie, Clerk/Administrator

Absent: None

Salute to Flag

Led by Mayor Erik Anderson.

Consent Agenda

Councilman DeSalvo motioned to approve the Consent Agenda, seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

**RESOLUTION 2020-065 - APPOINTING JOHN D.
DRAIKIWICZ, ESQ. OF GIBBONS PC AS BOND COUNSEL**

WHEREAS, the Borough has a need for the services of Bond Counsel; and
WHEREAS, funds are available for this purpose; and
WHEREAS, this appointment is exempt from public bidding pursuant to N.J.S.A. 40A:11-5 and is being made pursuant to the non-fair and open process of N.J.S.A. 19:44A-20.5 and -20.7.
NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough Shrewsbury that John D. Draikiwicz, Esq. of Gibbons, PC is hereby appointed as Bond Counsel for the term of May 18, 2020 through December 31, 2020; and.
BE IT FURTHER RESOLVED, the attached professional services agreement is hereby approved, and the Mayor is directed to sign the agreement on behalf of the Borough; and
BE IT FURTHER RESOLVED a copy of this Resolution shall be published in the Borough's designated newspaper as required by law within ten (10) days of its passage.

**RESOLUTION 2020-066 - AWARDING CONTRACT FOR
IMPROVEMENTS TO JOHN PARKER PARK**

WHEREAS, the Borough of Shrewsbury advertised for bids for a certain project known as Manson Park Recreational Improvements; and
WHEREAS, bids were opened and publicly read aloud on May 13, 2020 at 3:00 PM. Three (3) bids were received as follows:

| <u>CONTRACTOR</u> | | <u>AMOUNT BID</u> |
|-----------------------------|------------------|--------------------|
| 1. Z. Tech Contracting, LLC | Mountainside, NJ | \$ 117,541.12* |
| 2. Viviano Construction | Allentown, NJ | \$ 164,015.00 |
| 3. Abhzeen Design | Toms River, NJ | \$ 177,978.00* |
| | | * Corrected amount |

WHEREAS, the Borough Engineer reviewed the bids and has determined that Z. Tech Contracting, LLC was the lowest responsible bidder, and the bid documents submitted by Z. Tech Contracting, LLC comply with all requirements after having been reviewed by the Borough Attorney; and
WHEREAS, the Governing Body of the Borough of Shrewsbury acting on the advice of the Borough Engineer does hereby make a finding that the bid submitted by Z. Tech Contracting, LLC does hereby best serve the interest of the municipality; and
NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Shrewsbury hereby recommends that a Contract for the project known as Improvements to John Parker Park in the Borough of Shrewsbury, County of Monmouth be awarded to Z. Tech Contracting, LLC, Mountainside NJ resulting in a contract amount of \$117,541.12; and
BE IT FURTHER RESOLVED that the presiding officer of this body be and is hereby directed to sign for on its behalf the contract in the prescribed form for said construction and that the Clerk of this body be and is hereby directed to sign and seal said contract with the corporate seal of this body and attest to same.

**RESOLUTION 2020-067 - AWARDING CONTRACT TO FIORE PAVING COMPANY
FOR STREAM CLEANING**

WHEREAS, the Borough wishes to perform stream cleaning utilizing funds from its Clean Communities Grant; and

WHEREAS, the cost of the services is below the bid threshold contained in the Local Public Contracts Law; and

WHEREAS, the Borough obtained quotes from contractors, and has determined to award the contract to Fiore Paving Company, which provided the lowest quote of \$9,600.

NOW, THEREFORE, BE IT RESOLVED that the governing body hereby approved awarding a contract for stream cleaning services to Fiore Paving Company in an amount not to exceed \$9,600.

**RESOLUTION 2020-068 - AUTHORIZING THE REFUND OF OVERPAYMENT
OF TAXES**

WHEREAS, the Tax Collector has forwarded to the Borough of Shrewsbury, a list of taxes which are overpaid, and has recommended that the same be refunded; and

WHEREAS, in accordance with N.J.S.A. 54:4-68, there are provisions for the Borough of Shrewsbury to make adjustments with respect to overpaid taxes.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the following taxes are hereby refunded based upon the recommendations of the Tax Collector:

| BLOCK | LOT | NAME | YEAR | AMOUNT |
|--------------|------------|---|-------------|---------------|
| 70 | 6.04 | Gazdus, John & Kelly Ryan 32 Strauss Drive Shrewsbury, NJ 07702 | 2019 | \$ 935.54 |
| 52 | 49 | Scott Lewis 38 North Park Ave Shrewsbury, NJ 07702 | 2019 | \$ 1,991.36 |

**RESOLUTION 2020-069 - APPOINTING KATHRYN
KWAAK AS ASSISTANT TO THE CONSTRUCTION
OFFICIAL**

WHEREAS, Kathryn Kwaak (“Employee”) serves the Borough as Code Enforcement Officer; and

WHEREAS, the Borough wishes to add the title and responsibilities of Assistant to the Construction Official to Employee’s duties; and

WHEREAS, Employee wishes to perform the additional duties of Assistant to the Construction Official.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that, in addition to her duties as Code Enforcement Officer, Kathryn Kwaak is hereby appointed Assistant to the Construction Official; and

BE IT FURTHER RESOLVED that Employee shall be paid \$22.50 per hour, inclusive of the duties of Code Enforcement Officer and Assistant to the Construction Official effective April 23, 2020; and

BE IT FURTHER RESOLVED that Employee shall not work more than twenty-five (25) hours per week, inclusive of the duties of both positions.

**RESOLUTION 2020-070 - APPROVING THE BILL LIST FOR MAY 18, 2020 AND
AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$266,825.78 for the period ending May 18, 2020; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

Ordinances – Introduction/First Reading:

Ordinance No. 2020-1068: Bond Ordinance Providing for Improvements to Various Roads and Appropriating \$1,900,000 Therefor and Authorizing the Issuance of \$1,450,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the borough of Shrewsbury, in the County of Monmouth, New Jersey

Councilman Sena explained this ordinance is being introduced so that the road program the Borough has in place can be completed. The roads being worked on are Silverbrook and Samara.

Council Eddy added that with asphalt prices being much lower than normal, the Borough may be able to do additional roads, but currently this ordinance is only for Samara and Silverbrook.

Councilman Sena motioned to approve Ordinance No. 2020-1068, seconded by Councilman DeSalvo and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

**BOND ORDINANCE 2020-1068 - PROVIDING FOR IMPROVEMENTS TO VARIOUS
ROADS AND APPROPRIATING \$1,900,000 THEREFOR AND AUTHORIZING THE
ISSUANCE OF \$1,450,000 BONDS AND NOTES TO FINANCE A PORTION OF THE
COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHREWSBURY,
IN THE COUNTY OF MONMOUTH, NEW JERSEY**

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Shrewsbury, in the County of Monmouth, New Jersey (the "Borough"). For the said improvements stated in Section 3, there is hereby appropriated the aggregate sum of \$1,900,000, which sum includes a \$380,000 New Jersey Department of Transportation Grant (the "Grant") and the sum of \$70,000 from the Capital Improvement Fund. Pursuant to the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"), specifically, N.J.S.A. 40A:2-11(c), as amended and supplemented, no down payment is required for the improvements and purposes set forth in Section 3, hereof, as such project is being partially funded by the Grant.

Section 2. For the financing of said improvements and purposes described in Section 3 hereof, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,450,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the

Borough in a principal amount not exceeding \$1,450,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of Improvements to Various Roads, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough. (b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$1,450,000, as stated in Section 2 hereof. (c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$1,900,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$1,900,000 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$70,000 from the capital improvement fund and \$380,000 from the New Jersey Department of Transportation Grant for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of

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the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

- (a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is (twenty) 20 years.
- (c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,450,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.
- (d) An aggregate amount not exceeding \$300,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.
- (e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations

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authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance No. 2020-1069: An Ordinance to Repeal and Replace Chapter 166, "Nursing and Assisted Living Homes," to Prescribe the use of Shrewsbury First Aid Squad in Emergency Situations Only and Providing Requirement for Nursing and Assisted Living Centers for Ambulance Services

Councilman Eddy explained this ordinance needed some updating and it was modeled after one implemented in Holmdel which has been working rather well. Mayor Anderson asked what the repercussions are if this was not followed and Councilman Eddy confirmed that it was simply a fine.

Councilwoman DerAsadourian motioned to approve Ordinance No. 2020-1069, seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

ORDINANCE 2020-1069 - TO REPEAL AND REPLACE CHAPTER 166, "NURSING AND ASSISTED LIVING HOMES," TO PRESCRIBE THE USE OF SHREWSBURY FIRST AID SQUAD IN EMERGENCY SITUATIONS ONLY AND PROVIDING REQUIREMENT FOR NURSING AND ASSISTED LIVING CENTERS FOR AMBULANCE SERVICES

WHEREAS, the Borough is uniquely positioned with several Nursing and Assisted Living Home (hereinafter, "Facilities") doing business within the Borough; and
WHEREAS, the Borough recognizes the importance of the Borough's First Aid Squad; and
WHEREAS, the volunteer First Aid Squad runs exclusively on a volunteer basis; and
WHEREAS, the First Aid Squad is to be utilized solely for emergency situations;
WHEREAS, due to the high concentration of Facilities within the Borough, First Aid Squad resources are at risk of being overextended;
WHEREAS, the goal of preserving the First Aid Squad resources is furthered by the Facilities contracting, hiring, or otherwise engaging in relationships with third-parties or in-house ambulance services;

WHEREAS, such third-party or in-house ambulance services for use by the respective Facilities will relieve the First Aid Squad and further the Borough's objective to have the First Aid Squad available for emergencies within the Borough;

WHEREAS, the Borough finds that this Ordinance will serve the Borough's and the Facilities' residents and guests in the event of an emergency.

NOW, THEREFORE, the Mayor and Council of the Borough of Shrewsbury hereby **ORDAIN** as follows:

SECTION I

Chapter 166 of the Code of the Borough of Shrewsbury is hereby repealed in its entirety and replaced with the following:

Section 166-1: Purpose. The purpose of this Chapter is to preserve and enhance the availability of volunteer first aid squad services for emergency medical situations in the Borough by regulating the use of volunteer first aid squad services in certain non-emergency situations.

Section 166-2: This Chapter shall apply to each and every Nursing or Assisted Living Home or similar facility in the Borough which is a licensed health care facility, hospital, institution, care center, convalescent home, old-age home, nursing home, assisted living facility, rehabilitation center, mental health institution, or any other establishment or institution for the care, treatment, lodging, or nursing of persons who are mentally ill, mentally deficient, acutely ill, chronically ill, disabled, convalescent, infirm or in any way afflicted, or who resided therein for any purpose whatsoever.

Section 166-3: All such facilities described herein within the Borough shall be required to own or rent to have promptly and readily available appropriately staffed private ambulance services for the treatment and transport of patients in need of emergency and non-emergency care. Such ambulance services must be available each and every day for 24-hours-per-day.

Section 166-4: (a) In order to satisfy the requirements of this Chapter, each such facility shall file proof of availability of private ambulance services with the Borough Clerk within sixty (60) days of the final passage of this Chapter. Such filings must also occur on or before January 5th of each year thereafter. Proof shall consist of a contract with no less than two (2) private ambulance service providers under which such providers are obligated to respond promptly to the facility. If a facility elects to own and operate its own ambulances, such proof shall consist of documentation of the make, model, year, color, serial number, license plate number, location, and staffing of such ambulance. A

facility with its own ambulance service must provide proof of at least one-fully-staffed ambulance per 100 patients on every given day. Additionally, a facility with its own ambulance service must also provide the proof outlined herein for at least one subsequent or back-up ambulance service.

(b) All such facilities must provide a certification by the facility's resident director, manager, or authorized corporate officer affirming that adequate private ambulance services are available, and that all agents and employees of such facility have been apprised of and trained in the use of such private ambulance services; this certification is to be filed with the Clerk along with the proofs required herein in the timeframe herein.

(c) The failure of a facility to comply with the requirements of this section shall constitute an ordinance violation by the facility and its resident director, manager, or authorized corporate officer punishable by a fine not to exceed \$500 for the first time and an additional \$750 for every subsequent violation.

Section 166-5:

In the event than a facility takes actions resulting in the dispatch of a Borough's volunteer first aid squad, and the responding volunteer first aid squad determines that the basis for the dispatch did not constitute circumstances requiring use of advanced life support or paramedic unit, the volunteer first aid squad, through its responding members, shall certify, via a notarized affidavit, accordingly to the Borough and the facility shall be subject to an initial fee of \$500. Upon the Borough's receipt of such certification, the Borough shall provide a copy of the certification to the facility via certified mail. The facility shall have ten-day from the date the Borough mailed the certification to provide proof to contradict the first aid squad certification. If the facility submits such proof, the first aid committee shall review the first aid squad's and the facility's papers and make a determination within 30-days.

The initial fee imposed under this section shall be \$500; any subsequent fee shall increase by \$10/per violation. Violations will reset to \$500 as of January 1 every year.

SECTION II

All Ordinances or parts of Ordinances inconsistent herewith are repealed to the extent of such inconsistency. The Borough Clerk is authorized to renumber and/or re-codify any sections affected by such repeal to the extent consistent with this Ordinance.

SECTION III

If any word, phrase, clause, section or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional such word, phrase, clause, section or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

SECTION IV

This Ordinance shall take effect upon publication thereof after final passage according to law.

Proclamation – EMS Week

Mayor Anderson acknowledged that the week of May 17th was EMS Week and with Cov-19 and all that the first responders do to help the community whether they be paid or volunteers, on behalf of the Council and Mayor Anderson, he wanted to thank those health care heroes:

***Proclamation
Emergency Medical Services Week
May 17 – 23, 2020***

WHEREAS, emergency medical services is a vital public service; and
WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
WHEREAS, every year in May we celebrate our emergency medical services professionals for the work they do for our community; and
WHEREAS, the devastating scope of the coronavirus pandemic has increased the demands on our emergency medical services professionals; and
WHEREAS, this year our emergency medical services professionals have risen beyond expectations in the face of Covid-19; and
WHEREAS, every day our emergency medical services professionals persevered, continued to serve, and went into the unknown; and
WHEREAS, each of our emergency medical services professionals are commended for rising above the challenges to meet the needs of our community; and
WHEREAS, especially during these trying times, it is appropriate to recognize the value, the bravery, and the accomplishments of all emergency medical services professionals.

NOW THEREFORE, I, Erik Anderson, Mayor of the Borough of Shrewsbury, do hereby proclaim the week of May 17 – 23, 2020 as **EMERGENCY MEDICAL SERVICES WEEK** in the Borough of Shrewsbury. I encourage the Shrewsbury Borough Community to observe this occasion by showing their support and gratitude to our local emergency medical services professionals.

***Dated this Seventeenth Day of May, Two Thousand Twenty
Under my Hand and the Seal of the Borough of Shrewsbury
Mayor Erik Anderson***

Reports of Council

Councilwoman DerAsadourian

- Councilwoman DerAsadourian reported “Make Some Noise” night was a huge success and thanked the residents who participated.
- In preparation for school reopening, Councilwoman DerAsadourian is working on getting a Safe Route to School meeting set up.
- Regarding negotiations, the PBA contract is almost finalized. The DPW contract negotiations is ongoing; the Borough is waiting on a response from PERC.

Councilman DeSalvo

- Councilman DeSalvo relayed a message from the Chief of Police; the Chief would like to remind everyone that as the weather gets nicer, we still need to maintain social distancing.
- Red Bank Regional held a virtual meeting whereby the board introduced and adopted their budget at the same meeting. The budget is up over 5% which disregards the 2% cap. Mayor Anderson and Councilman DeSalvo both expressed their displeasure with the RBR budget process this year.

Councilman Eddy

- Tech Update: Cameras will be installed at the DPW yard and First Aid to provide safety and monitoring of those facilities.
- DPW Update: DPW is caught up on the brush and is getting ready to tackle other projects. Stream cleaning has been a work in progress; Parker Place into Little Silver Creek is almost completed.
- OEM Update: Councilman Eddy asked Council to please keep track of any hours worked on the Coronavirus and forward to the Administrator. Volunteers can be reimbursed for their hours as well. Mayor Anderson asked to inquire if elected officials can add hours. Councilman Eddy responded he would investigate it.

Councilwoman Doran Eulner

- Community Garden Update: Councilwoman Eulner mentioned if anyone is interested, there are a few plots available.
- Red Bank Regional Seniors asked permission to post a sign at the front of Borough Hall. They will be putting it up and taking it down – DPW assistance is not required.

Councilman Gilmartin

- Councilman Gilmartin had no updates.

Councilman Sena

- Finance Update: 90% of taxes are paid for the second quarter.
- Shrewsbury Borough School Update: The SBS school budget went up 2%. Reopening plans for SBS are in the works; but nothing has been finalized.
- Councilman Sena reiterated the frustration that Councilman DeSalvo expressed regarding RBR's budget increase, especially considering RBR just had a referendum last year.

Mayor's Report

- Mayor Anderson announced Legislative District 11 has a committee for reopening of small businesses and Mayor Anderson was appointed to the committee by Senator Vin Gopal.
- Mayor Anderson informed the public that Governor Murphy's Executive Order has made this election vote-by-mail. All registered republicans or democrats will receive a mail-in-ballot. All independents or inactive votes will receive an application to request a mail-in-ballot.
- The Annual Memorial Day Ceremony is still tentative with regard to restrictions set forth from the Governor's Executive Orders.

Clerk/Administrator's Report

- Ms. Muttie reported on the conference she attended with the County for the Cares Act and how reimbursement of Covid-19 expenses would work. The County hired a firm that will be handling all of the paperwork and issuing the reimbursements. If the Borough is interested in participating, there is an agreement accompanied by a resolution that will have to be approved by Council. The first round of reimbursement must be filed by June 15th. All items being submitted for reimbursement must have been paid for prior the June 15th.
- Regarding the Primary Election, there will only be one polling location and it will most likely be at the Borough Hall.

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

Stuart Minis, 35 Thomas Avenue – Mr. Minis asked if the area where the stream cleaning took place would be landscaped or kept rough. Councilman Eddy replied that was still in discussions and that a decision would be made most likely by Friday.

Walt Huresky, 319 Sycamore Avenue – Mr. Huresky was interested in following up on the Environmental Commissions "Plastic Bag Ban". Councilman Sena and Councilman DeSalvo explained that nothing has been done, considering most stores are not allowing reusable bags currently due to Covid-19. Councilman Sena explained that unfortunately with the Covid-19 information, the topic is at a standstill.

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Close the Floor to the Public

With no one else wishing to speak, the floor was closed to the public.

Adjourn

Meeting was adjourned at 7:33pm.

Attest: Maureen L. Muttie
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: Erik Anderson
Erik Anderson
Mayor