

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

JUNE 15, 2020

Meeting Called to Order

Mayor Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Sunshine Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2020 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Mayor Erik Anderson
Bruce Padula, Borough Attorney
Maureen L. Muttie, Clerk/Administrator

Absent: Councilman Jeff DeSalvo
Councilman Don Eddy

Salute to Flag

Led by Mayor Erik Anderson.

Approval of Minutes – April 6, 2020

Councilwoman Eulner motioned to approve the April 6, 2020 minutes, seconded by Councilman Sena and approved by the following vote:

Ayes: DerAsadourian, Eulner, Gilmartin, Sena
Nays: None
Abstain: None

Consent Agenda

Councilman Sena motioned to approve the Consent Agenda, seconded by Councilwoman Eulner, and approved by the following roll call vote:

Ayes: DerAsadourian, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

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**RESOLUTION 2020-077 - AUTHORIZING EXTENSION OF PLENARY RETAIL
DISTRIBUTION LICENSE 1345-44-004-015 TO TRUSTEE IN
BANKRUPTCY FOR WINE UTOPIA LLC**

WHEREAS, an application has been filed for the extension of Plenary Retail Distribution License 1345-44-004-015 to the Trustee in Bankruptcy for Wine Utopia LLC., owner of the license; and

WHEREAS, the submitted application form is complete in all respects, including proof of appointment of John M. McDonnell to act as Trustee in Bankruptcy for Wine Utopia LLC.

NOW, THEREFORE BE IT RESOLVED that the Shrewsbury Borough Governing Body does hereby approve, effective June 15, 2020 the extension of the aforesaid Plenary Retail Distribution License to John M. McDonnell for the purpose of conducting business under the privileges, terms, and conditions of the license as Trustee in Bankruptcy until such time all matters pertaining to this license have been satisfied and herewith directs the Borough Clerk to endorse the License Certificate as follows: "This license is hereby extended, subject to all its terms and conditions to John M. McDonnell, Trustee in Bankruptcy for September 30, 2020."

**RESOLUTION 2020-078 - AUTHORIZING EXTENSION OF PLENARY RETAIL
CONSUMPTION LICENSE WITH BROAD C - 1345-32-001-008 TO TRUSTEE IN
BANKRUPTCY FOR WINE UTOPIA LLC**

WHEREAS, an application has been filed for the extension of Plenary Retail Consumption License with Broad C - 1345-32-001-008 to the Trustee in Bankruptcy for Wine Utopia LLC., owner of the license; and

WHEREAS, the submitted application form is complete in all respects, including proof of appointment of John M. McDonnell to act as Trustee in Bankruptcy for Wine Utopia LLC.

NOW, THEREFORE BE IT RESOLVED that the Shrewsbury Borough Governing Body does hereby approve, effective June 15, 2020 the extension of the aforesaid Plenary Retail Consumption License with Broad C to John M. McDonnell for the purpose of conducting business under the privileges, terms, and conditions of the license as Trustee in Bankruptcy until such time all matters pertaining to this license have been satisfied and herewith directs the Borough Clerk to endorse the License Certificate as follows: "This license is hereby extended, subject to all its terms and conditions to John M. McDonnell, Trustee in Bankruptcy for September 30, 2020."

**RESOLUTION 2020-079 - REAPPOINTING A TEMPORARY QUALIFIED
PURCHASING AGENT AND SETTING THE BID THRESHOLD**

WHEREAS, pursuant to N.J.S.A. 40A:11-9(g) by way of Resolution 2019-039, the Council of the Borough of Shrewsbury appointed Kerry Quinn as a temporary qualified purchasing agent for the Borough of Shrewsbury for a period not to exceed one (1) year; and

WHEREAS, pursuant to N.J.S.A. 40A:11-9(g) "any person so appointed may, with the approval of the director, be reappointed as a temporary purchasing agent for a maximum of one additional year following the end of the first temporary appointment"; and

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WHEREAS, Kerry Quinn, is enrolled in the required classes to qualify for the designation of Qualified Purchasing Agent; and

WHEREAS, the Mayor and Council of the Borough of Metuchen have determined that Kerry Quinn has demonstrated good moral character and the ability to fulfill the duties of purchasing agent; and

WHEREAS, the Mayor and Council of the Borough of Shrewsbury have determined that it is in the best interest of the Borough to reappoint Kerry Quinn, as temporary qualified purchasing agent for the Borough of Shrewsbury for an additional year subject to the approval of the Director of Local Government Services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-3 for contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A. 40A:11-9, the contracting unit may increase the maximum bid threshold from \$17,500 to \$40,000; and

WHEREAS, contingent upon the approval of the Director of Division of Local Government Services, the Mayor and Council has also determined that it is in the best interest of the Borough of Shrewsbury to increase the maximum bid threshold from \$17,500 to \$40,000.

NOW THEREFORE, BE IT RESOLVED, that the Borough Council hereby reappoints Kerry Quinn as the Temporary Qualified Purchasing Agent for the Borough of Shrewsbury, subject to the approval of the Director of the Division of Local Government Services, hereby authorizing her to exercise the duties of purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the Borough of Shrewsbury, as well as granting her authorization to negotiate and award such contracts below the bid threshold; and

BE IT FURTHER RESOLVED, by the Council of the Borough of Shrewsbury that contingent upon the approval of the Director of the Division of Local Government Services, pursuant to N.J.S.A. 40:11-3, the bid threshold for the Borough of Shrewsbury shall be \$40,000; and

BE IT FURTHER RESOLVED by the Council of the Borough of Shrewsbury that it hereby authorizes all Borough Officials and employees to take the necessary action in order to effectuate the within Resolution including but not limited to the Borough Clerk and Chief Financial Officer are hereby authorized and directed to complete the necessary paperwork and to forward a certified copy of this Resolution to the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:32-4.3 and 4.4

**RESOLUTION 2020-080 - AUTHORIZATION TO CONDUCT BLOCK PARTY-
BLADES RUN**

BE IT RESOLVED that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for a block party to be held on Blades Run on Saturday, September 12, 2020, from 3:00pm until 9:00pm, as requested on May 29, 2020 from resident Shannon Scheffling.

BE IT FURTHER RESOLVED that all social distancing guidelines in place at the time of the event are to be adhered to.

**RESOLUTION 2020-081 - AUTHORIZATION TO CONDUCT BLOCK PARTY –
PATTERSON COURT**

BE IT RESOLVED that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for a block party to be held on Patterson Court on Saturday, August 1, 2020, from 3:00pm until 8:00pm, with a rain date of Saturday, August 8, 2020 from 3:00pm until 8:00pm, as requested on May 25, 2020 from resident Joanne Quinn.

BE IT FURTHER RESOLVED that all social distancing guidelines in place at the time of the event are to be adhered to.

**RESOLUTION 2020-082 - APPROVING THE BILL LIST FOR JUNE 15, 2020 AND
AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$1,545,113.21 for the period ending June 15, 2020; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

Ordinances – Introduction/First Reading:

Ordinance No. 2020-1071: An Ordinance Establishing Chapter 146 Entitled “Landscaping, Landscaper Licensing, Registration, and Noise” of the Code of the Borough of Shrewsbury

Councilwoman Eulner motioned to approve Ordinance No. 2020-1071, seconded by Councilman Sena and approved by the following roll call vote:

Ayes: DerAsadourian, Eulner, Gilmartin and Sena

Nays: None

Abstain: None

Ordinances – Second Reading/Public Hearing

Ordinance No. 2020-1068: Bond Ordinance Providing for Improvements to Various Roads and Appropriating \$1,900,000 Therefor and Authorizing the Issuance of \$1,450,000 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Shrewsbury, in the County of Monmouth, New Jersey

Open the Floor to the Public

Mayor Anderson opened the floor to the public to discuss Ordinance No. 2020-1068.

Close the Floor to the Public

With no one present to speak, Mayor Anderson closed the floor to the public.

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Motion to Adopt

Councilman Sena motioned to adopt Ordinance No. 2020-1068, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: DerAsadourian, Eulner, Gilmartin, Sena
Nays: None
Abstain: None

BOND ORDINANCE NO. 2020-1068

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO VARIOUS ROADS AND APPROPRIATING \$1,900,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,450,000 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHREWSBURY, IN THE COUNTY OF MONMOUTH, NEW JERSEY

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be undertaken in and by the Borough of Shrewsbury, in the County of Monmouth, New Jersey (the "Borough"). For the said improvements stated in Section 3, there is hereby appropriated the aggregate sum of \$1,900,000, which sum includes a \$380,000 New Jersey Department of Transportation Grant (the "Grant") and the sum of \$70,000 from the Capital Improvement Fund. Pursuant to the Local Bond Law, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law"), specifically, N.J.S.A. 40A:2-11(c), as amended and supplemented, no down payment is required for the improvements and purposes set forth in Section 3, hereof, as such project is being partially funded by the Grant.

Section 1. For the financing of said improvements and purposes described in Section 3 hereof, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,450,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$1,450,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of Improvements to Various Roads, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$1,450,000, as stated in Section 2 hereof.

(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$1,900,000, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$1,900,000 over the estimated maximum amount of bonds or notes

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to be issued therefor being the amount of said \$70,000 from the capital improvement fund and \$380,000 from the New Jersey Department of Transportation Grant for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is (twenty) 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,450,000 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$300,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

(e) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such

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costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance No. 2020-1069: An Ordinance to Repeal and Replace Chapter 166, "Nursing and Assisted Living Homes," to Prescribe the use of Shrewsbury First Aid Squad in Emergency Situations Only and Providing Requirement for Nursing and Assisted Living Centers for Ambulance Services

Open the Floor to the Public

Mayor Anderson opened the floor to the public to discuss Ordinance No. 2020-1069.

Close the Floor to the Public

With no one present to speak, Mayor Anderson closed the floor to the public.

Motion to Adopt

Councilman Sena motioned to adopt Ordinance No. 2020-1069, seconded by Councilwoman Eulner and approved by the following roll call vote:

| | |
|----------|--|
| Ayes: | DerAsadourian, Eulner, Gilmartin, Sena |
| Nays: | None |
| Abstain: | None |

ORDINANCE NO. 2020-1069

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 166, "NURSING AND ASSISTED LIVING HOMES," TO PRESCRIBE THE USE OF SHREWSBURY FIRST AID SQUAD IN EMERGENCY SITUATIONS ONLY AND PROVIDING REQUIREMENT FOR NURSING AND ASSISTED LIVING CENTERS FOR AMBULANCE SERVICES

WHEREAS, the Borough is uniquely positioned with several Nursing and Assisted Living Home (hereinafter, "Facilities") doing business within the Borough; and

WHEREAS, the Borough recognizes the importance of the Borough's First Aid Squad; and

WHEREAS, the volunteer First Aid Squad runs exclusively on a volunteer basis; and

WHEREAS, the First Aid Squad is to be utilized solely for emergency situations;

WHEREAS, due to the high-concentration of Facilities within the Borough, First Aid Squad resources are at risk of being overextended;

WHEREAS, the goal of preserving the First Aid Squad resources is furthered by the Facilities contracting, hiring, or otherwise engaging in relationships with third-parties or in-house ambulance services;

WHEREAS, such third-party or in-house ambulance services for use by the respective Facilities will relieve the First Aid Squad and further the Borough's objective to have the First Aid Squad available for emergencies within the Borough;

WHEREAS, the Borough finds that this Ordinance will serve the Borough's and the Facilities' residents and guests in the event of an emergency.

NOW, THEREFORE, the Mayor and Council of the Borough of Shrewsbury hereby **ORDAIN** as follows:

SECTION I

Chapter 166 of the Code of the Borough of Shrewsbury is hereby repealed in its entirety and replaced with the following:

Section 166-1: Purpose. The purpose of this Chapter is to preserve and enhance the availability of volunteer first aid squad services for emergency medical situations in the Borough by regulating the use of volunteer first aid squad services in certain non-emergency situations.

Section 166-2: This Chapter shall apply to each and every Nursing or Assisted Living Home or similar facility in the Borough which is a licensed health care facility, hospital, institution, care center, convalescent home, old-age home, nursing home, assisted living facility, rehabilitation center, mental health institution, or any other establishment or institution for the care, treatment,

lodging, or nursing of persons who are mentally ill, mentally deficient, acutely ill, chronically ill, disabled, convalescent, infirm or in any way afflicted, or who resided therein for any purpose whatsoever.

Section 166-3: All such facilities described herein within the Borough shall be required to own or rent to have promptly and readily available appropriately staffed private ambulance services for the treatment and transport of patients in need of emergency and non-emergency care. Such ambulance services must be available each and every day for 24-hours-per-day.

Section 166-4:

(a) In order to satisfy the requirements of this Chapter, each such facility shall file proof of availability of private ambulance services with the Borough Clerk within sixty (60) days of the final passage of this Chapter. Such filings must also occur on or before January 5th of each year thereafter. Proof shall consist of a contract with no less than two (2) private ambulance service providers under which such providers are obligated to respond promptly to the facility. If a facility elects to own and operate its own ambulances, such proof shall consist of documentation of the make, model, year, color, serial number, license plate number, location, and staffing of such ambulance. A facility with its own ambulance service must provide proof of at least one-fully-staffed ambulance per 100 patients on every given day. Additionally, a facility with its own ambulance service must also provide the proof outlined herein for at least one subsequent or back-up ambulance service.

(b) All such facilities must provide a certification by the facility's resident director, manager, or authorized corporate officer affirming that adequate private ambulance services are available, and that all agents and employees of such facility have been apprised of and trained in the use of such private ambulance services; this certification is to be filed with the Clerk along with the proofs required herein in the timeframe herein.

(c) The failure of a facility to comply with the requirements of this section shall constitute an ordinance violation by the facility and its resident director, manager, or authorized corporate officer punishable by a fine not to exceed \$500 for the first time and an additional \$750 for every subsequent violation.

Section 166-5: In the event than a facility takes actions resulting in the dispatch of a Borough's volunteer first aid squad,

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and the responding volunteer first aid squad determines that the basis for the dispatch did not constitute circumstances requiring use of advanced life support or paramedic unit, the volunteer first aid squad, through its responding members, shall certify, via a notarized affidavit, accordingly to the Borough and the facility shall be subject to an initial fee of \$500. Upon the Borough's receipt of such certification, the Borough shall provide a copy of the certification to the facility via certified mail. The facility shall have ten-day from the date the Borough mailed the certification to provide proof to contradict the first aid squad certification. If the facility submits such proof, the first aid committee shall review the first aid squad's and the facility's papers and make a determination within 30-days.

The initial fee imposed under this section shall be \$500; any subsequent fee shall increase by \$10/per violation. Violations will reset to \$500 as of January 1 every year.

SECTION II

All Ordinances or parts of Ordinances inconsistent herewith are repealed to the extent of such inconsistency. The Borough Clerk is authorized to renumber and/or re-codify any sections affected by such repeal to the extent consistent with this Ordinance.

SECTION III

If any word, phrase, clause, section or provision of this Ordinance shall be found by any Court of competent jurisdiction to be unenforceable, illegal or unconstitutional such word, phrase, clause, section or provision shall be severable from the balance of the Ordinance and the remainder of the Ordinance shall remain in full force and effect.

SECTION IV

This Ordinance shall take effect upon publication thereof after final passage according to law.

Ordinance No. 2020-1070: A Bond Ordinance Providing for the Improvements to the Shrewsbury Municipal Facilities and Appropriating \$20,000.00 Therefor and Authorizing the Issuance of \$19,000.00 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Shrewsbury, in the County of Monmouth, New Jersey

Open the Floor to the Public

Mayor Anderson opened the floor to the public to discuss Ordinance No. 2020-1070.

Close the Floor to the Public

With no one present to speak, Mayor Anderson closed the floor to the public.

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Motion to Adopt

Councilwoman Eulner motioned to adopt Ordinance No. 2020-1070, seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, Eulner, Gilmartin, Sena
Nays: None
Abstain: None

BOND ORDINANCE NO. 2020-1070

BOND ORDINANCE PROVIDING FOR THE IMPROVEMENTS TO THE SHREWSBURY MUNICIPAL FACILITIES AND APPROPRIATING \$20,000.00 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$19,000.00 BONDS AND NOTES TO FINANCE A PORTION OF THE COSTS THEREOF, AUTHORIZED IN AND BY THE BOROUGH OF SHREWSBURY, IN THE COUNTY OF MONMOUTH, NEW JERSEY

BE IT ORDAINED by the BOROUGH COUNCIL OF THE BOROUGH OF SHREWSBURY, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements be undertaken in and by the Borough of Shrewsbury, in the County of Monmouth, New Jersey (the "Borough"). For the improvements or purposes described in Section 3, there is hereby appropriated the sum of \$20,000.00, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$1,000 as the down payment for said purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in the Capital Improvement Fund of one or more previously adopted budgets

Section 2. In order to finance the costs of said improvements or purposes not provided for by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount not to exceed \$19,000.00, pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized to be undertaken consist of the improvements to the Shrewsbury Municipal Facilities, together with all purposes necessary, incidental or appurtenant thereto, all as shown on and in accordance with plans, specifications or requisitions therefor on file with or through the Borough Chief Financial Officer, as finally approved by the governing body of the Borough.

(b) The estimated maximum amount of bonds or notes to be issued for the improvements or purposes described in Section 3(a) hereof is \$20,000.00, as stated in Section 2 hereof.

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(c) The estimated cost of the improvements or purposes described in Section 3(a) hereof is \$20,000.00, which is equal to the amount of the appropriation herein made therefor. The excess of the appropriation of \$20,000.00 over the estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$1,000 down payment for said purposes.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Borough, provided that no note shall mature later than one (1) year from its date. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer, who shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of such notes occurs, such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense and are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law and taking into consideration the amount of the obligations authorized for said purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is (five) 5 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Borough Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such Statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$19,000.00 and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) To the extent that moneys of the Borough are used to finance, on an interim basis, costs of said improvements or purposes, the Borough reasonably expects such costs to be paid or reimbursed with the proceeds of obligations issued pursuant hereto. This ordinance shall constitute a declaration of official intent for the purposes and within the meaning of Section 1.150-2(e) of the United States Treasury Regulations.

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Section 6. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 7. Any grant or similar moneys from time to time received by the Borough for the improvements or purposes described in Section 3 hereof, shall be applied either to direct payment of the cost of the improvements within the appropriation herein authorized or to payment of the obligations issued pursuant to this ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are received and so used.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and, unless paid from other sources, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Reports of Council

Councilwoman DerAsadourian

No Report

Councilman DeSalvo

- On behalf of Councilman DeSalvo, Councilwoman Eulner proposed hiring a part-time summer office help in the Municipal Clerk's Office recommended rehiring Peter Thomas who worked last summer and performed well. This would be no more than 20 hours a week and the Chief Financial Officer has certified funds.

Councilman Sena motioned to approve resolution 2020-083, seconded by Councilwoman Eulner, and approved by the following roll call vote:

Ayes: DerAsadourian, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

RESOLUTION 2020-083 - HIRING A PART TIME SUMMER OFFICE FLOATER

WHEREAS, the Clerk/Administrator, Maureen L. Muttie, has the need for and has requested the hire of a Part-Time Summer Office Floater; and

WHEREAS, the Personnel Committee has recommended that Peter Thomas receive \$11.00 per hour, not to exceed twenty hours per week; and

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JUNE 15, 2020

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Peter Thomas be hired as a Part-Time Summer Office Floater effective June 16, 2020.

BE IT FURTHER RESOLVED, that a copy of this Resolution be given to the Chief Financial Officer.

Councilman Eddy

- Not Present

Councilwoman Doran Eulner

- There was a Shade Tree Commission meeting this past Saturday. The Commission is working on possible upgrades at Borough Hall. The Commission will try to apply for a grant. Also, the Commission is discussing doing a survey of all public trees in all the public parks, etc.
- Councilwoman Eulner reported the Borough Engineer met with the leader of the Boy Scouts regarding the Eagle Scout Projects. The Borough Engineer is looking into whether the project needs to be run by the Department of Environmental Protection first.

Councilman Gilmartin

- Councilman Gilmartin reported the Recreation Committee has decided not to move forward with summer camp given all the challenges that were presented in reading the Covid-19 guidelines and having to abide by them.
- Fall sports are a concern; there are still some questions outstanding as to whether the season will move forward with soccer and lacrosse. The Recreation Department will open registration at the appropriate time, but there will be no charge to residents until it is determined if the seasons will in fact, start on time.
- As far as the fields are concerned, Councilman Gilmartin reported the ball fields are open to Shrewsbury based teams that have registered with the Borough, have completed the Use of Facility Form and have provided Proof of Insurance. The Recreation Department will manage that schedule.
- Work is underway at Patterson Park with the improvement plan that Open Space has approved and things seem to be moving along there nicely.

Councilman Sena

- Councilman Sena reported an application was made to the County of Monmouth under the CARES Act for \$17,205.00. He is hopeful that they'll approve all the cost submitted.
- In terms of revenue comparison, taxes collected in 2019 at this point was at 98.34%. Right now, we are at 97%, not too far off at this point. There has been a slight decrease in revenues: Planning & Zoning Applications, Fire Marshal Fees, less tickets issued. This translated to a decrease in revenue to the tune of \$3,000, nothing significant.

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

JUNE 15, 2020

Mayor's Report

- There is a drainage issue at Azalea Court, that was brought to Council's attention by the homeowner. Maureen Muttie, Ron Neis, Dave Cranmer and Mayor Anderson went out to assess the situation. It was concluded to be under the responsibility of the HOA, which is no longer in existence. To help resolve this issue, DPW removed some of the items that were caught in the creek, hopefully this will allow for better drainage. Ms. Muttie also contacted the Mosquito Commission regarding their schedule and to confirm they were coming out to treat the area that was being disturbed.
- Borough has streamlined the process to accommodate for outdoor dining and many restaurants are taking advantage of this. Mayor Anderson is hopeful that Governor Murphy will soon lift the restrictions regarding indoor dining.
- Retail stores opened at 50% capacity today. The Borough also have the ball fields open which Mayor Anderson is pleased with. Mayor Anderson is hopeful Governor Murphy will reopen the State soon.

Clerk/Administrator's Report

- Ms. Muttie reported during the upcoming Primary Election, there will be one polling place which will be at the Municipal Complex. That was decided today by the Board of Elections.
- The codification of Chapter 94 (Land Use Code) will be available for review ideally next week. Once received it will go to the Planning Board for its review.
- The air conditioning in the Police Department has been an issue. We will need to get additional quotes before a decision is made. Mr. Padula suggested that is need be a special virtual meeting could take place to approve that repair.

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

Close the Floor to the Public

With no present from the public to speak, the floor was closed to the public.

Adjourn

Meeting was adjourned at 7:31pm.

Attest: Maureen L. Muttie
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: Erik Anderson
Erik Anderson
Mayor