

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**JUNE 1, 2020**

*(Meeting was held via teleconferencing)*

**Meeting Called to Order**

Mayor Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

**Presiding Officer's Statement**

The Annual Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2020 by the Municipal Clerk. In addition to the Annual Notice, notice of this video/teleconference meeting has been provided by notifying the Asbury Park Press and the Two River Times, by placing notice on the bulletin board and filing same with the Borough Clerk on May 29, 2020.

**Roll Call**

Present: Councilwoman Deidre DerAsadourian  
Councilman Jeff DeSalvo  
Councilman Don Eddy  
Councilwoman Kim Doran Eulner  
Councilman Brendan Gilmartin  
Councilman Jason Sena

Also Present: Mayor Erik Anderson  
Bruce Padula, Borough Attorney  
Maureen L. Muttie, Clerk/Administrator

Absent: None

**Salute to Flag**

Led by Mayor Erik Anderson.

**Consent Agenda**

Councilman DeSalvo motioned to approve the Consent Agenda, seconded by Councilman Gilmartin, and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena  
Nays: None  
Abstain: None

**RESOLUTION 2020-072 - APPROVING PARTICIPATION IN THE  
MUNICIPAL CORONAVIRUS RELIEF FUND PROGRAM –  
REIMBURSEMENT AGREEMENT**

**WHEREAS**, the United States, the State of New Jersey, Monmouth County and the Borough of Shrewsbury have become victims of the COVID-19 Virus and Pandemic (the "Coronavirus"), which has caused economic damage and hardships to states, counties and municipalities throughout the United States of America; and

**WHEREAS**, on March 27, 2020, the President signed the Coronavirus Aid Relief and Economic Security Act (the "CARES Act"), which was enacted, among other purposes, in order to combat the economic damage caused to states, counties and municipalities because of the Coronavirus; and

**WHEREAS**, Monmouth County has received CARES Act funds from the United States Treasury (the "Stimulus Funds") to be used to reimburse the County due to economic damage caused by the Coronavirus; and

**WHEREAS**, as the recipient of the Stimulus Funds, it is the responsibility of Monmouth County to disburse the Stimulus Funds to eligible recipients in accordance with the terms and provisions of the CARES Act and any guidelines or regulations issued by United States government or any of its agencies and/or departments; and

**WHEREAS**, the Freeholders have determined that it is in the best interest of the citizens of Monmouth County to dedicate a share of the funding to reimburse municipalities for COVID-19 related costs and expenses under the Municipal Coronavirus Relief Fund Program; and

**WHEREAS**, the County requested that the Borough execute the attached "Monmouth County Municipal Coronavirus Relief Fund Program Reimbursement Agreement", incorporated herein by reference, in order to receive Stimulus Funds; and

**WHEREAS**, the Borough wishes to execute the aforementioned agreement and received Stimulus Funds.

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Shrewsbury approves the attached "Monmouth County Municipal Coronavirus Relief Fund Program Reimbursement Agreement" between the County of Monmouth and Borough of Shrewsbury is hereby approved; and

**BE IT FURTHER RESOLVED** that Mayor is authorized and directed to execute the Agreement on behalf of the Borough.

**RESOLUTION 2020-073 - AUTHORIZING THE MAYOR AND MUNICIPAL CLERK  
TO EXECUTE THE FY2021-2023 AGREEMENT WITH MONMOUTH COUNTY FOR  
COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT  
PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT**

**WHEREAS**, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

**WHEREAS**, it is necessary to establish a legal basis for the County and its people to benefit from this program; and

**WHEREAS**, an Agreement has been proposed under which the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to N.J.S.A. 40:8B-1; and

**WHEREAS**, it is in the best interest of the Borough of Shrewsbury to enter into such an agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Governing Body of the Borough of Shrewsbury, that the agreement entitled "AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND CERTAIN MUNICIPALITIES LOCATED HEREIN FOR THE ESTABLISHMENT OF A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES", a copy of which is attached hereto, be executed by the Mayor and Municipal Clerk in accordance with the provisions of law; and

**BE IT FURTHER ORDAINED** that this resolution shall take effect immediately upon its enactment.

**RESOLUTION 2020-074 - APPROVING PBA FOOD TRUCK FESTIVAL AND  
WAIVING TENT PERMIT FEE**

**BE IT RESOLVED** that the Mayor and Council of the Borough of Shrewsbury does hereby approve use of Shrewsbury Borough property for the PBA Annual Food Truck Festival to be held Saturday, October 3, 2020; and

**BE IT FURTHER RESOLVED** that the Mayor and Council of the Borough of Shrewsbury waive the Tent Permit Fee of \$75.00.

**RESOLUTION 2020-075 - APPROVING SHREWSBURY TROOP 50 TO HOLD  
FIRST RESPONDERS APPRECIATION EVENT**

**BE IT RESOLVED** that the Mayor and Council of the Borough of Shrewsbury does hereby approve use of Shrewsbury Borough municipal parking lot for the Shrewsbury Troop 50 First Responders Appreciation Event to be held Saturday, June 6, 2020 from 10:00am until 12:00 noon.

**RESOLUTION 2020-076 - APPROVING THE BILL LIST FOR JUNE 1, 2020 AND  
AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$1,238,994.95 for the period ending June 1, 2020; and

**WHEREAS**, the Borough Council has reviewed the aforementioned claims.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be given to the Chief Financial Officer.

**BOROUGH OF SHREWSBURY  
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**JUNE 1, 2020**

**Ordinances – Introduction/First Reading:**

Ordinance No. 2020-1070: A Bond Ordinance Providing for the Improvements to the Shrewsbury Municipal Facilities and Appropriating \$20,000.00 Therefor and Authorizing the Issuance of \$19,000.00 Bonds and Notes to Finance a Portion of the Costs Thereof, Authorized in and by the Borough of Shrewsbury, in the County of Monmouth, New Jersey

Councilman Eddy explained this ordinance is for improvements at the Department of Public Works yard and the Municipal Complex. The bond is being used for installing monitoring cameras.

Councilman DeSalvo motioned to approve Ordinance No. 2020-1070, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena  
Nays: None  
Abstain: None

**Eagle Scout Presentations**

Councilwoman Eulner commented five members of the Boy Scouts Troop 51 is present this evening to present their proposed Eagle Scout Projects. Each member presented their proposed project:

Aditye Agarwal: Requesting approval to construct a deck at the Esther Hymer Nature Preserve. It will be made entirely out of wood and will have railings on three sides to make it completely safe. Mr. Agarwal believes this project will benefit Shrewsbury because the preserve has no place to stand by the pond that is completely safe. Mr. Agarwal plans on having assistance from adults associated with the Troop.

Francesco DiLascia: Requesting approval to build a foot bridge across a stream in the Esther Hymer Nature Preserve. Mr. DiLascia believes this project will be a benefit to all and will provide people with disability to travel through the park without risk of injury. It will provide a safe path to cross the stream and a way for people to access the entire park from either entrance.

Evan Hogan: Requesting approval to create an outdoor classroom in the Esther Hymer Nature Preserve. Mr. Hogan plans on doing this by constructing multiple rows of benches as well as a teaching board. This outdoor classroom can be used as a gathering place for instruction, meetings and presentations.

Andrew Gerchak: Requesting approval to build Esther Hymen Nature Preserve signage. Very few people are aware of the Esther Hymer Nature Preserve. Mr. Gerchak believes signage at the entrance will draw more attention to this nature preserve. Signs in the preserve will be placed along major trail routes to provide directions to areas inside of the preserve as well.

**Drew Munley:** Requesting approval to establish a trail system in the preserve. Mr. Munley will clean up the vegetation around the park and create new trails. Mr. Munley commented creating these trails will allow for the citizens to explore different parts of the environment.

All five projects are targeted to be completed this summer. No funding is being requested from the Borough. Councilwoman Eulner and Councilman Eddy offered the services of the Borough Engineer to view these proposed projects with the Scouts specifically as they relate to regulations by NJDEP regarding bridges and wetland areas. Councilwoman Eulner recommends the Scouts coordinate with the Borough Engineer to walk through the preserve to review the proposed projects in person.

Councilman DeSalvo motioned to approve all proposed Eagle Scout Projects, seconded by Councilman Sena, with ayes giving by all Councilmembers present.

### **Reports of Council**

#### **Councilwoman DerAsadourian**

- Councilwoman reported she attended a *Safe Route to School (SRTS)* conference call along with Dave Cranmer, Borough Engineer and Maureen Muttie, Borough Administrator. A preliminary discussion was held regarding the Samara and White Street Project. Although this project is down the road, most likely 2022, Councilwoman DerAsadourian wanted to make sure that SRTS was getting ahead of it.

#### **Councilman DeSalvo**

- Councilman DeSalvo reported Red Bank Regional will be hosting a virtual graduation. He commented that sadly, this is not what the students deserve; however, it is a sign of the times.
- Red Bank Regional lost \$61,000 due to lack of funding but that will not affect this year's budget.

#### **Councilman Eddy**

- Councilman Eddy reported Monroe and North Monroe will be paved in the next week or two; this will be confirmed with the contractor.
- Many thanks to Maureen Muttie and Kerry Quinn, for cleaning out the basement at Borough Hall. This was completed in order to accommodate a "stockpile" of supplies, in case Covid-19 has a resurgence.
- Monmouth County will be paving Sycamore Avenue from Route 35 to the Little Silver Train Station this fall. Monmouth County is willing to put in bike lanes if the Borough is interested. The Engineer is on board with getting that drawn up, however; we need that information turned into the County by June 15<sup>th</sup>. Councilman Eddy also added perhaps now would be the time to ask the County if they would consider adding a crosswalk at Dorchester Way. All members of the Council are agreeable to having this done. Mayor Anderson added that last year at a meeting with the County, they were amenable to adding bike lanes and a crosswalk to Sycamore Avenue, but that it would then be the Borough's responsibility to maintain them. Councilwoman Eulner asked about the bike

lanes once anyone crosses over Route 35. Councilman Eddy explained that west of Route 35 was not in this phase of paving. Mayor Anderson also confirmed with Councilman Eddy that this project was not 100% confirmed; however, it is more than likely to take place. Preliminary plans will be sent to the County for bike lanes; however, further discussions will be needed as to the affects on homeowners on Sycamore Avenue and whether bike lanes should be installed.

- DPW had a very successful electronics pickup. Many thanks to Maureen Muttie and the DPW Staff for that. Councilman Eddy is hopeful to get all the pickups on a tighter schedule so that there is not brush, leaves and other rubbish sitting in front of the houses. Councilman Eddy also recommended that the DPW yard be reopened as Governor Murphy is starting to slowly open up activities. Councilman Gilmartin asked to confirm that the current executive order will be lifted as of June 5<sup>th</sup> which was confirmed. The Council approved the reopening of the DPW yard for June 5<sup>th</sup> if proper protocol and signage was in place.

#### Councilman Gilmartin

- Councilman Gilmartin reported Shrewsbury Hose Company had 19 calls for the month of May. Five were mutual aid of which two were cancelled. There was a total of 83.5-man hours completed for the month of May.
- First Aid had 22 calls for the month of May of which two were Covid-19 related and one mutual aid.
- Councilman Gilmartin took a minute to thank all the front-line workers for their bravery and hard work.
- Councilman Eddy added that the First Aid has new requirements issued from the State. On all calls the first aiders must be fully donned, with gowns, masks and gloves.

#### Councilman Sena

- Councilman Sena reported the SBS Superintendent has sent out a letter explaining that there will be no in person graduation.
- The State Aid is being reduced by \$32,000. Councilman Sena will meet with the Board to see how that will affect the budget.
- Currently, the tax collection rate is 94.58% for the second quarter. This is very similar to the collection rate as last year. Councilman Sena commented the Borough is going in the right direction with our tax municipal portion of our tax bill.

#### **Mayor's Report**

- Mayor Anderson expressed his frustration with Governor Murphy regarding opening small businesses. Mayor Anderson attended a function with local restaurateurs last week regarding the opening of outdoor dining, urging the Governor to allow this on June 5<sup>th</sup>, which he will not, rather he will allow it to open on June 15<sup>th</sup>.
- Mayor Anderson also spoke with Chief of Police, Robert Turner, regarding the incident that occurred in Minnesota. Chief Turner informed Mayor Anderson, that all officers have substantial training and retraining for racial sensitivity and de-escalation. Mayor Anderson went on to express his gratitude and appreciation for the Borough's outstanding police force.

**BOROUGH OF SHREWSBURY  
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**JUNE 1, 2020**

- Mayor Anderson requested Council to consider introducing an ordinance for landscapers. This is the time of year that complaints start coming in and while there is an ordinance regarding construction noise, start and stop times, there is not one for landscaping.
- Ms. Muttie provided Mayor Anderson two options; one for homeowners and one for landscapers. There was consensus among Council to review and create an ordinance that works well for Shrewsbury Borough.

**Clerk/Administrator's Report**

- Ms. Muttie, along with other administrative staff, is finalizing the spreadsheet for the Cares Act Reimbursement, which will be submitted on the June 15<sup>th</sup>.
- Several residents have requested to have block parties which Ms. Muttie spoke with Chief Turner, who has no problem with them if the residents adhere to the social distancing guidelines set forth by the Governor.

**Open the Floor to the Public**

Mayor Anderson opened the floor to the public.

Stuart Minis, 35 Thomas Avenue – Mr. Minis wanted to thank the Council and the First Responders for all that they are doing. Mr. Minis also was very impressed with all the Eagle Scout Projects and agrees that passive recreation is very important. Mr. Minis inquired about the stream bed and wanted to know if it would be graded for esthetics. Councilman Eddy informed Mr. Minis that due to DEP regulations only a certain amount of grading and cleanup can take place. That is why DPW is planting wildflowers. Last meeting there was a first reading on a bond ordinance and Mr. Minis was curious if that was the same as the 25-year road improvement program. Councilman Eddy confirmed that is what the bond ordinance was about. Mr. Minis asked Mayor Anderson to explain what he meant by cut in spending. Mayor Anderson explained that he did not say that; he said a reduced revenue into the Borough was his concern. If businesses remain closed, then people cannot go to work which means their income is reduced and they may not be able to pay their taxes.

**Close the Floor to the Public**

With no one else wishing to speak, the floor was closed to the public.

**Adjourn**

Meeting was adjourned at 8:07pm.

**Attest:** \_\_\_\_\_

Maureen L. Muttie, RMC, CMC  
Municipal Clerk

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**Attest:**



Maureen L. Muttie, RMC, CMC  
Municipal Clerk

**Approve:**



Erik Anderson  
Mayor