

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on December 24, 2019 by the Municipal Clerk.

Salute to Flag

Girl Scout Troop 607 and Shrewsbury Boy Scout Troop 50 presented the colors and led the Salute to the Flag.

Mayor's Message

Friends and neighbors, thank you for joining us this evening for Shrewsbury's 94th re-organization meeting.

I would also like to recognize our special guests -- Judge Linda Grasso Jones, Assemblyman Eric Houghtaling, Monmouth County Clerk Christine Hanlon, Monmouth County Sheriff Shaun Golden, Freehold Director Thomas Arnone, and soon to be Freehold Deputy Director Sue Kiley for being with us. Thank you for your service not only to the residents of Shrewsbury, but throughout our County.

I want to start by congratulating Deidre, Brendan and Jason on being re-elected. Your margin of victory in November is a testament to the great results you are achieving for Shrewsbury. The Borough is better because of your service on the Council. Again, thank you for all you do for our town.

I would also like to recognize and congratulate our new incoming Council President – Kim. The Council and the Borough will be well served by your leadership. I look forward to working with you in the coming year.

In looking back at 2019, I am extremely proud of what the Council has accomplished. Last year I asked that the Council undertake an examination of the Borough's operations to ensure that we are delivering the most cost-effective services for our residents. I am pleased to report that through various changes within our operations, the Council has been able to continue our great level of Borough wide services while reducing Shrewsbury's municipal spending for the first time in a decade.

Additionally, this year the Council has implemented projects which have directly improved our residents' quality of life. This includes ending through traffic off Route 35 onto Monroe and North Monroe, returning to once a week recycling pickups, reducing speed limits on

our safe routes to school, reconstructing Obre Place to enhance student safety, continuing improvements to our parks and making significant investments in DPW's fleet. We will also be rolling out in the coming weeks a new website and mass notification system.

The Borough has also completed projects which are not as visible to the public, but equally important. These include building our town's first Emergency Management Room, partnering with Monmouth County to digitally store our records which in turn will save our residents thousands of dollars each year and completing a technology update and digital security overhaul of Borough resources.

I am also pleased to report that Shrewsbury continues to remain an attractive location for new businesses. In 2019 alone, 30 new businesses opened their doors in Shrewsbury.

It is important to note that none of these accomplishments would have been possible without our administration and professionals. I would like to especially recognize our administrator, Maureen, for putting up with us, especially me and Kerry, I thank you as well. Everyone's support has been instrumental in Shrewsbury's accomplishments in all departments. I thank Ron and for all what DPW do for the town. I thank Chief Turner and Chief John Merris. Our town is better due to the services you provide and as well as your dedication to the Borough.

In the coming year, the Council must continue the positive momentum it has started -- working to ensure efficiencies in our operations, always improving the quality of our residents' lives and protecting the qualities that make Shrewsbury such a great place to live, work and raise a family.

Before I conclude, I would also like to personally thank our first responders for what they do to protect our residents. We are safer as a community because of what you do.

I would also like to thank my wife, Melissa and three boys, Connor, Carter and Quinlan for their support as I serve as Mayor. I know it can be hectic most of the time, but I would not be able to do what I do without you guys.

It is an honor to serve as your Mayor of Shrewsbury and I look forward to the coming year and what lies ahead.

I wish everyone all the best in 2020 and I ask for your support as we continue to build an even better Shrewsbury.

Thank you, Mayor Erik Anderson

Oath of Office Administered to Councilwoman Deidre DerAsadourian

Monmouth County Clerk Christine Hanlon administered the Oath of Office to Councilwoman DerAsadourian while her daughter held the Bible.

Oath of Office Administered to Councilman Brendan Gilmartin

Freeholder Sue Kiley administered the Oath of Office to Councilman Gilmartin while his wife and children held the Bible.

Oath of Office Administered to Councilman Jason Sena

The Honorable Judge Linda Grasso Jones administered the Oath of Office to Councilman Sena while his wife and family held the Bible.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Donald Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Mayor Erik Anderson
Sean Kean, for Bruce Padula, Borough Attorney
Maureen L. Muttie, Borough Clerk

Absent: None

Organization of Mayor and Borough Council

Councilman DeSalvo moved to approve *Resolution 2020-001 Election of Council President for 2020 – Councilwoman Kim Doran Eulner*, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

2020-001 - RESOLUTION TO ELECT A COUNCIL PRESIDENT FOR 2020

WHEREAS, pursuant to N.J.S.A. 40A:60-3(b) provides that at its annual meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

1. Preside at all of its meetings when the Mayor does not preside.
2. Have the right to debate and vote on all questions before the Council.
3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is unable to perform the duties of the office.

WHEREAS, the President of the Council shall hold office for one year and until the next annual meeting; if the President of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the President of the Council.

NOW, THEREFORE BE IT RESOLVED by the members of the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that Kimberly Doran Eulner is hereby elected Council President for the year 2020 or until the next annual meeting.

Councilman DeSalvo moved to approve *Resolution 2020-02 Resolution confirming Council Committees and Liaisons*, seconded by Councilman Sena and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

2020-002 - RESOLUTION CONFIRMING COUNCIL COMMITTEES AND LIAISONS

WHEREAS, N.J.S.A. 40A-60, provides that the affairs of the Borough government shall be managed, controlled and governed by the Mayor and Council; and

WHEREAS, N.J.S.A. 40A:60-3e, authorizes that Mayor and Council to establish for its members such Committees of the Council as will assist it for the ensuing year at its annual meeting.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the Council responsibilities for 2020 are as follows:

Mayor Anderson

Liaison to Affordable Housing (COAH)
Liaison to Board of Health
Committee Member for Negotiations

Councilmember DerAsadourian

Council Committee Chair for Insurance & Benefits
Council Committee Chair for Negotiations
Council Committee Chair for Shared Services
Council Committee Member for Finance & Grants
Council Committee Member for DPW, Buildings, Grounds, Utilities & Engineering
Council Committee Member for Shrewsbury Hose Company & First Aid Squad
Liaison to Safe Routes to School Initiative
Liaison to Shrewsbury Community Alliance

Councilmember DeSalvo

Council Committee Chair for Police
Council Committee Chair for Personnel
Council Committee Member for Shrewsbury Hose Company & First Aid Squad
Council Committee Member for Shared Services
Council Committee Member for Technology/IT/Cyber Security
Liaison to Red Bank Regional Board of Education

Councilmember Eddy

Council Committee Chair for DPW, Buildings, Grounds, Utilities & Engineering
Council Committee Chair for Technology/IT/Cyber Security
Council Committee Member for Finance & Grants
Council Committee Member for Police
Council Committee Member for Negotiations
Member of Local Emergency Planning Committee

Councilmember Doran Eulner

Council Committee Chair for Open Space
Council Committee Member for Personnel
Council Committee Member for Shared Services
Member of Planning Board
Liaison to Shrewsbury Community Garden Committee
Liaison to Shade Tree Commission

Councilmember Gilmartin

Council Committee Chair for Shrewsbury Hose Company & First Aid Squad
Council Committee Member for Police
Council Committee Member for DPW, Buildings, Grounds, Utilities & Engineering
Council Committee Member for Insurance & Benefits
Council Committee Member for Open Space
Liaison to Recreation Committee

Councilmember Sena

Council Committee Chair for Finance & Grants
Council Committee Member for Insurance & Benefits
Council Committee Member for Personnel
Council Committee Member for Open Space
Liaison to Shrewsbury Board of Education
Liaison to Municipal Court
Liaison to Environmental Commission

BE IT FUTHER RESOLVED that the Mayor and each Councilmember shall coordinate and supervise all matters and affairs hereinafter assigned to them and recommend and report to the governing body and seeks its approval when such approval is required by law or shall be required for appropriate action therein.

Consent Agenda

Councilman DeSalvo motioned to approve the Consent Agenda, seconded by Councilman Sena and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

2020-003 - RESOLUTION CONFIRMING APPOINTMENTS FOR 2020

BE IT RESOLVED that the appointments made by the Mayor (*hereby attached and made part of this resolution*) be and the same are hereby confirmed and the officials are appointed for a term of one year, unless otherwise specified or provided for by statute.

BE IT FURTHER RESOLVED that any professional appointments are contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey.

TITLE & DEPARTMENT	OFFICIAL	TERM	EXPIRES
Administrator	Maureen L. Muttie	1 Year	12/31/2020
Stormwater Management Coordinator	David A. Cranmer, P. E.	1 Year	12/31/2020
Zoning Officer	David A. Cranmer, P.E.	1 Year	12/31/2020
COAH Municipal Housing Admin.	Maureen L. Muttie	1 Year	12/31/2020
Municipal Prosecutor	James Butler, Esq.	1 Year	12/31/2020
Municipal Public Defender	James A. McCue, Esq.	1 Year	12/31/2020

**2020-004 - RESOLUTION AUTHORIZING THE EXECUTION OF "FAIR AND OPEN"
PROFESSIONAL SERVICES CONTRACTS WITH THE BOROUGH OF
SHREWSBURY FOR VARIOUS PROFESSIONAL SERVICES**

WHEREAS, there exists a need for professional services to be provided to the Borough of Shrewsbury, County of Monmouth, New Jersey (the "Borough") for the year January 1, 2020 through December 31, 2020; and

WHEREAS, the Borough has, through the fair and open process, publicly advertised for a Request for Proposals and Qualifications and said requests for Professional Services were received by the Purchasing Agent no later than 3:00pm on December 11, 2019; and

WHEREAS, the Borough has reviewed all proposals received and has determined that the Borough Council desires to authorize the execution of a professional services contract between following listed persons/firms and the Borough for the provisions of said services for the year 2020; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the appointment for Professional Services.

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Borough of Shrewsbury approves the following professional service appointments and contracts for the year 2020:

1. Borough Attorney Bruce Padula, Esq.
 Cleary Giacobbe Alfieri Jacobs, LLC
 - Labor Attorney Bruce Padula, Esq.
 Cleary Giacobbe Alfieri Jacobs, LLC
 - Borough Engineer David Cranmer
 Cranmer Engineering
 - Borough Planner David Cranmer
 Cranmer Engineering
 - Borough Auditor Holman, Frenia, Allison, P.C.
2. That the services to be rendered shall be in compliance with the Laws of New Jersey.
 3. These appointments are made without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because these services are to be performed by a recognized profession licensed and regulated by law.
 4. A copy of this resolution certified to be a true copy by the Borough Clerk shall be advertised as required by law within ten (10) days from the date of adoption.

BE IT FURTHER RESOLVED that the Professionals are directed to prepare a written contract to be executed with the Borough and that a copy of the Resolution, the Business Entity Disclosure Certification and Contract shall be placed on file with the Clerk of the Borough.

**2020-005 - RESOLUTION CONFIRMING APPOINTMENTS TO VARIOUS BOARDS,
COMMISSIONS AND COMMITTEES OF THE BOROUGH**

BE IT RESOLVED BY THE Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made with the advice and consent of the Borough Council:

ZONING BOARD OF ADJUSTMENT

POSITION	NAME	TERM/YRS	EXPIRES
Member	Phil Carnes	4	12/31/2023
Member	Peter Roache	4	12/31/2023
Alt #2	Vacant	2	12/31/2021

BOARD OF HEALTH

POSITION	NAME	TERM/YRS	EXPIRES
Member	Barry Berdahl – President	4	12/31/2023
Member	Dian Woodroffe	4	12/31/2023
Alternate #1	Lorraine McGough	2	12/31/2021

RECREATION COMMITTEE

POSITION	NAME	TERM/YRS	EXPIRES
Member	Rob Lynch – Chairperson	3	12/31/2022
Member	Mike Keller	3	12/31/2022
Member	Joe Henry	3	12/31/2022
Member	Brian Keatts	3	12/31/2022
Member	Chris Albanese	3	12/31/2022

LOCAL ETHICS BOARD

POSITION	NAME	TERM/YRS	EXPIRES
Member	Michael P. Jones	5	12/31/2024
Member	Thomas Menapace	5	12/31/2024

BE IT FURTHER RESOLVED By the Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made without the advice and consent of the Borough Council:

BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL

Reorganization/Regular Meeting - January 6, 2020

PLANNING BOARD

POSITION	NAME	TERM/YRS	EXPIRES
Class I Mayor	Erik Anderson	C/C OFFICE	12/31/2022
Class II Member	Vacant	1	12/31/2020
Class III Council	Kim Doran Eulner	1	12/31/2020
Class IV Member	Michael Forrest	4	12/31/2023
Class IV Member	Grant Carroll	4	12/31/2023
Alternate #1	Laura Poling	2	12/31/2021

ENVIRONMENTAL COMMISSION

POSITION	NAME	TERM/YRS	EXPIRES
Member	Timothy Thomas	3	12/31/2022
Member	Stella Fotopoulos	3	12/31/2022
Member	Jill Conway	3	12/31/2020
Alternate #1	Dan Becker	2	12/31/2021

SHREWSBURY OPEN SPACE COMMITTEE

POSITION	NAME	TERM/YRS	EXPIRES
Member	William Gerth	1	12/31/2020
Member	Michael Goldberg	1	12/31/2020
Member	Tim Thomas	1	12/31/2020

SHREWSBURY COMMUNITY ALLIANCE

POSITION	NAME	TERM/YRS	EXPIRES
Resident Member	Lisa Barnes	3	12/31/2022
Resident Member	Trisha Gandolfo	3	12/31/2022

LOCAL EMERGENCY PLANNING COMMITTEE

POSITION	NAME	TERM/YRS	EXPIRES
Coordinator	Jerzy Chojnacki	3	12/31/2021
Mayor	Erik Anderson	1	12/31/2020
Council Member	Don Eddy	1	12/31/2020
Deputy Coord.	William Kelleher	1	12/31/2020
Deputy Coord.	Ron Neis	1	12/31/2020
Deputy Coord.	Mark Bradley	1	12/31/2020
Damage Assess. Res.	Lorraine Kelleher	1	12/31/2020
Damage Assess. Bus.&			
Industry Coord.	Tim Murphy	1	12/31/2020
EMS Coord.	Jeannie Lamberti	1	12/31/2020
Evacuation Coord.	Mark Bradley	1	12/31/2020
Fire & Rescue	John Merris	1	12/31/2020
Fire Resources	Pete Meyer	1	12/31/2020
Law Enforcement	Robert Turner	1	12/31/2020
Alert & Warning	Robert Turner	1	12/31/2020

BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
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Hazmat Coord.	Jerzy Chojnacki	1	12/31/2020
Public Health	Barry Berdahl	1	12/31/2020
Public Info.	John Crilly	1	12/31/2020
Public Works	Ron Neis	1	12/31/2020
Radiological	Jerzy Chojnacki	1	12/31/2020
Boro School Emerg.	Brent MacConnell	1	12/31/2020
Resource Mgmt.	Maureen Muttie	1	12/31/2020
Shelter	Tony Hernandez	1	12/31/2020

SHREWSBURY COMMUNITY GARDEN COMMITTEE

POSITION	NAME	TERM/YRS	EXPIRES
Member	Patricia Mahon	3	12/31/2022
Member	Tina Behr	3	12/31/2022
Member	Della Benevides	3	12/31/2022

**2020-006 - RESOLUTION DESIGNATING MEETINGS OF THE BOROUGH COUNCIL
FOR THE YEAR 2020 ANNUAL NOTICE**

WHEREAS N.J.S.A. 10:4-18 provides for "ANNUAL NOTICE" which means at least once each year, within seven (7) days following the annual organization or reorganization meeting of a public body, every public body shall adopt, post and distribute a schedule of its regular meetings for the coming year. The schedule must contain the date, time and location of the meeting. In addition, it shall be mailed, telephoned, telegraphed or hand delivered to at least two (2) newspapers which newspapers shall be designated by the public body to receive such notices.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Shrewsbury, County of Monmouth, and State of New Jersey, that Regular and/or Workshop Meetings of the Borough Council will be held at 7:00pm during the year 2019, at the Shrewsbury Borough Municipal Building, 419 Sycamore Avenue, Shrewsbury, NJ 07702 on the following dates:

Regular Meetings shall be held on the following dates:

Monday, January 6	Monday, June 15
Tuesday, January 21	Monday, July 20
Monday, February 3	Monday, August 17
Tuesday, February 18	Tuesday, September 8
Monday, March 2	Monday, September 21
Monday, March 16	Monday, October 5
Monday, April 6	Monday, October 19
Monday, April 20	Monday, November 16
Monday, May 4	Monday, December 7
Monday, May 18	Monday, December 21

Formal action will be taken at all Regular Meetings. Public comments will be permitted at designated periods during all meetings. Executive Sessions, which are closed to the public, may be held to discuss matters authorized for closed sessions under N.J.S.A. 10:4-12. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. Regular, Workshop or Special Meetings may be adjourned, rescheduled or held on different dates providing such are duly noticed as provided by law.

The Municipal Clerk shall post this "Annual Notice" on the official bulletin board in the Municipal Building, transmit it to the Asbury Park Press and Two River Times, and file this notice in the Office of the Municipal Clerk of Shrewsbury Borough, all in accordance with the "Open Public Meetings Law."

2020-007 - OFFICIAL NEWSPAPERS FOR ALL MUNICIPAL NOTICES AND ADVERTISING

WHEREAS, N.J.S.A. 40:53-2 requires that all ordinances or other public notices which any municipality, except cities, may be required by any law to publish, where the manner of publication is not otherwise specifically provided for, shall be published in at least one office newspaper published and circulating in the municipality; and

WHEREAS, N.J.S.A. 40:52-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

WHEREAS, "Official Newspapers" as defined by N.J.S.A. 10:4 means paid, published and circulated in the municipality, and if there be no such newspaper, then in at least one published in the county in which the municipality is located and said newspaper is circulated; and

WHEREAS, P.L. 1975 c.231 provides that a public body may provide electronic notice of any meeting of the public body through the internet and defines "Electronic Notice" as advance notice available to the public via electronic transmission of at least forty-eight (48) hours, giving the time, date, location and, to the extent known, the agenda of any Regular, Special or Rescheduled Meeting, which notice shall accurately state whether formal action may or may not be taken at such meeting; and

WHEREAS, Nothing in P.L. 1975 c.231 shall be construed as affecting or superseding the adequate notice requirements that are imposed by the "Open Public Meetings Act" and no electronic notice issued pursuant to this act shall be deemed to substitute for, or be considered in lieu of, such adequate notice.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the Asbury Park Press, the Two River Times and The Star Ledger be designated as the official newspapers for the advertising of ordinances and other public notices, which the municipality may be required by any law to publish, for the year ending December 31, 2020.

2020-008 - RESOLUTION APPOINTING MEL-JIF REPRESENTATIVES

WHEREAS, the Borough of Shrewsbury is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, a member municipality appoints a Fund Commissioner and an Alternate Fund Commissioner for the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the Borough must appoint a Fund Commissioner and an Alternate Fund Commissioner to represent the Borough and to vote at meetings of the Funds.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Shrewsbury that Maureen L. Muttie, serve as Fund Commissioner and that Kerry Quinn, serve as Alternate Fund Commissioner.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified copy of this resolution to the Monmouth Municipal Joint Insurance Fund, to the Administrator and to the Insurance Chairman.

**2020-009 - RESOLUTION APPOINTING REPRESENTATIVE
TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT PROGRAM**

WHEREAS, the Borough of Shrewsbury wishes to participate in the Community Development Program; and

WHEREAS, it is in the best interest of the Borough to appoint a Representative and an Alternate from the Borough of Shrewsbury in order to participate in, and be recognized by the Community Development Program; and

WHEREAS, it has been decided by the Mayor and Council that David Cranmer, shall be appointed as Representative and that Maureen Muttie, shall be appointed as Alternate Representative to the Community Development Program from January 1, 2020 through December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that David Cranmer be appointed as the Community Development Representative and Maureen Muttie be appointed as Alternate for the year 2020.

**2020-010 - RESOLUTION CONFIRMING APPOINTMENT OF COUNCIL
COMMITTEES, LIAISONS AND PROCEDURES FOR PAYMENT OF CLAIMS**

BE IT RESOLVED that the Council Committees and liaisons as appointed shall be approved; and

BE IT FURTHER RESOLVED that each of the Committees shall have the authority to incur expenses for the purpose of carrying on the work of the Borough and the duties of their office, providing there be a proper and sufficient appropriation to meet any claims incurred as certified by the Chief Financial Officer of the Borough; and

BE IT FURTHER RESOLVED that schedules or estimates be prepared where the requirements of the fiscal year for any particular services, materials or supply is estimated to exceed \$1,000.00 in order that informal bids or appropriate advertisement for bids anticipated to be more than \$40,000.00 may be made in accordance with provisions of N.J.S.A. 40A:11, et seq.; and

BE IT FINALLY RESOLVED that procedure for payment of claims shall be in accordance with Ordinance #195, as revised by Ordinance #746 on April 13, 1998, and the Purchase Order Rules and Regulations where applicable.

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Chief Financial Officer.

**2020-011 - RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE
YEAR 2020**

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the following be designated as official depositories of Borough Funds for the year 2020:

Bank of America
Chase Bank
Valley National Bank
First Constitution Bank
Ocean First Bank
State of New Jersey Cash Management Fund
Sun National Bank

BE IT FURTHER RESOLVED that the Borough Clerk, Finance Officer, Mayor and/or Council President are authorized to sign checks on accounts as required (any two of three signatures); the Municipal Court Judge or Court Administrator is authorized to sign checks on the Court Accounts; the Local Assistance Board Director and Chief Financial Officer are authorized to sign checks on the Public Assistance Accounts.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

**2020-012 - RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS
FOR 2020**

BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

Payroll
Insurance Premiums
County Taxes
School Taxes
Utilities
Interfunds
Petty Cash Reimbursement
Release of Monies Approved by Resolution
Tax Sale Redemptions
Tax Overpayments
Credit Card Payments

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Chief Financial Officer.

2020-013 - RESOLUTION ESTABLISHING A GRACE PERIOD AND INTEREST RATES

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that a ten day grace period be allowed on the payment of taxes due quarterly on the first days of February, May, August and November, after which times all taxes amounting up to \$1,500.00 shall be subject to interest at the rate of eight (8%) percent per annum, and all taxes amounting to more than \$1,500.00 shall be subject to interest at the rate of eighteen (18%) per annum; and

BE IT RESOLVED, in accordance with N.J.S.A. 40A:5-17.1, allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00; and

BE IT RESOLVED, the governing body authorizes the Tax Collector to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00; and

BE IT RESOLVED if the tenth day falls on a holiday or weekend the grace period shall be extended to the next business day.

BE IT FURTHER RESOLVED that an additional penalty of six (6%) percent will be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Tax Collector.

**2020-014 - RESOLUTION AUTHORIZING DEPOSIT OF IDLE FUNDS OF THE
BOROUGH IN ANY ONE OF THE DESIGNATED DEPOSITORY**

BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to deposit the idle funds of the Borough in any one of the depositories designated by the Borough Council.

BE IT FURTHER RESOLVED, that the Chief Financial Officer, be and is hereby authorized to further invest in any depository designated by the State of New Jersey, Department of Banking, to act as a depository for public funds, if it appears that such depository is paying a higher rate of interest.

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby authorized to invest in Certificate of Deposits, Direct Obligations of the United States Government or Securities of the State of New Jersey.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer.

2020-015 - RESOLUTION FOR YEAR 2020 TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, N.J.S 40A:4-19 provides that where any contract, commitment of payments are to be made prior to the final adoption of the 2020 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, that date of this resolution is within the first thirty days of January 2020; and

WHEREAS, the total appropriations in the 2019 budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance is the sum of \$8,236,877.09; and

WHEREAS, 26.25% of the total appropriations in the 2019 budget, exclusive of any appropriation made for Debt Service, Capital Improvement Fund and Public Assistance in said 2019 Budget is the sum of \$2,162,180.24.

THEREFORE, BE IT RESOLVED that the following temporary appropriations be made, and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

		<u>2020</u>	<u>Budget Account Number</u>
Admin & Exec – Administrator	S&W	\$ 16,000.00	20-100-1
	OE	\$ 6,000.00	20-100-2
Local Ethics Board	OE	\$ 50.00	20-100-2
Admin & Exec – Mayor & Council	OE	\$ 500.00	20-110-2
Admin & Exec – Clerk	S&W	\$ 30,000.00	20-120-1
	OE	\$ 7,500.00	20-120-2
Printing	OE	\$ 3,500.00	20-121-2
Financial Administration	S&W	\$ 30,000.00	20-130-1
	OE	\$ 6,500.00	20-130-2

BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL

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Auditing Services	OE	\$ 6,000.00	20-135-2
Collection of Taxes	S&W	\$ 18,500.00	20-145-1
	OE	\$ 3,500.00	20-145-2
Assessment of Taxes	S&W	\$ 7,500.00	20-150-1
	OE	\$ 1,000.00	20-150-2
Legal Services	S&W	\$ 5,000.00	20-155-1
	OE	\$ 20,000.00	20-155-2
Engineering	OE	\$ 15,000.00	20-165-2
Planning Board	S&W	\$ 7,500.00	21-180-1
	OE	\$ 1,000.00	21-180-2
Zoning Board of Adjustment	S&W	\$ 8,500.00	21-185-1
	OE	\$ 200.00	21-185-2
Zoning Officer	S&W	\$ 1,200.00	21-186-1
	OE	\$ 2,400.00	21-186-2
Construction Official	S&W	\$ 19,500.00	22-195-1
	OE	\$ 1,000.00	22-195-2
Building Inspection	S&W	\$ 3,800.00	22-196-1
Code Enforcement	S&W	\$ 5,000.00	22-197-1
	OE	\$ 400.00	22-197-2
Disability Insurance	OE	\$ 1,000.00	23-210-2
Insurance – Group	OE	\$ 290,000.00	23-211-2
Insurance – WC	OE	\$ 85,000.00	23-215-2
Insurance – Other	OE	\$ 75,000.00	23-220-2
Unemployment	OE		23-225-2
Police Department	S&W	\$550,000.00	25-240-1
	OE	\$ 50,000.00	25-240-2
Emergency Management	OE	\$ 2,000.00	25-252-2
First Aid	OE	\$5,000.00	25-260-2
OSHA – First Aid	OE		25-260-2
Fire Protection	S&W	\$ 4,000.00	25-265-1
Fire Marshall	S&W	\$ 7,500.00	25-266-1
	OE	\$ 1,500.00	25-266-2
Fire Department	OE	\$ 8,000.00	25-267-2
Streets & Roads & Maintenance	S&W	\$210,000.00	26-290-1
	OE	\$ 8,000	26-290-2
Vehicle Maintenance	OE	\$ 11,000.00	26-291-2
Shade Treet	OE	\$ 2,000.00	26-300-2
Sanitation- Contractual	OE	\$ 54,500.00	26-305-2
Public Buildings and Grounds	S&W	\$ 3,500.00	26-310-1
	OE	\$ 15,000.00	26-310-2
Board of Health	S&W	\$ 400.00	27-330-1
	OE	\$ 14,500.00	27-330-2
Environmental Commission	S&W	\$ 200.00	27-335-1
	OE	\$ 500.00	27-335-2
Recreation Services	S&W		28-370-1
	OE	\$ 30,000.00	28-370-2
Senior Citizens	OE	\$ 500.00	28-371-2
Park Maintenance	S&W		28-375-1
	OE	\$ 6,000.00	28-375-2

BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL

Reorganization/Regular Meeting - January 6, 2020

Accumulated Leave Compensation	OE		30-415-2
Electricity	OE	\$ 20,000.00	31-430-2
Street Lighting	OE	\$ 13,000.00	31-435-2
Telephone	OE	\$ 12,500.00	31-440-2
Fire Hydrants	OE	\$ 24,000.00	31-444-2
Water	OE	\$ 3,500.00	31-445-2
Natural Gas	OE	\$ 6,000.00	31-446-2
Fuel Oil	OE	\$ 8,000.00	31-447-2
Cellular Telephone	OE	\$ 4,000.00	31-450-2
Gasoline	OE	\$ 13,000.00	31-460-2
Landfill	OE	\$ 50,000.00	32-465-2

Statutory Expenses			
PERS	OE	\$150,000.00	36-471-2
Social Security	OE	\$ 50,000.00	36-472-2
PFRS	OE	\$ 82,030.24	36-475-2
LOSAP	OE		36-476-2
Safe & Secure – Borough Match	OE	\$ 25,000.00	41-704-2
Municipal Court	S&W	\$ 35,000.00	43-490-1
	OE	\$ 2,000.00	43-490-2
Public Defender	S&W	\$ 2,000.00	43-495-1

**Total Appropriation Subject
To N.J.S. 40A:4-19** **\$2,162,180.24**

Capital Improvements:			
Capital Improvement Fund	OE	\$ 25,000.00	44-901

Debt Service:			
Bond Principal	OE	\$928,000.00	45-920
Payment of BAN	OE		45-925
Bond Interest	OE	\$288,792.50	45-930
Interest on Notes	OE		45-935
MCIA- Principal & Interest	OE		45-945

**Total Appropriation Not Subject
To N.J.S. 40A:4-19** **\$1,241,792.50**

**Grand Total Temporary
Appropriations** **\$3,403,972.74**

**2020-016 - RESOLUTION WITH REGARD TO APPROPRIATION RESERVE
TRANSFER OF FUNDS NO. 1**

WHEREAS, N.J.S.A. 40A: 4-59 provides for appropriation reserve transfers during the first (3) months of any fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore, and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, no less than two thirds of the full majority concurring, that the Treasurer be and is hereby authorized to make transfers among the 2019 budget appropriations in accordance with the attached schedule.

	<u>TO</u>	<u>FROM</u>
Group Insurance -OE		\$ 34,000.00
Total		\$ 34,000.00
Landfill Solid Waste Disposal -OE	\$ 14,000.00	
Clerk - OE	\$ 10,000.00	
Construction-OE	\$ 10,000.00	
Total	\$ 34,000.00	

**2020-017 - RESOLUTION TO PARTICIPATE IN THE FEDERAL GRANT PROGRAM
EMAA ADMINISTERED BY THE STATE OF NEW JERSEY
DEPARTMENT OF LAW & PUBLIC SAFETY**

Whereas, the Borough of Shrewsbury applied for the 2019 Federal Emergency Management Agency (FEMA) Emergency Management Agency Assistance (EMAA) subaward supported by the FFY19 Emergency Management Performance Grant (EMPG) No. FY19-EMPG-EMAA-1344; and

Whereas, Shrewsbury Borough, Office of Emergency Management has been awarded grant under the Federal Award Identification No. EMN-2019-EP-00003, Award # FY19-EMPG-EMAA-1344 from the New Jersey State Police Office of Emergency Management. The Subgrant, consisting of a total amount of \$10,000 for the purpose of enhancing Shrewsbury Borough Office of Emergency Management functions including the ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies will be used for salary, wages and fringe benefits. The period of performance being stipulated as July 1, 2019 through June 30, 2020; and

Now, Therefore, Be It Resolved that the Mayor and the Council of the Borough of Shrewsbury herby, is authorized to accept the specific grant funds from the Federal Emergency Management Agency for the emergency preparedness as administered by the State of New Jersey, department of Law & Public Safety.

**2020-018 - RESOLUTION AUTHORIZING OF CHARITABLE EVENT ON
COUNTY ROADWAY IN THE BOROUGH OF SHREWSBURY
(SHREWSBURY FIRST AID SQUAD)**

WHEREAS, the Mayor and Council is in receipt of a request from the Shrewsbury Borough First Aid Squad to solicit funds through a “can shake” fund drive, on Saturday, April 25, 2020 and in the event of inclement weather, Saturday, May 2, 2020, both between the hours of 11:00 am and 3:00 pm on Sycamore Avenue. First Aiders will only work the east and west bound lanes of Sycamore Avenue and will not solicit on Route 35. High visibility safety vests will be worn by all first aiders working these events. Cones, signs and other warning equipment will also be used for safety, and to alert drivers of the “can shake”; and

WHEREAS, Funds raised by this event will be used for building maintenance, training and purchase of supplies; and

WHEREAS, the Shrewsbury First Aid Squad has previously solicited funds at this location without incident; and

WHEREAS, the Chief of Police has reviewed their procedures for soliciting donations and finds same to be acceptable; and

WHEREAS, due to recent changes in the law, permission must now come in the form of a Resolution and then sent to The Board of Chosen Freeholders, since this fund drive would be conducted on a county road.

NOW, THEREFORE IT BE RESOLVED by the Mayor and Council of the Borough of Shrewsbury that there is no objection to the request of the Shrewsbury Borough First Aid Squad to solicit funds to the east and west of Route 35 on Sycamore Avenue but not on Route 35 on April 25, 2020 and if necessary due to inclement weather that day on May 2, 2020.

BE IT FUTHER RESOLVED that the Clerk is hereby requested to forward a certified copy of this resolution to the Monmouth County Board of Chosen Freeholders for their approval.

**2020-019 - RESOLUTION APPROVING THE BILL LIST FOR DECEMBER 16, 2019
AND AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$2,016,302.33 for the period ending January 6, 2020; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

Iona Leslie, 15 Sickles Place – Ms. Leslie read a paper on single use plastics and its effect on the environment and requested council to implement an ordinance banning the use of single use plastics.

Edward Kosberg, 91 Beechwood Drive – Mr. Kosberg expressed his opinion on single use plastics and questioned why the environmental commission has not made a recommendation to the Council as of date to ban single use plastics. Mr. Kosberg also spoke of his petition he routed among residents and the majority were in favor of a ban. Councilman Sena commented that a recommendation will be coming from the Environmental Commission to the Council. The next Environmental Commission meeting is January 29th and hopefully there will be communication to the Council sometime in February from the Environmental Commission.

Marjorie Clark – 213 Garden Road – Mrs. Clark wish everyone a happy new year and congratulated all the newly elected councilmembers.

Stu Minis – 35 Thomas Avenue – Mr. Minis commented that he supports the statements made by the previous speakers, Mr. Kosberg and Ms. Leslie.


Close the Meeting to the Public

Seeing no one wishing to speak, the floor was closed to the public.

Adjourn

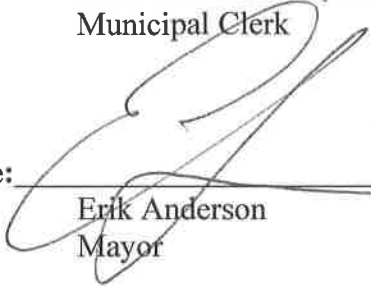
Councilman DeSalvo motioned to adjourn the meeting at 7:42pm, seconded by Councilman Sena, and with ayes by all Councilmembers present.

Attest:



Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve:



Erik Anderson
Mayor