

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**DECEMBER 21, 2020**

**Meeting Called to Order**

Mayor Erik Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

**Sunshine Statement**

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 8, 2020 by the Municipal Clerk.

**Roll Call**

Present: Councilwoman Deidre DerAsadourian  
Councilman Jeff DeSalvo  
Councilman Don Eddy  
Councilwoman Kim Doran Eulner  
Councilman Brendan Gilmartin  
Councilman Jason Sena

Also Present: Mayor Erik Anderson  
Bruce Padula, Borough Attorney  
Maureen L. Muttie, Clerk/Administrator

Absent: None

**Salute to Flag**

Led by Mayor Erik Anderson

**Consent Agenda**

Councilman DeSalvo motioned to approve the Consent Agenda seconded by Councilwoman Eulner, and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena  
Nays: None  
Abstain: None

**RESOLUTION 2020-149 - PERSON-TO- PERSON TRANSFER OF PLENARY RETAIL  
DISTRIBUTION LICENSE, LICENSE NUMBER 1345-44-004-015**

**WHEREAS**, an application has been filed for a person-to-person transfer of Plenary Retail Distribution License 1345-44-004-015, held as an inactive pocket license by John M. McDonnell, Chapter 7 Trustee in Bankruptcy for Wine Utopia, LLC; and

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

**WHEREAS**, the applicant has disclosed, and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Shrewsbury does hereby approve, effective 12/21/2020, the transfer of the aforesaid Plenary Retail Distribution License to Wine Savvy, LLC, and does hereby direct the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Wine Savvy, LLC, effective 12/21/2020."

**RESOLUTION 2020-150 - ESTABLISHING REMOTE MEETING PROCEDURES  
DURING A DECLARED STATE OF EMERGENCY**

**WHEREAS**, on March 9, 2020 in response to COVID-19, Governor Phil Murphy issued Executive Order 103, which declared a state of emergency that has been extended by the Governor and remains in full force to this day; and

**WHEREAS**, by way of additional Executive Orders, the Governor has greatly limited the size of indoor gatherings and established extensive social distancing protocols to protect the health, safety and welfare of New Jersey citizens; and

**WHEREAS**, in accordance with the Executive Orders relating to COVID-19 and the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. ("OPMA"), local governments including the Borough of Shrewsbury continue to hold public meetings via remote platforms to ensure the continued operation of local government with participation by the public, in a way that limits public health risk; and

**WHEREAS**, in March 2020, the New Jersey Department of Community Affairs, Division of Local Government Services ("DLGS") issued "Local Operational Guidance – COVID-19: Guidance for Remote Public Meetings in New Jersey," which provided specific guidance regarding holding remote public meetings under the OPMA; and

**WHEREAS**, on September 24, 2020, the DLGS issued Local Finance Notice 2020-21 ("LFN 2020-21"), which provided a synopsis of emergency regulations N.J.A.C. 5:39-1.1 through 1.7, which establish standard protocols for remote public meetings governed by the OPMA held during a declared state of emergency; and

**WHEREAS**, on October 19, 2020, pursuant to 52 N.J.R. 1943(a), the New Jersey Register published emergency rulemaking establishing these new regulations; and

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**DECEMBER 21, 2020**

**WHEREAS**, under emergency regulation N.J.A.C. 5:39-1.4(h), local government entities are required to adopt by resolution standard procedures and requirements for public comment made during remote public meetings, as well as for public comments submitted in writing ahead of the remote public meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Shrewsbury in the County of Monmouth, State of New Jersey, that the following procedures regarding public comments during remote public meetings are hereby adopted:

1. Public comments for a remote public meeting may be made during the designated public comment section of the meeting or submitted in writing to the Borough Clerk. Written public comments may be emailed to the Clerk at: [clerk@shrewsburyboro.com](mailto:clerk@shrewsburyboro.com) or sent via regular mail to the attention of the Borough Clerk at: 419 Sycamore Avenue, Shrewsbury, NJ 07702. Written public comments may not be submitted via any other form of electronic communication.

2. Written public comments submitted via email or mail must include the individual's name, full address and contact information (telephone number and/or email address). If the information is incomplete and the Borough is unable to verify the individual's identity, the written comment will not be read into the record.

3. Written public comments submitted in accordance with this Resolution shall be read into the remote meeting record at the end of the last public comment section. Written public comments containing profanity or vulgarity will not be read into the record. The Mayor or presiding officer of the remote meeting reserves the right to read similar or duplicative comments into the record in a summary fashion and will do so uniformly for all similar/duplicative comments.

4. Members of the public who submit written public comments regarding a proposed ordinance for which a public hearing is scheduled to be held during the remote meeting should review the agenda and ordinance, available on the Borough's website prior to the meeting, and designate the ordinance number and title to which their written public comments apply.

5. Written public comments must be received by the Borough Clerk by 9:00 a.m. on the day of the remote meeting in order to be included in the meeting. Any written comments received after 9:00 a.m. on the day of the meeting will not be read into the record or become part of the meeting record.

6. The procedures and requirements for making public comments during a remote meeting, along with an explanation of the audio muting function of the electronic communications platform being used, shall be announced at the beginning of the remote public meeting.

7. With respect to public participation at a remote public meeting, the following procedures shall be incorporated:

- a. A member of the public who has submitted written comments prior to the meeting in accordance with this resolution, attends the remote public meeting, and participates during the public comment portion, shall be considered as having been recognized for the purposes of public comment without the need to read the written comments of that person.
- b. If a member of the public disrupts a remote public meeting, the Mayor or presiding officer of the remote public meeting shall facilitate a dialogue with that member of the public to the extent reasonably permitted by the electronic communications technology.
- c. The Mayor or presiding officer of the meeting shall mute or continue muting, or direct appropriate staff to mute or continue muting, any disruptive member of the public and warn them that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting. Disruptive conduct includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption and use of profanity.
- d. A member of the public who continues to act in a disruptive manner after receiving an initial warning shall be muted while other members of the public are allowed to proceed with their questions or comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting or removed from the remote public meeting.

**RESOLUTION 2020-151 - NEW JERSEY SAFE AND SECURE COMMUNITIES  
PROGRAM RESOLUTION OF PARTICIPATION**

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY.

**WHEREAS**, the Borough of Shrewsbury wishes to apply for funding of \$25,895.00 with a match of \$128,686.72 for a project total cost of \$154,581.72 under the Safe and Secure Communities Program (**Grant # P-20-1344**) from 08-01-2020 through 07-31-2021; and

**WHEREAS**, the Borough of Shrewsbury has reviewed the accompanying application and has approved said request; and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety and the Borough of Shrewsbury, for the purpose described in the application.

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**DECEMBER 21, 2020**

**THEREFORE, BE IT RESOLVED** by the Borough of Shrewsbury Mayor and Council that:

- 1) As a matter of public policy, the Borough of Shrewsbury wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
- 4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

**RESOLUTION 2020-152 - AUTHORIZING THE REFUND OF TAX OVERPAYMENT**

**WHEREAS**, the Tax Collector has forwarded to the Borough of Shrewsbury, a list of taxes which are overpaid, and has recommended that the same be refunded; and

**WHEREAS**, in accordance with N.J.S.A. 54:4-68, there are provisions for the Borough of Shrewsbury to make adjustments with respect to overpaid taxes.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that the following taxes are hereby refunded based upon the recommendations of the Tax Collector:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME</b>	<b>YEAR</b>	<b>AMOUNT</b>
23	2	CoreLogic PO Box 9202 Coppell, TX 75019-9766	2020	\$ 4,719.00
29	15	Satellite Self Storage of Shrewsbury PO Box 837 Oakhurst, NJ 07755	2020	\$49,925.53

**RESOLUTION 2020-153 - APPROVING VOLUNTEER FIREMAN ACTIVE MEMBERSHIP**

**WHEREAS**, the Shrewsbury Hose Company No. 1 has selected Oliver Fetter for active membership; and

**WHEREAS**, the Shrewsbury Hose Company No. 1 has requested municipal approval from the Borough Council of the Borough of Shrewsbury for said appointment.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Shrewsbury, Monmouth County, New Jersey, that the application for active membership by Oliver Fetter to the Shrewsbury Hose Company No. 1 is hereby approved.

**RESOLUTION 2020-154 - APPROVING THE BILL LIST FOR DECEMBER 21, 2020  
AND AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$122,306.80 for the period ending December 21, 2020; and

**WHEREAS**, the Borough Council has reviewed the aforementioned claims .

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be given to the Chief Financial Officer.

**Discussion and Action**

Covid-19 Testing Site for Shrewsbury Residents – Councilman Gilmartin

Councilman Gilmartin gave a brief presentation on his proposal to hold a Covid-19 Testing Event for Shrewsbury Borough Residents. Councilman Gilmartin provided background information that led to him proposing this event. The Borough of Little Silver provided Covid-19 testing to residents only on December 12, 2020 with more than 300 residents getting tested. Councilman Gilmartin contacted Little Silver requesting information to determine whether similar testing could be provided to Shrewsbury residents. Given the recent spike in Covid-19 cases, Councilman Gilmartin explained testing is becoming more challenging to our residents and neighbors. If approved, Councilman Gilmartin requested this testing be conducted in the near future to residents free of charge. The Legacy Pharmacy Group, headed by Ritesh Shah, CEO/Managing Partner will conduct the Covid-19 testing via nasal swab. They have performed over 100,000 Covid-19 tests. The cost to the Borough is \$500 and there is no cost to residents. Councilman Gilmartin suggested Borough Hall as a possible location with possible dates of January 9<sup>th</sup>, 13<sup>th</sup> or 16<sup>th</sup>. No appointment will be necessary. However, Councilman Gilmartin recommend that an early time be set aside for members of the community ages 60 and over. He recommended 10:00am – 11:00am for residents ages 60 and over and 11:00am – 3:00pm for remaining residents. He further recommended this free Covid-19 testing be promoted through the Borough Website, Civic Ready and the Borough Facebook page. After a further brief discussion, Council were in consensus to have Councilman Gilmartin move forward with this event.

**Reports of Council**

Councilwoman DerAsadourian

- Councilwoman DerAsadourian reported she spoke with members of the Community Alliance and they have spoken to the school counselor and together have come up with a couple of programs and ideas that can be done remotely through Zoom. There are three emotional health programs that they have identified with the school counselor that they would like to put forward. One is for the upper grades and one is for the lower grades. The other component is for teachers. These programs will work with children and teach them how to work with their emotions of feelings isolated and their stress of the pandemic.

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**DECEMBER 21, 2020**

Councilwoman DerAsadourian motioned to approve expenditure not to exceed \$3,000 for these programs seconded by Councilman Sena, and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena  
Nays: None  
Abstain: None

- Councilwoman DerAsadourian commented she will be reaching out to RBR to set up a Zoom meeting with members of the Student-to-Student Peer Leadership Program in order to start “pre-transition” conversations with the eighth graders at SBS.

Councilman DeSalvo

- Councilman DeSalvo reported RBR is currently all virtual this week and next week.
- Last Saturday, Councilman DeSalvo attended the Wreath Across America at the Presbyterian Church where citizens and the Boy Scout Troop participated in placing wreaths on veterans’ graves. Councilman DeSalvo commented it was very well put together and was a nice service.

Councilman Eddy

- Regarding the recent snow event, Councilman Eddy commented luckily it wasn’t a huge one; but unlike other storms where it warms up right after, this was didn’t and the snow is hanging around. DPW had no issues with equipment during snowplowing. Councilman Eddy will be having a meeting tomorrow with the Police Committee to review processes related to snow events.
- Councilman Eddy thanked Administration and Finance for the hard work in submitting the Borough’s request to the County under the Cares Act Reimbursement. Request for \$80,000 was submitted this round. This reimbursement will cover items purchased for First Aid Squad, additional PPE and Video Equipment.
- The road programs have been impacted by the recent snowfall. Unfortunately, unless there is very clear weather and warm temperatures ahead, the window for asphalt paving will be closed. If unable to pave this year, the roads will be buttoned up until the asphalt plants open again in March.

Councilwoman Doran Eulner

- The Shrewsbury Community Garden held a virtual meeting last Monday. In January they plan on opening any empty or available plots for registration. If interested, information can be found on the website.
- The Shade Tree Commission met virtually on the 12<sup>th</sup>. Councilwoman Eulner thanked Ms. Muttie for helping Bill Gerth with setting up the virtual meeting. She also thanked DPW for clearing some space in the shed at Manson Park for the Shade Tree equipment.
- One of the Boy Scout project at Ester Hymer, the outdoor classroom, is completed. The other four projects are expected to be completed early Spring. Councilwoman Eulner is hoping to have a “re-opening” of the park once the projects are completed.

Councilman Gilmartin

- Councilman Gilmartin had no report but he wanted to thank the Fire Department for making the rounds around town yesterday bringing Santa to see all of the kids. It certainly lifted everyone's spirit.

Councilman Sena

- Councilman Sena had no report except to say the budget meetings are moving along smoothly.

**Mayor's Report**

- Mayor Anderson reported he attended the Hanukkah Lighting which was a great event with a good turnout, and everyone followed social distancing protocols. Mayor Anderson was happy that the event was held, and that the tradition continues.
- Regarding the tropical storm that hit the Borough back in August, Mayor Anderson just received JCP&L's synopsis before this meeting and has not had a chance to review. The Buttonwood neighborhood was out of power for the longest period of time in the Borough after that storm and Mayor Anderson has been working closely with JCP&L to determine why the outages are occurring and what if anything, can be done to either prevent them or try to reduce the outages.
- Mayor Anderson asked Dave Cranmer, Borough Engineer, to work with the Chief of Police and to pull all accident information for the last five years on the southern part of Broad Street. This will allow for an analysis to be done to determine what are the causes of those accidents. This information will help strengthen any requests Mr. Cranmer makes to the NJDOT.

**Clerk/Administrator's Report**

- Ms. Quinn reported there will be no garbage pickup on Friday, December 25<sup>th</sup>. The garbage will be picked up on Saturday, December 26<sup>th</sup>. A message will go out on the website, Facebook and Civic Ready.
- Dog and cat license renewals will be mailed out in the next week. They are due by January 31<sup>st</sup>. Late fees will be charged starting February 1<sup>st</sup>. Rabies vaccine needs to be good through November of the licensing year.

**Open the Floor to the Public**

Mayor Anderson opened the floor to the public.

Stu Minis, 35 Thomas Avenue - Mr. Minis commented that there is a stop sign on Haddon Avenue that was knocked down. Councilman Eddy responded that he will make sure that this is taken care of. Mr. Minis brought to Council's attention that the sidewalk near Patterson Park is not completely cleared. Councilman Eddy responded he will make sure this is taken care of as well. Mr. Minis asked Mayor Anderson with the combination of the Zoning Board and Planning Board, how will he make his selections to fill vacancies. Mayor Anderson responded he is going to review the existing Zoning Board and make a recommendation to the Borough Council. Mr. Minis asked the Mayor if he will take two members of the Zoning Board and move them to the two vacancies on the Planning Board. Mayor Anderson replied he believes that one of the vacancies is Class II which needs to be filled with a Borough Employee. In terms of the other vacancy, Mayor Anderson will look at the entire Zoning Board and see who is best to fill the



**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**DECEMBER 21, 2020**

vacancy. He will make his recommendation to the Council. Regarding the free proposed Covid-19 testing for residents, Mr. Minis asked Councilman Gilmartin to put the word out through the website, Facebook and CivicReady. Mr. Minis asked if Council could comment on the status of the Martelli application pending before the Planning Board. Borough Attorney Bruce Padula responded by saying it is a land use application before the Borough and the Council cannot comment on it.

Betsy Higgins, 126 Park Avenue – Ms. Higgins expressed her concerns regarding the paving and potholes and general overall condition of Park Avenue. Ms. Higgins commented she understands the road is scheduled for improvement in 2022 but is asking if there is anyway this road can be moved up on the list. Councilman Eddy explained the main issue is not so much where the road is on the list, but the need to sit down with the residents to figure out what needs to be done with the road and in particular the middle of the road with the trees. The questions are what we are going to do and what does it want to look like. Councilman Eddy commented we don't want to lose the feel of Park Avenue. Councilman Eddy added the Borough Engineer reviews all roads every year and the priorities can be changed based on conditions. But the next step is to start having some meetings with the residents.

Joseph Bezzone, 116 Park Avenue – Mr. Bezzone expressed the same sentiments as Ms. Higgins and hopes the Park Avenue Road Project can be accelerated.

**Close the Floor to the Public**

With no one else from the public wishing to speak, the floor was closed to the public.

**Move into Executive Session – No Action Will be Taken After**

Council returned to Executive Session at 7:53pm. No action will be taken after.

**Adjourn**

Meeting adjourned at 8:20pm.