

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

September 16, 2019

Meeting Called to Order

Mayor Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Presiding Officer's Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 4, 2019 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Don Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Mayor Erik Anderson
Bruce Padula, Borough Attorney
Maureen L. Muttie, Clerk/Interim Administrator

Absent: None

Salute to Flag

Led by Mayor Erik Anderson

Presentation

(The following was read by Mayor Anderson):

Recognizing the 10U Canes Championship Team

The 10U Canes Championship Team started playing together two years ago and have grown tremendously over that time period. The boys have put in a ton of hard work throughout the fall and spring seasons as well as in the winter for once a week workout. This season saw the team take an even bigger step forward when they were able to win their USABL Division. It is a true testament to the dedication of all the players and the willingness of the parents to be so supportive. The boys should truly appreciate all that their parents do to help get them to games and practices. The team is a true community and great example of the great town of Shrewsbury.

Each individual player was recognized by Mayor Anderson and given a certificate. Mayor Anderson wished them continued success.

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Approval of Minutes

Councilman Eddy motioned to approve the August 19, 2019 minutes, seconded by Councilman Gilmartin and approved by the following vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

Consent Agenda

Councilwoman Eulner requested to remove resolution 2019-121 for discussion.

Resolution 2019-121 Resolution Approving Reimbursement to Shrewsbury Hose Company No. 1 for Floor Repairs

Councilwoman Eulner explained the Shrewsbury Hose Company has requested floor repairs. The Fire Committee is unanimous in proceeding with the repairs, but Councilwoman Eulner pulled this resolution to discuss the financial aspects of it. Councilwoman Eulner spoke with the Finance Committee Chair Councilman Eddy earlier, and she would like to get approval for \$36,000 and confirm where the funds are coming from. Councilman Eddy requested that the Finance Committee have until the next meeting to certify the funds for the floor repairs. Councilwoman DerAsadourian asked if these repairs come with a warranty. Councilwoman Eulner responded that there is a ten-year warranty that will come with the repairs.

Peter Meyer, President of Shrewsbury Hose Company explained that timing is of the issue. Mayor Anderson suggested a special meeting in the next few days in order to certify the funds and to have the work done as soon as possible especially with all the events coming up at the Firehouse.

Councilwoman DerAsadourian requested to remove resolution 2019-119 for further discussion.

Resolution 2019-119 Resolution Authorizing Consent to Sublease a Portion of the Wireless Antenna Tower Located at 419 Sycamore Avenue, Shrewsbury, New Jersey

Councilwoman DerAsadourian has requested that this resolution be tabled until more information can be obtained before considering for approval.

Councilwoman DerAsadourian made a motion to table resolution 2019-119, seconded by Councilwoman Eulner with ayes by all Councilmembers present.

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Councilman DeSalvo motioned to approve the Consent Agenda (except for resolutions 2019-119 and 2019-121), seconded by Councilman Gilmartin and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

**R-2019-120 - RESOLUTION APPROVING A PERFORMANCE GUARANTY RELEASE
FOR CSH SHREWSBURY LLC - BLOCK 3, LOT 1**

WHEREAS, the developer for the CSH Shrewsbury LLC has requested the release of a Performance Guaranty for this project, which is located at Block 3, Lot 1, in the Borough of Shrewsbury; and

WHEREAS, Pursuant to the procedures outlined in §94-7.1F of the *Code of the Borough of Shrewsbury*, the Borough Engineer has performed a site inspection to verify the acceptance of all bonded site improvements; and

WHEREAS, upon furnishing a maintenance bond equating to \$133,588.00 in a form acceptable to the Borough Attorney, the Borough may consider the release of the performance guaranty currently being held.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the Performance Guaranty presently held by the Borough in the amount of \$646,341.00, as outlined in the report of the Borough Engineer dated September 13, 2019, be released, contingent upon the posting of Maintenance Guaranty in the amount of \$133,588.00, in a form acceptable to the Borough Attorney.

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Chief Financial Officer, Planning Board Secretary and the developer.

R-2019-122 - AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES

WHEREAS, the Tax Collector has forwarded to the Borough of Shrewsbury, a list of taxes which are overpaid, and has recommended that the same be refunded; and

WHEREAS, in accordance with N.J.S.A. 54:4-68, there are provisions for the Borough of Shrewsbury to adjust with respect to overpaid taxes.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that the following taxes are hereby refunded based upon the recommendations of the Tax Collector:

BLOCK	LOT	NAME	YEAR	AMOUNT
70	6.04	Gazdus, John & Kelly Ryan 32 Strauss Drive Shrewsbury, NJ 07702	2019	\$935.54
52	49	Scott Lewis 38 North Park Ave Shrewsbury, NJ 07702	2019	\$1,991.36

R-2019-123 - RESOLUTION AUTHORIZING SALE OF MUNICIPAL LIENS

WHEREAS, the governing body of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, desires to collect all taxes, assessments, and other municipal charges that are now delinquent; and

WHEREAS, the Tax Collector is directed to sell all municipal delinquencies through December 31, 2018, in a manner prescribed by N.J.S.A. 54-5-19, and as amended by Chapter 99, Public Laws of 1997.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury, that the Tax Collector is hereby authorized and directed to sell all municipal liens in accordance with New Jersey law, and as stated above, on December 13, 2019 at 10:00 AM.

**R-2019-124 - RESOLUTION AUTHORIZING TWO (2) YEAR AGREEMENT WITH
THE AFFORDABLE HOUSING ALLIANCE TO SERVE AS THE
ADMINISTRATIVE AGENT FOR THE BOROUGH OF SHREWSBURY AND
ADMINISTER THE BOROUGH OF SHREWSBURY COAH QUALIFIED
AFFORDABLE HOUSING**

WHEREAS, the Borough is desirous of entering into a two (2) year contract with the Affordable Housing Alliance, a locally based non-profit corporation, to serve as its Administrative Agent and administer its affordable housing rehabilitation program; and

WHEREAS, costs associated with the agreement shall be either paid by the developer, unit owner or landlord of the affordable housing unit/project or by the Borough through its affordable housing trust fund in the case of the rehabilitation programs, which funds are generally derived from developer fees; and

WHEREAS, the Borough of Shrewsbury agrees to pay the Alliance a lump sum of \$1,000 per year which will be billed at the signing of the contract. Postage and supplies for specialized items, mailing and notices are also billed to the Borough and these expenses are billed as expended but not to exceed \$250.00.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury in the County of Monmouth, State of New Jersey that the agreement between the Borough and the Affordable Housing Alliance to serve as the Administrative Agent and implement a program to provide COAH qualified affordable housing units to low- and moderate-income households desiring to live within the Borough is hereby accepted by the Borough of Shrewsbury;

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Shrewsbury in the County of Monmouth, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute said agreement between the Borough of Shrewsbury and the Affordable Housing Alliance annexed hereto on behalf of the Borough.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to the Affordable Housing Alliance along with a copy of the executed agreement subject to the approval of the Director of Law.

**R-2019-125 - RESOLUTION TO ENTER AGREEMENT TO RENEW MEMBERSHIP
IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Monmouth Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq.; and

WHEREAS, Shrewsbury Borough is currently a member of said Fund; and

WHEREAS, effective December 31, 2019, said membership will expire unless earlier renewed; and

WHEREAS, the Mayor and Council of Shrewsbury Borough has resolved to renew said membership.

NOW THEREFORE, it is agreed as follows:

1. Shrewsbury Borough hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2020 and ending December 31, 2022*.
2. Shrewsbury Borough hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Shrewsbury Borough agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.

R-2019-126 - RESOLUTION APPOINTING MEL-JIF REPRESENTATIVES

WHEREAS, the Borough of Shrewsbury is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, a member municipality appoints a Fund Commissioner and an Alternate Fund Commissioner for the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

WHEREAS, the Borough must appoint a Fund Commissioner and an Alternate Fund Commissioner to represent the Borough and to vote at meetings of the Funds.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Shrewsbury that Thomas Seaman, serve as Fund Commissioner and that Kerry Quinn, serve as Alternate Fund Commissioner.

BE IT FURTHER RESOLVED that the Municipal Clerk forwards a certified copy of this resolution to the Monmouth Municipal Joint Insurance Fund, to the Administrator and to the Insurance Chairman.

**R-2019-127 - RESOLUTION HIRING A CLASS II SPECIAL LAW ENFORCEMENT
OFFICER IN THE DEPARTMENT OF POLICE**

WHEREAS, the Chief of Police has the need for and has requested the hire of a Class II Special law enforcement officer; and

WHEREAS, Chief Turner has interviewed and recommended the hiring of Michael Zibrin at a rate of \$22.00 per hour, as recommended by the Police; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Michael Zibrin be hired as a Class II Special Law Enforcement Officer at \$22.00 per hour, effective September 17, 2019 or thereafter pending completion of employment process.

**R-2019-128 - RESOLUTION HIRING A CLASS II SPECIAL LAW ENFORCEMENT
OFFICER IN THE DEPARTMENT OF POLICE**

WHEREAS, the Chief of Police has the need for and has requested the hire of a Class II Special law enforcement officer; and

WHEREAS, Chief Turner has interviewed and recommended the hiring of Thomas O'Horo at a rate of \$22.00 per hour, as recommended by the Police; and

WHEREAS, the Chief Financial Officer has certified that funds are available for same.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury that Thomas O'Horo be hired as a Class II Special Law Enforcement Officer at \$22.00 per hour, effective September 17, 2019 or soon thereafter pending completion of employment process.

**R-2019-129 - RESOLUTION TO HIRE JENNIFER HUSSEY AS A
PART-TIME FILL-IN CROSSING GUARD IN THE DEPARTMENT OF POLICE**

WHEREAS, the Borough of Shrewsbury Police Department needs Part-Time Fill-In Crossing Guards; and

WHEREAS, the Chief of Police has recommended the hiring of Jennifer Hussey as a Part-Time Fill-In, Crossing Guard, with a per diem rate as prescribed by the 2019 Salary Ranges.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that Jennifer Hussey be hired beginning September 17, 2019.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Chief Financial Officer and the Police Department.

R-2019-130 - APPROVING VOLUNTEER FIREMAN ACTIVE MEMBERSHIP

WHEREAS, the Shrewsbury Hose Company No. 1 has selected David C. Tyler for active membership (specifically Fire Police); and

WHEREAS, the Shrewsbury Hose Company No. 1 has requested municipal approval from the Borough Council of the Borough of Shrewsbury for said appointment.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, Monmouth County, New Jersey, that the application for active membership by David C. Tyler to the Shrewsbury Hose Company No. 1 is hereby approved.

**R-2019-131 - A RESOLUTION APPROVING THE BILL LIST FOR
SEPTEMBER 16, 2019 AND AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$58,938.29 for the period ending September 16, 2019; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

Reports of Council

Councilwoman DerAsadourian

- Councilwoman DerAsadourian reported two Class II Special Law Enforcement Officers are being hired pending background checks. They are expected to begin work on October 1st. Also, on October 1st, the officers will start to wear their new uniforms.
- Regarding the four-way stop sign on White Street and Robinson, additional signage was put up, specifically "stop ahead" as well as striping.
- The Police Department will be conducting a traffic study on Beechwood.

Councilman DeSalvo

- Two solar signs are installed: one on Samara and one on Patterson and they are working very effectively.

Councilman Eddy

- Councilman Eddy reminded everyone that requests for capital improvement projects for 2020 need to be submitted to the Finance Committee by September 30th. Detailed proposals and business justification will most likely be requested and will be due by mid-December.
- Preliminary office budget will be due in October.
- The OEM Room is targeted to be completed and up and running by sometime in November. This will also be used as a conference room.
- There will an OEM Drill at Meridian on October 3rd. All volunteers are invited.
- There was a kickoff meeting regarding mass notifications. Councilman Eddy explained not everyone is happy with Code Red and therefore other options are being explored to replace Code Red. RBR and SBS were invited to the Borough last week to discuss potentially using CivicReady and there was positive feedback. The Chief of Police and Administrator from Red Bank already use CivicReady but did suggest looking at one other system, Everbridge. The goal is to have all schools as well as Red Bank, Little

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Silver and Shrewsbury all in one cohesive system. In the short term, Councilman Eddy explained we will most likely to do a contract with CivicReady that will overlap with Code Red for a few months in order to ensure a smooth transition. CivicReady is also more cost effective.

Councilwoman Eulner

- In August 2019 the First Aid had 52 dispatched calls.

Councilman Gilmartin

- Councilman Gilmartin reported the soccer season appears to be going quite well – there have been no complaints. The late fall sports are starting up which includes flag football and volleyball.

Councilman Sena

- Councilman Sena reported the next SBS School Board meeting is September 17th and he plans on attending.
- The Environmental Commission had a meeting on September 11th; Councilman Sena was unable to attend but was informed the members discussed single use of plastic. The next meeting is November 13th which he will attend.

Mayor's Report

- Mayor Anderson was happy to report that Tuesday, September 24th, QuickChek will be open.
- Mayor Anderson attended the ribbon cutting for the Manasquan Bank located at the corner of Shrewsbury and Sycamore Avenue.
- Negotiations are still ongoing with DPW and the Police.

Clerk/Administrator's Report

- There will be a Town Wide Yard Sale on October 5th - rain or shine from 9:00am – 5:00pm. A garage sale permit application will still need to be completed. Addresses of residents that are participating will be posted on the website.

Open the Floor to the Public

Councilman DeSalvo made a motion to Open the Floor to the Public, seconded by Councilwoman Eulner with ayes by all Councilmembers present.

Carolyn Barber, 132 Dorchester Way – Ms. Barber asked Council to explore having a crosswalk installed on Sycamore Avenue near Paddington Farms. Ms. Barber commented that walkers, joggers and bikers all want to cross Sycamore Avenue daily and generally will not walk up to Colonial to use that crosswalk. Mayor Anderson commented he has met with County Engineer along with our Borough Engineer to discuss not only the repaving of Sycamore Avenue but also the feasibility of a crosswalk near Paddington Farms as well as whether a bike lane would make sense. Mayor Anderson explained that he is working to get on the County schedule for paving and our Borough Engineer is looking into the crosswalk. Mayor Anderson explained the

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Borough will need to “sell” the idea of the crosswalk to the County. The County indicated they like to have infrequent stops on the road, so it doesn’t diminish the impact of the flashing lights of the crosswalk. Mayor Anderson emphasized it is on the radar and will continue to pursue getting a crosswalk installed. Ms. Barber also asked how the public could help the Council possibly purchase the land next to Manson Park. Mayor Anderson explained that a number of years ago the Council invested in buying the development rights of the Bonnaro property. Mayor Anderson commented that we are always open to exploring options. Mayor Anderson explained that the reality is for the Borough to go and acquire a piece of property, we need to know what the purpose and use of the property will be. He further commented that preliminarily, that piece of property was looked at to see what could be use with it besides passive recreation. There are wetlands that encompasses the back of the property. Also, if the property is purchased, it does come off the tax records. Mayor Anderson has no problem with an outside group exploring the feasibility of funding the purchase of the property.

Judy Kramer, 10 Willow Court - Ms. Kramer commented she would like to help with the feasibility of a study to find funds to purchase the property next to Manson Park, She has witnessed firsthand how the development of the town has been on a steady incline since moving to Shrewsbury years ago. Ms. Kramer asked council what the next steps would be to try to raise the funds. Mayor Anderson commented first you would have to look to see if there were any interested parties for the purchase, and possibly have them work along with open space. Ms. Kramer asked how she could find information on the property owner. Councilman Eddy informed Ms. Kramer that the tax office would have the owner information, and that they would be a first place to start with this idea. Ms. Kramer then thanked the Council for being open to looking into a plastics ban and to please look into it further.

Pam MacNeill, 34 Buttonwood Drive - Ms. MacNeill asked Council how to go about having the pillars on Buttonwood Drive fixed. Who she should speak with, if it was a matter of cost, or if it is the counties’ responsibility? Either way, Ms. MacNeill wants it look into it, in order to retain the beauty it brings to Sycamore Avenue. Councilman DeSalvo informed her that DPW was in the process of getting quotes to have the pillars repaired. Ms. MacNeill thanked the Council and agreed with Ms. Kramer and Ms. Barber that purchasing the land next to Manson Park would be a wise decision.

Edward Kosberg, 91 Beechwood Drive – Mr. Kosberg commented that purchasing the property for sale on Broad Street for roughly \$800,000 which would be adding six additional acres, would have long term advantages which would far out way the short term savings. Mr. Kosberg thanked the Council for listening to him and encouraged them to see the benefits of the purchase rather than the financials.

Close the Floor to the Public

Councilman DeSalvo made a motion to close the floor to the public, seconded by Councilwoman Eulner with ayes by all Councilmembers present.

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Adjourn


Meeting was adjourned the meeting at 7:42pm

Attest:



Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve:



Erik Anderson
Mayor