

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**October 7, 2019**

**Meeting Called to Order**

Mayor Anderson called the meeting to order at 7:10pm and read the Presiding Officer's Statement.

**Presiding Officer's Statement**

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 4, 2019 by the Municipal Clerk.

**Roll Call**

Present: Councilwoman Deidre DerAsadourian  
Councilman Jeff DeSalvo  
Councilwoman Kim Doran Eulner  
Councilman Brendan Gilmartin  
Councilman Jason Sena

Also Present: Mayor Erik Anderson  
Bruce Padula, Borough Attorney  
Maureen L. Muttie, Clerk/Interim Administrator

Absent: Councilman Don Eddy

**Salute to Flag**

Led by Mayor Erik Anderson

**Presentation**

*Best Practices Inventory – Thomas Seaman, Chief Financial Officer*

Thomas Seaman, Chief Financial Officer, reviewed the best practices worksheet which is a self-assessment of municipal operations. Each municipality needs to meet an established percentage of the check list items for all or part of the state aid payment be release. Mr. Seaman explained the Borough needed to score over 30 points to not lose 5% of the last state aid amount. Mr. Seaman reported the Borough scored 43 points.

Mr. Seaman further explained there are about 100 questions with 44 questions not counting in the score and some questions are scored at .5 points. If an answer was "Not Applicable" or "Prospective", it counted as a "yes" answer. The Borough had four "no" answers in the scoring parts of the inventory. The Borough answered "no" to question #13: Our uniform construction code fees are more than the cost of operations in the Construction Department. "No" to question #37: The Borough does not currently have insurance broker fees set at a flat fee. Our insurance broker receives no fee with the Borough in the SHBP. "No" to question #31: We do not have an official social media account and policy. "No" to

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**October 7, 2019**

question #65: We do not actively maintain an inventory of building and vacant properties that would benefit for redevelopment. Mr. Seaman commented the Borough is pretty much built out.

There were no follow up questions from the Council and Mayor Anderson thanked Mr. Seaman for attending tonight's meeting and for explaining the Best Practices Inventory results.

**Approval of Minutes**

Councilman DeSalvo motioned to approve the September 3, 2019 and September 20, 2019 minutes, seconded by Councilwoman Eulner and approved by the following vote:

Ayes: DerAsadourian, DeSalvo, Eulner, Gilmartin and Sena  
Nays: None  
Abstain: None

**Resolutions**

Resolution 2019-134 - Resolution Awarding Contract for the Improvements to Monroe Avenue and North Monroe Avenue to Fiore Paving Co. Inc.

Councilman DeSalvo commented this resolution is awarding the contract for the Improvements to Monroe and North Monroe for \$416,830.00 to Fiore Paving of which \$250,000 is coming from a grant.

Councilman DeSalvo motioned to approve Resolution 2019-134, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eulner, Gilmartin and Sena  
Nays: None  
Abstain: None

**2019-134 - RESOLUTION AWARDING CONTRACT FOR THE IMPROVEMENTS TO  
MONROE AVENUE & NORTH MONROE AVENUE TO FIORE PAVING, CO, INC**

**WHEREAS**, the Borough of Shrewsbury advertised for bids for Roadway Improvements to Monroe Avenue & North Monroe Avenue of Shrewsbury, including roadway base repair, HMA milling, curb replacement, sidewalk replacement, HMA resurfacing, drainage improvements, turf restoration, installation of signage and pavement markings; and

**WHEREAS**, three (3) bids were received, and were publicly opened and read aloud on October 2, 2019 at 3:00 PM as follows:

<b><u>BIDDER</u></b>	<b><u>AMOUNT BID</u></b>
Fiore Paving, Co, Inc	\$416,830.00
Sea Coast Construction	\$428,499.00
Earle Asphalt	\$476,913.13

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**October 7, 2019**

**WHEREAS**, the proposal submitted by the apparent lowest responsible bidder embodied all the bid specifications as outlined by Fiore Paving, Co, Inc in submitting their bid; and

**WHEREAS**, the Governing Body of the Borough of Shrewsbury, acting on the advice of the Borough Engineer and Borough Attorney, does hereby make a finding that the lowest bid submitted by Fiore Paving, Co, Inc, does hereby best serve the interest of the municipality; and

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Shrewsbury does hereby award a construction contract known as FY 2017 NJDOT Municipal Aid Program Monroe Avenue & North Monroe Avenue to Fiore Paving, Co, Inc, in the amount of \$416,830.00, subject to the approval of the Department; and

**BE IT FURTHER RESOLVED** that the presiding officer of this body be and is hereby directed to sign for on its behalf the contract in the prescribed form for said procurement and that the Clerk of this body be and is hereby directed to sign and seal said contract with the corporate seal of this body and attest to same.

**Consent Agenda**

Councilman Sena motioned to approve the Consent Agenda, seconded by Councilman DeSalvo and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eulner, Gilmartin and Sena

Nays: None

Abstain: None

**2019-135 - RESOLUTION ENTERING AGREEMENT WITH CIVIC READY  
MASS NOTIFICATION SYSTEM**

**WHEREAS**, the Borough of Shrewsbury received two (2) quotes for the Mass Notification System; and  
**WHEREAS**, Civic Plus, 302 South 4<sup>th</sup> Street, Suite 500, Manhattan, KS 66502, quoted \$3,156.86, with an annual renewal fee of \$2,056.86.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Shrewsbury does hereby approve a one-year contract with Civic Plus, 302 South 4<sup>th</sup> Street, Suite 500, Manhattan, KS 66502, for the CivicReady Mass Notification Software.

**BE IT FURTHER RESOLVED** that the Borough Administrator be and is hereby authorized to accept the aforementioned proposal from CivicPlus.

**2019-136 - AMENDING RESOLUTION 2019-087 SETTING THE SALARY SCHEDULES  
OF CERTAIN OFFICERS AND EMPLOYEES FOR THE YEAR 2019**

**WHEREAS**, the Borough of Shrewsbury has certain employees named herein not covered by collective bargaining agreements; and

**WHEREAS**, these employees need to be compensated for the performance of their duties; and

**WHEREAS**, the compensation proposed for the employee's positions fall within the salary ranges as amended and approved by the Council on July 15, 2019; and

**WHEREAS**, compensation for Crossing Guards have changed from an hourly rate to a per diem rate effective October 1, 2019.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury, that the employees listed herein be paid according to this schedule. *(schedule on file in Clerk's Office)*

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**October 7, 2019**

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Chief Financial Officer.

**2019-137 - AUTHORIZING TROOP 50 TO CONDUCT ANNUAL FLAG  
RETIREMENT CEREMONY ON GOPHER FIELD AND WAIVING FIRE PERMIT FEE**

**BE IT RESOLVED** that the Mayor and the Council of the Borough of Shrewsbury does hereby approve the request for Troop 50 to conduct the Annual Flag Retirement Ceremony on Gopher Field at Borough Hall to be held on Monday, October 14, 2019 from 7:00pm to 9:00pm; and

**BE IT FURTHER RESOLVED**, that the Mayor and the Council does hereby waive the Fire Permit Fee.

**2019-138 - A RESOLUTION APPROVING THE BILL LIST FOR SEPTEMBER 16, 2019 AND  
AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$1,335,794.38 for the period ending October 7, 2019; and

**WHEREAS**, the Borough Council has reviewed the aforementioned claims.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be given to the Chief Financial Officer.

**Reports of Council**

Councilwoman DerAsadourian

- In the month of September, the Police Department issued 149 motor vehicles summonses and responded to 88 complaints.
- The Beechwood traffic study has been completed and Councilwoman DerAsadourian will provide the results of that study at the next meeting. Additional traffic studies will be conducted on streets where traffic safety improvements were made and Councilwoman DerAsadourian will provide results of those studies as well when completed.
- The new Special IIs will be invited to a meeting soon to meet the Council.

Councilman DeSalvo

Councilman DeSalvo had no report.

Councilwoman Eulner

- In September 2019 the Fire Department had 22 calls, 16 in town and 6 were mutual aid. They had a total of 235.25-man hours. First Aid had 40 dispatched calls, 35 in town and 5 out of town.
- The next Planning Board Meeting is October 16<sup>th</sup>.
- The Shrewsbury Community Garden held their Fall Harvest on September 22<sup>nd</sup> which was a big success. The next meeting of the Shrewsbury Community Garden is Monday, October 14<sup>th</sup>.

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**October 7, 2019**

**Councilman Gilmartin**

- Councilman Gilmartin reported the Recreation Committee is busy preparing for flag football and street hockey come November at the conclusion of the soccer season. Feedback on soccer is good, no issues and the fields are in great shape.

**Councilman Sena**

- Councilman Sena reported he attended the SBS School Board meeting last month. Various improvements to facilities were discussed.
- He is pleased to announce that SBS entered a shared services agreement with Little Silver Board of Education for a Media Specialist.
- There will be an Opioid Crisis Presentation on October 27<sup>th</sup> in conjunction with the Police Department and Community Alliance.
- Councilman Sena is pleased to announce that SBS is starting a wrestling program.
- The Environmental Commission's next meeting is November 13<sup>th</sup>.

**Mayor's Report**

- Mayor Anderson had no report.

**Clerk/Administrator's Report**

The Borough Clerk commented that the last day to register to vote for the upcoming General Election is October 15<sup>th</sup>. You can register to vote by going to the Monmouth County website: [Monmouthcountyvotes.com](http://Monmouthcountyvotes.com).

**Open the Floor to the Public**

Mayor Anderson opened the floor to the public.

William Van Liew, 127 North Monroe – Mr. Van Liew asked now that the bid has been awarded for the Monroe/North Monroe Project, when can construction be expected to begin. Councilman DeSalvo commented within the next two to three weeks mark outs will begin. Mr. Van Liew asked whether signs will go up regarding the pending closure of the road. Councilman DeSalvo commented he spoke with the Police Department regarding posting signs and things are in motion.

Mary Lynn Wentway, 47 Henry Street – Following up on Councilman Gilmartin's remarks regarding the good conditions of the fields, Mrs. Wentway commented that it is the result of the good work of the DPW Department. Mrs. Wentway commented that the Thomas Avenue light is a problem and it needs to be rectified. Mayor Anderson explained that this light is controlled by the state, but our Borough Engineer has reached out to the NJDOT. Mrs. Wentway also commented that people are going the wrong way down the one-way street; it began being a problem once the Goodwill opened.

Stu Minis, 35 Thomas Avenue – Mr. Minis agreed with Mrs. Wentway regarding the traffic backup on Thomas Avenue. Mr. Minis also asked why the DPW employees were picketing. Mayor Anderson explained that the Borough is still in contract negotiations with DPW. Borough Attorney Bruce Padula explained that a proposal was sent to the union on August 16<sup>th</sup> and no response was received to that proposal. Mr. Padula further commented that there is a meeting schedule with the union on October 30<sup>th</sup>.

**BOROUGH OF SHREWSBURY  
MUNICIPAL COMPLEX  
MAYOR & COUNCIL**

**October 7, 2019**

Marge Clark, 213 Garden Road – Mrs. Clark asked for an update regarding installing a green arrow on the traffic light at White Street. Councilman DeSalvo explained that the Borough Engineer reached out the NJDOT and unfortunately, the NJDOT feels as though it would cause too much disruption in the traffic flow if the green arrow was added. Councilman DeSalvo commented that even though the Borough does not have jurisdiction over the traffic light, he will have the Borough Engineer to continue to push on this. Mrs. Clark asked why some residents received two absentee ballots. Mayor Anderson explained that the County Clerk's Office made an error in the absentee ballot and a replacement ballot was sent out.

Bob Cherny, Teamsters Local Union 177 – Mr. Cherny commented that his union does not negotiate through email. Mr. Cherny further commented that he has said that multiple times and he just wanted to set the record straight.

**Close the Floor to the Public**

Councilman DeSalvo made a motion to close the floor to the public, seconded by Councilwoman Eulner with ayes by all Councilmembers present.

**Move into Executive Session – No Action Will be Taken After**

Council moved into Executive Session at 7:27. No action will be taken after.

**Attest:** \_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

**Approve:** \_\_\_\_\_  
Erik Anderson  
Mayor