

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

March 4, 2019

Meeting Called to Order

Mayor Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Presiding Officer's Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 4, 2019 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Donald Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin

Also Present: Mayor Erik Anderson
Bruce Padula, Borough Attorney
Maureen L. Muttie, Clerk/Administrator

Absent: Councilman Scott Gilbert

Salute to Flag

Led by Mayor Erik Anderson

Council Updates

Municipal Court – Megan Thomas, Court Administrator gave an overview of the Court Office.

Consent Agenda

Resolution 2019-039 Appointing Temporary Purchasing Agent – Kerry Quinn
Resolution 2019-040 Appointing Member to the Shrewsbury Community Garden Committee
Resolution 2019-041 Appointing Recreation Field Coordinator in the Department of Recreation
Resolution 2019-042 Resolution Accepting LOSAP Members for 2018
Resolution 2019-043 Emergency Budget Resolution
Resolution 2019-044 Appropriation Reserve Transfer of Funds No. 2
Resolution 2019-045 Applying to NJ Dept of Law & Public Safety for FY18 HMEP Subaward - 5,585.46
Resolution 2019-046 Resolution Entering Shared Services Agreement with Monmouth County for OPRS RIM
Resolution 2019-047 Resolution Approving Monmouth County Mosquito Control Division Request to Conduct Aerial Mosquito Control Operations
Resolution 2019-048 Resolution Approving the Bill List for March 4, 2019 and Authorizing Payment of Bills

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Councilman Eddy motioned to the approved the Consent Agenda, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy (abstained on Resolution 2019-042), Eulner and Gilmartin
Nays: None
Abstain: None

Discussion and Action

Obre Place Plan Design:

Councilwoman DerAsadourian commented that we are ready to go out to bid on this project and made a motion to authorize the Borough Engineer to go out to bid, seconded by Councilman DeSalvo and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner and Gilmartin
Nays: None
Abstain: None

Shadowbrook Road Paving:

The water company recently put a water main in on Shadowbrook Road and put patch down on one side of the street, but they are planning to pave half of the street within the next two to three weeks. This road is on the list to be done in 2023. A quote was received from the water company's contractor for \$31,000 to do the other side of the street. This will save us half the money of doing it all.

Councilman DeSalvo made a motion to authorize L&L to repave the other half of Shadowbrook Road for \$31,000 and the funds have been certified, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner and Gilmartin
Nays: None
Abstain: None

Ordinances – Introduction/First Reading

ORDINANCE NO. 2019-1057 – INTRODUCTION/FIRST READING:

An Ordinance Supplementing Chapter 90, "Vehicles and Traffic," of the Code of the Borough of Shrewsbury to Permit Enforcement of Certain Motor Vehicle and Traffic Regulations in and on 674-682 Broad Street (Block 27.01, Lot 2) and 684-688 Broad Street (Block 27.01, Lot 1)

Councilwoman DerAsadourian motioned to introduce Ordinance No. 2019-1057, seconded by Councilman Eddy. The motion was approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner and Gilmartin
Nays: None
Abstain: None

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Reports of Council

Councilwoman DerAsadourian

- The deadline for Special II Officer applications was last Friday. The applications are now being reviewed. This position will assist with crossing guard duties, security, traffic accident reports and radar.
- Safe Routes to School is an ongoing project. Councilwoman DerAsadourian explained we are proceeding with Obre Place and the next step is to start looking at the map along with the Borough Engineer and Police Department and determine what will be the next section to focus on as part of Safe Routes to School.

Councilman DeSalvo

- Councilman DeSalvo stressed that brush should not be put out until April 1st especially with the snow. He asked Councilwoman DerAsadourian to speak to the Chief regarding moving cars when there is snow; it impedes DPW efforts to plow.
- As far as manpower, two DPW new hires are now working.
- The jet truck is winterized at Oceanport; all vehicles are operational except for the packer truck. Management is working to rectify.
- Generator is installed at DPW.
- DPW coordinated with Recreation and the shed is cleaned out.
- Work will begin soon on the fields as baseball/softball will be starting.
- The Open Space Committee met last week and looked at some plans for the parks specifically Patterson. The Committee will be looking at this further.
- The Open Space Committee is recommending dog waste stations with disposable bags: two at Manson, one at Sickles and one at Patterson. They are \$230 each.

Councilman DeSalvo made a motion to purchase four dog waste stations at the cost of \$230 each, seconded by Councilwoman Eulner. The motion was approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner and Gilmartin
Nays: None
Abstain: None

Councilman Eddy

- Councilman Eddy reported there will be a Budget Workshop Meeting on Saturday, March 16th at 9:00am and again Monday, March 18th at 6:00pm.
- The new email system is in place. Councilman Eddy advised if suspicious emails are received, it needs to be reported. The Tech Committee will work on getting quotes for helpdesk support in order to set up a contract.
- Councilman Eddy explained the Shared Services Agreement with the County for OPRS-RIM which is an online document scanning system, will save the Borough a lot of money.
- Local Emergency Planning is will be scheduling a drill for the spring; more information to follow.

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Councilwoman Eulner

- Councilwoman Eulner reported for the month of February First Aid had 33 calls and Fire had 27 calls. On March 31st, the Fire Department will participate in a mutual aid drill with New Jersey Natural Gas at Fort Monmouth.
- The Planning Board Meeting scheduled for February was cancelled due to snow; it is rescheduled for March 12th.
- The Shade Tree Commission will meet this Saturday at 8:30am in the Court Room.
- Councilwoman Eulner announced Stu Minis was appointed to the Community Garden Committee. The next meeting for the Community Garden Committee is March 11th at 11:00am in the Historical Building.
- The Homesteaders will host a happy hour this Thursday at 5:30pm at the Oceanport Marina. All are invited.
- Councilwoman Eulner commented she sent information to the Monmouth County Library regarding the possibility of sharing the Monmouth County Library's electronic sign. She is awaiting their response.

Councilman Brendan Gilmartin

- Councilman Gilmartin reported Recreation is preparing for baseball and softball season. Teams are being organized and the shed at Manson Park was cleaned out. Councilman Gilmartin will work with the Summer Camp Director to ensure that camp counselors are selected, and a list is provided on a timely basis. We are also making sure our fingerprinting policy is being adhered to.

Mayor's Report

- In recognition of Read Across America, Mayor Anderson was invited to read for the preschoolers, kindergartners and first graders at the school for Dr. Seuss Day which he really enjoyed.

Clerk/Administrator's Report

Ms. Muttie had no report.

Open the Floor to the Public

Councilman DeSalvo motioned to open the floor to the public seconded by Councilwoman Eulner, with ayes by all Councilmembers present.

Janet Dill – 115 White Street

Mrs. Dill asked if whether the First Aid, Fire Department, DPW and Police have been contacted for their input regarding an electronic sign. She also questioned whether the sign at the Ski Barn was within code. Councilwoman DerAsadourian reported that she had the Code Enforcement Officer look into this, and it was determined that the sign is within their approvals and code.

Stu Minis – 35 Thomas Avenue

Mr. Minis asked for clarification on Obre Place and the lot behind the stores. Councilwoman DerAsadourian explained the Ordinance that was on the agenda this evening and how it will improve safer pedestrian walkway around the lot. Mr. Minis reported a pothole on Thomas

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Avenue, and he is pleased it was completed. He also commented that on Samara there are small potholes that need to be looked at.

Marge Clark – 213 Garden Road

Mrs. Clark asked for clarification where the lot is located that is referenced in tonight's ordinance. Councilwoman DerAsadourian explained it's the parking lot behind the stores on Highway 35 adjacent to the school. Mrs. Clark inquired about the bill list attached to the agenda. Councilman Eddy explained it is list of all the bills we pay. Mrs. Clark asked about potholes on Garden Road. Councilman DeSalvo asked her to go online and report the potholes. Mrs. Clark asked why the Borough is only paving half of Shadowbrook Road. Councilman DeSalvo explained the whole road is being repaved but the Borough is only paying for half of the road with the other half being picked up by the water company.

Close the Floor to the Public

Seeing no one else wishing to speak, Councilman DeSalvo motioned to close the floor to the public, seconded by Councilwoman Eulner, with ayes by all Councilmembers present.

Adjourn

Councilman Eddy motioned to adjourn the meeting at 7:51pm, seconded by Councilwoman Eulner, with ayes by all Councilmembers present.