

**BOROUGH OF SHREWSBURY
MUNICIPAL COMPLEX
MAYOR & COUNCIL**

DECEMBER 16, 2019

Meeting Called to Order

Mayor Anderson called the meeting to order at 7:00pm and read the Presiding Officer's Statement.

Presiding Officer's Statement

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Asbury Park Press and the Two River Times and by posting on the bulletin board in the Municipal Building on January 4, 2019 by the Municipal Clerk.

Roll Call

Present: Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Don Eddy
Councilwoman Kim Doran Eulner
Councilman Brendan Gilmartin
Councilman Jason Sena

Also Present: Mayor Erik Anderson
Bruce Padula, Borough Attorney
Maureen L. Muttie, Clerk/Interim Administrator

Absent: None

Salute to Flag

Led by Mayor Erik Anderson.

Consent Agenda

Councilwoman DerAsadourian requested Resolution 2019-161 be pulled from the Consent Agenda.

Councilman DeSalvo motioned to approve the Consent Agenda, seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

**2019-162 - RESOLUTION TO AUTHORIZE CONTINUATION OF A SHARED SERVICE
AGREEMENT BETWEEN THE BOROUGH OF SHREWSBURY AND THE BOROUGH OF
EATONTOWN FOR BRUSH COMPOST SERVICES**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. authorizes municipalities to contract with each other for shared services; and

WHEREAS, the Borough of Shrewsbury and the Borough of Eatontown are desirous to continuing this agreement in order to improve waste reduction and recycling efforts by sharing leaf compost services (the "Agreement"); and

WHEREAS, pursuant to the Agreement, Eatontown shall provide the Borough of Shrewsbury with access to its compost facility for the exclusive purpose of dropping off brush material for mulch processing, and Shrewsbury agrees to pay Eatontown Borough \$9.50 per cubic yard of brush for the first one thousand 1,000 cubic yards and \$8.00 per cubic yard thereafter delivered to the Borough of Eatontown's facility; and

WHEREAS, the Borough Council has determined that it is appropriate to authorize the Agreement with Eatontown Borough.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Mayor is hereby authorized to enter in a shared service agreement, in the form on file with the Borough Clerk and incorporated herein, with the Borough of Eatontown for the shared use of brush compost services, as per the terms contained therein.

**2019-163 - RESOLUTION ADOPTING AMENDED BOROUGH EMPLOYEE HANDBOOK
AND POLICIES AND PROCEDURES FOR THE BOROUGH OF SHREWSBURY**

WHEREAS, it is the policy of the Borough of Shrewsbury to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations; and

WHEREAS, the Borough Council has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW, THEREBY, BE IT RESOLVED by the Borough Council that the Employee Handbook, Personnel Policies and Procedures Manual be amended as per the attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective negotiations agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Borough of Shrewsbury.

BE IT FURTHER RESOLVED that the maximum extent permitted by law, employment practices for the Borough shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Municipal Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Labor Attorney shall assist the Municipal Administrator in the implementation of the policies and procedures in this manual.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Shrewsbury that the attached amendments be adopted and incorporated into the Borough Employee Handbook and Policies and Procedures Manual.

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2019-164 - RESOLUTION DESIGNATING 2020 BOROUGH HOLIDAYS

BE IT RESOLVED by the Mayor and Council of the Borough of Shrewsbury, that the following holidays for the year 2020 shall be observed by the Borough of Shrewsbury, in accordance with the Personnel Policy:

New Year's Day	Wednesday	January 1, 2020
Martin Luther King, Jr. Day	Monday	January 20, 2020
Presidents' Day	Monday	February 17, 2020
Good Friday	Friday	April 10, 2020
Memorial Day	Monday	May 25, 2020
Independence Day	Friday	July 3, 2020
Labor Day	Monday	September 7, 2020
Columbus Day	Monday	October 12, 2020
Veterans' Day	Wednesday	November 11, 2020
Thanksgiving Day	Thursday	November 26, 2020
(Day After)	Friday	November 27, 2020
Christmas Day	Friday	December 25, 2020

2019-165 APPROVING VOLUNTEER FIREMAN ACTIVE MEMBERSHIP

WHEREAS, the Shrewsbury Hose Company No. 1 has selected Sean McCabe for active membership; and

WHEREAS, the Shrewsbury Hose Company No. 1 has requested municipal approval from the Borough Council of the Borough of Shrewsbury for said appointment.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Shrewsbury, Monmouth County, New Jersey, that the application for active membership by Sean McCabe to the Shrewsbury Hose Company No. 1 is hereby approved.

**2019-166 - A RESOLUTION APPROVING THE BILL LIST FOR DECEMBER 16, 2019 AND
AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Borough of Shrewsbury received certain claims against it by way of voucher in the amount of \$98,859.69 for the period ending December 16, 2019; and

WHEREAS, the Borough Council has reviewed the aforementioned claims.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Shrewsbury that the attached claims are hereby approved for payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief Financial Officer.

Regarding Resolution 2019-161: Councilwoman DerAsadourian explained this is a new agreement for insurance consultant. Councilwoman DerAsadourian asked if this was an automatic renewal. Mayor Anderson responded there is no automatic renewal clause in this agreement.

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Councilman DeSalvo motioned to approve the Consent Agenda, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

Reports of Council

Councilwoman DerAsadourian

- Councilwoman DerAsadourian commented that there is need for another Police Officer and this has been discussed. Councilman Sena asked which level the officer would start and Councilwoman DerAsadourian confirmed that it would be a Patrol position. She further commented that it is a position that we have been without for almost two years and we are simply filling that vacancy which will lead to less shortage and overtime.

Councilwoman DerAsadourian motioned to approve Resolution 2019-161, seconded by Councilman Sena and approved by the following roll call vote:

Ayes: DerAsadourian, DeSalvo, Eddy, Eulner, Gilmartin and Sena
Nays: None
Abstain: None

Councilman DeSalvo

- Councilman DeSalvo reported DPW is still ongoing with leaf removal and hopefully that will finish up soon. Currently DPW is collecting 200 cubic yards of leaves a day.

Councilwoman Eddy

- Councilman Eddy reported budget meetings have been on going and hopefully by beginning of January we will have a more accurate look of the budget.
- The OEM/Meeting Room is just about completed. Councilman Eddy thanked Maureen Muttie and Mary Russell for all the hard work that was put into getting it done.

Councilwoman Doran Eulner

- The Fire Hose Company had their annual Pancake Breakfast and it was a big success as well as the Santa visit over the weekend.
- There was a Shade Tree Commission meeting this past Saturday.
- The Shrewsbury Community Garden is officially closed for the season.

Councilman Gilmartin

- Councilman Gilmartin reported that recreation is wrapping up flag football, street hockey and volleyball and is preparing for winter basketball.
- Councilman Gilmartin announced Rob Lynch will be succeeding Mike Goldberg as the new Recreation Chairman in 2020.

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Councilman Sena

- Councilman Sena reported there is an upcoming Shrewsbury Board of Education Meeting that he will not be able to attend but he will be meeting with Board Member Sweeney to discuss a multitude of items.
- There is an Environmental Commission meeting scheduled for January 22nd.

Mayor's Report

- Mayor Anderson reported he met today with Dave Cranmer, Borough Engineer and the contractor for the Monroe/North Monroe project to discuss the progress of this project. The creek has been cleared out from Highway 35 back to the border of Little Silver. There has been no flooding as a result from this clearing. The Mayor also discussed with the contractor the urgency of keeping this project moving along. The contractor does have 120 days from date they signed the contract to complete it.
- Mayor Anderson attend multiple events that included attending the Homesteaders' Meeting and the Two River Council of Mayors' Meeting.

Clerk/Administrator's Report

- Ms. Muttie reported the new website should be up and running soon.

Open the Floor to the Public

Mayor Anderson opened the floor to the public.

Iona Leslie, 15 Sickles Place – Ms. Leslie read a paper on the hazards of single use plastics and urged the council to adopt an ordinance banning the use of single use plastics.

Councilman Sena explained that the Environmental Commission will more than likely be issuing a recommendation to Mayor and Council regarding the ban of single use plastics within the Borough. Mayor Anderson added that there has been discussion of a ban at the State level and if that takes effect then that is the final answer. Municipalities will not need to invoke their own ban.

Stu Minis, 35 Thomas Avenue – Mr. Minis commended Ms. Leslie on her eloquence and knowledge of the need for a single use plastic ban within the Borough. Having been a champion of this potential ban, Mr. Minis applauded Ms. Leslie. Mr. Minis also urged the Council to look to the future and what kind of effect this may have on the generations to come.

Close the Floor to the Public

With no one else wishing to speak, the floor was closed to the public.

Move into Executive Session – No Action Will be Taken After

Council moved into Executive Session at 7:27pm. No action will be taken after.

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Attest: 

Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: 

Erik Anderson
Mayor