

**AGENDA  
REORGANIZATION MEETING  
MAYOR AND COUNCIL - BOROUGH OF SHREWSBURY**

**JANUARY 2, 2019 – 7:00PM**

1. **Meeting Called to Order**  
Statement of Compliance with the Open Public Meetings Act
2. **Salute to the Flag**  
Led by Boy Scout Troop 50 and Girl Scout Troop 607
3. **Invocation**  
Reverend Lisa S. Mitchell
4. **Mayor's Swearing In - Erik Anderson**  
Administered by the Honorable Judge O'Brien
5. **Mayor's Message**
6. **Council's Swearing In - Donald E. Eddy and Jeffrey C. DeSalvo**  
Administered by the Honorable Judge Zazzali-Hogan
7. **Roll Call**
8. **Organization of Mayor & Borough Council**  
Resolution 2019-001 Election of Council President for 2019  
Resolution 2019-002 Resolution Confirming Council Committees and Liaisons
9. **Swearing in of Line Officers:**  
Administered by Mayor Erik Anderson

Fire Department

Fire Chief	John Merris
1 <sup>st</sup> Assistant Chief	Edward Magenheimer
2 <sup>nd</sup> Assistant Chief	Peter Gibson

First Aid Squad

Captain	Jeannie Lamberti
1 <sup>st</sup> Lieutenant	George Richdale
2 <sup>nd</sup> Lieutenant	Thomas Lloyd
Engineer	Rolf Kamp

Fire Police

Captain	Noelle Tyler
Lieutenant	Peter Meyer
Lieutenant	Jay Forrar

10. **Consent Agenda**

Resolution 2019-003 Confirming Appointment of Borough Officials for 2019

Resolution 2019-004 Authorizing the Award of a Non-Fair and Open Contract for Professional Services

Resolution 2019-005 Confirming Appointments to Various Boards, Commissions and Committees of the Borough

Resolution 2019-006 Resolution Designating Meetings of the Borough Council for the Year 2019 – Annual Notice

Resolution 2019-007 Resolution Designating Official Newspapers for all Municipal Notices and Advertising

Resolution 2019-008 Resolution Designating Borough Holidays for 2019

Resolution 2019-009 Resolution for Year 2019 Temporary Budget Appropriations

Resolution 2019-010 Resolution Designating Official Depositories for the Year 2019

Resolution 2019-011 Resolution Authorizing Pre-Payment of Certain Bills for 2019

Resolution 2019-012 Resolution Establishing a Grace Period and Interest Rates

Resolution 2019-013 Resolution Authorizing Deposit of Idle Funds of the Borough in any one of the Designated Depositories

Resolution 2019-014 Resolution Appointing Representative to Participate in the Community Development Program

Resolution 2019-015 Resolution Appointing MEL-JIF Representatives

Resolution 2019-016 Resolution Confirming Appointment of Council Committees, Liaisons and Procedures for Payment of Claims

11. **Public Portion**

Remarks of the Citizens for the Good of the Borough

12. **Benediction**

Reverend Lisa S. Mitchell

13. **Adjournment**

**RESOLUTION TO ELECT A COUNCIL PRESIDENT FOR 2019**

**WHEREAS**, pursuant to N.J.S.A. 40A:60-3(b) provides that at its annual meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

1. Preside at all of its meetings when the Mayor does not preside.
2. Have the right to debate and vote on all questions before the Council.
3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more, or is unable to perform the duties of the office.

**WHEREAS**, the President of the Council shall hold office for one year and until the next annual meeting; if the President of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the President of the Council.

**NOW, THEREFORE BE IT RESOLVED** by the members of the Borough Council of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that Deidre DerAsadourian is hereby elected Council President for the year 2019 or until the next annual meeting.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S T A I N	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**RESOLUTION CONFIRMING COUNCIL COMMITTEES AND LIAISONS**

**WHEREAS**, N.J.S.A. 40A-60, provides that the affairs of the Borough government shall be managed, controlled and governed by the Mayor and Council; and

**WHEREAS**, N.J.S.A. 40A:60-3e, authorizes that Mayor and Council to establish for its members such Committees of the Council as will assist it for the ensuring year at its annual meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that the Council responsibilities for 2019 are as follows:

**Mayor Anderson**

Liaison to Affordable Housing (COAH)  
Liaison to Shrewsbury Board of Education  
Liaison to Board of Health  
Committee Member for Negotiations

**Councilmember DerAsadourian**

Council Committee Chair for Insurance & Benefits  
Council Committee Chair for Negotiations  
Council Committee Chair for Shared Services  
Council Committee Member for Finance & Grants  
Council Committee Member for DPW, Buildings, Grounds, Utilities & Engineering  
Liaison to Safe Routes to School Initiative

**Councilmember DeSalvo**

Council Committee Chair for DPW, Buildings, Grounds, Utilities & Engineering  
Council Committee Chair for Open Space  
Council Committee Member for Shrewsbury Hose Company & First Aid Squad  
Council Committee Member for Shared Services  
Council Committee Member for Technology/IT/Cyber Security  
Council Committee Member for Police  
Liaison to Red Bank Regional Board of Education  
Liaison to Shrewsbury Community Alliance

**Councilmember Eddy**

Council Committee Chair for Finance & Grants  
Council Committee Chair for Technology/IT/Cyber Security  
Council Committee Member for Personnel  
Council Committee Member for Police  
Council Committee Member for Negotiations  
Council Committee Member for Shared Services  
Member of Local Emergency Planning Committee

**Councilmember Doran Eulner**

Council Committee Chair for Shrewsbury Hose Company & First Aid Squad  
Council Committee Chair for Personnel  
Council Committee Member for Open Space  
Council Committee Member for DPW, Buildings, Grounds, Utilities & Engineering  
Member of Planning Board  
Liaison to Shrewsbury Community Garden Committee  
Liaison to Shade Tree Commission

**Councilmember Meyer**

Council Committee Chair for Police  
Council Committee Member for Finance & Grants  
Council Committee Member for Insurance & Benefits  
Liaison to Municipal Court  
Member of Local Emergency Planning Committee

**BE IT FUTHER RESOLVED** that the Mayor and each Councilmember shall coordinate and supervise all matters and affairs hereinafter assigned to them and recommend and report to the governing body and seeks its approval when such approval is required by law or shall be required for appropriate action therein.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S T A I N	<p>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</p> <p>_____ Maureen L. Muttie, Borough Clerk</p>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**A RESOLUTION CONFIRMING APPOINTMENTS FOR 2019**

**BE IT RESOLVED** that the appointments made by the Mayor (*hereby attached and made part of this resolution*) be and the same are hereby confirmed and the officials are appointed for a term of one year, unless otherwise specified or provided for by statute.

**BE IT FURTHER RESOLVED** that any professional appointments are contingent upon the negotiation, execution and award of a final contract between the appointee and the Borough, to the extent necessary under the laws of the Borough and the State of New Jersey.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_   
Date

\_\_\_\_\_   
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S T A I N</b>	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**BOROUGH OFFICIALS FOR THE YEAR 2019**

*THE FOLLOWING APPOINTMENTS ARE MAYORAL APPOINTMENTS MADE WITH THE ADVICE AND CONSENT OF COUNCIL:*

<b>TITLE &amp; DEPARTMENT</b>	<b>OFFICIAL</b>	<b>TERM</b>	<b>EXPIRES</b>
<b>Administrator A &amp; E</b>	<b>Maureen L. Muttie (Interim)</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Municipal Clerk A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>3 Year</b>	<b>03/01/2021</b>
<b>Deputy Clerk A &amp; E</b>	<b>Kerry Quinn</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Administrative Assistant A &amp; E</b>	<b>VACANT</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Municipal Attorney</b>	<b>Bruce Padula, Esq.</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Personnel Officer A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Medical Benefits Coordinator</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Community Development A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>LOSAP Coordinator A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Grants Coordinator A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>MEL-JIF Fund Commissioner A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Stormwater Management Coordinator A &amp; E</b>	<b>David A. Cranmer, P. E.</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>COAH Municipal Housing Admin. A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Public Agency Compliance Officer A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Senior Citizen Mun. Coordinator</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Alt. Senior Citizen Mun. Coordinator</b>	<b>Kerry Quinn</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Assessment Search Officer A &amp; E</b>	<b>Maureen L. Muttie</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Coordinator Emergency Management OEM</b>	<b>Jerzy P. Chojnacki</b>	<b>3 Years</b>	<b>12/31/2021</b>
<b>Tax Collector FINANCE</b>	<b>Thomas X. Seaman</b>	<b>Tenure</b>	<b>Tenured</b>
<b>Chief Financial Officer FINANCE</b>	<b>Thomas X. Seaman</b>	<b>Tenure</b>	<b>Tenured</b>
<b>Accounting Clerk FINANCE</b>	<b>Kyle M. Butler</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Qualified Purchasing Agent Accounting Clerk FINANCE</b>	<b>VACANT</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Tax Search Officer FINANCE</b>	<b>Kyle M. Butler</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Tax Assessor FINANCE</b>	<b>John Gillooly</b>	<b>4 Year</b>	<b>06/30/2023</b>
<b>Real Estate Appraiser FINANCE</b>	<b>VACANT</b>	<b>1 Year</b>	<b>12/31/2019</b>

**BOROUGH OFFICIALS FOR THE YEAR 2019**

TITLE & DEPARTMENT	OFFICIAL	TERM	EXPIRES
Municipal Auditor	Robert W. Allison, RMA	1 Year	12/31/2019
Special Litigation Counsel	VACANT	1 Year	12/31/2019
Bond Counsel	VACANT	1 Year	12/31/2019
Special Counsel	VACANT	1 Year	12/31/2019
Municipal Court Judge	James E. Berube, Jr. Esq.	3 Years	12/31/2020
Labor Counsel	Bruce Padula, Esq.	1 Year	12/31/2019
Municipal Prosecutor	James Butler, Esq.	1 Year	12/31/2019
Municipal Public Defender	James A. McCue, Esq.	1 Year	12/31/2019
Court Administrator COURT	Megan H. Thomas	Appt.	Indefinite
Part Time Violations Clerk COURT	Barbara McChesney	Appt.	Indefinite
Part Time Court Attendant COURT	Howard A. Nelson	Appt.	Indefinite
Borough Engineer	David A. Cranmer, P.E.	1 Year	12/31/2019
Zoning Officer Land Use Admin. Agent	David A. Cranmer, P.E. Lorraine A. Kelleher	1 Year	12/31/2019
Construction Code Official UCC CONSTRUCTION	Cary Costa	Tenure	Tenured
Fire Sub-Code Official UCC CONSTRUCTION	Cary Costa	Tenure	Tenured
Bldg Sub-Code Official UCC CONSTRUCTION	Cary Costa	4 Years	06/30/19
Plumbing Inspector UCC CONSTRUCTION	James P. Ammaturo	1 Year	12/31/2019
Electrical Inspector UCC CONSTRUCTION	Armand DeFazio	1 Year	12/31/2019
Technical Assistant Const. Official CONSTRUCTION	Judith Matthew	1 Year	12/31/2019
Fire Official/Fire Marshal ENFORCEMENT	Elizabeth Sweeney	2 Years	12/31/2020
Fire Inspector ENFORCEMENT	Elizabeth Sweeney	1 Year	12/31/2019
Code Enforcement Officer ENFORCEMENT	Phil Carnes	1 Year	12/31/2019
Public Works Manager DPW	Robert V. Wentway	Tenure	Tenured
Public Works Foreman DPW	Ronald A. Neis	1 Year	12/31/2019
Recycling Coordinator DPW	Robert V. Wentway	1 Year	12/31/2019
Clean Communities Coordinator DPW	Robert V. Wentway	1 Year	12/31/2019
Two River Water Reclamation Authority (2)	Barry J. Berdahl Theodore Giannechini	5 Years 5 Years	01/31/2020 01/31/2019



**BOROUGH OFFICIALS FOR THE YEAR 2019**

*BY BOARDS, COMMISSIONS, OR OTHER BOROUGH ORGANIZATIONS*

<b>TITLE</b>	<b>APPOINTED BY</b>	<b>OFFICIAL</b>	<b>TERM</b>	<b>EXPIRES</b>
<b>Registrar of Vital Statistics (Clerk if Population under 5,000)</b>	<b>Bd. of Health</b>	<b>Maureen L. Muttie</b>	<b>3 Years</b>	<b>03/01/2021</b>
<b>Deputy Registrar</b>	<b>Bd. of Health</b>	<b>Kerry Quinn</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Health Officer</b>	<b>Bd. of Health</b>	<b>Russell Groves</b>	<b>Contract 1 Year</b>	<b>12/31/2019</b>
<b>Board of Health Secretary</b>	<b>Bd. of Health</b>	<b>Lorraine A. Kelleher</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Planning Board Attorney</b>	<b>Planning Board</b>	<b>VACANT</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Planning Board Engineer</b>	<b>Planning Board</b>	<b>David A. Cranmer</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Planning Board Secretary</b>	<b>Planning Board</b>	<b>Lorraine A. Kelleher</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Master Planner</b>	<b>1 Yr. Contract w/Planning Board – w/Council Approval</b>	<b>David A. Cranmer</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Zoning Board Secretary</b>	<b>Zoning Board</b>	<b>Lorraine A. Kelleher</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Zoning Board Attorney</b>	<b>Zoning Board</b>	<b>Kevin E. Kennedy, Esq.</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Zoning Board Engineer</b>	<b>Zoning Board</b>	<b>David A. Cranmer</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Environmental Commission Secretary</b>	<b>Environmental Commission</b>	<b>Lorraine Kelleher</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Shade Tree Commission Secretary</b>	<b>Shade Tree Commission</b>	<b>William Gerth</b>	<b>1 Year</b>	<b>12/31/2019</b>
<b>Chief, Fire Department</b>	<b>Elected by Hose Co. No. 1</b>	<b>John Merris III</b>	<b>2 Years</b>	<b>12/31/2020</b>
<b>Captain, First Aid Squad</b>	<b>Elected by First Aid Squad</b>	<b>Jeannie Lamberti</b>	<b>2 Years</b>	<b>12/31/2020</b>

1/02/2019

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES**

**WHEREAS**, the Borough of Shrewsbury has a need to acquire the services of various professional services, as specified below, pursuant to the non-fair and open process contained in N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

**WHEREAS**, the anticipated value of the contracts shall exceed \$17,500; and

**WHEREAS**, the term of the contracts shall be one (1) year; and

**WHEREAS**, the Borough sought and received proposals from various entities indicating they will provide the professional services described below and each of the following business entities has completed and submitted a "Business Entity Disclosure Certification" which certifies that they have not made any reportable contributions to a political or candidate committee serving individually or collectively as the governing body in the Borough of Shrewsbury in the previous one (1) year, and that the contract will prohibit the appointed business entities from making any reportable contributions through the term of the contract;

**WHEREAS**, funds shall be available in the Annual Municipal Budget of the Borough of Shrewsbury to support these services and the Chief Financial Officer has certified the availability of these funds.

**NOW THEREFORE BE IT RESOLVED** that:

1) The following appointments are hereby ratified and confirmed for the year 2019.

Municipal Attorney:	Bruce W. Padula, Esq.
Labor Counsel:	Bruce W. Padula, Esq.
Municipal Auditor:	Robert W. Allison, RMA
Borough Engineer:	David A. Cranmer, P.E.
Police Physician	Iza M. Boesler, M.D.

2) The amounts charged for these services will be determined in accordance with the contracts in effect from January 1, 2019 through December 31, 2019.

3) The contracts were awarded without public bidding as "Professional Services" under the provisions of the Local Public Contracts Law.

4) A copy of this Resolution shall be published in the Two River Times within ten (10) days of its passage.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y S	N A Y S	A B S E N T	A B S E N T	A B S E N T	I N
<b>Ms. DerAsadourian</b>								
<b>Mr. DeSalvo</b>								
<b>Mr. Eddy</b>								
<b>Ms. Eulner</b>								
<b>Mr. Meyer</b>								

**I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.**

\_\_\_\_\_  
**Maureen L. Muttie, Borough Clerk**

**A RESOLUTION CONFIRMING APPOINTMENTS TO VARIOUS BOARDS, COMMISSIONS AND  
COMMITTEES OF THE BOROUGH**

**BE IT RESOLVED BY THE** Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made with the advice and consent of the Borough Council:

**ZONING BOARD OF ADJUSTMENT**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Member	Judy Martinelly	4	12/31/2022
Member	Shelly Canonico	4	12/31/2022
Alt #1	Jenna Ciongoli	2	12/31/2022

**BOARD OF HEALTH**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Alt #2 Member	Lorraine McGough	2	12/31/2020
Mayor Liaison	Erik Anderson	1	12/31/2019

**RECREATION COMMITTEE**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Member	Mike Goldberg	3	12/31/2021
Member	Cathy Villani	3	12/31/2021
Member	Nancy Samaha	3	12/31/2021

**LOCAL ETHICS BOARD**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Member	Michael Keller	5	12/31/2023
Member	Audena Reger	5	12/31/2023
Member	Sean Galligan	5	12/31/2023
Member	Mark F. Degenhart	5	12/31/2023

**BE IT FURTHER RESOLVED** By the Mayor of the Borough of Shrewsbury, that the following Board and Commission appointments be made without the advice and consent of the Borough Council:

**PLANNING BOARD**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Class I Mayor	Erik Anderson	C/C OFFICE	12/31/2022
Class II Member	Phil Carnes	1	12/31/2019
Class III Council	Kim Doran Eulner	1	12/31/2019
Class IV Member	Josh Barnett	4	12/31/2022
Class IV Member	Dena Reger	4	12/31/2022
Alt Member #2	Dan Collela	2	12/31/2020

**ENVIRONMENTAL COMMISSION**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Member	Robin Blair	3	12/31/2021
Member	Pat Kurdyla	3	12/31/2021

**SHADE TREE COMMISSION**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Member	Mary Russell	5	12/31/2023
Member	Patrick Slattery	5	12/31/2023
Council Liaison	Kim Doran Eulner	1	12/31/2019

**SHREWSBURY OPEN SPACE COMMITTEE**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Member	Michael Keller	1	12/31/2019
Member	Michael Goldberg	1	12/31/2019
Member	Tim Thomas	1	12/31/2019
Council Liaison	Jeff Desalvo	1	12/31/2019

**SHREWSBURY COMMUNITY ALLIANCE**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Resident Member	Cate Moore	3	12/31/2021
Resident Member	Jennifer Martelli	3	12/31/2021
Council Liaison	Jeff DeSalvo	1	12/31/2019

**LOCAL EMERGENCY PLANNING COMMITTEE**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Coordinator	Jerzy Chojnacki	3	12/31/2021
Mayor	Erik Anderson	1	12/31/2019
Council Member	Don Eddy	1	12/31/2019
Deputy Coord.	William Kelleher	1	12/31/2019
Deputy Coord.	Robert Wentway	1	12/31/2019
Deputy Coord.	Mark Bradley	1	12/31/2019
Damage Assess. Res.	Lorraine Kelleher	1	12/31/2019
Damage Assess. Bus.&			
Industry Coord.	Tim Murphy	1	12/31/2019
EMS Coord.	Jeannie Lamberti	1	12/31/2019
Evacuation Coord.	Mark Bradley	1	12/31/2019
Fire & Rescue	John Merris	1	12/31/2019
Fire Resources	Pete Meyer	1	12/31/2019
Law Enforcement	Robert Turner	1	12/31/2019
Alert & Warning	Robert Turner	1	12/31/2019
Hazmat Coord.	Jerzy Chojnacki	1	12/31/2019
Public Health	Barry Berdahl	1	12/31/2019
Public Info.	John Crilly	1	12/31/2019
Public Works	Ron Neis	1	12/31/2019
Radiological	Jerzy Chojnacki	1	12/31/2019
Boro School Emerg.	Brent MacConnell	1	12/31/2019
Resource Mgmt.	Maureen Muttie	1	12/31/2019
Shelter	Tony Hernandez	1	12/31/2019

**SHREWSBURY COMMUNITY GARDEN COMMITTEE**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Chair	Pam Macneill	3	12/31/2021
Co- Chair	Richard Augusty	3	12/31/2021
Member	Gail Forrest	3	12/31/2021
Council Liaison	Kim Doran Eulner	1	12/31/2019

**OFFICE ON AGING**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Shrewsbury Representative	Richard J. Lyons	1	12/31/2019

**MONMOUTH COUNTY SAFE BIKE ROUTE INITIATIVE**

<b>POSITION</b>	<b>NAME</b>	<b>TERM/YRS</b>	<b>EXPIRES</b>
Shrewsbury Rep	Thomas Menapace	1	12/31/2019

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S T A I N</b>	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**RESOLUTION DESIGNATING MEETINGS OF THE BOROUGH COUNCIL FOR THE YEAR 2019  
ANNUAL NOTICE**

**WHEREAS N.J.S.A. 10:4-18** provides for “ANNUAL NOTICE” which means at least once each year, within seven (7) days following the annual organization or reorganization meeting of a public body, every public body shall adopt, post and distribute a schedule of its regular meetings for the coming year. The schedule must contain the date, time and location of the meeting. In addition, it shall be mailed, telephoned, telegraphed or hand delivered to at least two (2) newspapers which newspapers shall be designated by the public body to receive such notices.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Shrewsbury, County of Monmouth, and State of New Jersey, that Regular and/or Workshop Meetings of the Borough Council will be held at 7:00pm during the year 2019, at the Shrewsbury Borough Municipal Building, 419 Sycamore Avenue, Shrewsbury, NJ 07702 on the following dates:

Regular Meetings shall be held on the following dates:

- |                      |                      |
|----------------------|----------------------|
| Monday, January 7    | Monday, June 17      |
| Tuesday, January 22  | Monday, July 15      |
| Monday, February 4   | Monday, August 19    |
| Tuesday, February 19 | Tuesday, September 3 |
| Monday, March 4      | Monday, September 16 |
| Monday, March 18     | Monday, October 7    |
| Monday, April 1      | Monday, October 21   |
| Monday, April 15     | Monday, November 18  |
| Monday, May 6        | Monday, December 2   |
| Monday, May 20       | Monday, December 16  |

Formal action will be taken at all Regular Meetings. Public comments will be permitted at designated periods during all meetings. Executive Sessions, which are closed to the public, may be held to discuss matters authorized for closed sessions under N.J.S.A. 10:4-12. Prior to each Executive Session, the Borough Council will convene in open session at which time a resolution will be adopted in accordance with N.J.S.A. 10:4-13. Regular, Workshop or Special Meetings may be adjourned, rescheduled or held on different dates providing such are duly noticed as provided by law.

The Municipal Clerk shall post this “Annual Notice” on the official bulletin board in the Municipal Building, transmit it to the Asbury Park Press and Two River Times, and file this notice in the Office of the Municipal Clerk of Shrewsbury Borough, all in accordance with the “Open Public Meetings Law.”

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S E N T I N</b>	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  <hr/> <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**OFFICIAL NEWSPAPERS FOR ALL MUNICIPAL NOTICES AND ADVERTISING**

**WHEREAS**, N.J.S.A. 40:53-2 requires that all ordinances or other public notices which any municipality, except cities, may be required by any law to publish, where the manner of publication is not otherwise specifically provided for, shall be published in at least one office newspaper published and circulating in the municipality; and

**WHEREAS**, N.J.S.A. 40:52-1 provides that the governing body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

**WHEREAS**, "Official Newspapers" as defined by N.J.S.A. 10:4 means paid, published and circulated in the municipality, and if there be no such newspaper, then in at least one published in the county in which the municipality is located and said newspaper is circulated; and

**WHEREAS**, P.L. 1975 c.231 provides that a public body may provide electronic notice of any meeting of the public body through the internet and defines "Electronic Notice" as advance notice available to the public via electronic transmission of at least forty-eight (48) hours, giving the time, date, location and, to the extent known, the agenda of any Regular, Special or Rescheduled Meeting, which notice shall accurately state whether formal action may or may not be taken at such meeting; and

**WHEREAS**, Nothing in P.L. 1975 c.231 shall be construed as affecting or superseding the adequate notice requirements that are imposed by the "Open Public Meetings Act" and no electronic notice issued pursuant to this act shall be deemed to substitute for, or be considered in lieu of, such adequate notice.

**NOW THEREFORE BE IT RESOLVED**, by the Governing Body of the Borough of Shrewsbury, in the County of Monmouth, State of New Jersey, that the Asbury Park Press, the Two River Times and The Star Ledger be designated as the official newspapers for the advertising of ordinances and other public notices, which the municipality may be required by any law to publish, for the year ending December 31, 2019.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S T A I N</b>	<p><b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b></p> <p>_____ <b>Maureen L. Muttie, Borough Clerk</b></p>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**RESOLUTION DESIGNATING 2019 BOROUGH HOLIDAYS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury, that the following holidays for the year 2019 shall be observed by the Borough of Shrewsbury, in accordance with the Personnel Policy:

New Year's Day	Tuesday	January 1, 2019
Martin Luther King, Jr. Day	Monday	January 21, 2019
Presidents' Day	Monday	February 18, 2019
Good Friday	Friday	April 19, 2019
Memorial Day	Monday	May 27, 2019
Independence Day	Thursday	July 4, 2019
Labor Day	Monday	September 2, 2019
Columbus Day	Monday	October 14, 2019
Veterans' Day	Monday	November 11, 2019
Thanksgiving Day	Thursday	November 28, 2019
(Day After)	Friday	November 29, 2019
Christmas Day	Wednesday	December 25, 2019

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S T A I N</b>	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

\_\_\_\_\_  
**Maureen L. Muttie, Borough Clerk**



**RESOLUTION FOR YEAR 2019 TEMPORARY BUDGET APPROPRIATIONS**

**WHEREAS**, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2019 Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, that date of this resolution is within the first thirty days of January 2019; and

**WHEREAS**, the total appropriations in the 2018 Budget, exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance is the sum of \$8,198,845.78; and

**WHEREAS**, 26.25% of the total appropriations in the 2018 budget, exclusive of any appropriation made for Debt Service, Capital Improvement Fund and Public Assistance in said 2019 Budget is the sum of \$2,152,197.02.

**NOW THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer.

		2019	Budget Acct #
Admin & Exec - Administrator	S&W	\$ 20,000.00	20-100-1
	OE	\$ 2,000.00	20-100-2
Local Ethics Board	OE	\$ 50.00	20-100-2
Admin & Exe. - Mayor & Council	OE	\$ 500.00	20-110-2
Admin & Exec - Clerk	S&W	\$ 32,000.00	20-120-1
	OE	\$ 7,000.00	20-120-2
Printing	OE	\$ 2,000.00	20-121-2
Financial Administration	S&W	\$ 35,000.00	20-130-1
	OE	\$ 6,500.00	20-130-2
Auditing Services	OE	\$ 6,000.00	20-135-2
Collection of Taxes	S&W	\$ 18,000.00	20-145-1
	OE	\$ 3,500.00	20-145-2
Assessment of Taxes	S&W	\$ 8,500.00	20-150-1
	OE	\$ 1,000.00	20-150-2
Legal Services	S&W	\$ 5,000.00	20-155-1
	OE	\$ 15,000.00	20-155-2
Engineering	OE	\$ 15,000.00	20-165-2

Planning Board	S&W	\$	7,500.00	21-180-1
	OE	\$	1,000.00	21-180-2
Zoning Board of Adjustment	S&W	\$	8,500.00	21-185-1
	OE	\$	200.00	21-185-2
Zoning Officer	S&W	\$	1,100.00	21-186-1
	OE	\$	2,300.00	21-186-2
Construction Official	S&W	\$	18,500.00	22-195-1
	OE	\$	400.00	22-195-2
Building Inspection	S&W	\$	3,800.00	22-196-1
Code Enforcement	S&W	\$	4,400.00	22-197-1
	OE	\$	300.00	22-197-2
Disability Ins.	OE	\$	1,000.00	23-210-2
Insurance: Group	OE	\$	290,000.00	23-211-2
Workmen's Comp.	OE	\$	79,000.00	23-215-2
Other	OE	\$	75,000.00	23-220-2
Unemployment	OE			23-225-2
Police Dept.	S&W	\$	500,000.00	25-240-1
	OE	\$	50,000.00	25-240-2
Emergency Management	OE	\$	1,000.00	25-252-2
Aid to Fire Dept	OE			25-255-2
OSHA-Fire	OE			25-256-2
First Aid	OE	\$	7,500.00	25-260-2
OSHA-1st Aid	OE			25-260-2
Fire Protection	S&W	\$	3,500.00	25-265-1
Fire Marshall	S&W	\$	7,500.00	25-266-1
	OE	\$	1,500.00	25-266-2
Fire Dept.	OE	\$	6,000.00	25-267-2
Streets & Road & Maint.	S&W	\$	235,000.00	26-290-1
	OE	\$	8,000.00	26-290-2
Vehicle Maintenance	OE	\$	10,000.00	26-291-2
Shade Tree	OE	\$	2,000.00	26-300-2
Sanitation - Contractual	OE	\$	52,000.00	26-305-2
Public Buildings and Grounds	S&W	\$	3,500.00	26-310-1

	OE	\$	10,000.00	26-310-2
NJDEP Stormwater Permit	OE			26-510
Board of Health	SW	\$	400.00	27-330-1
	OE	\$	14,000.00	27-330-2
Environmental Comm.	S&W	\$	200.00	27-335-1
	OE	\$	500.00	27-335-2
Animal Control	OE			27-340-2
Welfare/Public Assistance	OE			27-345-2
Recreation Services	S&W			28-370-1
	OE	\$	30,000.00	28-370-2
Senior Citizens	OE	\$	500.00	28-371-2
Park Maintenance	S&W	\$	-	28-375-1
	OE	\$	2,000.00	28-375-2
Accumulated Leave Compen	OE			30-415-2
Electricity	OE	\$	21,000.00	31-430-2
Street Lighting	OE	\$	13,000.00	31-435-2
Telephone	OE	\$	12,500.00	31-440-2
Fire Hydrants	OE	\$	19,000.00	31-444-2
Water	OE	\$	3,000.00	31-445-2
Natural Gas	OE	\$	7,000.00	31-446-2
Fuel Oil	OE	\$	10,000.00	31-447-2
Cellular Telephone	OE	\$	4,200.00	31-450-2
Gasoline	OE	\$	13,000.00	31-460-2
Landfill	OE	\$	40,000.00	32-465-2
Statutory Expenses:				
Public Employees Retire Sys	OE	\$	200,000.00	36-471-2
Social Security	OE	\$	50,000.00	36-472-2
Police and Firemen's Retire Sys	OE	\$	80,347.02	36-475-2
LOSAP	OE			36-476-2
Safe & Secure -Borough Match	S&W	\$	25,000.00	41-704-2
Municipal Court	S&W	\$	35,000.00	43-490-1
	OE	\$	2,000.00	43-490-2
Public Defender	S&W	\$	2,000.00	43-495-1
<b>Total Approp. Subject to N.J.S.40A:4-19</b>		<b>\$</b>	<b>2,152,197.02</b>	

Capital Improvements:				
Capital Improvement Fund	OE	\$	25,000.00	44-901
Debt Service:				
Bond Principal	OE	\$	897,000.00	45-920
Payment of BAN	OE			45-925
Bond Interest	OE	\$	317,792.50	45-930
Int on Notes	OE	\$	-	45-935
MCIA-Principal & Int.	OE			45-945
<b>Total Approp. Not Subject to N.J.S.40A:4-19</b>		<b>\$</b>	<b>1,239,792.50</b>	
<b>Grand Total Temporary Appropriations</b>		<b>\$</b>	<b>3,391,989.52</b>	

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S E N T I N	
							<p>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</p> <p>_____ Maureen L. Muttie, Borough Clerk</p>
Ms. DerAsadourian							
Mr. DeSalvo							
Mr. Eddy							
Ms. Eulner							
Mr. Meyer							

**RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE YEAR 2019**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that the following be designated as official depositories of Borough Funds for the year 2019:

- Bank of America
- Chase Bank
- Valley National Bank
- First Constitution Bank
- Ocean First Bank
- State of New Jersey Cash Management Fund
- Sun National Bank

**BE IT FURTHER RESOLVED** that the Borough Clerk, Finance Officer, Mayor and/or Council President are authorized to sign checks on accounts as required (any two of three signatures); the Municipal Court Judge or Court Administrator is authorized to sign checks on the Court Accounts; the Local Assistance Board Director and Chief Financial Officer are authorized to sign checks on the Public Assistance Accounts.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Chief Financial Officer.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S T A I N</b>	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2019**

**BE IT RESOLVED**, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to pay the following required bills prior to the approval of the monthly bills list:

- Payroll
- Insurance Premiums
- County Taxes
- School Taxes
- Utilities
- Interfunds
- Petty Cash Reimbursement
- Release of Monies Approved by Resolution
- Tax Sale Redemptions
- Tax Overpayments

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Chief Financial Officer.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S E N T A I N	
							<p><b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b></p> <p>_____ <b>Maureen L. Muttie, Borough Clerk</b></p>
Ms. DerAsadourian							
Mr. DeSalvo							
Mr. Eddy							
Ms. Eulner							
Mr. Meyer							

**RESOLUTION ESTABLISHING A GRACE PERIOD AND INTEREST RATES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury that a ten day grace period be allowed on the payment of taxes due quarterly on the first days of February, May, August and November, after which times all taxes amounting up to \$1,500.00 shall be subject to interest at the rate of eight (8%) percent per annum, and all taxes amounting to more than \$1,500.00 shall be subject to interest at the rate of eighteen (18%) per annum; and

**BE IT RESOLVED**, in accordance with N.J.S.A. 40A:5-17.1, allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00; and

**BE IT RESOLVED**, the governing body authorizes the Tax Collector to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00; and

**BE IT RESOLVED** if the tenth day falls on a holiday or weekend the grace period shall be extended to the next business day.

**BE IT FURTHER RESOLVED** that an additional penalty of six (6%) percent will be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Tax Collector.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S T A I N	<p><b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b></p> <p>_____ <b>Maureen L. Muttie, Borough Clerk</b></p>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**RESOLUTION AUTHORIZING DEPOSIT OF IDLE FUNDS OF THE BOROUGH IN ANY ONE OF THE DESIGNATED DEPOSITORIES**

**BE IT RESOLVED**, by the Borough Council of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to deposit the idle funds of the Borough in any one of the depositories designated by the Borough Council.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer, be and is hereby authorized to further invest in any depository designated by the State of New Jersey, Department of Banking, to act as a depository for public funds, if it appears that such depository is paying a higher rate of interest.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer be and is hereby authorized to invest in Certificate of Deposits, Direct Obligations of the United States Government or Securities of the State of New Jersey.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Chief Financial Officer.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S T A I N</b>	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							



**RESOLUTION APPOINTING REPRESENTATIVE  
TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT PROGRAM**

**WHEREAS**, the Borough of Shrewsbury wishes to participate in the Community Development Program; and

**WHEREAS**, it is in the best interest of the Borough to appoint a Representative and an Alternate from the Borough of Shrewsbury in order to participate in, and be recognized by the Community Development Program; and

**WHEREAS**, it has been decided by the Mayor and Council that David Cranmer, shall be appointed as Representative and that Maureen Muttie , shall be appointed as Alternate Representative to the Community Development Program from January 1, 2019 through December 31, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Shrewsbury, that David Cranmer be appointed as the Community Development Representative and Maureen Muttie be appointed as Alternate for the year 2019.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S T A I N	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
<b>Mr. Meyer</b>							

**RESOLUTION APPOINTING MEL-JIF REPRESENTATIVES**

**WHEREAS**, the Borough of Shrewsbury is a member of the Monmouth Municipal Joint Insurance Fund; and

**WHEREAS**, a member municipality appoints a Fund Commissioner and an Alternate Fund Commissioner for the Monmouth Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund; and

**WHEREAS**, the Borough must appoint a Fund Commissioner and an Alternate Fund Commissioner to represent the Borough and to vote at meetings of the Funds.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Borough Council of the Borough of Shrewsbury that Maureen L. Muttie, serve as Fund Commissioner and that Kerry Quinn, serve as Alternate Fund Commissioner.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk forwards a certified copy of this resolution to the Monmouth Municipal Joint Insurance Fund, to the Administrator and to the Insurance Chairman.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	M O V E D	S E C O N D E D	A Y E S	N A Y S	A B S E N T	A B S T A I N	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
Ms. DerAsadourian							
Mr. DeSalvo							
Mr. Eddy							
Ms. Eulner							
Mr. Meyer							

**RESOLUTION CONFIRMING APPOINTMENT OF COUNCIL COMMITTEES, LIAISONS AND PROCEDURES FOR PAYMENT OF CLAIMS**

**BE IT RESOLVED** that the Council Committees and liaisons as appointed shall be approved; and

**BE IT FURTHER RESOLVED** that each of the Committees shall have the authority to incur expenses for the purpose of carrying on the work of the Borough and the duties of their office, providing there be a proper and sufficient appropriation to meet any claims incurred as certified by the Chief Financial Officer of the Borough; and

**BE IT FURTHER RESOLVED** that schedules or estimates be prepared where the requirements of the fiscal year for any particular services, materials or supply is estimated to exceed \$1,000.00 in order that informal bids or appropriate advertisement for bids anticipated to be more than \$40,000.00 may be made in accordance with provisions of N.J.S.A. 40A:11, et seq.; and

**BE IT FINALLY RESOLVED** that procedure for payment of claims shall be in accordance with Ordinance #195, as revised by Ordinance #746 on April 13, 1998, and the Purchase Order Rules and Regulations where applicable.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Chief Financial Officer.

I, Maureen L. Muttie, Municipal Clerk of the Borough of Shrewsbury, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council on January 2, 2019.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Maureen L. Muttie, RMC, CMC  
Municipal Clerk

	<b>M O V E D</b>	<b>S E C O N D E D</b>	<b>A Y E S</b>	<b>N A Y S</b>	<b>A B S E N T</b>	<b>A B S T A I N</b>	<b>I hereby certify that the above Resolution was duly adopted by the Borough Council of the Borough of Shrewsbury at a meeting held on January 2, 2019.</b>  _____ <b>Maureen L. Muttie, Borough Clerk</b>
<b>Ms. DerAsadourian</b>							
<b>Mr. DeSalvo</b>							
<b>Mr. Eddy</b>							
<b>Ms. Eulner</b>							
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