

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition to posting on the bulletin board in the Municipal Building on August 31, 2018 by the Municipal Clerk.

Roll Call

Present: Councilman Erik Anderson
Councilwoman Deidre DerAsadourian
Councilwoman Kim Doran Eulner
Councilman Peter Meyer

Also Present: Mayor Donald W. Burden
Martin M. Barger, Borough Attorney
Maureen L. Muttie, Borough Clerk

Absent: Councilman Jeff DeSalvo
Councilman Donald Eddy

Salute to Flag

Led by Mayor Donald W. Burden

Approval of Minutes: August 13, 2018

Councilman Anderson motioned to approve the minutes, seconded by Councilwoman Eulner and approved by the following vote:

Ayes: Anderson, Eulner
Nays: None
Abstain: DerAsadourian, Meyer

Consent Agenda

- a. Resolution 2018-091 Resolution Authorizing Two (2) Year Agreement with the Affordable Housing Alliance to Serve as the Administrative Agent for the Borough of Shrewsbury and Administer the Borough of Shrewsbury COAH Qualified Affordable Housing
- b. Resolution 2018-092 Resolution Authorizing the Execution of a Commodity Resale Agreement with Monmouth County
- c. Resolution 2018-093 Resolution Authorizing the Execution of a Municipal Assistance/Shared Service Agreement with Monmouth County

- d. Resolution 2018-094 Resolution Authorizing Shared Services Agreement between the Borough of Shrewsbury and the Borough of Little Silver for Shared Deputy Court Administrator and Shared Video Conferencing
- e. Resolution 2018-095 Resolution Authorizing Disposal of Surplus Property
- f. Resolution 2018-096 Resolution Refunding Tax Overpayment – Block 53 Lot 7 - \$3,276.59
- g. Resolution 2018-097 Resolution Establishing Term of Appointment for the Tax Assessor for the Borough of Shrewsbury
- h. Resolution 2018-098 Resolution Hiring Barbara Russell as Crossing Guard in the Department of Police
- ~~i. Resolution 2018-099 Resolution Hiring Part Time Seasonal Department of Public Works Employee~~
- j. Resolution 2018-100 Resolution Approving Annual Boy Scout Flag Retirement/Camp Fire - Memorial/Gopher Field and Waiving Fire Permit Fee
- k. Resolution 2018-101 Resolution Waiving Tent Permit Fee – PBA Annual Food Truck Festival

Councilman Meyer requested Resolution 2018-099 be pulled from the Consent Agenda and be tabled until the next meeting. Councilman Meyer and Councilman Anderson would like more time to get clarification on the dates specified in the resolution.

Councilwoman DerAsadourian motioned to approve Consent Agenda with the exception of Item “i”, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, Eulner and Meyer
Nays: None
Abstain: None

Administrator’s Report

Mr. Seaman was not present.

On behalf of Mr. Seaman, Mayor Burden reported the following:

- The newsletter deadline is September 10th.
- Mr. Seaman attended the NJ FRAMES Steering Committee Workshop in Red Bank last week which addresses future flooding vulnerability.
- Mr. Seaman is preparing the 2019 budget worksheets to be sent out to individual department heads in October.

Reports of Council

Councilman Anderson

- Councilman Anderson reported the following:
- Starting on Wednesday, Black Rock will be resurfacing Penbrook Court and Trafalger Drive. Councilman Anderson advises residents to utilize Dorchester Drive to gain access through the development to the greatest extent possible to avoid delays. Shrewsbury Police Department will have officers present to assist in guiding residents during construction.

- In response to some inquiries made, Councilman Anderson explained NJDOT have been making street cuts at various intersections along Route 35 in preparation for their road resurfacing project. They are slowly moving north towards Red Bank and is preparing for the milling and paving.
- Portions of White Street have been successfully paved along with repairs to the storm drains.
- With the help of DPW, the path is completed from Heritage over to Sickles.
- School is back in session; Kindergarten starts tomorrow for orientation with all students starting Thursday with half day sessions on Thursday and Friday.

Councilwoman DerAsadourian

- In regards to the "Safe Routes to School" initiative, Councilwoman DerAsadourian reported the pathway from the Constitution Drive/Heritage Drive neighborhoods to the Sickles Place/White Street neighborhoods is completed. A big thank you to DPW for their assistance.
- Borough Engineer, Dave Cranmer is working on the Safe Routes to School Initiative. Councilwoman DerAsadourian commented she asked the Borough Engineer to come to the council meeting in two weeks to explain the proposed plan.

Councilman DeSalvo was not present.

On behalf of Councilman DeSalvo, Councilwoman DerAsadourian reported the following:

- Councilman DeSalvo continues to work with other sending districts for RBR as well as the Board of Education to discuss reducing the rate the Shrewsbury residents have to pay.
- Councilman DeSalvo invited the RBR Board of Education Representative to the September 17th Council Meeting to discuss the referendum that is being proposed.
- The Borough is continuing to work on their IT and disaster recovery backup. Councilwoman DerAsadourian requested a motion for the council to approve payment of \$10,026 - for Intron. Mayor Burden explained that could not happen considering the funds have not been certified available or approved by the finance committee.
- Mr. Seaman is not present this evening to provide these answers.

Councilman Eddy was not present.

Councilwoman Eulner

- Councilwoman Eulner reported the Open Space Committee would like to move ahead with re-fencing the tennis courts at Sickles Park. In addition, a black coated bottom rail will be added to prevent people from pulling the chain link fence up in order to gain access to the tennis courts without using the keypad.

Councilwoman Eulner motioned to approve \$9,800 from the Open Space Fund to re-fence the tennis courts at Sickles Park, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, Eulner and Meyer
Nays: None
Abstain: None

Councilman Meyer had no report.

Mayor's Report

Mayor Burden attended the following meetings:

- August 1st Participated in two tapings at Brookdale Community College promoting the community of Shrewsbury Borough.
- August 3rd Performed a wedding ceremony at the Shadowbrook.
- August 7th Monmouth County Library Commission Meeting.
- August 9th Met with the newly appointed Code Enforcement Officer .
- August 9th Meeting with Saker ShopRite representatives regarding employment and career opportunities.
- August 13th Attended Shrewsbury Community Garden Monthly Meeting (the Mayor reported the fund balance for the month is \$10,325.44).
- August 14th Attended the Monmouth County Shared Services Seminar.
- August 20th Attended Ribbon Cutting for the Shrewsbury Family Medicine at 655 Shrewsbury Avenue.
- August 29th Attended Topping Ceremony at the Chelsea and delivered a few comments at the Luncheon.
- September 1st Attended the Monmouth County Master Gardener's Meeting in appreciation for what they have done here for Shrewsbury.

- With the recent concerns of break-ins and burglaries of cars, Mayor Burden reminded the public to keep their cars locked and remove valuables.
- Mayor Burden reminded everyone this Saturday is the PBA Food Truck Festival from 12:00pm to 5:00pm.
- On Tuesday, September 11th at 8:00am there will be a remembrance ceremony at Mt. Mitchell Overlook.
- On Thursday, September 13th, the Homesteaders will start up the season at the Presbyterian Church.

Mayor Burden requested Council to consider keeping the newly appointed Code Enforcement Officer on the Zoning Board of Adjustment. After conferring with the board attorney, Mayor Burden does not see any conflict with this and would prefer to keep him on the board.

After further discussion, Council would like to take more time to consider this matter. Although the Code Enforcement Officer is legally allowed to serve on the zoning board, several

Councilmembers believe it is in the best interest of the town to avoid any potential conflicts or perception thereof.

Correspondence

The Municipal Clerk had no correspondence.

Open the Meeting to the Public

Councilman Anderson motioned to open the meeting to the public, seconded by Councilwoman Eulner, and approved by all Councilmembers present.

Kirk Dodd, 123 Garden Road – Expressed his concerns with the deer population and thought it was rather early for rutting season. He also expressed his concerns with the traffic coming and going on White Street. White Street is very narrow and it is getting a lot of traffic especially with people trying to avoid the light. He has observed an increase in road rage especially near the professional offices. Mr. Dodd also mentioned there is a street light out on his street and he is having difficulty with getting JCP&L to come out and repair it. Councilman Anderson commented he will reach out to the appropriate personnel at JCP&L to have this addressed.

Stuart Minis, 35 Thomas Avenue – Mr. Minis asked if there was a timetable for the repaving of Route 35. Councilman Anderson commented he does not know the exact timetable. Mr. Minis commented the water company put in new fire hydrants and filled in around the hydrants and sidewalk with asphalt. He felt it would be nice if the sidewalks were done correctly and not with asphalt. Mr. Minis asked if there has been any additional discussion regarding the rear access of the school leading to borough hall in case of emergencies. Councilman Meyer explained that former Chief of Police Louis Ferraro had discussed it. The town engineer went in to look at it and the estimated cost at that time was \$50,000. Current Chief of Police Turner has reviewed the current plan and does not see the need for any changes. Mr. Minis also mentioned there were talks of the dispatch services being moved to the county and asked if there is any update on that. Councilman Meyer replied saying that there has not been any additional communication at this time.

Close the Meeting to the Public

Seeing no one else wishing to speak, Councilman Anderson motioned to close the meeting to the public, seconded by Councilwoman Eulner, and approved by all Councilmembers present.

Payment of the Bills

Councilman Meyer motioned to approve the bills list in the amount of \$1,358,318.85, seconded by Councilman Anderson, and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, Eulner and Meyer
Nays: None
Abstain: None

Adjourn

Councilman Anderson motioned to adjourn the meeting at 7:42pm, seconded by Councilwoman DerAsadourian, and approved by all Councilmembers present.

Attest: Maureen L. Muttie
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: Donald Burden
Donald Burden
Mayor