

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition to posting on the bulletin board in the Municipal Building on September 14, 2018 by the Municipal Clerk.

Roll Call

Present: Councilman Erik Anderson
Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Donald Eddy
Councilwoman Kim Doran Eulner
Councilman Peter Meyer

Also Present: Mayor Donald W. Burden
Martin M. Barger, Borough Attorney
Maureen L. Muttie, Borough Clerk
Thomas Seaman, Borough Administrator

Salute to Flag

Led by Mayor Donald W. Burden

Approval of Minutes: September 4, 2018

Councilman Anderson motioned to approve the minutes, seconded by Councilwoman Eulner and approved by the following vote:

Ayes: Anderson, DerAsadourian, Eulner
Nays: None
Abstain: DeSalvo, Eddy, Meyer

Safe Routes to School Presentation

Councilwoman DerAsadourian explained that Dave Cranmer, Borough Engineer will give a presentation on *Safe Routes to School* which has been an ongoing project. Councilwoman DerAsadourian commented the *Safe Routes to School* is a borough wide initiative and as part of that initiative, she is pleased to report that the pathway from the Constitution Drive/Heritage Drive neighborhoods to the Sickles Place/White Street neighborhoods is completed.

Mr. Cranmer noted that tonight's discussion will specifically address the Obre Place aspect of the *Safe Routes to School* initiative.

Mr. Cranmer explained that for the past twenty four months there has been a tremendous focus on the *Safe Routes to School* initiative and it is currently in the "Scoping Phase". Much research has been gathered from various entities such as the Shrewsbury Borough School, the Shrewsbury Borough Police, members of the Board of Education and Superintendent Brent MacConnell. Mr. Cranmer explained that there is a comprehensive approach borough wide to ensure the community is more "walkable", to enhance the safety of children that are walking and to make it a community where parents feel safe to let their children walk to school. He further explained that the Borough is fortunate enough to be allotted a \$350,000 NJDOT grant for certain improvements to Obre Place. Mr. Cranmer explained that it is imperative that the Borough gets this project done right from the start. It is not a good idea to simply want to resurface roadways and fix curbs and sidewalks. He stresses encompassing everything possible to make the streets safe.

Mr. Cranmer reviewed several concepts and maps which he thought would make Obre Place safer than it is today. The attempt is to minimize conflict between pedestrians and vehicles. Mr. Cranmer again emphasized that this is just the "Scoping Phase" where good ideas are identify as well as positive elements and negative elements. The "Design Phase" will come next. He also explained that whatever is proposed for Obre Place, it will have a dramatic impact on the school. The school's involvement is critical. Once the school has provided their input and their concurrence, there will be public information sessions and opportunities for public comments.

Councilman Anderson motioned to open the floor to the public on this topic, seconded by Councilman DeSalvo, and approved by all Councilmembers present.

Shelley Canonico, 201 Beechwood Drive – Ms. Canonico commented she likes the ideas presented for Obre Place and appreciates the hard work going into watching out for the children of Shrewsbury.

Amanda Ngo, 118 Borden Street – Thanked the *Safe Routes to School* Committee for all of the time and energy that they put into the school. She wanted to confirm that if this project proceeds, will any damaged sidewalks and other things that obstruct views be fixed. Mr. Cranmer confirmed that if this goes forward as proposed, then that is all factored into it and those will be fixed. Ms. Ngo also express her concerns of possible congestion in front of the stores on Highway 35 and suggested a "run through" to really determine the amount of pedestrian traffic.

Majorie Clark, 213 Garden Road - Suggested that the proposal be more available to the public. Mr. Cranmer explained that all of the residents that would be affected by this will be noticed, as is with all projects done in the Borough.

David Dragonetti, 73 Obre Place - Mr. Dragonetti wanted to voice his concern about the loss of a few parking spots. Mr. Cranmer explained that this might happen; however, everyone is working to minimize a problem in the future.

Seeing no further comments from the public, Councilwoman DerAsadourian motioned to close the floor to the public on this topic, seconded by Councilman Anderson, and approved by all Councilmembers present.

Councilwoman DerAsadourian commented that Mr. Cranmer will also present the Obre Place concept to the Shrewsbury Board of Education on the 27th of this month. Councilwoman DerAsadourian is looking forward to Council's comments of these concepts presented this evening and is hoping to receive the approval of the Board of Education as well. She is looking to finalize the plans by the end of this year in order to put the plans in motion by 2019. Councilwoman DerAsadourian encourages feedback and ideas from the public.

Referendum Overview – Frank A. Neary, Red Bank Regional School Board Member

Mr. Neary discussed the upcoming referendum for Red Bank Regional High School. He explained there are two questions that will be up for consideration on Tuesday, December 11, 2018. Referendum question number one relates to the replacement of the roof, renovating existing areas and adding ten additional classrooms. Mr. Neary explained that referendum question number two can only pass if referendum question number one passes and this is for a new turf field and concession stand with rest rooms.

Mr. Neary explained the need for these items in further detail and presented the Council with the RBRHS Referendum Summer Update Handout, which clearly stated why these improvements were a necessity to the continuing success of RBR, its students and faculty.

Consent Agenda

- a. Resolution 2018-103 Authorizing the Refund of Overpayment of Taxes – Block 2 Lot 1.13 \$2,718.94
- b. Request to Waive Ordinance for Hours of Operation at Construction Sites, for 473 Broad Street to Allow for Work to Start at 7:30am and to Possibly Include One Sunday
- c. Request to Waive Municipal Raffle License Fee (\$20.00) – Shrewsbury Hose Co. 1 Comedy Night – 10/20/2018

Councilman Anderson requested Consent Agenda Item “b” be pulled from the Consent Agenda.

Councilman Meyer motioned to approve Consent Agenda with the exception of Item “b”, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

In regards to consent agenda item “b”, Councilman Anderson asked if this was same request as last year and it was confirmed that it is.

Councilman Anderson motioned to approve Consent Agenda Item “b”, seconded by Councilman DeSalvo and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: Meyer

Administrator’s Report

- Mr. Seaman attended the *Regional Best Practices & Innovation Summit* at Red Bank Middle School and attended the *Strategies for Enhancing Revenue* session and found it to be a very informative.
- Mr. Seaman reported he is in the process of closing out the Safe and Secure Grant for 2017-2018 and that grant will roll over for 2018-2019 in the amount of \$25,895; this grant helps supports the salary of one our officers.
- On behalf of the Tax Assessor, Mr. Seaman reported that 20% of the inspections are nearing completion and there will be follow-ups that will be completed in the next few weeks.

Reports of Council

Councilman Anderson

- Councilman Anderson attended a meeting with the Commissioner of Public Transportation which gave him the opportunity to discuss the concerns the Borough has regarding work being done by the NJDOT. Councilman Anderson discussed the concerns of road cuts made in the road and sidewalks removed in anticipation of the paving of Highway 35. These road cuts and sidewalk removals create a safety issue for our children and he is hoping to hear back from NJDOT this week regarding this matter.
- Councilman Anderson also brought to the attention of the Commissioner the issue of the Borough’s application in regards to the Monroe/North Monroe Project and how it is “stuck in limbo” at the State. Councilman Anderson handed the Commissioner a copy of the application and is hoping to get approval for the concept of cutting Monroe/North Monroe off at highway 35 sometime soon.
- The Trafalgar and Pembroke paving is complete.
- Councilman Anderson commented there was a request to continue Evan Tyler, DPW Employee, employment through November 15th.

Councilman Anderson motioned to approve Evan Tyler’s employment through November 15th at a pay rate of \$12.00 an hour, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: Meyer
Abstain: None

Councilwoman DerAsadourian

- Councilwoman DerAsadourian commented Dave Cranmer, Borough Engineer, will be back at the next meeting to present a school zone map. This will allow for a more comprehensive *Safe Routes to School* program potentially allowing the Borough to lower some of the speed limits on some streets leading up to the school and where there is the most amount of pedestrian and bicycle traffic.
- The Personnel Committee is continuing to work on updating on the Personnel Handbook.

Councilman DeSalvo

- Councilman DeSalvo reported he is continuing to work on the allocation formula and working with Little Silver and Red Bank to try to come to some sort of consensus.
- Recreation has started fall soccer. Councilman DeSalvo thanked DPW for lining the fields, getting the nets out and maintaining everything.
- The Community Alliance is planning their Red Ribbon Week and festivities for next month.
- In regards to the IT program, Councilman DeSalvo expressed the need to purchase backup servers for disaster recovery. This will allow the Borough, as well as Fire, First Aid and the Police Department, to stay up and running when there is an issue.

Councilman DeSalvo motioned to purchase from Intron, backup servers for a total of \$10,026 seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: Meyer
Abstain: None

Councilman Eddy

- Councilman Eddy reported he is working on insurance benefits for next year and he is currently waiting for a proposal from Cigna.
- An emergency planning session took place last week at the school. This is was a normal planning session that occurs every couple of months.
- Councilman Eddy met with a consultant for cyber security. MEL JIF is requesting that the Borough have a cyber security plan in place for protection.

Councilman Eddy motioned to approve expenditure of up to \$4,500 for cyber security plan, seconded by Councilman DeSalvo and approved by the following roll call vote:

Ayes: Anderson, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: DerAsadourian

Councilwoman Eulner

- Councilwoman Eulner reported she attended the *Regional Best Practices & Innovation Summit* at Red Bank Middle School and attended the *Smart Cities Technology Strategies* session and found it very informative.
- Councilwoman Eulner commented that at the last meeting the Council approved a proposal for rehab of the Sickles' tennis courts fencing. However, the company raised the price. She further reported Ron Neis, DPW Foreman, contacted our current fence contractor who is already working on the fencing for the generator and they provided a proposal of \$10,559.

Councilwoman Eulner motioned to approve \$10,559 from the Open Space Fund to re-fence the tennis courts at Sickles Park, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

Councilman Meyer had no report.

Mayor's Report

Mayor Burden attended the following meetings:

- September 8th Attended the PBA Festival the Great Lawn
- September 11th Mayor Burden and Councilman Anderson attended the 9/11 Memorial Program at Mt. Mitchell
- September 13th Mayor Burden attended the opening meeting of the Shrewsbury Homesteaders
- September 14th Attended the monthly meeting of the Monmouth County Library Commission

Mayor Burden commented that on September 8th, he accepted the resignation of Phil Carnes from the Shrewsbury Zoning Board of Adjustment.

Correspondence

The Municipal Clerk had no correspondence.

Open the Meeting to the Public

Councilman Anderson motioned to open the meeting to the public, seconded by Councilwoman Eulner, and approved by all Councilmembers present.

Majorie Clark, 213 Garden Road - Mrs. Clark wanted to see if there was anything that could be done regarding the potholes on Garden Road. Councilman Anderson said that he would reach out to DPW in order to resolve the problem.

Amanda Ngo, 118 Borden Street - Mrs. Ngo inquired about a property located on Broad Street that is up for a variance before the Zoning Board and is this a property that could be considered for Open Space. Councilman Anderson explained that there were three properties at one time that the town was interested in. However, it was not contiguous with the park and therefore would not be a responsible purchase. The other two properties were cost prohibitive and would be a loss of revenue for the Borough. Mrs. Ngo inquired about potential revenue that would be generated from the new businesses in town. Councilman Eddy explained that we have projections for the revenue but cannot guarantee the actual amount.

Stu Minis, 35 Thomas Avenue – Mr. Minis thanked Mayor Burden for everything that he has done for the community. Mr. Minis asked for an update on the tree trimming in town. Mr. Seaman explained the Shade Tree had some concerns regarding tree trimming and that the process was moving forward at a steady pace. In regards to single stream recycling, Mr. Minis wanted clarification on the information that went out in the current newsletter and whether low grade plastic was accepted. Councilman Anderson and Councilman Meyer confirmed that the Borough has a private recycling company and that those types of plastics are acceptable. Mr. Minis asked if there was any update on the dispatch outsourcing. Councilman Meyer explained that the Council is still waiting on some numbers for a shared service agreement with a neighboring town and it is still under discussion.

Cathy (*last name inaudible*), Birch Drive – Inquired about the compost bins that either the Borough or the Garden Club had given out. Mayor Burden confirmed that it was something that had been done in the past, but it wasn't working out as well as people had hoped and it was abandoned.

Close the Meeting to the Public

Seeing no one else wishing to speak, Councilman Anderson motioned to close the meeting to the public, seconded by Councilman DeSalvo, and approved by all Councilmembers present.

Payment of the Bills

Councilman Eddy motioned to approve the bills list in the amount of \$440,700.33, seconded by Councilman Anderson, and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

Adjourn to Executive Session (No Action to be Taken)

Councilman Anderson motioned to adjourn to executive session at 8:54pm, seconded by Councilwoman DerAsadourian, and approved by all Councilmembers present.

Attest: _____
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: _____
Donald Burden
Mayor