

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition to posting on the bulletin board in the Municipal Building on September 28, 2018 by the Municipal Clerk.

Roll Call

Present: Councilman Erik Anderson
Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Donald Eddy
Councilwoman Kim Doran Eulner

Also Present: Mayor Donald W. Burden
Martin M. Barger, Borough Attorney
Maureen L. Muttie, Borough Clerk

Absent: Councilman Peter Meyer

Salute to Flag

Led by Mayor Donald W. Burden

Consent Agenda

- a. Resolution 2018-105 Resolution Adopting Personnel Policies and Procedures for the Borough of Shrewsbury
- b. Resolution 2018-106 Resolution for Developer's Construction Agreement – QuickChek
- c. Resolution 2018-107 Resolution Amending the Capital Budget
- d. Resolution 2018-108 Resolution for Manson Park Closeout
- e. Resolution 2018-109 Resolution to Hire Fill-in Dispatch Thomas Lloyd

Councilwoman DerAsadourian requested Consent Agenda Item "a" be pulled from the Consent Agenda.

Councilman Anderson requested Consent Agenda Item "e" be pulled from the Consent Agenda.

Councilman DeSalvo motioned to approve Consent Agenda items b, c and d, seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

In regards to Consent Agenda Item “a”: Councilwoman DerAsadourian explained that the edits and updates in the Personnel Policy are recommendations from the MEL JIF. The main changes were related to the Vehicle Policy and Social Media. Councilwoman DerAsadourian requested that Councilman DeSalvo and Councilman Eddy speak to their respective volunteer committees regarding these updates and asked Mr. Seaman to do the same with the Administrative Staff.

Councilwoman DerAsadourian motioned to approve Consent Agenda Item “a”, seconded by Councilman DeSalvo and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

In regards to Consent Agenda Item “b”: Councilman Anderson commented that this is a personnel matter and requested that this item be discussed in executive session with possible action to follow afterwards.

Ordinances – Introduction/First Reading

Ordinance No. 2018-1051: Bond Ordinance Providing for Improvements to Obre Place and Appropriating \$480,000 Therefor and Authorizing the Issuance of \$456,000 Bonds and Notes to Finance a Portion of the Costs Thereof

Councilman Anderson motioned to introduce Ordinance No. 2018-1051, seconded by Councilwoman DerAsadourian. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Ordinance No. 2018-1052: An Ordinance Amending Chapter 90, Vehicles and Traffic, Section 90-33.3

Councilman DeSalvo motioned to introduce Ordinance No. 2018-1052, seconded by Councilman Anderson. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Ordinance No. 2018-1053: An Ordinance Amending Chapter 63-1, Alcoholic Beverages, Annual License Fees

Councilman Eddy motioned to introduce Ordinance No. 2018-1053, seconded by Councilman DeSalvo. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

The Mayor stated that the second reading/public hearing on these ordinance would be at the next Council Meeting of October 15, 2018.

Administrator's Report

Mr. Seaman reported the following:

- RFPs will be going out for garbage collection and recycling this week with an opening in December and an award of contract before end of year.
- RFPs will also be going out this week for Property Inspection – Five Year Program as well as for all Professional Services with the exception of Borough Attorney, which was recently done.
- The budget worksheets will be going out in the next few weeks for next year's budget and performance reviews will go out to Department Heads in early November.
- Mr. Seaman attended a webinar regarding the State's Financial Automation Submission Tracking ("FAST") System.

Reports of Council

Councilman Anderson

Councilman Anderson reported the following:

- In regards to COAH, we reached a resolution to fair share and Dave Cranmer, Borough Engineer is in the process of drafting ordinances. There is a compliance hearing with the court in December regarding the ordinance revisions overlay.
- In regards to DPW, the fence around the generator is completed.
- Councilman Anderson and DPW met with the Engineer who is the head of the Highway 35 Project and they were informed that the road will not be paved before the winter. The State filled in all of the cut marks in the road with asphalt dust then came through with the street sweeper and cleaned it out; the State is scheduled to come down Highway 35 today to pave over this.
- October 31st is the last brush pickup.
- Councilman Anderson attended the Shrewsbury Board of Education with Dave Cranmer, Borough Engineer to present the Obre Place concept.
- Lastly, Councilman Anderson attended the QuickChek preconstruction meeting last Friday.

Councilwoman DerAsadourian

- Councilwoman DerAsadourian reported the following:
- On September 27th, along with Dave Cranmer, Borough Engineer, she attended the Board of Education Meeting to present the Obre Place concept and it was well received.
- Councilwoman introduced, Dave Cranmer, Borough Engineer who presented Phase II of the *Safe Routes to School* concept.

Safe Routes to School - Dave Cranmer, Borough Engineer

Mr. Cranmer reviewed the “school zone mapping” and “school route mapping” concept of the *Safe Routes to School* project. Mr. Cranmer explained the “school route mapping” shows shaded areas where sidewalks are available for children to walk to school from their homes without having to walk on Highway 35. There is some work to be done to get all residential areas on the map to be “shaded” on the “school route mapping”. Mr. Cranmer explained “school zone mapping” creates actual speed restricted areas – Birch, Samara, Obre and White Streets, are streets he believes warrant speed limit reduction which is permitted under state statute for time periods when children are present for those streets. He recommended Council enact ordinances that would reduce the speed limits on those roads during the times when children are present and fixed time periods.

Councilwoman DerAsadourian motioned to authorized Dave Cranmer, Borough Engineer, to create ordinances/resolutions as needed for this project, seconded by Councilman Anderson. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Mr. Cranmer commented that there will be further public discussions on the *Safe Routes to School* project as the project progresses into the design phase.

Councilman DeSalvo

Councilman DeSalvo reported the following:

- The Fire Department had 20 calls last month one of which was a major mutual aid call to Eatontown.
- First Aid had 43 calls last month – 14 mutual aid.
- A letter was received from Mary Lynn Wentway requesting to hang the Annual Pancake Breakfast Banner on the corner of Sycamore Avenue and Broad Street. It is expected to be hung from November 4th through December 4th.

Councilman DeSalvo motioned to approve the placement of the Annual Pancake Breakfast Banner at Sycamore and Broad Street, seconded by Councilwoman Eulner. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

- On Wednesday, September 26th he attended the presentation by the Community Alliance called “Let’s Talk About It”. Councilman DeSalvo commented it was a fantastic presentation that focused on children with anxiety and depression and mechanisms on how to handle it.

- Attended the Red Bank Regional Board of Education Meeting and commented that on October 3rd, in the media room there will be a presentation on the upcoming referendum.
- The funding discrepancy was discussed; the State has agreed to meet with the representatives. The State asked questions and answers are being compiled with our neighboring sending districts. The current issue is the person at the State level who handled the funding formula has left and there is no replacement yet.

Councilman Eddy

Councilman Eddy reported the following:

- Budgeting for next year will start in December. Councilman Eddy would like to get the department heads in and have them review the budget presentation given last March so they can understand what the finances are for the Borough and they can take that into consideration for next year's budget.
- Rates were received from Cigna. Councilman Eddy now has a comparative for plans that are being looked at for next year.

Councilwoman Eulner had no report.

Mayor's Report

Mayor Burden attended the following meetings:

- September 19th Hosted the Two River Council of Mayors Meeting
- September 19th Attended the Shrewsbury Planning Board Meeting
- September 22nd Attended the Ribbon Cutting at Schwartz Mazda along with Councilman Anderson
- September 23rd Mayor Burden represented the Borough of Shrewsbury at the Parker House Event in Little Silver
- September 24th Attended the Monmouth County Historical Commission Meeting
- September 27th Attended the Tree Lighting Committee Meeting
- September 27th Attended Meeting with Richard Saker of ShopRite regarding the November Opening of the ShopRite Facility
- September 28th Attended the QuickChek Preconstruction Meeting
- September 29th Represented Shrewsbury at the Ryser's Touch-a-Truck Show in Little Silver
- September 30th Attended Monmouth County Library Kick Off of their 50th Anniversary

Correspondence

The Municipal Clerk commented that October 16th is the Voter Registration Deadline for the November General Election.

Open the Meeting to the Public

Councilman Eddy motioned to open the meeting to the public, seconded by Councilwoman Eulner and approved by all Councilmembers present.

Majorie Clark, 213 Garden Road - Mrs. Clark asked whether Senator Vin Gopal ever provided feedback regarding Shrewsbury's taxation for RBR. Councilman DeSalvo commented that one of Senator Gopal's staff members gave feedback on a possible way to change the allocation but it has to come from the RBR Board of Education. The issue is Red Bank has five members on the Board and Shrewsbury and Little Silver has two members each. Councilman DeSalvo stated this is being work on diligently and they all need to come to some consensus that is equitable for everyone. In regards to *Safe Routes to School*, Mrs. Clark asked whether there have been any studies of other towns and how they provide a safe route to schools. Councilman Anderson and Councilwoman both responded that Dave Cranmer, Borough Engineer, does look at all information available.

Devon Morton, 80 Birch Drive – Ms. Morton thanked the Council for all they do. She asked if it is a possibility to install flexible delineators to keep people to the right side of the road when coming around the bend on Birch. She commented that this would also help with the speed on the road. Councilwoman DerAsadourian commented she will look into it.

Tanja Ernst, 55 Thomas Avenue – Ms. Ernst commented that cars are still turning down Thomas Avenue the wrong way and recommended a sign be installed on Broad Street. Councilman Eddy responded he would have Dave Cranmer look into this.

Stu Minis, 35 Thomas Avenue – Mr. Minis asked for clarification on the Solid Waste/Recycling proposal. Councilman Anderson explained that it is out for bid for what the Borough currently has as well as a request for bids with the extra recycling pickup. Mr. Minis asked for the status on the dispatch services. Councilman Anderson responded that we are waiting to hear back from Little Silver. Mr. Minis asked if the property adjacent to Manson Park – is there any possibility acquiring that property and making it part of Manson Park. Council responded that the property has restrictions and it has to make fiscal sense, but it is something that can be looked at.

Amanda Ngo, 118 Borden Street – Ms. Ngo commented in regard to the Obre Place proposal - she suggested looking at the plans with the median and without the median. Her concern is the maintenance of the median.

Close the Meeting to the Public

Seeing no one else wishing to speak, Councilman Eddy motioned to close the meeting to the public, seconded by Councilwoman Eulner, and approved by all Councilmembers present.

Payment of the Bills

Councilman Eddy motioned to approve the bills list in the amount of \$1,251,422.68 seconded by Councilman DeSalvo, and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Adjourn to Executive Session

Mayor Burden stated that the Council will enter Executive Session. The Council entered into Executive Session at 8:34pm.

Public Meeting Reconvened

The public meeting reconvened at 8:46pm.

Councilman DeSalvo motioned to approve Consent Agenda items “e” Resolution 2018-109, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Adjourn

Councilman Anderson motioned to adjourn the meeting at 8:47pm, seconded by Councilman Eddy, and approved by all Councilmembers present.

Attest: _____
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: _____
Donald Burden
Mayor