

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition to posting on the bulletin board in the Municipal Building on November 16, 2018 by the Municipal Clerk.

Roll Call

Present: Councilman Erik Anderson
Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Donald Eddy
Councilwoman Kim Doran Eulner
Councilman Peter Meyer

Also Present: Mayor Donald W. Burden
Martin M. Barger, Borough Attorney
Maureen L. Muttie, Borough Clerk
Thomas Seaman, Borough Administrator

Salute to Flag

Led by Mayor Donald W. Burden

Best Practices Inventory

Thomas Seaman, Chief Financial Officer, reviewed the best practices worksheet which is a self-assessment of municipal operations. Each municipality needs to meet an established percentage of the check list items in order for all or part of the state aid payment be release. Mr. Seaman noted that we scored 93% and is not at risk of losing any state aid.

Consent Agenda

- a. Resolution 2018-114 Resolution for a Place-to-Place Transfer (Extension of Premises) of Plenary Retail Consumption for ABC License 1345-33-003-011 Issued to Shrewsbury Restaurant LLC
- b. Resolution 2018-115 Performance Guarantee Reduction #2 for the Lightbridge Academy – Block 2 Lot 13.01
- c. Resolution 2018-116 Approval to Submit a Grant Application and Execute a Grant Contract with the NJDOT for the Improvements to Silverbrook Road Project
- d. Resolution 2018-117 2018 MCIA Bonds – Combining Resolution
- e. Resolution 2018-118 Resolution to Authorize a Shared Service Agreement Between the Borough of Shrewsbury and the Township of Shrewsbury for Emergency Fire Protection Services
- f. Resolution 2018-119 Resolution Approving Waiver of Municipal Raffle License Fee \$20.00 – Shrewsbury Hose Company No. 1
- g. Resolution 2018-120 Resolution Authorizing the 7th Annual Shrewsbury Chanukah Menorah Lighting

Councilman Anderson motioned to approve the Consent Agenda, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

Appointments to the Boards

Councilman Anderson motioned to approve the appointment of Jenna Ciongoli to the Zoning Board, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

For the Record, Mayor Burden appointed Phil Carnes to the Planning Board and Jim Lemyre to the Shade Tree Commission

Ordinances – Introduction/First Reading

Ordinance No. 2018-1054: An Ordinance to Amend the Code of the Borough of Shrewsbury by Amending Chapter 90, Vehicles and Traffic

Councilwoman DerAsadourian motioned to introduce Ordinance No. 2018-1054, seconded by Councilman DeSalvo. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

Ordinance No. 2018-1055: An Ordinance Amending the Chapter 94, Land Use and Development, of the Code of the Borough of Shrewsbury, County of Monmouth and State of New Jersey by Supplementing Chapter 94 to Include Mandatory Set-Aside Language to Facilitate the Provision of Affordable Housing in the Borough

Councilman Anderson motioned to introduce Ordinance No. 2018-1055, seconded by Councilman DeSalvo. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

Ordinance No. 2018-1056: An Ordinance of the Borough of Shrewsbury, County of Monmouth, State of New Jersey, Amending, Revising and Supplementing the Borough's Affordable Housing Development Fee Ordinance, Article I of Chapter 79 of the Borough's Municipal Land Use Code, Pursuant to the Requirements of the Superior Court of New Jersey

Councilman Anderson motioned to introduce Ordinance No. 2018-1056, seconded by Councilman DeSalvo. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

The Mayor stated that the second reading/public hearing on these three ordinances would be at the next Council Meeting of December 3, 2018.

Administrator's Report

- Mr. Seaman reported the 2019 reassessments are completed and the calculations of the assessments were based on property sales activity throughout the Borough. Residents should have received post cards with the new assessments for 2019. Property owners who have questions can contact the Tax Assessor, John Gillooly.

Reports of Council

Councilman Anderson

- Councilman Anderson reported DPW was out on Thursday dealing with the storm. They were very proactive as always and were out with the plows early.
- Councilman Anderson attended a Board of Education Meeting whereby fall sports awards were presented.

Councilwoman DerAsadourian

- Councilwoman DerAsadourian spoke earlier today with Dave Cranmer, Borough Engineer and it appears that stripping will begin on Birch as early as this week.
- Councilwoman DerAsadourian attended a Board of Education meeting this week with the Dave Cranmer, Borough Engineer, to talk about Obre Place and to receive their input. Dave Cranmer will make revisions based on the comments and input. Next step is to present the plans to the public on December 17th.

Councilwoman DerAsadourian motioned to allow substitution of attorneys for the tax appeals, seconded by Councilman Anderson. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

In regards to ShopRite, Councilman Anderson took a moment to publicly acknowledge the hard work behind the scenes from the staff at the Borough – Judy Matthew in the Construction Department, Construction Officials, Engineers, Police, Fire, First Aid, Lorraine Kelleher of the Zoning Board, and all of the Administrative Staff. They all worked hard especially coming in on Saturdays and they deserved to be recognized for their hard work and effort.

Councilman DeSalvo

- Fire calls for the month of October was 23 and First Aid was 53 calls.
- Councilman DeSalvo reminded everyone the RBR referendum is coming up on December 11th and to get out and vote.

Councilman Eddy

- The new server was installed in Borough Hall and the backup portion of it will be set up in the First Aid building sometime this month.
- The Cyber Security Consultant that was hired is nearing completion of his report. Councilman Eddy is scheduling for the next council meeting to have an executive session to review the Consultant's findings.
- Budget meetings will begin the week of December 17th.
- Councilman Eddy commented that at the last meeting the Council voted to terminated participation in the State Health Benefits Plan and enter a private plan, Cigna. Since then, the State has changed its rates for the State Health Benefits Plan and it would be a cost savings of \$137,000 for the Borough to remain in the State Plan. Therefore, Councilman Eddy recommends that based on this recent change that we remain in the State Health Benefit Plan for another year.

Councilman Eddy motioned to remain in the State Health Benefit Plan for another year, seconded by Councilwoman Eulner and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

Councilwoman Eulner

- In regards to Open Space, Councilwoman Eulner reported the field were aerated and seeded.
- The Planning Board has a meeting scheduled for Wednesday, December 19th.

Councilman Meyer

- Councilman Meyer reported that contract negotiations continue with DPW; the DPW employees will be out of contract as of December 31, 2018.

Mayor's Report

Mayor Burden attended the following meetings:

- October 16th Monmouth County Library Commission Meeting in Manalapan
- October 17th Shrewsbury Planning Board Meeting
- October 21st Shrewsbury Historical Autumn at Home – Dr. & Mrs. Stephen Chagares
200 Sycamore Avenue
- October 22nd Monmouth County Historical Society – Holmdel
- October 24th Attended ShopRite Walk Through
- October 24th Two River Council of Mayors
- October 25th Ribbon Cutting at Loan Depot 499 Broad Street
- October 27th NJ State Library Commission Meeting – Hightstown, NJ
- October 28th Reception to Recognize Two Residents Celebrating 100th Birthday
- October 28th Eastern Branch Monmouth County Library 50th Anniversary Celebration
- November 1st Shrewsbury Emergency Planning Meeting
- November 4th Veteran's Day Program at Manalapan Library
- November 7th Veteran's Day Program Shrewsbury Borough School
- November 12th Shrewsbury Community Garden Meeting
- November 16th DAR Meeting

Mayor Burden reported he met with Bill Gerth, Shade Tree Commission, Ron Neis, DPW Foremen, Councilman Anderson, Councilwoman Eulner, Shrewsbury Garden Club Members Judy Bonanno, Sue Berdahl and Ellen Preissler, and Tom Seaman, Borough Administrator, to discussed landscaping around the Wardell House. Three proposals were submitted and Mayor Burden would like to request authorization to expend \$17,500 from the remaining Wardell House Fund to complete this work. The work will be completed by Pillari LLC, 32 Broad Street.

Mr. Seaman certified there are funds available in the Wardell House Fund.

Bill Gerth, Shade Tree Commission gave a verbal description of the landscape plan.

Councilman Anderson motioned to use \$17,500 from the Wardell House Funds to complete landscaping work around the Wardell House, seconded by Councilwoman Eulner. The motion was approved by the following roll call vote:

Ayes:	Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays:	None
Abstain:	None

Correspondence

Ms Muttie stated for the record correspondence was received from Mr. Janet Dill requesting Council to consider replacing the community announcement sign with an electronic sign. Copy of correspondence was forwarded to Council.

Open the Meeting to the Public

Councilman DeSalvo motioned to open the meeting to the public, seconded by Councilman Meyer, and approved by all Councilmembers present.

Janet Dill, 115 White Street – Mrs. Dill commented that the community announcement sign needs to be updated with an electronic sign. The current sign is antiquated and is not efficient to manually change the sign. An electronic sign would allow for multiple events, will encourage more participation in community events, is more attractive and more efficient. Mrs. Dill stated she and her husband will make a donation to start this process.

Bill Gerth, 33 East End Avenue – Complimented on the WiFi in the building.

Amanda Ngo, 118 Borden Street - Asked about the status of bids for solid waste. Mr. Seaman responded that bids will be received in December with an award of contract in December as well.

Close the Meeting to the Public

Seeing no one else wishing to speak, Councilman Anderson motioned to close the meeting to the public, seconded by Councilman DeSalvo, and approved by all Councilmembers present.

Payment of the Bills

Councilman Eddy motioned to approve the bills list in the amount of \$2,247,128.53, seconded by Councilman DeSalvo, and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy, Eulner and Meyer
Nays: None
Abstain: None

Adjourn

Councilman Anderson motioned to adjourn at 7:47pm, seconded by Councilwoman DerAsadourian, and approved by all Councilmembers present.

Attest: _____
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: _____
Donald Burden
Mayor