

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on May 4, 2018 by the Municipal Clerk.

Roll Call

Present: Mayor Donald W. Burden
Councilman Erik Anderson
Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilman Donald Eddy

Also Present: Martin M. Barger, Borough Attorney
Thomas X. Seaman, Borough Administrator
Maureen L. Muttie, Borough Clerk

Absent: Councilwoman Kim Doran Eulner
Councilman Peter Meyer

Salute to Flag

Led by Mayor Donald Burden

Approval of Minutes: March 5, 2018

Councilman Eddy motioned to approve the minutes, seconded by Councilman Anderson and approved by the following vote:

Ayes: Anderson, DeSalvo, and Eddy
Nays: None
Abstain: DerAsadourian

Approval of Minutes: March 19, 2018

Councilman Anderson motioned to approve the minutes, seconded by Councilman Eddy and approved by the following vote:

Ayes: Anderson and Eddy
Nays: None
Abstain: DerAsadourian, DeSalvo

Approval of Minutes: April 2, 2018

Councilman Anderson motioned to approve the minutes, seconded by Councilman Eddy and approved by the following vote:

Ayes: Anderson, DeSalvo and Eddy
Nays: None
Abstain: DerAsadourian

Consent Agenda

- a. Resolution 2018-050 Resolution Regarding the Retirement of Harold Davis
- b. Resolution 2018-051 Approving Applications for Tower's Licenses
- c. Resolution 2018-052 Releasing Maintenance Guarantee for 89 Newman Springs Road
- d. ~~Resolution 2018-053 Resolution Hiring an On-Call Electrical Sub-Code Official~~
- e. ~~Resolution 2018-054 Resolution Hiring an On-Call Plumbing Sub-Code Official~~
- f. ~~Authorize the Mayor and Clerk to sign the Agreement Between the Borough of Shrewsbury and the Professional Employees International Union Local 32 (Dispatcher's Union)~~
- g. Approval of Block Party at Wakefield Court on Saturday, May 19th, 2018, 4pm – 8pm
- h. Approval for *Paint the Town Pink* to Stencil Pink Ribbons on Borough Fields & Hang Pink Flags on DPW Fence

Councilman Anderson requested Items D, E and F be removed from the Consent Agenda for further discussion.

Councilman Eddy motioned to approve the consent agenda, seconded by Councilman DeSalvo with the exception of Items D, E and F and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy
Nays: None
Abstain: None

In regards to Consent Items D and E: Councilman Anderson commented that based on Mr. Seaman's input, with four large projects that will be moving forward in town along with Shadowbrook's addition, the Construction Department potentially may be stretched. It was suggested to have "on call" subcode officials for plumbing and electrical. Councilman Anderson explained that in the event that the six hours a week our current subcode officials work is not sufficient to cover the workload, then we would turn to our "on call" subcode officials to come in and perform the work at an hourly rate. It would be cost mutual to the town based on the amount of permit fees that comes in from the different facilities, (i.e. ShopRite, Senior Living Facilities, Light Bridge). The cost would not be passed on to the community and this would avoid having to hire full-time employees. But for the time being, Councilman Anderson would like to table items D and E until the entire Council has had a chance to see the proposed hourly rate structure.

Councilman Eddy would like to continue the use of "on call" subcode officials in the future, not only during periods of heaving building in town, but to better accommodate the needs of our residents as well.

In regards to Consent Item F – Councilman Anderson did not have sufficient time to review it and would like to hold off until the next meeting.

Ordinances

Ordinance No. 2018-1043: Bond Ordinance Providing for the Improvements to Various Roads and Appropriating \$890,000 Therefor and Authorizing the Issuance of \$845,500 Bonds and Notes to Finance a Portion of the Costs Thereof

Councilman Anderson confirmed with Mr. Seaman that this Bond Ordinance is authorizing funding for Trafalger, White, North Monroe, Monroe, and Wakefield Roads.

Councilman Anderson motioned to introduce Ordinance No. 2018-1043, seconded by Councilwoman DerAsadourian. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo and Eddy
Nays: None
Abstain: None

The Mayor stated that the public hearing on this ordinance would be at the next Council Meeting of May 21, 2018.

Ordinance No. 2018-1044: Bond Ordinance Providing for the Acquisition of Police Equipment for the Shrewsbury Police Department and ~~Appropriating \$30,000 Therefor and Authorizing the Issuance of \$28,500 Bonds and Notes~~ to Finance a Portion of the Costs Thereof

Councilman Eddy asked if this was just for radios. Mr. Seaman replied it was for computer backups as well. Mr. Seaman further explained there is no spending commitment by approving these Bond Ordinances. Councilman Eddy commented he preferred to approve the dollar amount that is needed. After further discussion, Council concurred to amend this Bond Ordinance to appropriate \$10,000 and authorizing \$9,500 Bonds and Notes.

Councilman Eddy motioned to introduce Ordinance No. 2018-1044, as amended, seconded by Councilwoman DerAsadourian. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo and Eddy
Nays: None
Abstain: None

The Mayor stated that the public hearing on this ordinance would be at the next Council Meeting of May 21, 2018.

Ordinance No. 2018-1045: Bond Ordinance Providing for the Acquisition of Fire Equipment for the Shrewsbury Hose Company No. 1 and Appropriating \$21,000 Therefor and Authorizing the Issuance of \$19,950 Bonds and Notes to Finance a Portion of the costs Thereof

Councilman DeSalvo explained this Bond Ordinance is funding for standard operating expenses and equipment.

Councilman DeSalvo motioned to introduce Ordinance No. 2018-1045, seconded by Councilwoman DerAsadourian. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo and Eddy
Nays: None
Abstain: None

The Mayor stated that the public hearing on this ordinance would be at the next Council Meeting of May 21, 2018.

Ordinance No. 2018-1046: Bond Ordinance Providing for the Acquisition of First Aid Equipment for the Shrewsbury First Aid Squad and Appropriating \$15,000 Therefor and Authorizing the Issuance of \$14,250 Bonds and Notes to Finance a Portion of the Costs Thereof

Councilman DeSalvo explained this Bond Ordinance is funding for standard operating expenses, equipment and supplies.

Councilman DeSalvo motioned to introduce Ordinance No. 2018-1046, seconded by Councilwoman DerAsadourian. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo
Nays: None
Abstain: Eddy

The Mayor stated that the public hearing on this ordinance would be at the next Council Meeting of May 21, 2018.

Ordinance No. 2018-1047: Bond Ordinance Providing for the Acquisition of Equipment for the Shrewsbury Municipal Complex and Appropriating \$50,000 Therefor and Authorizing the Issuance of \$47,500 Bonds and Notes to Finance a Portion of the Costs Thereof

Councilman DeSalvo explained this Bond Ordinance is for phase II of computers and security backup systems and to put in additional security measures.

Councilman DeSalvo motioned to introduce Ordinance No. 2018-1047, seconded by Councilwoman DerAsadourian. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo and Eddy
Nays: None
Abstain: None

The Mayor stated that the public hearing on this ordinance would be at the next Council Meeting of May 21, 2018.

Ordinance No. 2018-1048: Bond Ordinance Providing for the Acquisition of a DPW Equipment/Vehicles for the Shrewsbury DPW and Appropriating \$62,000 Therefor and Authorizing the Issuance of \$58,900 Bonds and Notes to Finance a Portion of the Costs Thereof

Councilman Anderson explained this Bond Ordinance will provide for a pickup truck and for the Borough's shared cost of the Hot Box.

Councilman Anderson motioned to introduce Ordinance No. 2018-1048, seconded by Councilman DeSalvo. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo and Eddy
Nays: None
Abstain: None

The Mayor stated that the public hearing on this ordinance would be at the next Council Meeting of May 21, 2018.

Ordinance No. 2018-1049: Bond Ordinance Providing for the Improvements to Department of Public Works for the Shrewsbury DPW and Appropriating \$30,000 Therefor and Authorizing the Issuance of \$28,500 Bonds and Notes to Finance a Portion of the Costs Thereof

Councilman Anderson expressed his concerns that the cost of the generator might not be for \$30,000. Councilman Eddy explained that this is just for the debt portion of it and it still needs to go through DPW Committee. If it turns out it will cost more, then it will be revisited.

Councilman Anderson motioned to introduce Ordinance No. 2018-1049, seconded by Councilman DeSalvo. The motion was approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo and Eddy
Nays: None
Abstain: None

The Mayor stated that the public hearing on this ordinance would be at the next Council Meeting of May 21, 2018.

Administrator's Report

- Mr. Seaman commented that the newsletter deadline for articles is June 11th.
- The State came out with a Local Finance Notice regarding SALT (State and Local Taxes) which is a charitable contribution law. The notice discusses municipalities' option of either passing an ordinance or resolution making tax payments as a donation to a charitable fund and may be credited towards individual property taxes. This law is moving forward but it is not certain whether the IRS will accept this.
- The budget was submitted to the State and the County. We are waiting for the school budgets and hope to have that soon in order to get the tax bills out by July 15th.

Reports of Council

Councilman Anderson

- Councilman Anderson reported that the DPW Committee is recommending that the old generator be disconnected and sell it along with the attached fuel tank and is asking council if they are on board to move ahead with that and there was a general consensus to proceed with selling it. Mr. Seaman will have a resolution on next meeting.
- DPW has requested hiring a laborer and the DPW Committee recommends that the Borough begins vetting potentially hiring a new laborer on an interim basis and he is seeking guidance and approval from the Council to do so. Personnel Committee will now take it from here.
- Hot Box was delivered last week. This is a shared cost with Sea Bright and Oceanport.
- L&L was here two weekends ago hitting spots that were in need of immediate attention. Ron Neis was on site on Saturday overseeing the work and he did not charge the town for his time.
- Councilman Anderson explained he is looking to the County for a quote to fix six storm drains by utilizing shared services agreement to help keep the cost down. The six storm drains are in such disrepair that DPW cannot fix them in house.
- Last Friday, Councilman Anderson attended a meeting with Superintendent MacConnell and Senate President Sweeney was present as well. Purpose of meeting was to talk about businesses, specifically "red tape" and ways to grow businesses. Councilman Anderson also commented he was fortunate that President Sweeney took a few minutes before the meeting to discuss the lack of funding for SBS. He is well aware of the problem.
- DPW met with Ron Neis on Tuesday and they discussed the status of the P.O. Box. It was determined that the P.O. Box is no longer needed. DPW Committee is recommending that the Borough begin transitioning away from the P.O. Box and just use the address of 419 Sycamore Avenue. There will be no negative impact to the Borough or the community.
- In regards to Monroe and North Monroe's funding and plan approval – Councilman Anderson commented the State apparently lost the paperwork; another one was resubmitted.

Councilwoman DerAsadourian

- Councilwoman DerAsadourian commented that DPW laborer position will be advertised.
- The Personnel Committee is looking at updating the Borough's social media policy and hopes to work with the Police Committee and Chief Turner to revamp it and have one uniform policy.
- Councilwoman DerAsadourian is looking to put a Safe Route to School meeting together and hopefully it will include DPW, Town Engineer, School Rep, and a Representative from the School Board. The goal of this meeting is to gather information from heavy users such as parents who drops off and the school itself. The goal is to gather information first and determine best course of action before starting the design phase.
- On behalf of Councilwoman Eulner, Councilwoman reported the Open Space Committee would like to purchase picnic tables and benches to be installed at Manson Park adjacent to the basketball courts. This will help enhance the area. Funds will come from the Open Space Fund.

Councilwoman DerAsadourian motioned for authorization to purchase the picnic tables/benches for Manson Park not to exceed \$6,000, seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy
Nays: None
Abstain: None

Councilman DeSalvo

- Councilman DeSalvo reported for the month of April the First Aid had 57 calls, 9 mutual aid out - none in. Fire Department had six general alarms: one for the township, one elevator rescue and one motor vehicle accident and a number of drills.
- IT Program – first phase is complete. Second phase will be backup systems and home line security for the Borough.
- Recreation, baseball had its opening day ceremony on Saturday and it was well attended. Baseball and softball season is progressing.
- Councilman DeSalvo attended RBR budget meeting. The RBR budget for next year is 28,509,314.00 which is a 2.2% increase – an increase of \$488,233.00. The Borough's rate per 100 has gone up to .50 – a .02 increase; Little Silver went down to .43 and Red Bank is at .46. Councilman DeSalvo is working with the RBR Board because the allocation does not seem correct and he is working with the State as well.

Councilman Eddy

- Councilman Eddy attended a meeting on insurance this week to determine what the Borough is going to offer as insurance next year.
- Councilman Eddy reported the large multi-town mass casualty drill was conducted on April 22nd at the Fort. It was a huge success with many municipalities participating.

Councilwoman Eulner was not present.

Councilman Meyer was not present.

Mayor's Report

- On April 18th Mayor Burden attended the Planning Board Meeting.
- On April 19th Mayor Burden hosted the Two River Council of Mayors Meeting which ten Mayors attended. Two new Freeholders were welcomed and there was a good discussion on County activities.
- On April 20th Mayor Burden attended the RBR Distinguished Alumni Hall of Fame and presented Certificates of Acknowledgement honoring four Shrewsbury alumni.
- April 21st the Community Garden had a "Work Day" and Mayor Burden publically acknowledged Ray Peterson and Mark Degenhart for the construction of a patio entrance to the garden.
- Also on April 21st, Mayor Burden attended the Monmouth County Recruitment Fair at the Eastern Branch of the Monmouth County Library.
- Mayor Burden attended the Monmouth County Historical Commission in Freehold. He also met with Freeholder Lillian Burry at the Library regarding the 50th Anniversary of the Shrewsbury Branch.
- On April 26th Mayor Burden attended a borough employee luncheon at the Chelsea.
- On May 2, Mayor Burden attended a Comcast taping at Brookdale to promote Shrewsbury events.
- May 6th Mayor Burden participated in Old Monmouth.

Correspondence

Municipal Clerk Maureen Muttie reported she received a letter from a group of residents that are members of *Monmouth County Group of Moms Demand Action for Gun Sense in America*. The correspondence requested Council to consider officially proclaiming June 1st as National Gun Violence Awareness Day. The Municipal Clerk forwarded a copy of the request to Council.

Open the Meeting to the Public

Councilman Eddy motioned to open the meeting to the public, seconded by Councilman Anderson, and approved by all Councilmembers present.

Speaker's Name Inaudible - Mentioned there was talk about creating a cut through Constitution and the DPW yard, to lead out to White Road. Inquired as to how things were progressing. Councilwoman Der Asadourian stated that Safe Routes to School will continue to look into this ongoing problem.

Devon Connor – 80 Birch Drive – Commented that there is still speeding and people using the side streets as a cut through. Councilman Anderson explained they are still working on a solution for this ongoing problem. The Borough is working with the State as well as with the Borough Engineer trying to widen or narrow some of the roads. Unfortunately there is no simple solution. Councilwoman DerAsadourian added that she would note the address and put it on

Safe Route to School. Councilman Meyer added that he would speak with Chief Turner about monitoring the speed and see where the problems can be resolved from that end.

Close the Meeting to the Public

Seeing no one else wishing to speak, Councilwoman Eddy motioned to close the meeting to the public, seconded by Councilman Anderson, and approved by all Councilmembers present.

Payment of the Bills

Councilman Eddy motioned to approve the bills list in the amount of \$2,473,200.36, seconded by Councilman Anderson, and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, and Eddy
Nays: None
Abstain: None

Adjourn

Councilman Anderson motioned to adjourn the meeting at 8:03pm, seconded by Councilman Eddy, and approved by all Councilmembers present.

Attest: _____
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: _____
Donald Burden
Mayor