

March 05, 2018

Meeting Called to Order

The public meeting convened at 7:00pm.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on March 2, 2018 by the Municipal Clerk.

Roll Call

Present: Mayor Donald Burden
Councilman Erik Anderson
Councilwoman Deidre DerAsadourian
Councilman Jeff DeSalvo
Councilwoman Kim Doran Eulner
Councilman Donald Eddy

Also Present: Martin M. Barger, Borough Attorney
Thomas X. Seaman, Borough Administrator
Maureen L. Muttie, Borough Clerk

Absent: Councilman Peter Meyer

Salute to Flag

Led by Mayor Burden

Approval of Minutes: February 20, 2018

Councilman Eddy motioned to approve the minutes, seconded by Councilwoman Eulner and approved by the following vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Consent Agenda

- a. Resolution 2018-034 – Appropriation reserve Transfer #3
- b. Resolution 2018-035 – Emergency Temporary Budget

Councilman Anderson motioned to approve the consent agenda, seconded by Councilman Eddy and approved by the following roll call vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Administrator's Report

- Mr. Seaman reminded Council of the upcoming Public Officials Seminar to be held on March 26th at 5:30pm at the Little Silver Municipal Building. Mr. Seaman asked if any councilmember would like to attend, to please let him know and he will sign them up.
- Mr. Seaman noted that at each councilmember's seat is a copy of the Annual Tax Collector's Report and he further commented that the Borough had a very good collection rate of 99.66% for 2017.
- The 2018 Borough Directory were mailed out and posted to the website. The newsletter deadline is March 9th.
- Mr. Seaman mentioned he received a Local Finance Notice which states that the FAST System (Financial Automation Submission Tracking) will not be functional for the budget in 2018; therefore, this year's budget will need to be submitted in paper format.

Reports of Council

Councilman Anderson

- Mr. Anderson reported the roof leak in the Administrator's Office will be fixed by Wilcox Roofing. The repair cost of \$5,000 is approved and is budgeted for in the 2018 Budget.
- DPW was to test run a hot box from another manufacturer; however, that manufacturer did not show up with the hot box. DPW will give it another week to arrange to test the hot box. They will then make a recommendation as to which hot box to purchase.
- In regards to Friday's nor'easter, Mr. Anderson reported there was only 2 ½ hours overtime which was required due to a fallen tree.
- Mr. Anderson pointed out there have been questions on whether brine will be applied prior to the nor'easter. Mr. Anderson explained brine will not be applied when it rains, as it will just wash away.
- Due to recent warm days, residents having been out and cleaning their yards and placing brush out on the streets. Mr. Anderson reminded everyone that residents are not to put brush out on the streets until April 1st. The reason being is that late storms hinder DPW's ability to snow plow. Frank Woods, Code Enforcement Official have been made aware of this. Mr. Anderson encourages the residents to please keep brush on their property so DPW's work is not more difficult and tickets will not have to be issued.
- Manpower in DPW is down to seven laborers – with one laborer out on workman's comp and another out on temporary disability.
- With regards to engineering, specifically the North Monroe/Monroe Project, Mr. Anderson stated he is still waiting for the state's response. Plans have been submitted to the caseworker but the caseworker has been out sick and has not gotten back to him. Dave Cranmer will contact the District Manager in an effort to get the project going.
- Mr. Anderson noted that the Borough received a grant for \$350,000 for Obre Place. There will be a stakeholders meeting to discuss the scope of the project.
- Mr. Anderson reported he toured the school building with Senator Vin Gopal, Assemblyman Eric Houghtaling, Members of the Board of Education, the Superintendent, Business Secretary and Head of Curriculum. Mr. Anderson wanted them

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to “touch/feel” the school. Mr. Anderson commented that our school is in a state of disrepair and we do not get our fair share of funding from the State. He hoped by having this meeting they will see the encapsulated asbestos, the old boiler room that services the school, and the bathrooms and classrooms from the 1950’s. Mr. Anderson stated he hopes this meeting will help bring about additional funding from the state. The budget comes out in the next couple weeks, so we will have to wait and see.

Councilwoman DerAsadourian

- Ms. DerAsadourian reiterated Councilman Anderson’s comments regarding grant money received for Obre Place and the planning for safe route to school. There will be meetings and eventually plans will be shown to council in order to get everyone’s consensus.
- Ms. DerAsadourian commented there will be executive session this evening regarding personnel matter.

Councilman DeSalvo

- Mr. DeSalvo mentioned there is a Red Bank Regional Board of Education Meeting tomorrow and they will most likely talk about the upcoming referendum.
- Recreation is well underway – baseball, little league and softball sign-ups are completed. Mr. DeSalvo reported the fields are scheduled and there will be coordination with DPW to make sure the fields are maintained.

Councilman Eddy

- Mr. Eddy commented that the budget workshop was held last Saturday. Although there was a very small turnout, the budget presentation was well received. The next step in the budget process will be to introduce the budget which will be at the next council meeting. Mr. Eddy commented that if anyone in the audience has additional questions on the budget, they may reach out to him or Mr. Seaman as well as Mr. Meyer and Mr. Anderson who are on the Finance Committee.
- On the consent agenda there is a resolution moving some funds from insurance to buildings/grounds and first aid. Mr. Eddy noted the first aid had some repairs on their ambulance and there were some additional expenses in DPW.
- There was an OEM meeting last week and there will be another one soon to talk about evacuation routes. They are planning a drill and there will be a meeting with first aid and fire personnel to talk about the drill.
- Mr. Eddy mentioned he spoke with a couple of members from the Sea Bright Council and the Sea Bright Council will be meeting tomorrow night to decide whether they want to join in sharing some of the services we are doing with Oceanport.
- Mr. Eddy commented that he is trying to squeeze in a meeting this week to review healthcare, insurance and benefits to determine where we are at and how we can control cost.

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Councilwoman Eulner

- Ms. Eulner reported she is working with Dave Cranmer and the Open Space Committee to have a meeting with DPW to review all the parks and see what needs to be done this year.

Councilman Meyer was not present.

Mayor's Report

- On February 21st the Mayor attended the FRAMES project meeting with DEP regarding flood control for the peninsula. The DEP is doing a research project of what might need to be done. The Mayor, along with Tom Seaman and Dave Cranmer, provided the DEP with input and information they needed.
- The Mayor attended the Monmouth County Library Friends Meeting on February 27th.
- On February 28th, the Mayor did a presentation for the Chelsea Assisted Living Welcoming Luncheon. He attended an OEM meeting as well.
- On March 1st the Mayor and Dave Cranmer met with Chris Cole, Manager/Owner of Metrovation regarding some property issues.
- On March 2nd the Mayor attended the Ryser's Spring Open House to extend best wishes on behalf of the Borough.
- The Mayor attended the Budget Workshop Meeting on March 3rd. Mayor Burden thanked Councilman Eddy, Tom Seaman and members of the Finance Committee for the hard work that they did. The Mayor commented that it was a stellar presentation.
- Going forward, the Mayor will be attending the Homesteaders Meeting on March 8th, the Community Garden Meeting on March 12th and the Environmental Commission Meeting on March 14th. The Shade Tree Commission Meeting scheduled for March 10th is cancelled.
- The Mayor reminded everyone that the newsletter deadline is March 9th.

Correspondence

Municipal Clerk Muttie stated there is no correspondence.

Open the Meeting to the Public

Councilman Anderson motioned to open the meeting to the public, seconded by Councilman Eddy, and approved by all Council present.

Stuart Minis, 35 Thomas Avenue, Shrewsbury: Mr. Minis commented that he observed L&L Paving repairing a section of the road on his street with the use of a hot box. He stated it was a long process but a very impressive procedure. Mr. Minis mentioned he attended the Wawa meeting in Red Bank and it was announced there was a letter from the Borough of Shrewsbury that was being entered into evidence. He requested a copy of that letter. Councilman Eddy informed Mr. Minis it can be found on the Borough's website. Mr. Minis commented that before the last meeting he forwarded an email to Council and he would like to know if Council has considered his email and if the Council will be doing a resolution or not. Councilman Eddy responded that it has not been discussed yet but it will be discussed tonight. In regards to the

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evacuation drill Councilman Eddy commented on earlier, Mr. Minis asked if more details can be provided on that. Councilman Eddy commented that he cannot get into the details as it is related to the school. Mr. Minis expressed his opinion that the Borough does not need more recycling – if someone has buildup, they can go to DPW and drop it off.

Majorie Clark, 213 Garden Road, Shrewsbury: Regarding the handout provided at the Budget Workshop Meeting, there were three colors: red, green and orange. She would like clarification on what the colors represent? Don Eddy explained orange and red were used to highlight the items that went up in cost in which we have no control over such as pension calculations and debt service. Mr. Seaman offered to go over it with Ms. Clark afterwards. Ms. Clark asked how many non-resident students attend Red Bank Regional by tuition. Councilman Eddy commented he did not know off hand but he has a meeting with the Board of Education tomorrow and he will look into that.

Amanda Ngo, 118 Borden Street, Shrewsbury: Ms. Ngo asked for clarification on the additional \$30,000 for recycling pickup. Councilman Anderson explained that currently garbage is picked up twice a week and recycling is picked up twice a month. The additional \$30,000 would be for a town wide weekly recycling pickup with garbage pickup remaining at twice a week. Ms. Ngo asked if Council considered swapping out one garbage day pick up for an additional recycling day pick up. Councilwoman DerAsadourian commented that was an option looked at. However, if a resident runs out of recycling space it could be brought to the DPW facilities; but if you run out of space for regular garbage, there are no facilities at DPW to take it. That is the concern. Councilman Eddy commented that it was not popular among residents to eliminate a day of a garbage pickup.

Close the Meeting to the Public

Seeing no one else wishing to speak, Councilman Eddy motioned to close the meeting to the public, seconded by Councilman Anderson, and approved by all Councilmembers present.

Payment of the Bills

Councilman Eddy motioned to approve the bills list in the amount of \$1,189,665.02, seconded by Councilman Anderson, and approved by the following vote:

Ayes: Anderson, DerAsadourian, DeSalvo, Eddy and Eulner
Nays: None
Abstain: None

Adjourn to Executive Session

Mayor Burden stated that the Council needed to enter into Executive Session. Councilman Anderson motioned to enter into Executive Session, seconded by Councilman Eddy, and approved by all Councilmember present. The Council entered into Executive Session at 7:41pm.

Public Meeting Reconvened

The public meeting reconvened at 8:38pm.

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Adjourn

Councilman Anderson motioned to adjourn the meeting at 8:38pm, seconded by Councilman Eddy, and approved by all Councilmembers present.

Attest: _____
Maureen L. Muttie, RMC, CMC
Municipal Clerk

Approve: _____
Donald Burden
Mayor