

July 17, 2017

Meeting Called to Order

The public meeting convened at 7:00 PM.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on July 14, 2017 by the Municipal Clerk.

Roll Call

Present: Mayor Burden, Councilmember's Anderson, DerAsadourian, DeSalvo, Meyer & Moran
Also Present: Borough Attorney Martin Barger, Borough Administrator Thomas Seaman & Clerk Kathleen Krueger
Absent: Councilman Eddy

Salute to Flag

Led by Mayor Burden.

Request from Shrewsbury PBA Local #308 to Hold a Food Truck Festival Event Scheduled for September 30th at the Municipal Complex

PBA President, Ptl. Matthew Clark addressed the Mayor and Council requesting the use of the Borough property of Gopher Field to host a Food Truck Festival which would consist of food trucks, an obstacle course, bouncy house for the kids along with a couple of other inflatable's, face painting and beer provided by Shore Distributors. Ptl. Clark stated that all activities would be insured so the Borough would not be liable. Temporary fencing will be provided to add security and a PBA member would be present to monitor the event at all times.

The Mayor questioned if there would only be wine and beer to which Ptl. Clark responded yes. He stated they decided to do this instead of the corn hole event so they could do something that would involve the entire community. In reference to the beer and wine Ptl. Clark explained that area will be covered with a tent in a secondary fenced in area and anyone entering will have to have purchased a wristband and their ID will be checked upon entering the fenced in area. He noted that the Fire Company will do the serving and the Police will provide the security and everything will be covered by insurance.

Councilman Meyer motioned to approve the PBA's Food Truck Festival Event scheduled for September 30th at the Municipal Complex, seconded by Councilman Moran and approved by the following consensus vote:

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS: None
ABSTAIN: None

Consent Agenda

Proclamation for Eagle Scout Kent Hottmann
Proclamation for Eagle Scout Jake McAvoy
Resolution #2017-67 (Increase Work hours for Karen Lloyd)

July 17, 2017

Resolution #2017-68 (Hiring of a Hearing Officer for Disciplinary Matters)

Resolution #2017-69 (Recycling Tonnage Grant)

Resolution #2017-70 (Renewal of Liquor License for Wine Utopia LLC T/A Shrewsbury Wine and Liquors, 230 Shrewsbury Plaza)

Resolution #2017-71 (Renewal of Liquor License for Wine Utopia LLC T/A Spirits Unlimited, 1099 Broad St.)

Rescind Resolution #2017-61 (Renewal of Liquor License for Shrewsbury Restaurant LLC)

Resolution #2017-72 (Renewal of Liquor License for Shrewsbury Restaurant LLC)

~~Resolution #2017-73 (Authorize the Execution of a Settlement Agreement with Fair Share Housing Center and Shrewsbury Borough)~~

(Authorize Mayor and Clerk to Sign the Agreement between Shrewsbury Borough and the Fair Share Housing Center)

Resolution #2017-74 (Authorize Joint Purchase Agreement and Rider Between Shrewsbury Borough and the Borough of Oceanport for the Purchase of a Street Sweeper and Sewer Jet Vac)

Authorize Mayor and Clerk to Sign the Shared Service Agreement between Shrewsbury Borough and Oceanport Borough for the Joint Purchase of a Street Sweeper and Sewer Jet Vac)

*Resolution #2017-75 (Award Contract for the Roadway Improvement Program)

*Resolution #2017-76 (Award Contract for the Avenue of the common Project)

Councilman Anderson requested that Resolution #2017-73 be removed from the Consent Agenda.

Councilwoman Anderson motioned to approve the consent agenda with the exception of Resolution #2017-73, seconded by Councilman Moran and approved by the following roll call vote:

AYES:	Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS:	None
ABSTAIN:	None

Resolution #2017-73 Councilman Anderson verified that the tract of land referenced on Trafford St. did not present an obligation to developing an inclusionary development on that site, which was correct. With that verified Councilman Anderson motioned to approve Resolution #2017-73, seconded by Councilman DeSalvo and approved by the following roll call vote:

AYES:	Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS:	None
ABSTAIN:	None

Councilman Moran reminded the Council that part of the agreement is that they would be working with the Planner, Dave Cranmer, to extend some of the obligations the Borough has in regards to overlay zones.

ORDINANCE NO. 1039 - INTRODUCTION/FIRST READING: Ordinance Creating an “On-Line Purchase Exchange Zone” for Internet-Based Transactions at the Shrewsbury Municipal Complex

Councilman Anderson motioned to introduce Ordinance No. 1039, seconded by Councilman Meyer. The Mayor explained this will provide a parking spot at the Municipal Complex where

July 17, 2017

people involved in internet exchanges sales can do their transactions without having someone come to their home with no liability for the Borough or the Police. The motions were approved by the following roll call vote:

AYES: Anderson, DeSalvo, Meyer & Moran

NAYS: DerAsadourian

ABSTAIN: None

The Mayor stated that the public hearing on this Ordinance would be at the next Council meeting of August 21, 2017.

ORDINANCE NO. 1040 – INTRODUCTION/FIRST READING: An Ordinance Amending the Code of Chapter 170 Parks and Recreation Facilities the Code of the Borough of Shrewsbury

Councilwoman DerAsadourian amended the ordinance which currently reads “no radio, tape player or musical instrument shall be played at a volume to create a nuisance without permission from the Borough Police Department and Department of Public Works. She recommended it be changed to “no audio device”. Councilwoman DerAsadourian motioned to introduce Ordinance No. 1040 with that change reflected, seconded by Councilman DeSalvo and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran

NAYS: None

ABSTAIN: None

The Mayor stated that the public hearing on this Ordinance would also be at the next Council meeting of August 21, 2017

Administrator’s Report

Mr. Seaman reported that the OEM Coordinator has contacted FEMA to modify the size of the generator for the Municipal building and if approved would go out to bid again soon. He noted that time was running out for this grant. Administrator Seaman stated that the tax bills had not gone out yet as the state issued a memorandum to see if the schools wanted to include their additional savings of their school aid they received to change their levy. Mr. Seaman noted that our schools haven’t done that. He noted it was a small amount for the school but SBS will put the amount, \$12,000 in surplus. Mr. Seaman stated that without holding up the tax bills any further he had written a letter to the County stating we accept their levy as presented. Mr. Seaman informed the Council that he would have to notify the software company to print the tax bills and hopefully get them in the mail this week. Mr. Seaman noted that the 25 day grace period would be extended from when they are mailed out. He added that the insert explaining the budget as requested by the Mayor and Council would be included with the tax bills. The Council discussed the reduction in size of the generator and the time it will take for approval with the concern that the Borough could stand to lose this grant.

Reports of Council

Councilman Anderson had no report.

July 17, 2017

Councilwoman DerAsadourian reported she had walked Sickles Park with the Engineer and she hoped to present some plans for the Council to consider at the next meeting in the hope of obtaining an Open Space grant from the County to do upgrades at Sickles Park.

Councilwoman DerAsadourian motioned to upgrade the portable lavatories at two of the parks to make them ADA compliant, seconded by Councilman DeSalvo. She noted it would be about another \$320 annually. This motion was approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS: None
ABSTAIN: None

Councilman DeSalvo reported on a phone call he had with a Mr. Johnson on Court Drive who would like to donate sports equipment to Recreation, which Mr. DeSalvo will be picking up. He wanted to thank him for his generosity. Mr. DeSalvo reported on the two state approved companies that were being considered for the recording system currently being used in the meeting room. He explained that both he and Councilman Eddy had been researching the information and they had received two quotes. One from our existing company OBS for \$17,157 and one from Gramco for \$16,636 and he stated they were recommending that the Borough go with Gramco. He noted that most of the County was dealing with Gramco as their recording provider and that only two municipalities were not currently using Gramco with us being one of them. He stated that the Court Administrator prefers Gramco as well.

Councilman DeSalvo motioned to approve the contract with Gramco for the recording system that will replace our current one at a cost of \$16,636, seconded by Councilman Anderson and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS: None
ABSTAIN: None

Councilman Meyer had nothing to report.

Councilman Moran reported on various DPW projects including taking down trees by the Wardell House along with leaf collection and other work being done. He acknowledged how well the seasonal employee that was hired for DPW has worked out. He thanked the Council for approving three capital projects for Avenue of the Common as well as road work to be done on White Rd, Marc Court and Monroe St. He noted that the Council also approved the shared service agreements with Oceanport for the purchase of equipment which was something our Council had been very actively seeking to have happen. He also acknowledged the success at reaching a COAH agreement with the Fair Share Housing Authority.

Mayor's Report

Mayor Burden reported on the numerous meetings, events, and activities he attended in the past month which included reading the Declaration of Independence at the July 4th celebration at the Allen House and presenting Proclamations at the Eagle Scout Court of Honor for recipients Kent

July 17, 2017

Hottmann and Jack McAvoy. The Mayor stated that with the retirement of Barbara Miceli a decision was made to move the Local Assistance to the County at a cost savings of \$5,000 a year. Mayor Burden informed the public a decision was made at a meeting of July 5th with representatives of DPW, Metrovation, the Shrewsbury Garden Club and the Monmouth County Master Gardeners that Metrovation will be assuming the landscaping and maintenance at Patriot Isle in the future. Mayor Burden reported that the Shrewsbury Community Garden is doing well and as of June 12th they have a balance in their budget of \$9,200.16. He then drew attention to the new Monmouth County flag which he recently accepted as a gift to the Borough from Freeholder Lillian Burry. He noted that Shrewsbury Borough is the only municipality to date that has received this new flag.

Correspondence

Municipal Clerk Krueger had nothing additional to report.

Open the Meeting to the Public

Councilman Moran motioned to open the meeting to the public, seconded by Councilman DeSalvo, and approved by all Council present.

Amanda Ngo, 118 Borden Street, Shrewsbury questioned if the generator was for the Municipal Building to provide continuation of business and emergency services. Councilman Meyer explained that the old generator has surpassed its life expectancy although we are hoping to get a little more out of it so the plan is to move it to DPW and recycle it and let them benefit from it. He pointed out that we would be receiving \$100,000.00 County grant to assist in the cost and we realize we are on borrowed time. Mr. Meyer stated that after Sandy it became apparent that this needed to be addressed.

Ms. Ngo questioned if the light located at the intersection of Rt. 35 and Sycamore Avenue is under the Borough's jurisdiction. She expressed concern with the light cycle. The Council responded that the light she is referring to is an intersection of a county and state road and therefore our municipality has no control over that light. They discussed the frequency of accidents there and she suggested keeping all the lights in a red status between each cycle change for an additional 3 seconds so people running the light and those stepping on the gas too fast as the light changes are able to get through. Councilman Meyer stated that her concern would be shared with the local Traffic Coordinator on the Police Department.

Ms. Ngo inquired about the latest information that could be shared in reference to the Seabrook House situation. Councilman Anderson responded that they met with representatives from Seabrook House the end of June and it was a productive meeting. But that is really all we can share as it could result in litigation, which we are hoping it won't. Mr. Anderson shared that he, the Mayor, Attorney Barger and Zoning Officer Dave Cranmer were there for the Borough and they had their CEO, the manager and their counsel present at that meeting. Councilman Meyer stated that the goal is to have an agreement before school starts.

Ms. Ngo stated there was an ambulance there at Seabrook House today and on that note a couple of neighbors have stated that they have seen at the parks folks that made them uncomfortable.

July 17, 2017

She requested the Police make more appearances through the neighbor. She stated that she hasn't seen them in the neighborhood at the frequency they use to come through. Councilman Meyer stated that the Senior Officer in Charge of the Police Department would be made fully aware of the concerns she voiced at the meeting. Ms. Ngo thanked the Mayor and Council.

Close the Meeting to the Public.

Seeing no one else wishing to speak, Councilman Anderson motioned to close the meeting to the public, seconded by Councilman DeSalvo, and approved by all Council present.

Payment of the Bills

Councilman Meyer broke out the different expenses on the bills list for the public, he then motioned to approve the bills list in the amount of \$2,196,013.51, seconded by Councilman Meyer, and approved by the following vote:

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS: None
ABSTAIN: None

Adjourn

Councilman Meyer motioned to adjourn the meeting at 7:34PM to enter into Executive Session, seconded by Councilman Anderson, and approved by Roll Call Vote with all members present voting yes.

Public Meeting Reconvened

The public meeting reconvened at 8:09 PM

Adjourn

Seeing no one present from the public and with no further business to conduct, Councilman Anderson motioned to adjourn the meeting at 8:10PM, seconded by Councilman Meyer, and approved by Roll Call Vote with all members present voting yes.

Attest: _____
Kathleen P. Krueger, RMC – Municipal Clerk

Approve: _____
Donald Burden – Mayor