

January 27, 2017

### **Meeting Called to Order**

The meeting was called to order at 9:45 AM.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on January 20, 2017 by the Municipal Clerk.

### **Roll Call**

Present: Mayor Burden & Councilmembers Anderson, DerAsadourian, DeSalvo, Eddy & Moran

Also Present: Attorney Martin Barger, Administrator Thomas Seaman, Borough Engineer Dave Cranmer & Municipal Clerk Kathleen Krueger

Absent: Councilman Meyer

### **Salute to Flag**

Led by Mayor Burden

### **Approval of Minutes: Council Meeting – December 19, 2016**

Councilman Anderson motioned to approve the Minutes of December 19, 2016, seconded by Councilman Moran, and approved by the following roll call vote:

AYES: Anderson, Eddy & Moran

NAYS: None

ABSTAIN: DerAsadourian & DeSalvo

### **Consent Agenda:**

**Resolution #2017-16 (Appropriation Reserve Transfer #2)**

**Resolution #2017-17 (Authorize Shared Service Agreement for Website Maintenance with Shrewsbury Township)**

**Resolution #2017-18 (Refund Permit Fees)**

A motion was made by Councilman Anderson to approve the consent agenda, seconded by Councilman Moran and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo, Eddy & Meyer

NAYS: None

ABSTAIN: None

### **Administrator Report**

Mr. Seaman stated that on our list of Borough Officials it has never been designated as to who the Labor Counsel and Appraiser are. He asked the Clerk to update the Borough Officials list to designating Mr. Surenian as the Borough's Coah Counsel and additionally to include Mr. Giacobbe as the Borough's Labor Counsel and Robert Gagliano as the Appraiser for the Borough.

Mr. Seaman noted that the Borough Directory updates will be emailed to all the Council members for review. Administrator Seaman informed the Council that the Tax Assessor Mr.

January 27, 2017

FitzPatrick had informed him that the Borough only received one County Tax Appeal in the Enclave out of the original 16 who had expressed concern.

Mr. Seaman informed the Council that he and the Public Works Manager Robert Wentway and Foreman Ron Neis met with the Enclave representatives on Wednesday, January 25, 2017 to discuss their snowplowing concerns. He shared that Mr. Wentway and Neis clearly explained the snowplowing process and it was determined that the Enclave needs to coordinate better with their private contractor when they shovel the individual driveways and sidewalks.

Administrator Seaman informed the Council that Karen Lloyd received the Safety Leadership Award from the MEL-JIF for her outstanding performance as a safety coordinator for the Borough. He noted that the Borough will receive a \$1,500 check as the award for Ms. Lloyds dedication and work. Mr. Seaman also noted that this is the third year in a row that the Borough received an award due to Ms. Lloyd's efforts. He added that Ms. Lloyd has helped Little Silver improve their endeavors in this area by providing them with training.

### **Reports of Council**

Councilman Anderson had nothing to report.

Councilwoman DerAsadourian reported that the Personnel Committee is proposing that we add three steps to our hiring practice for the future.

- 1) Personnel be alerted to the resignation of future employees when they notify supervision.
- 2) That the resignation information be accompanied with that employee's job description.
- 3) The vacancy is published in the paper.

The Council agreed on this policy procedure for future hiring.

Councilman DeSalvo had nothing to report.

Councilman Eddy updated the Council on the budget process and requested that he meet with the different Council members to set up dates to review their charges at the conclusion of the meeting. He stated that the Budget Workshop would take place sometime in March.

Councilman Moran's had nothing to report.

### **Mayor's Report**

Mayor Burden noted that he had a productive meeting with the Department of Transportation discussing the issues concerning Broad St.

### **Correspondence**

Ms. Krueger reminded the Council that she is collecting for the Shrewsbury Borough School Yearbook Ad and if they could try to get their contribution to her in the near future.

### **Open the Meeting to the Public**

Councilman Anderson motioned to open the meeting to the public, seconded by Councilman DeSalvo, and approved by all Councilmembers present.

### **Close the Meeting to the Public**

January 27, 2017

Seeing no one from the public present, Councilman Anderson motioned to close the meeting to the public, seconded by Councilman DeSalvo, and approved by all Councilmembers present.

**Payment of Bills**

Councilman Eddy motioned to approve the bills in the amount of \$1,265,279.00, seconded by Councilman Anderson, and approved by the following vote:

AYES: Anderson, DerAsadourian, DeSalvo, Eddy & Moran  
NAYS: None  
ABSTAIN: None

**Adjourn**

Councilman Anderson motioned to adjourn the meeting at 10:12 AM, seconded by Councilman Eddy and approved by all Councilmembers present.

**Attest:** \_\_\_\_\_  
Kathleen P. Krueger, RMC – Municipal Clerk

**Approve:** \_\_\_\_\_  
Mayor Donald Burden