

February 6, 2017

### **Meeting Called to Order**

The public meeting convened at 7:00 PM.

### **Presiding Officer's Statement**

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on February 3, 2017 by the Municipal Clerk.

### **Roll Call**

Present: Mayor Burden, Councilmembers Anderson, DerAsadourian, Eddy & Moran  
Also Present: Borough Attorney Martin Barger, Borough Administrator Thomas Seaman & Clerk Kathleen P. Krueger  
Absent: Councilmembers DeSalvo & Meyer

### **Salute to Flag**

Led by Mayor Burden.

### **Approval of Reorganization Minutes: January 3, 2017**

### **Approval of Minutes: January 3, 2017**

Councilman Anderson motioned to approve the minutes, seconded by Councilman Eddy and approved by the following roll call vote:

AYES: Anderson, Eddy & Moran  
NAYS: None  
ABSTAIN: DerAsadourian

### **Consent Agenda**

**Resolution #2017-19 (Appropriation Reserve Transfer #3)**

**Resolution #2017-20 (Interim Part-Time TACO: Maureen Massari)**

**Resolution #2017-21 (Re-Certification Application for Sustainable Jersey Program)**

**Resolution #2017-22 (Participation in Federal Grant Program EMAA)**

**~~Resolution #2017-23 (Part-Time Fire Marshall: Elizabeth Sweeney)~~**

**Resolution #2017-24 (Re-Hire Special II Officer: Kyle F. Ludwig)**

**~~Resolution #2017-25 (Grant Application to NJDOT for Improvements to Monroe & North Monroe Avenues)~~**

**Authorize the Mayor & Clerk to sign 2017 Renewal Contract for Borough Attorney Request by Shrewsbury Hose Company #1 to hold Boot Drives on 6/10 & 8/19 (9a-5p) at the Corner of Route 35 & Sycamore Avenue**

Councilman Anderson motioned to approve the consent agenda, seconded by Councilman Eddy, and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, Eddy & Moran  
NAYS: None  
ABSTAIN: None

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**Resolution #2017-23 (Part-Time Fire Marshall: Elizabeth Sweeney)**

Councilman Anderson explained that he would like to explore the possibilities of shared service for this position with another municipality prior to the next meeting. He noted that this has nothing to do with Ms. Sweeney's job performance but rather a potential for consolidation and cost savings. Councilman Eddy questioned if Ms. Sweeney worked at other locations and Ms. Krueger stated that she worked at Earle Naval Base. Councilman Anderson stated that her salary did not concern him but rather the "legacy" costs associated with it. The Council discussed various options for sharing services or allowing another municipality to take over the Fire Marshal services. Councilman Anderson tabled Resolution #2017-23. The Council stressed that this is not a vote of no confidence as to Ms. Sweeney's capabilities.

**Resolution #2017-25 (Grant Application to NJDOT for Improvements to Monroe & North Monroe Avenues)**

Councilwoman DerAsadourian asked for an explanation of Resolution #2017-25. Councilman Anderson explained that this was for safety improvements. Mr. Seaman explained that providing this approval, for Borough Engineer Dave Cranmer to apply, is the first step in the process. He noted that any plans or funds would be approved at a later date once the Borough knows if they received the grant. Councilman Eddy motioned to approve Resolution #2017-25, seconded by Councilwoman DerAsadourian, and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, Eddy & Moran

NAYS: None

ABSTAIN: None

**Administrator's Report**

Mr. Seaman reported that the Borough Directory would be sent to the printer by the end of the week. He asked the Council to ensure that they sign all the approved bills as many had to be returned to them for signatures in recent months. Mr. Seaman informed the Council that the Auditors completed the debt statement and the Borough was under 1%, noting that the allowable limit is 3.5%. He informed the Council that they would be completing the audit in the following month.

**Reports of Council**

Councilman Anderson reported that he sent the Council an e-mail concerning the number of emergency calls for both the Hose Company and the First Aid Squad. He stated the school has not made any decisions on the failed referendum at this time.

Councilwoman DerAsadourian had nothing to report.

Councilman Eddy reported that he has met with Councilmembers to discuss this year's budget and that the Insurance Committee will be reviewing various insurance options which will also be discussed with the Personnel Committee. Councilman Eddy stated that he would like to hold the Budget Workshop on March 4<sup>th</sup>.

Councilman Moran reported that he sent Council the DPW report. He reviewed some of the recent DPW work which included extended brush pickup due to the recent high winds, vehicle

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repairs, and pothole repairs. He informed the Council that the Planning Board approved the ShopRite on Shrewsbury Avenue.

### **Mayor's Report**

Mayor Burden reported on his recent activities including attending an Elected Officials Workshop at Brookdale and a NJLM workshop on school budgets. He listed all the numerous events and meetings that he attended in the last two weeks. He also noted that Boy Scout Troop 50 is celebrating their 78<sup>th</sup> year as a chartered organization.

### **Correspondence**

Municipal Clerk Krueger reminded the Council that the money for the 2017 Shrewsbury Borough School yearbook ad is due.

### **Open the Meeting to the Public**

Councilman Anderson motioned to open the meeting to the public, seconded by Councilman Moran, and approved by all Council members present.

James Irving, 44 White Road, Shrewsbury thanked the Council for the attention that White Road has been receiving. He addressed the Council concerning the Borough Assessor Bill FitzPatrick, noting that he had discussed the matter with Borough Attorney Barger. Mr. Irving stated that Mr. FitzPatrick has a hard job as the tax person and added that he has always been responsive and friendly when he had questions concerning his assessment. He stated that he received a letter from Mr. FitzPatrick concerning his complaint about him coming into his yard unannounced last August. He proceeded to read the letter into the record in which Mr. FitzPatrick recounted the day in question and explained the assessment process. Mr. Irving explained that he does not have a door bell as Mr. Fitzpatrick recounted and by opening the locked gate he risked letting his dog out. He stated that he feels the comparisons made to other Borough employees were a poor example. Mr. Irving stated that he has no issues with Mr. FitzPatrick as a person but that he does have a problem with him coming into his backyard unannounced.

Councilman Moran explained that he had a discussion on this issue with Mr. FitzPatrick. Councilman Eddy stated that he does not see why the Assessor could not provide advance notice of the inspection. The Council agreed that advance notice should be provided to the homeowner. Mr. Seaman stated that Mr. FitzPatrick has agreed to do that moving forward.

### **Close the Meeting to the Public.**

Councilman Anderson noted for the record that there was only one member of the public present. Councilman Anderson motioned to close the meeting to the public, seconded by Councilman Moran, and approved by all Council members present.

### **Payment of the Bills**

Councilman Eddy noted that a majority of the bills on the bills list is for the school and County taxes that the Borough collects on their behalf. Councilman Eddy motioned to approve the bills

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list in the amount of \$2,155,380.84, seconded by Councilwoman DerAsadourian, and approved by the following vote:

AYES: Anderson, DerAsadourian, Eddy & Moran  
NAYS: None  
ABSTAIN: None

**Adjourn**

Councilman Anderson motioned to adjourn the meeting at 7:33PM, seconded by Councilwoman DerAsadourian, and approved by Roll Call Vote with all Council members present voting yes.

**Attest:** \_\_\_\_\_  
Kathleen P. Krueger, RMC – Municipal Clerk

**Approve:** \_\_\_\_\_  
Donald Burden – Mayor