

February 21, 2017

### **Meeting Called to Order**

The public meeting convened at 7:00 PM.

### **Presiding Officer's Statement**

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on February 17, 2017 by the Municipal Clerk.

### **Roll Call**

Present: Mayor Burden, Councilmembers Anderson, DerAsadourian, DeSalvo  
Eddy & Moran  
Also Present: Borough Attorney Martin Barger, Borough Administrator Thomas Seaman  
& Clerk Kathleen Krueger  
Absent: Councilmember Meyer

### **Salute to Flag**

Led by Mayor Burden.

### **Approval of Minutes: January 27, 2017**

Councilman Anderson motioned to approve the minutes, seconded by Councilman Moran and approved by the following vote:

AYES: Anderson, DeSalvo, Eddy & Moran  
NAYS: None  
ABSTAIN: DerAsadourian

### **Consent Agenda**

**Resolution #2017-26 (Shrewsbury Hose Company No. 1 Canning Fundraiser on County Road)**

**Resolution #2017-27 (Interim Part-Time Fire Marshal: Elizabeth Sweeny)**

**Resolution #2017-28 (Re-appoint Field Coordinator: Sharon DeVita)**

**~~Resolution #2017-29 (2017 Salary Ranges)~~**

**~~Resolution #2017-30 (2017 Salary Schedule)~~**

**~~Authorize the Mayor & Clerk to sign 2017 Renewal Contract for COAH Attorney~~**

**Authorize the Mayor & Clerk to sign 2017 Renewal Contract for Municipal Auditor**

Councilman Anderson motioned to move the consent agenda, seconded by Councilmen DeSalvo and approved by the following vote:

AYES: Anderson, DerAsadourian, DeSalvo, Eddy & Moran  
NAYS: None  
ABSTAIN: None

### **Resolution #2017-29 (2017 Salary Ranges)**

### **Resolution #2017-30 (2017 Salary Schedule)**

Councilman DeSalvo questioned Councilman Eddy as to whether these Resolutions had been vetted through Finance and built into the budget which Councilman Eddy responded they were.

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He explained how it has always been done this was to cover the administrative staff which is a nonunion group. He further explained that the contracted employees are covered by their contracts. The Council discussed if it was better to approve these resolutions prior to the budget approval. Councilman DeSalvo motioned Resolution 2017-29 & 2017-30, seconded by Councilmen Anderson and approved by the following vote:

AYES: Anderson, DerAsadourian, DeSalvo, Eddy & Moran  
NAYS: None  
ABSTAIN: None

### **Authorize the Mayor & Clerk to sign 2017 Renewal Contract for COAH Attorney**

Councilman Anderson stated that he would like to discuss this matter in Executive Session as this may involve some previous conversations involving litigation. The Council agreed to remove this item from the regular agenda at this time.

### **Discussion on Park Signage**

Councilwoman DerAsadourian discussed the meeting she held with representation from the different departments reviewing signage and the different ordinances that require updating. Ms. DerAsadourian stepped through the changes that should be revised in the current ordinances. The Council discussed the required changes that came out of Ms. DerAsadourian's meeting along with possibly changing the ordinance to allow dogs in Manson Park with the stipulation they are kept on leash and that the owner cleans up after their dog. Ms. DerAsadourian explained that these suggested changes came out of the meeting to discuss signage in the parks.

Councilwoman DerAsadourian discussed with the Council signage that needs to be addressed in the parks. She stated the need for metal signs that stipulate the rules that are specified in the ordinances which control conduct in the parks. Councilman DeSalvo requested that signage be put in place that stipulates no batting of balls against the fences in the parks as this has been an expensive issue that the Borough needs to address. The Council discussed that no smoking as well as Green Acres signage needed to be added. Councilwoman DerAsadourian suggested that decorative signs that identify the different parks in the borough should also be considered. After discussion as to the content on the signs the Council discussed the budgeting for the signs. Mayor Burden offered to reach out to the County for help with the Green Acre signage.

### **Administrator's Report**

Mr. Seaman reported that the directories would be mailed out this week and reminded the Council of the newsletter deadline. He stated that the Shade Tree Commission submitted their annual report. He also informed the Council that the Borough received Toll Brother's portion of the Avenue of the Common's repair costs and noted that it should be going out to bid this spring.

### **Reports of Council**

Councilman Anderson reported that there is still no information as to what the school will be doing concerning the failed referendum and commented that during the last nor'easter the roof leaked. He reported that the new ladder truck should be delivered in April or May.

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Councilwoman DerAsadourian reported that she has calls into Borough Engineer Dave Cranmer concerning the possibility that the tennis court would need to be refinished, the Manson Park track being muddy, and repairs to the new basketball courts. She stated that she would update the Council as she received information. Councilwoman DerAsadourian inquired if notices were sent to the residents of Monroe and North Monroe Avenues concerning comments on possible sidewalks to be discussed at a future Council meeting. Mr. Seaman stated that a date needed to be chosen. The Council decided to hold that discussion at the Council meeting of March 20<sup>th</sup>.

Councilwoman DerAsadourian informed the Council about an issue that occurred over the weekend regarding the basketball court usage. The Council discussed possible solutions to allow fair access to everyone who wanted to use the courts.

Councilman DeSalvo reported that he attended the Recreation Committee where they discussed adult with non-athletic activities. He also noted that he attended the Community Alliance meeting and informed the Council that they are planning music nights and possibly a movie night.

Councilman Eddy reported that the Budget Workshop is scheduled for March 4<sup>th</sup> and all the information will be posted on the website prior to the meeting. He stated that the insurance committee is meeting bi-monthly and noted that they were looking into various options for health insurance moving forward.

Councilman Moran reported that the two probationary DPW employees passed their CDL test. He explained that brush is still being collected due to recent high winds and that the DPW Manager would be out on medical leave.

*Councilman Moran motioned to go out to bid for an emergency generator for Borough Hall, seconded by Councilman DeSalvo, and approved by the following roll call vote:*

AYES:           Anderson, DerAsadourian, DeSalvo, Eddy & Moran  
NAYS:           None  
ABSTAIN:       None

Councilman Moran informed the Council that the Planning Board would be reviewing a site plan from Lightbridge Academy for the vacant lot adjacent to The Ivy on Shrewsbury Avenue. He noted that both The Shadowbrook and Shoprite were approved at the last Zoning Board meeting. Councilman Moran also updated the Council on COAH and the COAH Attorney.

Mayor Burden stated that Planning Board would soon be hearing applications for another auto parts store and a training facility for Lunch Break.

Councilman Eddy inquired if DPW took defensive training classes and Councilman Moran responded that he would find out.

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Councilman Meyer's report was read by Councilman DeSalvo who noted that the Police Department planned on increasing community outreach this spring with regard to the Code Red System

### **Mayor's Report**

Mayor Burden reported on the Community Garden sign ups and noted that he signed off on the Shade Tree Committee's Forestry Report, and added that the Environmental Commission would be hosting the annual Borough Wide Clean Up Day on April 22<sup>nd</sup>. Mayor Burden also reported on the recent Homesteader program at the Shrewsbury Borough School.

### **Correspondence**

Municipal Clerk Krueger reported that there had been interest in the date for the Borough Wide Yard Sale and Mayor Burden responded that the Environmental Commission is would be selecting a date.

Councilman Anderson asked if there would be a rededication for Manson Park to which the Council discussed various options.

### **Open the Meeting to the Public**

Councilman DeSalvo motioned to open the meeting to the public, seconded by Councilman Moran, and approved by all Council members present.

### **Close the Meeting to the Public.**

Mayor Burden noted that there was only one member of the public present who did not wish to speak. Councilman Anderson motioned to close the meeting to the public, seconded by Councilman Eddy, and approved by all Council members present.

### **Payment of the Bills**

Councilman Eddy motioned to approve the bills list in the amount of \$90,823.68, seconded by Councilman DeSalvo, and approved by the following vote:

AYES:	Anderson, DerAsadourian, DeSalvo, Eddy & Moran
NAYS:	None
ABSTAIN:	None

Councilman Anderson again pointed out there was only one member of the public present for the Council meeting.

### **Adjourn to Executive Session**

Mayor Burden stated that the Council would be entering into Executive Session with possible action to follow. Councilman Eddy motioned to enter into Executive Session, seconded by Councilwoman DerAsadourian, and approved by all Councilmembers present. The Council entered into Executive Session at 7:57 PM.

### **Public Meeting Reconvened**

The public meeting reconvened at 8:30 PM.

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Councilman Moran stated that the agenda item for the renewal of the contract for COAH Attorney services would be taken under advisement. He stated that there would be no action taken at this time.

**Adjourn**

Councilman Moran motioned to adjourn the meeting at 8:46 PM, seconded by Councilman Anderson and approved by all Council members present.

**Attest:** \_\_\_\_\_  
Kathleen P. Krueger, RMC – Municipal Clerk

**Approve:** \_\_\_\_\_  
Donald W. Burden – Mayor