

December 4, 2017

### **Meeting Called to Order**

The public meeting convened at 7:02 PM.

### **Presiding Officer's Statement**

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on December 1, 2017 by the Municipal Clerk.

### **Roll Call**

Present: Mayor Burden, Councilmember's Anderson, DerAsadourian, Eddy, Meyer & Moran  
Also Present: Borough Attorney Martin Barger, Borough Administrator Thomas Seaman, Clerk Kathleen Krueger  
Absent: Councilman DeSalvo

### **Salute to Flag**

Led by Mayor Burden.

### **Approval of Minutes: Borough Council Meeting November 6, 2017**

Councilman Moran motioned to approve the minutes of November 6, 2017, seconded by Councilman Anderson and approved by the following roll call vote:

AYES: Anderson, DerAsadourian & Moran  
NAYS: None  
ABSTAIN: Councilmen Eddy & Meyer

### **Consent Agenda**

Resolution #2017-93 (Appropriation Transfer #1)  
Resolution #2017-94 (Authorize Shared Service Agreement for Fire Protection Services with Shrewsbury Township)  
Resolution #2017-95 (Authorize Shared Service Agreement for Website Maintenance with Shrewsbury Township)  
Authorize the Mayor & Clerk to sign the 2018, 2019 & 2020 Renewal Contract for Animal Control Services with Red Bank

Councilman Anderson motioned to approve the consent agenda, seconded by Councilman Moran and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, Eddy, Meyer & Moran  
NAYS: None  
ABSTAIN: None

**ORDINANCE NO. 1032 - SECOND READING/PUBLIC HEARING: Bond Ordinance Providing for the Improvements to Various Roads and Appropriating \$400,000 Therefor and Authorizing the Issuance of \$380,000 Bonds and Notes to Finance a Portion of the Costs**

December 4, 2017

Administrator Seaman explained to the Council that this Ordinance originally had its introduction and public hearing in April. However, a technical issue arose with the State and so with respect for that technicality the public hearing for this Ordinance was being repeated. Mr. Seaman noted that this Bond Ordinance covers White Road, Marc Court and Corn Lane.

### **Open the Meeting to the Public**

Councilman Anderson motioned to open the meeting to the public to discuss Ordinance No. 1032, seconded by Councilwoman DerAsadourian, and approved by all Councilmember's present.

### **Close the Meeting to the Public**

With no one from the public wishing to speak, Councilwoman DerAsadourian motioned to close the meeting to the public, seconded by Councilman Anderson, and approved by all Councilmember's present.

### **Motion to Adopt**

Councilman Moran motioned to adopt Ordinance No. 1032, seconded by Councilman Anderson, and approved by the following roll call vote:

AYES:	Anderson, DerAsadourian, Eddy, Meyer & Moran
NAYS:	None
ABSTAIN:	None

### **Administrator's Report**

Mr. Seaman reported on his discussion with the Assessor concerning the process of the yearly revaluation. Mr. FitzPatrick, our Assessor, will be preparing information for an article for the newsletter summarizing this process. Councilman Eddy stated that he would like to see a comparison between Shrewsbury and Little Silver and Red Bank. Mr. Seaman responded that he didn't have their information yet but that Shrewsbury went up to 2.6%. Mr. Seaman explained what that percentage meant to the process. Mr. Seaman reminded everyone that December 11<sup>th</sup> is the deadline for articles for the newsletter.

Mr. Seaman discussed the VALIC/LOSAP plan briefly and asked if anyone had any questions concerning the information he had forwarded to the Council in regards to this plan. He stated that he will be providing additional information about the plan and the resolution to approve the LOSAP plan to the Mayor and Council. In response to concerns about penalties he informed the Council there are none but that there is an automatic withholding which he stated is the law. He explained that the resolution to update the LOSAP plan will help the existing members. Mr. Seaman concluded he would be looking into offering other plan options going forward.

Mr. Seaman informed the Mayor and Council that on Friday, December 1<sup>st</sup>, the BAN Anticipation Note was completed with the low bidder on the interest being First Constitution Bank at 1.39%. He expressed his satisfaction with how things went.

### **Reports of Council**

Councilman Anderson reported on the outstanding job the Shrewsbury Hose Company did with their annual 'Breakfast with Santa'. He noted that they served over 685 breakfasts.

December 4, 2017

Mr. Anderson stated that the Shrewsbury Hose Company would be holding their exterior lighting contest once again and all interested in participating should sign up by December 12<sup>th</sup> as the judging will take place on December 12<sup>th</sup> at 6:00PM. Councilman Anderson informed everyone that Santa will be visiting the Borough on Dec 17<sup>th</sup>. He stated that the First Aid Squad and the Shrewsbury Hose Company had met to review their proposed budgets and that everything seems to be in order. Mr. Anderson reminded everyone that the Menorah lighting will be held on December 13<sup>th</sup> at 6:30PM.

**Councilwoman DerAsadourian** reported that they were in the process of hiring a new Clerk. She stated that hopefully right after first of year the Open Space Committee would be gathering to take a look at the parks to decide what they want to concentrate on in the New Year.

**Councilman DeSalvo** was not present

**Councilman Eddy** reported that they would be meeting in the morning to look at an online tool that contains automated features for acquiring dog licenses, permits and other processes that the Borough is interested in making available in the future. He stated that the committee is interested in automating different processes at the Borough.

Mr. Eddy reported that the budgets are in and they are planning a budget workshop meeting scheduled for December 14<sup>th</sup>. He stated that the Finance Committee would be meeting with the individual groups to go over their budgets during the following week.

**Councilman Meyer** stated he had nothing to report this evening.

**Councilman Moran** reported that the Ave of Common project is complete. Mr. Moran stated the Borough had received a letter from state DOT regarding Rt. 35 resurfacing project and he noted that he, the Engineer and the Officer in Charge, Bob Turner, would be attending the DOT preconstruction meeting. He stated that he would report back with information after that meeting on when this project will effect our portion of Rt. 35, as well as the other particulars.

**Mayor's Report** - reported on meetings and events that he attended which included attending the ceremony and accepting the proclamation in honor of Arno Weber, who served on the Two River Water Reclamation Authority for 16 years on behalf of the Borough. He reported on his attendance at the Rivalry Series tag football game where once again Shrewsbury won. He reported on his attendance at the Monmouth County Historic Commission meeting in Freehold and attending the walk and ride to school event at SBS. The Mayor thanked Walt Huresky for putting this program together which was well attended. He reported on attending the Four Corners Lantern event and the annual Santa's breakfast at the Fire house. The Mayor reported on his meeting with JCPL regarding new lighting possibilities for Broad Street. He concluded his report acknowledging Tanya Ernst and Karen Hepburn-Goldberg for the work they put into the very successful Community Tree Lighting which experienced a record attendance this year.

### **Correspondence**

Municipal Clerk Krueger had nothing additional to report.

December 4, 2017

### **Open the Meeting to the Public**

Councilman Moran motioned to open the meeting to the public, seconded by Councilman Anderson, and approved by all Councilmember's present.

Stuart Minus, 35 Thomas Avenue, congratulated Mr. Anderson on his re-election as a Borough Councilman. Mr. Minus stated that he would like to applaud the Borough for continuing with shared services and possibly expanding them, noting it is the way to go. He stated he wasn't present for the last meeting for the traffic study and inquired as to what was discussed. Councilwoman DerAsadourian summarized for Mr. Minus that the goal of the meeting was to provide the residents a forum in which they could provide their feedback on streets and areas they recognize as being problematic. Ms. DerAsadourian explained that the Council wanted to incorporate that data into future plans when seeking grants and looking to problem solve issues with specific roads and intersections going forward. She noted the meeting was well attended and as a result they were able to obtain valuable feedback. She summarized information provided by former Councilman Menapace in regards to bike safety. She noted that Walt Huresky from Safe Routes to School and numerous residents contributed to the discussion on where they saw issues to be addressed.

Mr. Minus stated that in regards to safety, he felt that the possibility of sidewalks on either the North or South side of Sycamore Avenue, at least to the end of the Borough property, would contribute to safety. Councilman Eddy responded that it would be difficult to dead end a sidewalk there and noted it is a County Road.

Mr. Minus noted that at the last meeting he spoke about his opposition to the approval of Ordinance 1041. He stated that after that meeting he had sent an email and was told it would be discussed at the meeting. Mr. Minus commented that at every meeting the Clerk is asked if there is any correspondence and yet in the minutes of that meeting there is no mention of his email. The Council stated that they all received his email before that meeting. Mr. Minus questioned how the public would know about his correspondence opposing the approval of this Ordinance if it is not stated in the Clerk's correspondence. Councilman Anderson explained the process that is used, which is that any correspondence received for the Council is forwarded to them upon receipt, and that they are under no obligation to comment on that correspondence if the person who sent it is not present at the meeting to comment for them self. Mr. Anderson noted that he read Mr. Minus' email which was forwarded to him. The Clerk explained that any correspondence for the Mayor or Council is forward to them upon receipt through either a hard copy in their mailbox or via email. She noted that when the Mayor inquires if there is any correspondence she will only add any additional correspondence she may have received that the Council would not have already been given prior to the meeting. She commented that she receives emails and correspondence intended for the Mayor and Council all day long and that correspondence is forwarded to them upon receipt. Mr. Minus thanked the Council for their explanation.

### **Close the Meeting to the Public**

Seeing no one wishing to speak, Councilman Moran motioned to close the meeting to the public, seconded by Councilman Anderson, and approved by all Councilmembers present.

December 4, 2017

**Payment of the Bills**

Councilman Eddy motioned to approve the bills list in the amount of \$1,192,969.58, seconded by Councilman Moran, and approved by the following vote:

AYES: Anderson, DerAsadourian, Eddy, Meyer & Moran

NAYS: None

ABSTAIN: None

Mr. Eddy noted that more than 1.1 million is allocation for local school and RBR school tax.

**Adjourn To Executive Session**

Councilman Anderson motioned to adjourn the meeting at 7:25PM to enter into Executive Session, seconded by Councilman Moran, and approved by Roll Call Vote with all members present voting yes.

**Public Meeting Reconvened**

The public meeting reconvened at 7:40 PM

**Adjourn**

Seeing no one present from the public and with no further business to conduct, Councilman Anderson motioned to adjourn the meeting at 7:40PM, seconded by Councilman Moran, and approved by Roll Call Vote with all members present voting yes.

**Attest:** \_\_\_\_\_  
Kathleen P. Krueger, RMC - Municipal Clerk

**Approve:** \_\_\_\_\_  
Donald Burden – Mayor