

December 18, 2017

Meeting Called to Order

The public meeting convened at 7:02 PM.

Presiding Officer's Statement

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on December 15, 2017 by the Municipal Clerk.

Roll Call

Present: Mayor Burden, Councilmember's Anderson, DerAsadourian, Meyer & Moran
Also Present: Borough Attorney Martin Barger, Borough Administrator Thomas Seaman, Clerk Kathleen Krueger
Absent: Councilmember's DeSalvo and Eddy

Salute to Flag

Led by Mayor Burden.

Councilman Meyer motioned to name Robert G. Turner as the Chief of Police for the Shrewsbury Police Department with a term ending December 31, 2019, with this appointment being retroactive to August 15, 2017. Mr. Meyer stated that the Council has reviewed the proposed contract; the Clerk has 3 signed copies and this is a motion to accept the contract as stated, seconded by Councilman Anderson and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, Meyer & Moran
NAYS: None
ABSENT: None

Approval of Minutes: Borough Council Meeting November 20, 2017

Councilman Moran motioned to approve the minutes of November 20, 2017, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

AYES: Anderson, DerAsadourian & Moran
NAYS: None
ABSTAIN: Councilman Meyer

Councilman Anderson left the meeting at 7:03PM

Dr. Louis F. Moore Superintendant for Red Bank Regional High School

Dr. Louis Moore thanked the Mayor and Council for having him and the Shrewsbury members of the Board of Education, Frank A. Neary and Randy Mendelson, at the meeting. Dr. Moore expressed what he estimates are some of the building blocks of a good school, such as having a place safe for the diversity of the students, as well as, a place for students and teachers to feel valued and respected. He referred to the RBR Newsletter which was included in the Council meeting packets, and highlighted some of these important points.

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Dr. Moore briefly mentioned some of the district goals. He noted RBR's ongoing commitment to improve educational technology was put into motion this school year with the freshman class all receiving Chromebooks. He discussed the increased amount of college and career readiness programs, including their continued partnership with schools like Brookdale Community College and Syracuse University. Dr. Moore invited everyone to attend a discussion to delve further into these topics on January 11th at 7pm at RBR. The council inquired about the enrollment and capacity of the school. Dr. Moore explained that a demographic study had been conducted which outlined the growth that is expected, showing the need to expand sooner rather than later. The Council asked additional questions, such as how many sending districts were in the town, and how many tuition students are currently enrolled. Dr. Moore responded that RBR has 200 tuition paying students at a cost of \$14,500 per student a year.

The Mayor reiterated that RBR will hold a BOE Strategic Plan Discussion on January 11th at 7pm, and thanked Dr. Moore before he turned the floor over to fellow Board of Education Member, Frank A. Neary Jr. Mr. Neary spoke to the Council in reference to 2 items that the Board of Education considered to be very important. Mr. Neary informed the Council that the NJ Commissioner of Education has decided that 2 more Members from non-sending districts, such as Bradley Beach and Asbury, would have a seat on the Board of Ed. The Council questioned how this would work. Mr. Neary explained that there would be an election held in the non-sending towns for a 1 year term, and that it was their decision to choose their member, not the Board of Education, as mandated by the NJ Commissioner of Education.

Additionally, Mr. Neary informed the Council about a conversation that occurred at their last Board Meeting, which were talks of a referendum. Mr. Neary noted that the building and grounds are in need of work, and the Board wants to get ahead of the problem before it gets out of control. Mr. Neary reiterated Dr. Moore's data regarding enrollment numbers and spoke about the goals that the Strategic Plan would help to accomplish. Referring back to the potential referendum, Mr. Neary made reference to the school and how, with the growing population, this would eventually be needed in order to house the students. Mr. Neary stated that he wanted to share this information with the members of Council and the public so they would be aware of these topics being discussed at the Board of Education meeting, considering there is such a low turnout. The referendum is something that is just being talked about; he stated that he wanted to make that point very clear to everyone. Mr. Neary acknowledged that this will still require further discussion, but could be considered down the road. Mr. Neary stated that he wanted to express how hard the board would work to limit any additional financial burden on the residents.

The Mayor and Council discussed the new administration in Trenton, and how that might affect the state funding. Mr. Neary did not have an answer, nor did he give his opinion regarding this matter. Mr. Neary closed his presentation by thanking the Council for their time, and expressed the Board's desire to simply get this information out to the public because, again noting that they do not have a large turnout to their meetings.

Consent Agenda

Resolution #2017-96 (Adopting Updated Plan for Existing Length of Service Award Plan – LOSAP)

Resolution #2017-97 (Authorizing the Disposal of Surplus Property)

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Councilman Moran motioned to approve the Consent Agenda, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

AYES: DerAsadourian, Meyer, Moran
NAYS: None
ABSTAIN: None

Administrator's Report

Mr. Seaman informed the Council that the State issued a Local Finance Notice that outlined a new state system called F.A.S.T- Financial Automation Submission Tracking. He noted that starting in January all reporting will be submitted to the state online as an Excel spreadsheet replacing the paper form. Mr. Seaman explained that would include the budget and other financial statements. He stated that he will be taking seminars in the upcoming weeks regarding this new process. Mr. Seaman reported that the notice, also confirmed the dates and deadlines for the Municipal Budget and stated that the Introduction of the Budget has a revised date of March 16th, which can be extended until the March 19th Council meeting date, and the Adoption date which is normally by April 20th, can be extended until the April 23rd meeting. Mr. Seaman stated that he will get a notice with all of this information out to the Finance Committee shortly.

Reports of Council

Councilman Anderson was not present.

Councilwoman DerAsadourian reported that the Personnel Committee is in the process of interviewing candidates for the Clerk's position as our Clerk will be retiring at the end of February.

Councilman DeSalvo was not present

Councilman Eddy was not present and in his absence Mr. Seaman gave a brief recap of the meetings that the Finance Committee had with Police, First Aid and DPW going over their budgets including the Capital programs. Mr. Seaman noted the meetings went well and there were not a lot of changes and that he would be inputting any changes into the main document accordingly. Mr. Seaman stated he will come up with a preliminary budget in the next few weeks.

Councilman Meyer stated he had nothing additional to report.

Councilman Moran reported that the Ave at the Common project is basically complete and they are in the process of settling the needs of the DOT's checklist. Mr. Moran noted that the Avenue at the Common came in with a 10% savings under budget. He commended the Borough Engineer Dave Cranmer for his involvement in the process. Mr. Moran reported on the installation of the new emergency generator that was installed the previous week noting the electrical work associated with it should be finalized by February 1st. He stated that the old generator will be placed at DPW. Councilman Moran reported that the work that will take place on Route 35 will effect our area by late 2018 to early 2019. He stated that Sunrise Assisted Living is in possession of their demo permits and should be starting work soon. Mr. Moran reported that Lightbridge

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Academy will be having their ribbon cutting on Friday. He informed the Council that Capital Housing is making good progress and expect a late fall opening.

Mr. Moran noted that DPW has quotes for LED lights that will replace the current lights at Borough Hall. He noted the existing lights are obsolete which requires switching out the ballasts as well, which will require additional electrical work. Mr. Moran reported that there had been ongoing issues with the 52 lights that were being replaced. The cost of the replacement of these lights would be under \$10,000.

Borough Attorney Barger left the meeting at 7:39PM.

Councilman Meyer motioned to have one more brush pickup in the Borough, seconded by Councilwoman DerAsadourian.

The Council discussed the issues surrounding the fact people are still putting brush out for pick up and their concerns with the different issues this presents as the weather changes. Councilman Moran stated it needs to be made clear that this final brush pickup is not the rule but rather the exception. Councilwoman DerAsadourian suggested having people sign up for DPW scheduled email alerts or cell phone alerts related to some of these issues as there is confusion with leaf and brush pickup, etc.

This motion was approved with the following roll call vote:

<i>AYES:</i>	<i>DerAsadourian, Meyer & Moran</i>
<i>NAYS:</i>	<i>None</i>
<i>ABSENT:</i>	<i>None</i>

Councilman Moran stated that with this being his last meeting he would like to thank the Governing Body, his colleagues, as he was proud to have had this experience working with them. The entire Council body returned a thank you to Councilman Moran for his service.

Mayor's Report

The Mayor reported on meetings and events that he attended which included being the guest speaker at the Red Bank Rotary Meeting, attending the Shade Tree Commission meeting and the Two River Council of Mayor's meeting. Mayor Burden shared that he had participated in the Clerk's interviewing process and Menorah Lighting ceremony here at the Borough. Mayor Burden stated that he would like to publicly acknowledge Jonathan and Pam Hemel for all they did to organize the 7th annual Menorah Lighting at the Borough.

Correspondence

Municipal Clerk Krueger reminded those present that the Reorganizational Meeting for the Mayor and Council will take place on January 2, 2018 at 6:30PM. with the Regular Council meeting to follow at 7:00PM.

Open the Meeting to the Public

Councilwoman DerAsadourian motioned to open the meeting to the public, seconded by Councilman Moran, and approved by all Councilmember's present.

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Close the Meeting to the Public

Seeing no one wishing to speak, Councilman Meyer motioned to close the meeting to the public, seconded by Councilman Moran, and approved by all Councilmembers present.

Payment of the Bills

Councilman Meyer motioned to approve the bills list in the amount of \$410,969.19, seconded by Councilman Moran, and approved by the following vote:

AYES: DerAsadourian, Meyer & Moran

NAYS: None

ABSTAIN: None

Adjourn

With no further business to conduct, Councilman Meyer motioned to adjourn the meeting at 7:40PM, seconded by Councilman Moran, and approved by Roll Call Vote with all members present voting yes.

Attest: _____
Kathleen P. Krueger, RMC - Municipal Clerk

Approve: _____
Donald Burden – Mayor