

April 3, 2017

### **Meeting Called to Order**

The public meeting convened at 7:21 PM.

### **Presiding Officer's Statement**

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on March 31, 2017 by the Municipal Clerk.

### **Roll Call**

Present: Mayor Burden, Councilmember's Anderson, DerAsadourian, DeSalvo & Moran  
Also Present: Borough Attorney Martin Barger, Borough Administrator Thomas Seaman, Clerk Kathleen Krueger  
Absent: Councilmen Eddy & Meyer

### **Salute to Flag**

Led by Mayor Burden.

### **Approval of Minutes: March 6, 2017**

Councilman Anderson motioned to approve the minutes, seconded by Councilman Moran and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo & Moran  
NAYS: None  
ABSTAIN: None

### **Approval of Minutes: March 20, 2017**

Councilman Anderson motioned to approve the minutes, seconded by Councilman DeSalvo and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo & Moran  
NAYS: None  
ABSTAIN: None

### **Consent Agenda**

**Resolution #2017-40 (Person-to-Person & Place-to-Place Transfer of Plenary Retail Consumption License #1345-33-003-010 to Shrewsbury Restaurant, LLC)**

**Resolution #2017-41 (Appoint Part-Time Sub Code Official: Cary Costa)**

**Resolution #2017-42 (Authorize Refund of Permit Fees)**

**Resolution #2017-43 (Terminating Agreement for Local Assistance with Middletown Twp.)**

**~~\*Resolution #2017-44 (Consolidate Public Assistance to Mon. County Division of Social Services)~~**

**~~\*Resolution #2017-45 (Temporary Capital Budget)~~**

Councilman DeSalvo motioned to remove Resolution #2017-44 and Resolution #2017-45 from the consent agenda, seconded by Councilwoman DerAsadourian and approved by all Council members present.

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Councilman DeSalvo motioned to approve the consent agenda with these items removed, seconded by Councilwoman DerAsadourian and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo & Moran  
NAYS: None  
ABSTAIN: None

**Resolution #2017-44 (Consolidate Public Assistance to Mon. County Division of Social Services)**

Councilman Anderson noted that this consolidation will actually save the Borough money and won't cost the Borough anything. Councilman DeSalvo motioned to approve, seconded by Councilman Anderson, and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo & Moran  
NAYS: None  
ABSTAIN: None

Mayor Burden stated that with this approval he would like to acknowledge the people who have served on the Local Assistance Board and thank them for their years of service.

**Resolution #2017-45 (Temporary Capital Budget)**

Mr. Seaman explained that we need to have this in place in order to introduce the Ordinance which is on this agenda. Councilman Anderson stated the Finance Committee is on board with this and the amount being proposed is already in the 2017 budget. Mr. Seaman stated that with this resolution we are authorizing the down payment and that these funds are available already. He pointed out that this will take effect at the next meeting when the budget is adopted. Councilman Anderson motioned to approve, seconded by Councilman Moran, and approved by the following roll call vote.

AYES: Anderson, DerAsadourian, DeSalvo & Moran  
NAYS: None  
ABSTAIN: None

**ORDINANCE NO. 1032 - INTRODUCTION/FIRST READING: Bond Ordinance Providing for the Improvements to Various Roads and Appropriating \$400,000 Therefor and Authorizing the Issuance of \$380,000 Bonds and Notes to Finance a Portion of the Costs**

Councilman Moran motioned to introduce Ordinance No. 1032, seconded by Councilman DeSalvo, and approved by the following roll call vote.

AYES: Anderson, DerAsadourian, DeSalvo & Moran  
NAYS: None  
ABSTAIN: None

The Mayor stated that the Public Hearing would be at the April 17, 2017 Borough Council meeting.

**Administrator's Report**

Mr. Seaman reported that the Newsletter was sent out through the Two River Community Alert and is posted on line and additionally we will ask the Police to send out a message on the Code Red System that the newsletter is available on the website. Mr. Seaman stated that Judy Matthews is on board in the Construction Department and has been there a couple of weeks. He stated that he wanted to acknowledge the efforts of Lorraine Kelleher who has worked at

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covering that office for over a month during the vacancy and he stated that she had done a really great job.

### **Reports of Council**

Councilman Anderson reported for everyone who was in the public which was no one that there is a meeting on the Referendum on April 20<sup>th</sup> at 6:00 PM in the Media Center. He stated that it was going to be a ground floor discussion to see where the community wants to go with regards to repairing the school. He stated that on April 22, the Shrewsbury First Aid Squad will be doing a bowling fund raiser from 8 to 10:00 PM at Shore Lanes. He stated that he was waiting on an update on the location of the Ladder truck.

Councilwoman DerAsadourian reported that the projects have pretty much come to completion for Open Space. She noted that there were just a couple of outstanding things before we make final payment and that Mr. Seaman is preparing the paperwork for the County.

Councilman DeSalvo stated that the Recreation Committee has baseball slated to begin on April 18<sup>th</sup>. Mr. DeSalvo stated that he spoke to some members of SYAA and requested that prior to making any purchases of equipment to please check with Recreation and DPW. Mr. DeSalvo stated that there will be opening day festivities on Saturday, April 29<sup>th</sup> with bagels from 3 to 5:00 PM. He questioned if the Council wanted to tie that in with a rededication of Manson Park. The Council discussed several things that they wanted to acknowledge, the new fire truck and ambulance as well as acknowledging the work done in Manson Park. The Council concluded that they preferred to let Recreation decide on how they wanted to handle opening day. Mr. Moran questioned if there was any consideration given to charging travel teams for use of the fields. The Council discussed this issue and Councilwoman DerAsadourian stated she would be fine with it as long as it went towards the field maintenance. Mr. DeSalvo suggested requesting it in the form of a donation which he is aware Little Silver does. The Council agreed that the fields need to be maintained even in the off season to keep the fields in shape. The Council decided they would suggest this be given consideration through Recreation. Mr. Seaman stated the Borough has an old trust fund with very little in it but if money were donated for use of the fields it could be put in there and used to offset some of the cost of maintaining the fields.

Councilman Moran reported that DPW is officially performing brush collection and noted that the lights out front of the municipal building have a short in them so this will require getting an electrician to fix the problem. He stated that DPW would be bringing the loader into the Ester Hymer driveway to open it so it has better access for the public.

Councilman Moran reported on some of the signs that were installed and noted that DPW is waiting for materials and instructions for the remainder of the signs. Councilman Moran reported on the Jet Vac that he, Mr. Seaman and Ron Neis had gone to evaluate at Fort Monmouth and is available for purchase. He noted that we would have to vet the cost of that and decide if it was the way to go.

### **Mayor's Report**

Mayor Burden reported on his attendance at the County Freeholder meeting, the Board of Health meeting, the County Library Commission and Historic Commission meetings. He noted that he and Mr. Seaman attended a seminar held with the Monmouth County Improvement Authority

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which they found very valuable. He met with Mayor Neff of Little Silver, Mayor Coffey of Oceanport and Mayor Lucarelli of Fair Haven to discuss shared services. The Mayor reported that the Community Garden is getting ready for the season and currently has a balance of \$9,469.73. He acknowledged the donation of the new flood lighting on Patriot Isle donated by Broadway Lighting in recognition and honor of Ron Neis for his continuous service to the Borough.

### **Correspondence**

Municipal Clerk Krueger stated that the nominations for petition for the Primary Election have been filed and Republicans have nominated Erik Anderson and Tom Moran to return as Councilmen serving the Borough. The Democratic Party has filed petitions to have Shane Berkelaar and Daniel R. Scaggs to be nominated for the Council positions.

### **Open the Meeting to the Public**

Councilman DeSalvo motioned to open the meeting to the public, seconded by Councilman Anderson, and approved by all Council present.

### **Close the Meeting to the Public.**

Seeing no one from the public present to speak, Councilman DeSalvo motioned to close the meeting to the public, seconded by Councilwoman DerAsadourian, and approved by all Council present.

### **Payment of the Bills**

Councilman Anderson motioned to approve the bills list in the amount of \$1,212,749.39, seconded by Councilman DeSalvo, and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo & Moran  
NAYS: None  
ABSTAIN: None

Councilman Anderson noted that of that \$1,061,530.00 involved school payments.

Councilman Moran inquired if there had been any follow up on the school ratio question that the Council had discussed. Councilman DeSalvo responded that they had a meeting with the RBR representative and they were basically told that it's a state funding formula that is being used. The Mayor stated that Declan O'Scanlon was not available for this meeting.

### **Adjourn**

Councilman Anderson motioned to adjourn the meeting at 7:47 PM, seconded by Councilman Moran, and approved by Roll Call Vote with all members present voting yes.

**Attest:** \_\_\_\_\_  
Kathleen P. Krueger, RMC – Municipal Clerk

**Approve:** \_\_\_\_\_  
Donald Burden – Mayor