



**ZONING PERMIT APPLICATION**  
**Borough of Shrewsbury**  
419 Sycamore Avenue  
Shrewsbury, NJ 07702

(732) 741-4200 Ext. 115

**TO BE COMPLETED BY BOROUGH STAFF**

Date Filed \_\_\_\_\_ Application No. \_\_\_\_\_  
Residential  \$65.00 Fee Fees Received: \_\_\_\_\_  
Non-Residential  \$135.00 Fee

**1. SUBJECT PROPERTY \*\*ATTACH COPY OF CURRENT PROPERTY SURVEY\*\***

Street Address: \_\_\_\_\_

Tax Map: Page \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Page \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Property Dimensions: Lot Frontage \_\_\_\_\_ Lot Depth \_\_\_\_\_ Total Lot Area \_\_\_\_\_

Zoning District: \_\_\_\_\_

**2. APPLICANT**

Name \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Applicant is a: Corporation  Partnership  Individual(s)

**3. DISCLOSURE STATEMENT**

Pursuant to NJS 40:55D-48.1, the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership applicant must be disclosed. In accordance with NJS 40:55D-48.2, that disclosure requirement applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed. Attach pages as necessary to fully comply.

Name \_\_\_\_\_ Address \_\_\_\_\_ Interest \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Interest \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Interest \_\_\_\_\_

**4. PROPERTY OWNER (If Different than Applicant)**

Owner's Name \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_

**5. PROPERTY INFORMATION**

List any known restrictions, covenants, easements, association by-laws, existing or proposed on the property:  
 Yes (Attach copies)  No  Proposed \_\_\_\_\_

Does the owner/applicant own adjacent property:  Yes (List by Lot/Block) \_\_\_\_\_  No

Present use of the premises: \_\_\_\_\_

List any Existing Use or Bulk Variances known to be previously granted: \_\_\_\_\_

Has an application for this approval been made previously:  Yes (List Date & Disposition) \_\_\_\_\_  No

Are the premises located within a mapped Flood Hazard Area:  Yes (Flood Zone \_\_\_\_\_)  No

6. APPLICATION REPRESENTS A REQUEST FOR THE FOLLOWING ZONING APPROVAL(S):

Check All That Apply:

- Subdivision Approval
- Site Plan Approval
- New Dwelling Construction
- Building Addition(s)
- Other Not Listed:
- Interior Renovations
- Exterior Renovations
- Change In Occupancy
- Change In Use

- Fence Installation/Replacement
- Sign Installation/Replacement
- Generator Installation
- Accessory Structure

**SPECIAL INSTRUCTIONS:**

1. All applications for construction or alteration of outdoor features must be accompanied by a current property survey.
2. Any proposed physical improvements must be clearly drawn on a current survey with dimensions noted.
3. The applicant must furnish complete and accurate dimensions of any building additions, sheds and all accessory structures of any type, including height and setback to all property lines.
4. Applications for sign permits must be accompanied by drawn details for the intended sign(s), or modifications to existing signs.
5. The applicant's failure to submit the necessary evidence to permit a complete and thorough review of the applicant will result in the application deemed incomplete and rejected on said basis.

**CERTIFICATIONS**

I certify that the forgoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an officer of the corporate applicant and that I am authorized to sign the application for the corporation or that I am a general partner of the partnership applicant. (If the applicant is a corporation this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

NOTARY PUBLIC

\_\_\_\_\_  
SIGNATURE OF APPLICANT

I certify that I am the Owner of the property which is the subject of this application, that I have authorized that applicant to make this application and that I agree to be bound by the application, the representations made and the decision in the same manner as if I were the applicant. If the owner is a corporation this must be signed by an authorized corporate officer. If the owner is a partnership, this must be signed by a general partner.)

Sworn to and subscribed before me this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

NOTARY PUBLIC

\_\_\_\_\_  
SIGNATURE OF OWNER

**ZONING OFFICER DETERMINATION**

The above application and supporting materials have been reviewed and the following determination has been made:

ZONING PERMIT APPROVED AS SUBMITTED – EXEMPT DEVELOPMENT

Any approval granted is specifically limited to the exact development identified on the zoning permit and supporting documents. No ancillary work or improvements which may become necessary as a result of the approved development shall be considered to be approved unless expressly included in the application materials.

SPECIAL CONDITIONS

Any Zoning Permit Approval is specifically contingent upon the applicant securing all necessary construction permits, approvals and inspections from the Borough Building Department. All improvements constructed, installed or otherwise placed on the premises must conform to the applicable portions of the Shrewsbury Borough Code, no deviations therefrom may be authorized by virtue of Zoning Permit Approval. Any specific special conditions will be enumerated on the approved application materials and shall be incorporated herein by reference.

APPLICATION INCOMPLETE – NO ACTION TAKEN

Items Missing: \_\_\_\_\_

ZONING PERMIT DENIED

**ZONING BOARD ACTION REQUIRED**

Bulk Variance(s) Required: \_\_\_\_\_

- Site Plan Approval Required
- Subdivision Approval Required
- Use Variance Required

ZONING PERMIT DENIED

**PLANNING BOARD ACTION REQUIRED**

- Site Plan Approval Required
- Site Plan Approval Required For Change in Use
- Minor Subdivision Approval Required
- Subdivision Approval Required

**APPEAL OF ZONING PERMIT DENIAL**

A zoning permit denial may be appealed to the Zoning Board of Adjustment pursuant to the provisions of N.J.S. 40:55D-72 by the filing of a written notice of appeal within twenty (20) calendar days of the date hereof. A written notice of appeal must be furnished within the specified time frame to the Zoning Officer, specifying the grounds of such appeal.

Zoning Officer Signature \_\_\_\_\_

\_\_\_\_\_  
Date