

# BOROUGH OF SHREWSBURY

## SHADE TREE COMMISSION



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Minutes of Regular Meeting  
Shrewsbury Shade Tree Commission (STC)  
January 8, 2011  
Municipal Hall, Sycamore Avenue, Shrewsbury, New Jersey

### Present

Nancy Schmaltz, Chairperson  
Dianne Crilly  
Ellen Preissler  
Steve Skop  
Dawn Walsh  
Bill Gerth, Associate Member\*  
Betsy Wattley, Associate Member\*  
Tom Menapace (Council Liaison)\*

### Absent

Kathy Wilson

\*Non-voting member

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Chairman Schmaltz began the meeting at 8:44 a.m. by reading the Pledge of Allegiance and reading the Presiding Officer's statement in compliance with the P. L. 1975 c. 231, the Open Public Meetings Act. Roll call was taken by secretary, Susan Milnes.

### I. APPROVAL OF MINUTES FROM NOVEMBER'S MEETING

Mrs. Crilly made a motion to approve November's meeting minutes (there was no meeting in December) with the following correction: Include discussion on identifying dedicated trees at Municipal Complex. Suggestions include a granite marker for Hermann Allen's tree, etched brick at base of each tree, and a central plaque and map in Boro Hall identifying each tree. Mrs. Preissler seconded motion with correction noted.

### II. CORRESPONDANCE

- Mrs. Schmaltz shared Council schedule for 2011.
- Mrs. Schmaltz requested new members to be sworn in by Municipal Clerk at their earliest convenience. New members should inquire about a STC identification badge while at Boro Hall. Mrs. Schmaltz would like an updated STC roster with new members' information, as well as indicating Mr. Menapace as Council liaison.
- NJ Shade Tree Federation – Mrs. Schmaltz will add new members so they will receive quarterly newsletters and membership card.

- Invoice – Mrs. Schmaltz received reimbursement for registration for Shade Tree Federation Annual Conference, as well as mileage to and from Cherry Hill.
- Mrs. Schmaltz received \$3460 bill from Conrad Smith Nursery for purchase and planting of 10 trees. Two trees were planted in spring of 2010 and remainder was planted in fall of 2010. Budget for 2010 was reduced to app. \$5600. Mrs. Crilly recommends we utilize services of an arborist in 2011 if tree purchases are below tree budget.

### **III. NEW AND UNFINISHED BUSINESS**

- A. Green Team Meeting** – Mrs. Preissler has been attending meetings which alternate between a week night and a Saturday meeting, although she missed meeting in November. Team’s goal is to earn points which opens boro up to receiving environmental based grants.
- B. Reorganization** – Mrs. Schmaltz will remain as Chair and Mrs. Milnes will continue secretarial duties. Mrs. Milnes will forward list of 2011 meeting dates (which will continue to be 2<sup>nd</sup> Saturday of each month at 8:30 a.m.) to Two River Times.
- C. Tree City, USA** – Mrs. Schmaltz is working on application. She is concerned with one aspect of application; award requires \$2.00/person budgeted for trees. As mentioned, app. \$5600 was budgeted for strictly tree planting in 2010, which is below required \$7400. Mrs. Schmaltz will ascertain how much money is allocated to DPW’s budget to remove trees. This amount will be included on application. Mrs. Schmaltz is applying on-line this year. Questions are more specific but she is working her way through it by downloading bulk of material. Boro did not meet qualifications for “Growth Award” but will work on it in 2011.
- D. Newsletter/Website** –STC’s article on snow and woody plants, submitted by Mrs. Schmaltz, will be included in next on-line addition of boro newsletter. There are additional articles on STC’s page. STC would like to see more residents accessing boro’s website. Mrs. Crilly suggests having a lap top at Earth Day/Electronic Recycling Day event demonstrating how to access STC’s page. Mrs. Walsh suggests disputing a small piece of paper with instructions on accessing web page. Mr. Menapace is trying to get an e-mail process going to inform residents of everyday happenings within boro.
- E. Environmental Resource Inventory** – Environmental Commission is updating ERI as part of Sustainable NJ. Mr. Burden forwarded section pertaining to STC to Mrs. Schmaltz. Mrs. Milnes will make copies of section and forward it to Mrs. Preissler and Mr. Gerth who will review and make needed corrections.
- F. Community Forestry Management Plan** – Work is in progress with Mrs. Schmaltz incorporating changes made during last two update meetings.
- G. Activities for 2011** –
- Arbor Day (April 29<sup>th</sup>) – As in past years, seedlings will be given out to kindergarten students at SBS. Discussion centered on additional activities such as planting a tree, widespread advertising of Arbor Day, and selling one specific type of tree to residents. Mrs. Walsh and Mrs. Milnes will research offering a unique type of tree for sale. Mrs. Schmaltz suggests contacting the Arborist Foundation which selects a tree of the year. Mrs. Walsh and Mrs. Milnes will contact Conrad Smith Nursery as well as Guaranteed Landscaping for prices and availability.
  - Mr. Menapace informed STC of Patterson Ave. project which includes thinning out area west of front ball field to make it more spectator friendly. Boro plans to selectively remove trees. On this note, Mrs. Schmaltz would like DPW to be aware of dead trees at Boro Hall and ball fields and remove them as needed.
- H. NJ Shade Tree Federation Conference Report** – As a new member to STC, Mr. Gerth inquired about conference. Mr. Skop described event and encouraged STC

members to attend. Mrs. Schmaltz reported STC members receive CEU's for attending conference which will be even more significant when boro completes its Community Forestry Management Plan.

**IV. SITE PLAN REVIEW**

- A. Shrewsbury Car Wash** – There are no STC concerns although Mrs. Crilly recommends STC makes sure no shade trees are affected by placement of new sign.
- B. Adoption Agency (Monroe Ave.)** – Plans call for changing home to business use. It appears plans were approved at ZB meeting last week. There are no STC concerns at this time.
- C. Goodwill (430 Broad St.)** – Plans call for converting existing building into a Goodwill store. STC will recommend planting one or two shade trees along Broad St.

**V. ADJOURNMENT** – Mrs. Walsh made a motion to adjourn meeting at 11:00 a.m.  
Mr. Skop seconded motion.

**VI. NEXT MEETING**

Next meeting is scheduled for February 12, 2011.

Susan Milnes, Secretary