

# BOROUGH OF SHREWSBURY

## SHADE TREE COMMISSION



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Minutes of Regular Meeting  
Shrewsbury Shade Tree Commission (STC)  
February 19, 2011  
Municipal Hall, Sycamore Avenue, Shrewsbury, New Jersey

### Present

Nancy Schmaltz, Chairperson  
Bill Gerth  
Ellen Preissler  
Steve Skop  
Dawn Walsh  
Betsy Wattley, Associate Member\* (9:06 a.m.)  
Tom Menapace (Council Liaison)\*  
Don Burden (Mayor) (9:16 a.m.)

### Absent

Dianne Crilly  
Kathy Wilson

\*Non-voting member

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Chairman Schmaltz began the meeting at 8:50 a.m. by reading the Pledge of Allegiance and reading the Presiding Officer's statement in compliance with the P. L. 1975 c. 231, the Open Public Meetings Act. Roll call was taken by secretary, Susan Milnes.

### I. APPROVAL OF MINUTES FROM JANUARY'S MEETING

Mr. Gerth made a motion to approve January's meeting minutes with the following corrections: Mr. Gerth is a full member, not an associate. Agenda item "G," correct date of Arbor Day is April 29<sup>th</sup>. Mr. Skop seconded motion with corrections noted.

### II. CORRESPONDANCE

- Membership list was reviewed. As mentioned, Mr. Gerth is a full member. Mrs. Milnes will check with boro clerk for correct title of Mrs. Wattley. Is she an associate member or alternate member?
- Mrs. Schmaltz requested all STC members to complete their Financial Disclosure Statements. Deputy Clerk Bonnie Brooks recommends completing form on line and printing three copies. Each copy must be returned with an original signature.
- Membership dues for NJ Shade Tree Federation are \$145.
- Mrs. Schmaltz received yearly letter from JCP&L notifying boro of proposed tree work. Additional paperwork will be provided with each specific job.
- Mrs. Schmaltz encourages STC members to report to Police Dept. to obtain STC identification badge.

### III. NEW AND UNFINISHED BUSINESS

- A. Newsletter** – Deadline for upcoming newsletter is March 10<sup>th</sup>. Mr. Gerth will submit article on invasive and native plants. Mrs. Schmaltz will prepare small article on snow damage. She will also encourage readers to use STC’s web page for article from Monmouth County Park District, “Tracking the New Invasives,” plus a link to an article from NJ Shade Tree Federation bulletin.
- B. Tree City, USA** – Mrs. Schmaltz completed and submitted 2010 application using on-line process. She does not anticipate any problems. Boro did not qualify for Growth Award but will work toward it in 2011.
- C. Green Team Report** – STC representatives were not present at recent meeting; there is nothing to report at this time.
- D. Monmouth County Shade Tree Commission** – MCSTC is hosting their annual Spring Forum on Thursday, March 30<sup>th</sup> at 7:00 p.m. at the Agricultural Building in Freehold. Mrs. Milnes will register all those interested; CEU’s will be given.
- E. CORE Training** – Scheduled for Sat., April 2<sup>nd</sup> in Paramus. Mayor Burden highly recommends STC members attending. Mr. Gerth, Mr. Skop, Mrs. Walsh and Mrs. Wattley expressed interest in attending. Mrs. Milnes will prepare purchase requisition and enrollment form.
- F. Arbor Day** – Mrs. Walsh has volunteered to hand-out tree saplings to kindergarten students at SBS. She will prepare letter to SBS superintendent requesting permission. In conjunction with Arbor Day, Mrs. Milnes and Mrs. Walsh are continuing to investigate plan to sell a particular type of tree, possibly an historic tree, to boro residents. Once tree is agreed upon by STC, methods of advertising will be discussed. A suggestion is ordering tree on Arbor Day and having it available for pick-up at Garden Club’s annual plant sale on May 7<sup>th</sup>.
- G. Earth Day/Electronic Recycling Day** – Annual event is scheduled for April 30<sup>th</sup> from 9:00 – 1:00. STC members are encouraged to set aside morning to help out with event. STC will have table with information on native trees. Mrs. Wattley will approach Sickles Market for sample trees which STC recommends. Mr. Gerth suggests “bios” be available on recommended trees. Mrs. Schmaltz will prepare “to do” list for March meeting.
- H. September 11, 2011** – Event will commemorate 10<sup>th</sup> anniversary of terrorist attacks. Mayor Burden would like list of original members, does Mrs. Schmaltz or Mrs. Preissler have this?
- I. ERI Update** – Mr. Gerth and Mrs. Preissler met prior to STC meeting to review EC’s Environmental Resource Inventory. They handed out “Preparation Notes” for all to follow. Mr. Gerth likes map of outstanding trees and would like STC to review it. Mrs. Schmaltz will check with EC member Sue Binns to see if maps (particularly outstanding tree map) has been updated. Mrs. Schmaltz suggests merging ERI and Community Forestry Management Plan. Mr. Gerth mentioned STC is not mentioned in ERI. Mrs. Schmaltz will contact Ms. Binns to discuss Mr. Gerth’s and Mrs. Preissler’s research and revisions. Mr. Skop suggests we provide residents with opportunity to purchase “Recreation, Conservation and Open Space Plan” during Earth Day Event. Mr. Gerth would like to see STC’s Mission Statement.” Mrs. Schmaltz will provide him with this.

**V. ADJOURNMENT** – Mr. Skop made a motion to adjourn meeting at 11:45 a.m.  
Mr. Gerth seconded motion.

**VI. NEXT MEETING**

Next meeting is scheduled for April 8, 2011.

Susan Milnes, Secretary