

**May 2, 2011**

Council President, Thomas Menapace, called the meeting to order at 7:30 PM. Mr. Menapace read the Presiding Officer's Statement. Present were Council Members DeNofa, DeSalvo, Dodge, Menapace and Pellegrino. Mayor Burden and Councilman Meyer were absent. Also present was Borough Administrator Thomas Seaman and Borough Attorney Martin Barger. Mayor Burden and Councilman Meyer were absent.

**Salute to Flag**

Councilman Menapace led the Salute to the Flag.

**Moment of Silence for Sergeant Allan Morris**

Councilman Menapace requested a moment of silence in memory of Sergeant Allan Morris who had unexpectedly passed away.

**Approval of Minutes: Council Meeting April 4, 2011**

A motion was made by Councilman Pellegrino, seconded by Councilman DeSalvo to approve the meeting minutes of April 4, 2011. The motion was approved by Roll Call Vote with all members present voting yes.

**ORDINANCE NO.958: READING/PUBLIC HEARING/ADOPTION: An Ordinance to Amend the Code of the Borough of Shrewsbury by Amending Chapter 63, Alcoholic Beverages**

**Open the Meeting to the Public**

Councilman Pellegrino motioned to open the meeting to the public for comment, seconded by Councilman DeSalvo. The motion was approved by Roll Call Vote with all members present voting yes.

**Close Meeting to the Public**

Seeing no one to speak, a motion was made by Councilman DeNofa, seconded by Councilman Pellegrino to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

**Adopt**

A motion was made by Councilman DeNofa, seconded by Councilman Dodge to adopt Ord. No. 958 – AN ORDINANCE TO THE CODE OF THE BOROUGH OF SHREWSBURY BY AMENDING CHAPTER 63, ALCOHOLIC BEVERAGES. Council President Menapace reviewed the Ordinance which was amended as a result of the request of Therese Helmka of Spirits Unlimited, in the Staples Plaza in which she requested consideration for an extension of her Sunday hours to 9:00 PM to match the other businesses in the plaza and to enable her to take advantage of the BYOB restaurants in her shopping center. He added that this amendment will allow all the package good establishments in the Borough to be open until 9:00 PM on Sunday. The motion was approved by Roll Call Vote with all members present voting yes.

**May 2, 2011**

**Resolution #2011-39 (2011 Municipal Salary Ranges)**

Mr. Seaman stated that this is the standard salary resolution that is presented every year establishing the salary ranges minimum, midpoint and maximum salary for all the different non-contractual positions. A motion was made by Councilman Pellegrino, seconded by Councilman Dodge. Councilman Dodge asked for a general idea of what the changes were from last year. Mr. Seaman replied there were no changes in the ranges at all. The motion was approved by Roll Call Vote with all members present voting yes.

**Resolution #2011-40 (2011 Municipal Salary Schedule)**

Mr. Seaman stated that this is the salary schedule for all the non-contractual positions for all the departments. A motion was made by Councilman DeNofa, seconded by Councilman Pellegrino. The motion was approved by Roll Call Vote with all members present voting yes.

**Resolution #2011-41 (Issuance of 2011 Towing Licenses)**

Councilman Menapace stated that anyone that wishes to become a contract tow operator for the Police Department has to obtain a one year license that runs from May 1 to April 30<sup>th</sup> of each year. There were four applicants that paid the necessary fees with the application fee being \$50.00 and the license fee being \$100.00 which was submitted to the Police Department. The Chief has issued a memorandum indicating that they are all acceptable tow operators. Those operators were: Heritage Body and Towing Service, Inc., 59 E. Newman Springs Road, Shrewsbury; Anthony's Auto Body, Rt. 520, Shrewsbury; Central Towing and Recovery, 31 Central Avenue, Red Bank and Gabriel's Towing and Repair, Inc., 179 Edwards Avenue, Long Branch. A motion was made by Councilman Menapace, seconded by Councilman Dodge. Councilman DeNofa questioned if we ever receive any other towing businesses applying? Mr. Menapace responded it pretty much is the same list each year. The motion was approved by Roll Call Vote with all members present voting yes.

**Administrator's Report**

Mr. Seaman reported that the deadline for the July Newsletter is June 10<sup>th</sup>, please get all articles to him as soon as possible.

Mr. Seaman stated that the Chief of Police gave him a letter he received from the Chief of Police of Brielle, who is the liaison for the Monmouth County Chief Association, and he is in charge for the Grant Program for the Automated License Plate Readers. The information he quoted per State contract is \$18,755 per unit with the grant covering half of the cost. Mr. Seaman informed the Council that he considering applying for two of these Readers and applying for the grant for both. Mr. Seaman stated that he originally had budgeted for \$36,000 for this of these and with the help of these grants the Borough could have two for under \$20,000. Councilman Menapace questioned if the grant would apply to multiple units. Mr. Seaman stated that they were looking into that to see if it was applicable to both.

## **Reports of Council**

**Councilman DeNofa reported** that he attended the Planning Board Meeting on April 28<sup>th</sup> and he explained that all the Council had a copy of the Developer's Agreement for K Hovnanian in their packet. He explained that the attorney for K Hovnanian had contacted him to see why the Developers Agreement was not on the agenda for this meeting however; Mr. DeNofa explained that he was not sure what had transpired since the meeting he had attended and he understood the Mayor might have a concern so he felt this needed to wait for the Mayor's input before approving. He requested that the Council look over this document and come prepared with any questions to the next Council meeting. He stated that he had met with Mr. Cranmer and Councilman Menapace that morning and K Hovnanian is expected to start work on May 8 as currently they are doing some test drilling on some areas of concern but at this stage there is no Developers Agreement needed to perform the work they are doing.

Mr. DeNofa reported that the work on White Street is continuing and the County is going to pour a cement cap over the pipe that is under the road and then they will repave the roadway.

Councilman DeNofa stated that Staples/Trader Joe's parking lot is finished. He noted that there still is some work that needs to be completed like stripping and signage but they expect that to be complete in the next two weeks.

He stated that Seashore Estates expect to start the sanitary sewer work within the next 2 to 3 weeks. In reference to Blades Run, Mr. DeNofa reported they would like to start the work by mid May with the mark outs and soil test borings. Once that is completed the heavy work will be scheduled for August/September when it is hot and dry. He explained that this is expected to be a 2 phase project, first they will put in the drainage and then the road beds, let them settle over the winter and does the finish work in the spring. The Borough Engineer, Dave Cranmer, will be sending letters to all the residents affected by this work alerting them of the timeframe and what to expect in the way of work and inconveniences.

Councilman DeNofa met with Bob Wentway and he informed him that DPW had a presence at the Earth Day/Recycle Day and Ron Neis manned a table with information. He stated that Councilman Menapace or DeSalvo may comment further on this. All other work continues as normal the fields, roads and brush clean up.

Mr. DeNofa stated that the safety fence was installed at Patterson Avenue Park at the request of Councilman DeSalvo, to keep children out of harm's way with all the exposed stumps. This will remain up until the trees and stumps have been removed.

He reported that the tennis courts wind screens have been received and will be installed within the next 2 to 3 weeks, weather permitting.

**May 2, 2011**

Councilman DeNofa stated that the striping of road for parking at Sickles Field requires at least 3 days of 70 degree weather in order for the paint to stick so as soon as it warms up the street will be painted.

**Councilman DeSalvo reported** that the Environmental Commission had the Earth Day and Electronics Recycling Fair on April 30<sup>th</sup>. He reported that it was a great success noting that 9 to 10 pallets of electronics recycling were taken away. Mr. DeSalvo stated that DPW was there to let the residents know about the compost that is available. The Shrewsbury Drug and Alcohol Alliance participated at this event with the "Take Back" medical prescription drug drop off that day at the Police Department as well as handing out information.

**Councilman Dodge** had no report this time.

**Councilman Menapace reported** that Teresa Helmka, of Spirits Unlimited, requested permission to expand their Sunday hours from 10:00 AM to 9:00 PM. They are currently open from 10:00 AM to 6:00 PM. Mr. Menapace noted that the request was based on the later hours other Staples Plaza businesses enjoy, and the fact that two BYOB restaurants both which are open till 10:00 PM or later will be operating a few doors away from Spirits. Councilman Menapace noted that at the last Council meeting the consensus of Council was to run this by the Chief of Police. Mr. Menapace indicated that he had conferred with Chief Wilson who had no objection to the expanded hours. *Councilman Menapace motioned to authorize the Borough Attorney to draft the necessary documentation to allow this request for change in hours on Sunday's to occur, seconded by Councilman Meyer. The motion was approved by Roll Call Vote with all members present voting yes.*

Councilman Menapace advised the Council and public that Chief Wilson informed him that 17 car burglaries have occurred over the last several days. He noted that there had been 6 car burglaries the previous week for a total of 23 car burglaries over the last 2 weeks. Mr. Menapace stated that the Borough Two River Alert system was utilized to advise residents of the problem. Councilman Menapace stressed several times that these car burglaries occurred in unlocked cars so residents are reminded to lock their cars.

Mr. Menapace stated that Chief Wilson recently submitted a performance evaluation procedure to the Police Committee and Mr. Barger for review. It was noted that this document is modeled after one used by the Woodbury NJ Police Department and would replace the one currently in use. Mr. Menapace reported that review by the Police Committee and Mr. Barger found the document to be a comprehensive, well structured evaluation tool.

*A motion was made by Councilman Menapace, seconded by Councilman Pellegrino to authorize Attorney Barger to draft a resolution to adopt the Police Department Performance evaluation procedure dated 2/1/2011, per Order #2011-0001. The motion was approved by Roll Call Vote with all members present voting yes.*

**May 2, 2011**

Councilman Menapace reported that the Police Department posted for two police officer positions and received almost 50 applications. He noted those applications were being evaluated at this time.

Mr. Menapace stated that the Shade Tree Commission (STC) met on March 26, 2011. And although he was unable to attend, the Chair of the STC, Nancy Schmaltz provided him with the minutes of that meeting. He noted that the Shade Tree Commission would be submitting articles to the Borough newsletter regarding invasive and native plants and snow damage. Other activities that the Shade Tree Commission was involved with at this time were the Monmouth County Spring Forum held on March 30<sup>th</sup> in which four STC members attended. Also the STC plans to distribute tree seedlings to the kindergarten on Arbor Day April 29<sup>th</sup>. He noted that the STC will participate in Earth Day events on April 30<sup>th</sup> with a display of four native American trees provided by Sickles Market.

**Councilman Pellegrino reported** that they had a planning meeting for the Memorial Day observance and as previously reported the committee has obtained the expertise of Mr. Tom Moeller, to come and present some of the research he did on the 11<sup>th</sup> New Jersey Civil War Veteran, Mr. Samuel Tucker Sleeper, as part of the presentation. Mr. Pellegrino stated that on April 25<sup>th</sup> he attended a meeting with Mr. Seaman, Councilmen Menapace and Meyer and the PBA to go over the benefits for Allan Morris's family to assure that benefits will move along smoothly for the family.

Mr. Pellegrino reported that on April 29<sup>th</sup> he was part of an emergency evacuation drill at the Shrewsbury Borough School. He noted that they are required to have eleven drills for the year and some are basic fire drills and others are required to be emergency evacuation drills. Mr. Pellegrino stated that they tried to do a secondary movement drill where they assimilated a smell of smoke in the building, moved everybody out to their fire evacuation spots and then tested the communication systems where each grade has walkie talkies that they go out on the drill with and then they are instructed to move from that location to a second location because they were in danger so then they are instructed to move to the basketball courts. He reported that everything went smoothly even with taking one boy out of the line and hiding him to test to see how long it would take the personnel to determine the student was missing. He noted that they have a little work to do in that area but they are attempting to have it become where these drills become routine where they go into action on queue. He stated that the kids are great they followed instructions well.

Councilman Pellegrino reported that on the same morning he had the pleasure of attending the gathering for the outstanding alumni at RBR which was a wonderful presentation and he had the opportunity to get to know more about some of our outstanding residents. He remarked that it was an enjoyable day for him and he was glad he had the opportunity to go.

Councilman Pellegrino reminded everyone that the Shrewsbury First Aid is going to have an open house on Sunday, May 15<sup>th</sup>, on Laurel Avenue from 1 to 4:00 PM where they will have all the emergency services in town represented. He noted that they are still waiting for confirmation on whether they will have Homeland Security or the State Police. He stated that they will be closing

**May 2, 2011**

down Laurel Avenue for a couple of hours in the afternoon and he is working with the Police Department with the logistics on that.

**Councilman Menapace reported** as a Councilman and Acting Mayor. He reported that on April 21<sup>st</sup>, he and Mayor Burden met with Troop 50 Eagle Scout candidate, Eddie Preissler, to review conceptual drawings for the “Welcome to Shrewsbury” signs to be erected on Sycamore Avenue. They offered recommendations on sign design, colors, and size. Mr. Menapace stated that they should have a sketch for final approval shortly. Scout Preissler informed him that his fundraising efforts are going very well and that he had received a pretty sizable contribution from one source.

Mr. Menapace stated that the death of Sgt. Allan Morris on Friday, April 22<sup>nd</sup> was quite a blow to everyone. Chief Wilson and Councilman Menapace met with his wife, Penny, very shortly after his death. He stated that a press release on the behalf of the Borough, PBA and Chief was prepared and released. Mr. Menapace stated that his wake was held on April 26<sup>th</sup> and his burial took place on April 27<sup>th</sup> with a reception held at the Shrewsbury Fire House following the service. Councilman Menapace thanked everyone who participated in honoring Sgt. Morris by being there and providing support for his family. Mr. Menapace stated that everyone pulled together and did an outstanding job and he felt it was a testament to the compassion and spirit of Shrewsbury.

The Red Bank Regional Hall of Fame induction was held Friday, April 29<sup>th</sup>, which was attended by Councilmen Dodge, Menapace and Pellegrino representing Shrewsbury as the Mayor was out of town. Council President Menapace presented certificates of recognition on behalf of Shrewsbury to inductees: Jacqueline Caruso-Smith, Class of '63; Lurna Godwin Class, of '77 and Christina Emrich, Class of '87. Mr. Menapace stated that Ms. Caruso-Smith, a current resident, was honored for her life's work in education and volunteerism including service to the Shrewsbury Borough School and Red Bank Regional Boards of Education. He stated that Ms. Godwin, a former resident and the daughter of Tuskegee Airman “Ace” Godwin was honored for her career accomplishments in broadcast media, business and volunteerism. Mr. Menapace stated that Ms. Emrich, whom he has known since she was in third grade, was honored for her dedication to education as a sports trainer, athletic director and teacher. Ms. Emrich is an EMT, having held executive positions in Tinton Falls First Aid for years now and he added that she has been personally responsible for saving two lives.

Councilman Menapace stated that as Councilman DeSalvo pointed out on Saturday, April 30<sup>th</sup>, the Environmental Commission hosted Earth Day and the amount of recycling was pretty impressive.

Mr. Menapace noted there has been a change in the Negotiating Committee with Jeff DeSalvo replacing Mike DeNofa on the Committee. The Committee members now consist of Councilmen Dodge, Meyer and DeSalvo. He recommended that Mr. Seaman and the other members set up a meeting soon to discuss several issues.

Councilman Menapace thanked Mr. Seaman for handling the License Plate reader details. He added that Chief Wilson will give a presentation and answer questions of Council at the next Council meeting of May 16<sup>th</sup>. He noted that he will be addressing open issues that exist with

**May 2, 2011**

staffing levels and rank and job assignments in the Police Department. Mr. Menapace stated that in preparation for that meeting he would be getting job descriptions and any other information that might be relevant to the Council so they will have time to review it before the 16<sup>th</sup>.

Councilman Menapace stated that the Blood Drive is May 3<sup>rd</sup> from 4 to 8 PM at Shrewsbury Borough School and he asked for participation if you are physically able and can make it. He acknowledged the presence of Carolann McLoughlin in the audience and supported her efforts for a good turnout.

Council President Menapace concluded his report with this statement, "On September 11, 2001, Shrewsbury residents Sal Tieri and Robert Talhami left their Shrewsbury homes for their jobs in New York City and never returned. We hope their families find some measure of comfort and closure in the events of yesterday in Pakistan. We honor our U.S. military and counter terrorism forces."

### **Correspondence**

The Clerk stated that she wanted to bring to the Council's attention the notice received from the Monmouth County Planning Board regarding New Jersey Environmental Protection's request for Shrewsbury to adopt the Wastewater Management Plan for Monmouth County. Ms. Krueger stated the Council is asked to take one of two actions: adopt a resolution stating their approval and support of the plan or issue a statement as to why we are not supporting it. She asked the Council to advise her of their decision. The decision was made to have the Clerk contact the Borough Engineer for input and then once that is done the Borough Attorney would review it.

Councilman Dodge asked about the letter received from the Shadowbrook that day regarding restrictions associated with their liquor license. The Clerk advised the Council that she would follow up on the request in the letter from Mr. Zweben and advise the Council as to the issues Mr. Zweben was concerned about by the next Council meeting.

### **Open Meeting to the Public**

A motion was made by Councilman Pellegrino, seconded by Councilman DeNofa to open the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

**Carolann McLoughlin, 50 Patterson Avenue** stated that it was great to see Councilman Menapace, Dodge and Pellegrino at the RBR Hall of Fame induction and she was pleased with the Proclamations that were given out to the Shrewsbury inductees. She stated that she felt we did more than the other towns for our recipients and she would be writing an article and submitting pictures for the website.

She stated that Mr. Menapace reminded everyone about the Blood Drive and so she would be looking forward to seeing everyone there.

**May 2, 2011**

Ms. McLoughlin asked about the signs being made by the Eagle Scout for the Borough. Mr. Menapace stated that this Eagle Scout project being done by Eddie Priessler was using the help of Carol Loeffler on White Street who is a professional sign maker who has offered her expertise free of charge to Eddie. In addition to monetary donations he has also received donations of high quality mahogany wood to construct the signs. Mr. Menapace stated that he and Mayor Burden would be looking at the final drawings for the sign and approving them going forward. He noted that the preliminary drawings they have seen were very professional, very impressive in appearance. Ms. McLoughlin stated she was just hoping that we would be utilizing someone from Shrewsbury in the aspects he would need help with as opposed to going out of town. Councilman Pellegrino stated that as an Eagle project it all has to be coordinated by Eddie that he can accept input but the actual painting and such has to be done by the Scout himself.

Ms. McLoughlin stated she would see everyone at the Blood Drive and she congratulated the Clerk on finishing the half marathon in 2:15 this past weekend.

**Close the Meeting to the Public**

A motion was made by Councilman DeSalvo, seconded by Councilman DeNofa to close the meeting to the public. The motion was approved by Roll Call Vote with all members present voting yes.

**Payment of Bills**

A motion was made by Councilman Dodge, seconded by Councilman Pellegrino to authorize payment of all bills in the amount of \$1,751,935.92 as submitted by the Chief Financial Officer. He noted this well above normal with the addition of Monmouth County Tax, the Shrewsbury Borough School local Tax and Red Bank Regional High School Tax representing 95% of the total in this bills list. The motion was approved by Roll Call Vote with all members present voting yes.

**ADJOURNMENT**

A motion was made by Councilman DeNofa, seconded by Councilman Menapace to adjourn at 8:00PM. The motion was approved with all members present voting yes.

Attest:

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Kathleen P. Krueger, RMC – Municipal Clerk

Approve:

\_\_\_\_\_  
Donald W. Burden, Mayor