

**JANUARY 3, 2012**

Mayor Donald Burden called the meeting to order at 7:30 PM. Mayor Burden read the Presiding Officer's Statement. Present were Council Members DeNofa, DeSalvo, Dodge, Menapace and Meyer. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**Salute to Flag**

As everyone present had saluted the flag at the Reorganization Meeting which was held immediately preceding the Regular Meeting of Council, this was not repeated.

**Approval of Minutes of December 19, 2011**

A motion was made by Councilman Meyer, seconded by Councilman Menapace to approve the meeting minutes of December 19, 2011. The motion was approved by Roll Call Vote with all members present voting yes. Councilman Dodge stated he would abstain from approving the first two minutes of the December 19<sup>th</sup> meeting as he was two minutes late for that meeting.

**Resolution #2012-13 (Approve Renewal of Interlocal Agreement for Social Services)**

Mr. Seaman explained that the Interlocal Agreement is for a period of three years at \$5000 a year and stated that this has been a long standing agreement with Middletown. He stated that Barbara Miceli takes care of any needs for social services and is on call for the Borough. Mr. Seaman informed the Council that the number of cases varies each year but that Ms. Miceli does a good job at getting people the services they need. Councilman Menapace stated that some years the cases can be very involved to which Mayor Burden added that the Borough had cases such as that this year. A motion was made by Councilman Menapace, seconded by Councilman DeNofa, to approve the renewal of the Interlocal Agreement for Social Services with Middletown. The motion was approved by Roll Call Vote with all members present voting yes.

**Authorize Mayor & Clerk to sign 2012 Social Services Interlocal Agreement**

A motion was made by Councilman Menapace, seconded by Councilman Dodge to authorize the Mayor and the Clerk to sign the Interlocal Agreement for Social Services with Middletown. The motion was approved by Roll Call Vote with all members present voting yes.

**Resolution #2012-14 (Approve Shared Service Agreement for Fire Protection Services for Shrewsbury Township)**

A motion was made by Councilman Meyer, seconded by Councilman Menapace to approve the Shared Service Agreement for Fire Protection Services for Shrewsbury Township. The motion was approved by Roll Call Vote with all members present voting yes. Mayor Burden thanked Councilman Meyer and Borough Administrator, Seaman for their work on this agreement.

**Authorize Mayor & Clerk to sign the Shared Service Agreement for Fire Protection Services for Shrewsbury Township**

A motion was made by Councilman Meyer, seconded by Councilman DeNofa to authorize the Mayor and the Clerk to sign the Shared Service Agreement for Fire Protection for Shrewsbury Township. The motion was approved by Roll Call Vote with all members present voting yes.

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**Resolution #2012-15 (Approve Award of Contract for Professional Services for Bond Counsel)**

A motion was made by Councilman Meyer, seconded by Councilman DeNofa to approve the award of a contract for professional services for the Borough's Bond Counsel to Dilworth Paxson, LLP. The motion was approved by Roll Call Vote with all members present voting yes.

**Authorize Mayor & Clerk to sign 2012 Renewal Contract for Bond Counsel**

A motion was made by Councilman Meyer, seconded by Councilman Dodge to authorize the Mayor and the Clerk to sign the 2012 Renewal Contract for the Borough's Bond Counsel. The motion was approved by Roll Call Vote with all members present voting yes.

**Authorize Mayor & Clerk to sign 2012 Contract for Special Counsel – COAH**

A motion was made by Councilman Meyer, seconded by Councilman Dodge to authorize the Mayor and the Clerk to sign the 2012 Contract for Special Council – COAH. Councilman Meyer asked how much this was costing the Borough and Mr. Seaman stated that it is an hourly rate. Councilman Meyer asked why the Borough needed a Special Council for COAH. Mayor Burden stated it was for the Borough's protection and Attorney Barger stated that COAH was still in effect. Councilman Meyer asked how much was spent on Special Council for COAH last year and Mr. Seaman stated that the amount for last year was under \$10,000 which was not bad compared to other years when it totaled over \$50,000. Mr. Seaman stated that there is a meeting in January to decide on a spending plan but that he did not see many other costs projected for the year. The motion was approved by Roll Call Vote with all members present voting yes.

**Resolution #2012- 16 (Approve the Retirement of Chief John D. Wilson III)**

A motion was made by Councilman Meyer, seconded by Councilman Menapace to approve the retirement of Police Chief John D. Wilson III. Councilman Menapace noted that the Chief will officially separate from the police department on October 1, 2012 which is exactly his 36<sup>th</sup> anniversary with the Borough's Police Department. He stated that the Chief had started as a probationary patrolman on October 1, 1976. He thanked him for his many years of service to the Borough. The motion was approved by Roll Call Vote with all members present voting yes.

**Resolution #2012-17 (Authorize Hire of Temporary Plumbing Sub-Code Official)**

Mr. Seaman stated that the Borough's Plumbing Sub-Code Official retired as of December 31, 2011 and explained that the Construction Official recommended that the Borough implement a 90 day trial period. He noted that this recommendation would be the same for the Electrical Official. Mr. Seaman stated that the Construction Official has recommended Mr. James P. Ammaturo be hired for this 90 day trial period. A motion was made by Councilman Menapace, seconded by Councilman DeNofa to authorize the hiring of James P. Ammaturo as the Borough's temporary Plumbing Sub-Code Official. The motion was approved by Roll Call Vote with all members present voting yes.

**Resolution #2012-18 (Authorize Hire of Temporary Electrical Sub-Code Official)**

Mr. Seaman stated that this was the same situation as the Plumbing Sub-Code Official. The Construction Official has recommended Mr. David K. Wone be hired for this 90 day trial period as

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the Borough's Electrical Sub-Code Official. A motion was made by Councilman Meyer, seconded by Councilman Dodge to authorize the hiring of a temporary Electric Sub-Code Official. The motion was approved by Roll Call Vote with all members present voting yes.

### **Administrators Report**

Mr. Seaman stated that he and Nancy Schmaltz, Chair of the Shade Tree Commission, were working on getting reimbursement, through a grant, for the cost of the Forestry Report. He explained that the Borough is currently paying the invoice of \$3000 but he was hopeful to receive a good portion of it back through the grant. He explained that the Homestead Rebates are now being handled through the Tax office. Mr. Seaman informed the Council that residents who are eligible for the Homestead Rebate received a letter along with an adjusted tax bill and that the rebate would be applied to their first quarter tax bill of 2012.

Councilman Menapace asked if the Borough had received the signed Forestry Management Report back from the State and Mr. Seaman confirmed that the Borough received it in December 2011. Councilman Meyer inquired if the Borough received the Homestead Rebates from the State to which Mr. Seaman confirmed that the Borough had. Mr. Seaman explained that the State found this to be a better way of handling the rebates. He commented that now the rebate monies will be coming directly to the Borough to reduce the home owner's taxes.

### **Reports of Council**

#### **Councilman DeNofa's Report**

Councilman DeNofa stated that he met with Borough Engineer, Dave Cranmer, and the Mayor to discuss K. Hovnanian's ongoing work. Mr. DeNofa explained that the actual buildings are being built and that all the site improvements are now complete. He stated that the base coat of paving had been completed at Seashore Estates. Councilman DeNofa stated that the Montessori school building is being worked on and site improvements will be completed in the spring with a target date of September 2012 to have students in the classrooms.

Councilman DeNofa stated that he met with Mr. Wentway and Mr. Neis of DPW along with Councilman Menapace and the Mayor to discuss various issues including the new cell phone recycling bin which will have guidelines in the January newsletter. He stated that there was some confusion with trash collection the day after Christmas and explained that this was caused by a miscommunication with the county which was corrected and communicated to the public on the firehouse marquee and the DPW answering machine. Councilman DeNofa followed up with the request from DPW to increase the fee amount of the dumpster rental from \$20 to \$75. He noted that the current fee does not cover the manpower costs associated with this service. Mr. DeNofa informed the Council that the container had been rented 52 times this past year.

*A motion was made by Councilman DeNofa, seconded by Councilman Menapace, to authorize the Borough Attorney to make this change in the Borough ordinance. The motion was approved by Consensus Vote with all members present voting yes*

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Councilman DeNofa stated that the Christmas tree and wreath collection continues. He also revisited Councilman Pellegrino's request to have the 'no parking' signs installed and the yellow curb painted on Park Avenue and explained that the curbs cannot be painted until the spring and stated there was a lack of funds to order the signs. Councilman DeNofa inquired if the traffic calming funds could be used to purchase the signs and Mr. Seaman responded that it would be an acceptable use of funds. Councilman DeNofa stated that he would have Mr. Wentway order the signs.

Councilman Meyer inquired if there was any update on his request to gain control over the light by the firehouse. Councilman DeNofa stated that the request was sent in by Ron Neis along with other requests to the State and that they are awaiting a reply.

**Councilman DeSalvo had no report.**

#### **Councilman Dodge's Report**

Councilman Dodge stated that possibly at the next meeting he would like to take some time to discuss the Borough's approach to the budget. He explained that they are going to start by looking at each department's wish list and evaluate the budget from that point of view which would give the Finance Committee an opportunity to examine the options in respect to financing and develop conclusion on the approach they want to use this year.

**Councilman Menapace had no report.**

**Councilman Meyer had no report**

#### **Mayor's Report**

Mayor Burden wanted to express his appreciation for Jonathan and Pam Hemel from Buttonwood Drive, who organized the Borough's first Menorah lighting for Chanukah. He noted that it was a wonderful event with over 100 people in attendance. He stated that he would publicly like to thank them for all they did for the Borough's first Chanukah celebration.

#### **Correspondence**

The Clerk stated there was no additional correspondence to report on.

#### **Open Meeting to the Public**

A motion was made by Councilman Menapace, seconded by Councilman DeNofa to open the meeting to the public.

#### **Close meeting to the Public**

Seeing no one from the public wishing to speak a motion was made by Councilman Menapace, seconded by Councilman DeSalvo to close the meeting to the public

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**Payment of Bills**

Councilman Dodge stated that the bills list was for the amount of \$1,630,605.80 which includes a school payment. A motion was made by Councilman Dodge, seconded by Councilman Meyer to authorize payment of all bills as submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes.

**Adjourn to Executive Session**

A motion was made by Councilman Meyer, seconded by Councilman Menapace to enter into an executive session at 7:47 PM. The motion was approved by Roll Call Vote with all members present voting yes. The Mayor reread Resolution #2012-18A to enter into executive session.

**Reconvene Regular Meeting**

Mayor Burden reconvened the public meeting at 8:47 PM. Present were Council Members DeNofa, DeSalvo, Dodge, Menapace and Meyer. Also present was Borough Administrator Thomas Seaman and Borough Attorney Martin Barger. Councilman Pellegrino was absent.

**ADJOURNMENT**

A motion to adjourn at 8:50 PM was made by Councilman DeNofa, seconded by Councilman Menapace. The motion was approved by Roll Call Vote with all members present voting yes.

Attest:

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Kathleen P. Krueger, RMC – Municipal Clerk

Approve:

\_\_\_\_\_  
Donald Burden, Mayor