

**BOROUGH OF SHREWSBURY  
REORGANIZATION MEETING  
MAYOR AND COUNCIL**

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**JANUARY 3, 2012**

Mayor Burden stated that first he would like to swear in the members of Council that need to be sworn in as of 2012. The Mayor acknowledged the presence of Freeholder, John Curley and requested that he come forward to do the honor of swearing in those Council members.

**Oath of Office to Councilman DeNofa**

The Oath of Office was administered by Freeholder John Curley to Councilman Michael DeNofa, who was elected to a three year term, while his wife, Gail, held the Bible.

**Oath of Office to Councilman DeSalvo**

The Oath of Office was administered by Freeholder John Curley to Councilman Jeffrey DeSalvo, who was elected to a one year unexpired term, while his wife, Nora, held the Bible.

**Oath of Office to Councilman Dodge**

The Oath of Office was administered by Freeholder John Curley to Councilman William Dodge, who was elected to a three year term.

Freeholder Curley congratulated the Council members on their elections into office.

Mayor Burden thanked Freeholder Curley and told him he was always welcome in Shrewsbury. He stated that normally Councilman Pellegrino would also be taking the oath of office but explained that he was out of town taking his son to college and said that he would be sworn in at the next Council Meeting.

Mayor Burden called the meeting to order at 7:10 PM and read the Presiding Officer's Statement. Present were Council Members DeNofa, DeSalvo, Dodge, Menapace and Meyer. Also present were Borough Attorney Martin Barger, Borough Administrator Thomas Seaman and Freeholder John Curley. Councilman Pellegrino was absent.

**Salute to the Flag**

Shrewsbury Borough Boy Scout Troop #50 presented the flags and led the Salute to the Flag. Mayor Burden thanked Troop #50 for their annual attendance and noted that one of these scouts would be the 100<sup>th</sup> Eagle Scout in the Borough of Shrewsbury in the future, having just celebrated the 99<sup>th</sup> Eagle Scout recently.

**Election of Council President**

A motion was made by Councilman Meyer, seconded by Councilman Dodge to nominate Councilman Menapace as Council President. The motion was approved by Roll Call Vote with all members present voting yes, except for Councilman Menapace who abstained.

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**JANUARY 3, 2012**

**RESOLUTION #2012-01 (Establishing Time and Place of meetings of the Mayor and Council)**

Mayor Burden stated that they added in the resolution that the meeting agendas will be posted on the borough website. A motion was made by Councilman Menapace, seconded by Councilman DeNofa to approve Resolution #2012-01 establishing the time and place of meetings of the Mayor and Council. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2012-02 (Appointment of Council Committees and Liaisons, and Procedure for Payment of Claims)**

A motion was made by Councilman DeSalvo, seconded by Councilman Menapace to approve Resolution #2012-02 approving the appointments of the Council Chairs and Committees as furnished by the Borough Clerk. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2012-03 (Designating Official Newspapers)**

Mayor Burden stated that the official newspapers for the Borough are the same as have been used in the past. A motion was made by Councilman DeNofa, seconded by Councilman Dodge to approve Resolution #2012-03 designating the "Two River Times" and/or the "Asbury Park Press" as the Official Borough Newspapers. The motion was approved by Roll Call Vote with all members present voting yes

**RESOLUTION #2012-04 (Designating 2012 Borough Holidays)**

A motion was made by Councilman Menapace, seconded by Councilman DeSalvo to approve Resolution #2012-04 establishing the holidays for the employees of the Borough of Shrewsbury. The motion was approved by Roll Call Vote with all members presenting yes.

**RESOLUTION #2012-05 (Designating Official Depositories of Borough Funds)**

Mayor Burden noted that the date had been changed in the resolution to 2012. A motion was made by Councilman DeNofa, seconded by Councilman DeSalvo, to approve Resolution #2012-05. The motion was approved by Roll Call Vote with all members present voting yes except Councilman Meyer who abstained.

**RESOLUTION #2012-06 (Authorization to Deposit the Idle Funds of the Borough in any one of the Depositories Designated)**

A motion was made by Councilman Dodge, seconded by Councilman DeSalvo to approve Resolution #2011-06 authorizing the Chief Financial Officer to invest in certificates of deposits of direct obligations of the United States Government or securities of the State of New Jersey. The motion was approved by Roll Call Vote with all members present voting yes except Councilman Meyer who abstained.

**RESOLUTION #2012-07 (Establishing a Grace Period and Interest Rates)**

A motion was made by Councilman Menapace, seconded by Councilman DeNofa, to approve Resolution #2012-07 allowing a ten day grace period for the payment of taxes due quarterly. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2012-08 (Temporary Budget)**

Mr. Seaman stated that the Borough is allowed to use 26.25% of last year's budget excluding debt services, capital improvement fund, and public assistance, which is a total of \$2,083,878.91. He stated with the exclusions the total is \$2,999,978.91 as a total temporary budget. A motion was made by Councilman Dodge, seconded by Councilman DeNofa, to approve Resolution #2012-08 authorizing the temporary budget appropriations for 2012. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2012-09 (Authorization to Pay Certain Bills Prior to Approval of the Monthly Bills List)**

Councilman Dodge explained that this is standard procedure that requires an annual resolution. A motion was made by Councilman Dodge, seconded by Councilman Menapace, to approve Resolution #2012-09 authorizing the Chief Financial Officer to pay certain monthly bills. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2012-10 (Professional Services – Various)**

A motion was made by Councilman DeNofa, seconded by Councilman DeSalvo, to approve Resolution #2012-10 authorizing the order of professional services. The motion was approved by Roll Call Vote with all present members voting yes.

**RESOLUTION #2012-11 (Appoint M.C. Community Development Representatives)**

Mayor Burden explained that the representatives are Thomas Seaman and Kathleen Krueger. A motion was made by Councilman Dodge, seconded by Councilman DeSalvo, to approve Resolution #2012-11 appointing Borough Administrator Thomas Seaman, as the Community Development Representative, and Borough Clerk, Kathleen Krueger as the Alternate for the year 2012. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2011-12 (Appointment of MEL-JIF Representatives)**

Mayor Burden explained that the representatives are Thomas Seaman and Kathleen Krueger. A motion was made by Councilman Meyer, seconded by Councilman Dodge, to approve Resolution #2012-12 appointing Borough Administrator Thomas Seaman to serve as Fund Commissioner for the Monmouth Joint Municipal Insurance Fund, and Borough Clerk Kathleen Krueger as the Alternative Fund Commissioner for the year 2012. The motion was approved by Roll Call Vote with all members present voting yes.

**Mayoral Appointments of Borough Officials with the Advice and Consent of Council**

Mayor Burden noted for the sake of the public's information that the Planning and the Zoning Boards have the right to appoint their own attorneys. A motion was made by Councilman DeNofa, seconded by Councilman Dodge to approve the Mayoral Appointments of Borough Officials. The motion was approved by Roll Call Vote with all members present voting yes.

**JANUARY 3, 2012**

**Mayoral Appointments to Boards, Committees, and Commissions**

A motion was made by Councilman Meyer, seconded by Councilman Dodge to approve the Mayoral Appointments to Boards, Committees, and Commissions. A Roll Call Vote was taken with all Council members present voting yes.

**Appointments to Boards, Committees, and Commissions with the Advice and Consent of the Council**

A motion was made by Councilman Meyer, seconded by Councilman Dodge to approve the Mayoral Appointments to Boards, Committees, and Commissions with Advice of Council for the year 2012. A Roll Call Vote was taken with all Council members present voting yes.

**Administer Oaths of Office**

Mayor Burden stated that if there were members of the community present that have been appointed and would like to come forward and be sworn in to please do so. Mayor Burden swore in James Daly to the Zoning Board Adjustment and Dave Cranmer as the Borough Engineer & Zoning Officer.

**Adjourn to Regular Public Meeting**

A motion was made by Councilmen DeNofa, seconded by Councilman Menapace to adjourn the reorganization meeting at 7:25 PM. The motion was approved with all members present voting yes. Mayor Burden stated there would be a short break before the regular meeting to allow people to leave if they desired to do so.

Attest: \_\_\_\_\_  
Kathleen P. Krueger, RMC – Municipal Clerk

Approve: \_\_\_\_\_  
Donald Burden, Mayor