

Mayor Donald Burden called the meeting to order at 7:45 PM. Mayor Burden read the Presiding Officer's Statement. Present were Council Members DeNofa, DeSalvo, Dodge, Menapace, Meyer and Pellegrino. Also present were Borough Administrator Thomas Seaman and Borough Attorney Martin Barger.

**Salute to Flag**

As everyone present had saluted the flag at the Reorganization Meeting which was held immediately preceding the Regular Meeting of Council, this was not repeated.

**Approval of Minutes of December 6, 2010**

A motion was made by Councilman DeNofa, seconded by Councilman Dodge to approve the meeting minutes of December 6, 2010. The motion was approved by Roll Call Vote with Councilman DeNofa voting yes. Councilmen DeSalvo, Dodge, Menapace, Meyer and Pellegrino abstained.

**Authorize Mayor & Clerk to sign 2011 Renewal Contract for Special Counsel – COAH**

A motion was made by Councilman Menapace, seconded by Councilman Pellegrino to authorize the Mayor and Clerk to sign the 2011 renewal contract with Jeffrey Surenian, Esq. as Special COAH Counsel. The motion was approved by Roll Call Vote with all members present voting yes.

**Authorize Mayor to sign Contract Renewal for Audit Services with Hutchins, Farrell, Meyer & Allison, PA**

Mayor Burden stated that this firm has been providing their services to the Borough for several years. Councilman Meyer stated for the record that there is no relation between himself and the Meyer of this firm. A motion was made by Councilman Menapace, seconded by Councilman Pellegrino to authorize the Mayor to sign the 2011 renewal contract for Audit Services with Hutchins, Farrell, Meyer & Allison, P.A. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2011-13 (Authorizing the Cash Management Plan for the Borough of Shrewsbury)**

Mr. Seaman explained that the purpose of this resolution is to establish a detailed Cash Management Plan for idle Borough funds and the procedures that would be followed. Councilman Menapace stated that he noticed that the maturities are no more than two years and short term. Mr. Menapace asked Mr. Seaman if he would be reporting to the Council on a quarterly basis and have discussions with them before investments are made. Mr. Seaman responded that because of the current economic situation it is best to stay with short term investments. He confirmed that he would be discussing investments with the Finance Committee in addition to reviewing procedures and reporting to the Council on a quarterly basis.

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A motion was made by Councilman Menapace, seconded by Councilman Dodge to approve Resolution #2011-13 authorizing the Cash Management Plan for the Borough of Shrewsbury. The motion was approved by Roll Call Vote with all members present voting yes.

**RESOLUTION #2011-14 (Appropriation Reserve Transfer No. 1)**

Mr. Seaman stated that this transfer is based on the 2010 budget and the State gives municipalities a little wiggle room for the first three months of the year. He explained that the transfer of \$9,000.00 will be used to cover the costs of DPW and Police overtime for last week's blizzard. A motion was made by Councilman Dodge, seconded by Councilman DeNofa to approve Resolution#2011-14 authorizing an Appropriation Reserve Transfer #1 in the amount of \$9,000.00. The motion was approved by Roll Call Vote with all members present voting yes.

**Administrator's Report**

Administrator Seaman stated that DPW Forman, Frank Clark, had provided him with a detailed report of the snowstorm. Mr. Seaman broke down the total cost of the snowstorm which came to \$21,276.85 this included the DPW overtime cost of \$9,070.54, equipment expenditure and depreciation which amounted to \$6,791.95 and material's cost of \$5,414.36. In addition there was 18 hours of police overtime which cost the Borough another \$1,400. Administrator Seaman expressed his appreciation and thanks for the great job done by Frank Clark, the DPW staff, the Police Department and all the supporting emergency services.

Administrator Seaman stated that the Borough had received a check from FEMA for \$16,000.00 as a result of aid applied for in reference to the snow storm of March 2010, for which a State of Emergency was declared. Mr. Seaman explained that the money received from FEMA covered 75% of the cost of the storm and that the Borough would be applying for aid from FEMA for this past December's storm.

Councilman Menapace questioned if 75% was the maximum reimbursement FEMA gave. Administrator Seaman stated that the amount the Municipalities receive in reimbursement is calculated by a formula and he believed that was the most the Borough could expect. Mr. Seaman stated that although the storm did not break the budget it but the Borough a little over which would be addressed in the transfer that was approved. Administrator Seaman stated that he had anticipated the cost of overtime for storms so it did not impact the budget as it could have.

Mr. Seaman stated that he has spoken with the Tax Assessor, Steve Walters, who informed him that the Borough would lose 15 million in tax value for 2011 due to all the appeals on both commercial and residential properties.

**Reports of Council**

**Councilman Dodge** thanked the DPW for the great job they did even with all the cars that were on the side streets. He stated that the Finance Committee would try to have a schedule of meetings by the end of the week.

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**Councilman DeNofa** thanked Frank Clark and DPW for handling the storm and all that was required with the clean up. He stated that he and Councilman Menapace had met with DPW this morning. Councilman DeNofa read the first paragraph of the snow report from DPW and explained that DPW worked straight through till 3pm on December 27<sup>th</sup> clearing everything with the exception of Shrewsbury Avenue, Sycamore Avenue, and Route 35 which are the responsibility of the County or State. He reported that there was one injury when a plow hit a manhole causing head and neck injuries for the employee who is now out on disability and that the extent of his injuries are unknown at this time.

Councilman DeNofa stated that he met with the Borough Engineer, Dave Cranmer, who informed him that both “Qudoba” and “Trader Joes” would like their certificates of occupancy by February. He pointed out that both are currently dealing with their own respective parking lot issues.

**Councilman Menapace** thanked DPW for the great job and stated that the calls he received at his home and the people he spoke with were angry at the State over the condition of Route 35 and gave high praise to DPW after speaking to their relatives in other parts of the State and the conditions they were dealing with there. Councilman Menapace reported that other towns had called to ask to borrow our equipment which we were not able to accommodate as our men were working around the clock.

Councilman Menapace welcomed the new members of Council stating they were all great guys with good skill sets and that he is looking forward to working with them.

### **Mayor’s Report**

Mayor Burden stated that he will be attending the Two River Council of Mayor’s, which is a group of local Mayors who discuss issues and problems on Saturday in Little Silver. The Mayor also thanked Frank Clark for the good job he had done during the recent snow storm.

### **Open Meeting to the Public**

A motion was made by Councilman Menapace, seconded by Councilman Meyer to open the meeting to the public.

Mayor Burden invited Jill Gwydir and Sue Binns of the Environmental Commission to come forward for a quick presentation.

**Jill Gwydir, 102 Constitution Drive, Shrewsbury** thanked the Mayor and Council and presented them with reusable water bottles to use in place of plastic water bottles. Ms. Gwydir stated that in December a resolution was passed to ban plastic water bottle usage from Borough property and that the Environmental Commission purchased the bottles to encourage their use.

**Frank Clark, Eatontown and DPW Foreman for Shrewsbury Borough** commented that he felt all the DPW workers did a great job during the recent snow storm and that he wanted to thank all of them for the work they did. He stated that it helps that we have experienced guys to rely on.

**BOROUGH OF SHREWSBURY  
MUNICIPAL CENTER  
MAYOR AND COUNCIL**

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**Close meeting to the Public**

Seeing no one else to speak, a motion was made by Councilman Menapace, seconded by Councilman Dodge to close the meeting to the public.

**Payment of Bills**

A motion was made by Councilman Dodge, seconded by Councilman Menapace to authorize payment of all bills as submitted by the Chief Financial Officer. The motion was approved by Roll Call Vote with all members present voting yes.

**ADJOURNMENT**

A motion to adjourn at 8:08 PM was made by Councilman Murphy, seconded by Councilman Menapace and approved by Roll Call Vote with all members present voting yes.

Attest: \_\_\_\_\_  
Kathleen P. Krueger, RMC – Municipal Clerk

Approve: \_\_\_\_\_  
Donald Burden, Mayor